

ANDOVER CITY COUNCIL  
Tuesday, November 26, 2013  
Minutes

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes, and Byron Stout IV.

Staff: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Cindy Barrett

3. Invocation was given by Pastor Greg Perkins of Eastside Community Church and the Andover Police Department Chaplains.

4. Pledge of Allegiance was led by Mayor Ben Lawrence.

5. Public Forum - no one spoke.

6. Acceptance of Agenda

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to accept the agenda with the addition of the completed bid tab for item 11 Cornerstone Fourth Addition and Butler County Resolution 13-47 for agenda item 12 right of way annexation.

7. Consent Agenda

- a. Approval of Minutes
  - i. City Council Meeting: November 12, 2013
- b. Receive & file reports
  - i. Fire: October 2013
  - ii. Police: October 2013

- c. Receive & file minutes
  - i. CVB: August 26, 2013
- d. Approval of appropriation ordinance B-21-13 in the amount of \$ 301,147.12.
- e. Approval of CMB renewals for 2014
  - i. Timbuktu, 1251 N Andover Road (for consumption on and off premises)
- f. Approval of a CVB check request for the Days Inn for the hotel voucher program in the amount of \$1,600 (10/10-11/11 vouchers)
- g. Approval of a CVB check request for the Holiday Inn Express for the hotel voucher program in the amount of \$3,520 (8/31-11/5 vouchers)

8. [Vacation Case VA-2013-03 - 916/1002/1006 E Woodstone](#)

- a. Public hearing – no one spoke
- b. Vacation Order

Les Mangus explained the builder would like to construct a retaining wall on the steep slope of the rear yards of the three lots.

A motion was made by Council Member Council Member Byron Stout, seconded by Council Member Kris Estes to approve the vacation order as presented. Motion carried 6/0.

9. [A resolution of the City of Andover, Kansas approving the sale of a certain project financed with the proceeds of revenue bonds of the City; approving the call and early redemption of said revenue bonds; authorizing the execution and delivery of \(1\) a special warranty deed, \(2\) a bill of sale, \(3\) a termination and release of lease, and \(4\) a satisfaction, discharge and release of indenture. \(Hotel at the River\)](#)

J.T. Klaus stated the owners of the Hotel at the River (Holiday Inn Express) have provided notice to retire the bonds associated with the facility. Mr. Klaus added the City has no choice in the matter and the redemption is contingent upon the sale of the property.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to adopt the resolution as presented. Motion carried 6/0. Resolution number 13-31 was assigned.

10. Sunlight Children's Advocacy & Rights Foundation (SCARF) request for waiver of city fees associated with the Children's Home Project

Suzi Thein, SCARF Executive Director, stated fund raising for the new children's home was going well and the project is ready for plan reviews and construction to begin. Ms. Thein asked for Council's consideration of the waiver of certain building fees.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to waive the fees as outlined; building plan review \$1,772.85; building permit fee \$2,727.45; street impact fee \$865; and park impact fee \$675. Motion carried 6/0.

11. Cornerstone Fourth Addition sanitary sewer and water distribution construction bids were on the bench.

Les Mangus stated the bids had been opened earlier in the day and were all within the engineers estimate.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to accept the lowest responsible bid, McCullough Excavating of Wichita in the amount of \$219,000. Four other bids were received; Nowak Construction of Goddard \$219,774; Duling Construction of Wichita 248,385; Mies Construction of Wichita \$261,000; Dondlinger Construction of Wichita \$268,938.

12. An ordinance annexing a portion of Andover Road to the City of Andover, Kansas (general location-road right of way west of 2228 N Andover Road)

Les Mangus explained this ordinance will annex the road right of way associated with the property annexed at the November 12, 2013 Council meeting. The Butler County Commission has consented to the annexation.

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1557 was assigned.

13. Police Department digital ticketing

Bill Duggan explained the technology is more efficient and will greatly reduce the opportunity for human error as well as reduce the exposure for possible accident that can occur with a traffic stop.

A motion was made by Council Member Troy Tabor, seconded by Council Member Clark Nelson to approve the purchase from Saltus Technologies, Tulsa, Oklahoma, in the amount of \$41,263 and the purchase from Global Software Corporation, Oklahoma City, Oklahoma, in the amount of \$3,200 for the DigiTICKET interface, annual maintenance, and project services. Motion carried 6/0.

14. [Records Management Enhancement \(Global-KLER interface\)](#)

Bill Duggan presented information regarding KLER (Kansas Law Enforcement Reporting) and explained how it interfaces with the digital ticketing software. KLER is free but there is a one-time inter-face fee by Global Software of \$5,000 and \$700 for project management and implementation. There is also a \$500 annual support fee that will take effect the 2<sup>nd</sup> year.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to approve the Global Software add-on in an amount not to exceed \$5,700. Motion carried 6/0.

15. [Request for Qualifications for Venue Management Services](#)

Mayor Ben Lawrence explained the Convention and Visitors Bureau discussed with Rice-Foster, the amphitheater design consultant, the necessity for additional technical information. This document would solicit amphitheater operators and after qualifications are reviewed a group would be selected to negotiate a consultation fee for assistance with the conceptual design.

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to approve the request to solicit for qualifications as requested. Motion carried 6/0.

16. [Executive Session - non-elected personnel](#)

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to go in to executive session for approximately ten minutes to include the Governing body and City Attorney to discuss the City Administrator's annual review. Motion carried 6/0.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

17. Member Items

Council Member Troy Tabor

- Inquired about the difference in the cost of testing in the bids received for the Cornerstone Addition and would the testing be sufficient.
  - Les Mangus explained testing would be the same; the cost is just built in to the bids differently.

Council Member Sheri Geisler

- Asked staff to check in to the stop light at Andover Road and Central, it is not working correctly.
- Wished everyone a Happy Thanksgiving.

Council Member Clark Nelson had none.

Council Member Caroline Hale

- Wished everyone a Happy Thanksgiving.
- Provided information regarding a call she had received about trash containers being left curbside. Staff was aware and will address the issue.

Council Member Kris Estes

- Thanked the Andover Senior Center for the Thanksgiving luncheon.
- Stated the Chiefs did great work during the Dollar General fire.

Council Member Byron Stout

- Wished everyone a Happy Thanksgiving.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to adjourn. Motion carried 6/0.

Respectfully Submitted by

Susan Renner  
City Clerk

Approved this 30<sup>th</sup> day of December, 2013 by the City Council, City of Andover, Kansas.