

ANDOVER CITY COUNCIL MEETING

Andover City Hall

1609 E. Central Avenue

February 25, 2014 – 7:00 p.m.

(02:33)

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Kris Estes, and Byron Stout IV. Council Member Caroline Hale was absent.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Cindy Barrett

(03:13)

3. Invocation was given by Pastor Jerry Smith of Faith Baptist Church and the Andover Police Department Chaplains.

(04:28)

4. Pledge of Allegiance was led by Girl Scout Troop 40693.

(05:40)

5. No one addressed the Council during the Public Forum.

(06:00)

6. Acceptance of Agenda

Mayor Ben Lawrence requested the removal of agenda item 15. Executive Session and to add a severe weather proclamation.

A motion was made by Council Member Clark Nelson, seconded by Council Member Kris Estes, to accept the agenda as modified. Motion carried 5/0.

7. Presentations

- a. Andover Municipal Golf Course update was moved to the March 11, 2014 agenda.

8. Consent Agenda

- a. Approval of Minutes
  - i. City Council/USD 385 Board Meeting: February 6, 2014
  - ii. City Council Meeting: February 11, 2014
- b. Receive & file reports
  - i. Finance: January 2014
  - ii. Fire: January 2014
  - iii. Police: January 2014
  - iv. Library: Finance January 2014; Directors February 12, 2014
- c. Receive & file minutes
  - i. Site Plan Review: December 3, 2013
  - ii. Subdivision: December 10, 2013
  - iii. Planning Commission: December 17, 2013; January 21, 2014
  - iv. Library: January 15, 2014
- d. Approval of appropriation ordinance B-03-14 in the amount of \$ 826,485.03.
- e. Approval of non-elected personnel items  
Richard Owsley, Park Department laborer to semi-skilled worker, with a pay increase from \$12.00 to \$13.00 per hour, effective February 17, 2014.
- f. Approval of the Sunlight Children's Advocacy and Rights Foundation grant of public funds request in the amount of \$2,000.
- g. Approval of Police Department General Order O2415 Severe Weather Procedures.
- h. Acceptance of an agreement with Saltus Technologies, Tulsa, Oklahoma, for Digiticket electronic ticketing software in the amount of \$41,263 and the purchase from Global Software Corporation, Oklahoma City, Oklahoma, in the amount of \$3,200 for the Digiticket interface, annual maintenance, and project services as presented to the Council on November 26, 2013.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor, to approve the consent agenda as presented. Motion carried 5/0.

(10:15)

9. Shadow Rock Addition

- a. Baughman Engineering agreement
- b. Water and sewer plans
- c. Solicit bids for opening Tuesday, March 11, 2014

Les Mangus stated the contract and plans had been reviewed by staff and the project is ready to solicit bids. The street plans will follow soon.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler, to accept the agreement and plans and to allow solicitation of bids. Motion carried 5/0.

(12:20)

10. VenuWorks agreement for consulting services

Mayor Ben Lawrence explained this was a revised agreement for consulting services on the development of a conceptual plan for an amphitheater in Central Park.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler, to approve the agreement with VenuWorks, Ames, Iowa, in an amount not to exceed \$7,000 and to be paid from CVB funds. Motion carried 5/0.

(14:36)

11. Fire Department apparatus purchase

Fire Chief Chad Russell requested authorization to bid up to \$15,000 on a 1990 Quint ladder truck and approval for an additional \$5,000 for anticipated and \$5,000 for non-anticipated expenses. The purchase of the truck would possibly allow the proposed CIP 2017 purchase of a truck to be moved to 2020.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout, to approve the request as presented. Motion carried 5/0.

(18:10)

12. A resolution amending the Code Of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.4 Position Descriptions.

Jennifer McCausland explained this resolution would bring several job descriptions in line with the actual job being performed. She added the resolution on agenda item 13 will then update the salary and class schedule for the changes made in the position descriptions.

A motion was made by Council Member Byron Stout, seconded by Council Member Kris Estes, to adopt the resolution as presented. Motion carried 5/0. Resolution number 14-01 was assigned.

13. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.2 Position & Salary Classification plan.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler, to adopt the resolution as presented. Motion carried 5/0. Resolution number 14-02 was assigned.

(21:34)

14. An ordinance increasing the transient guest tax in the City of Andover, Kansas.

Mayor Ben Lawrence explained the CVB did a regional study on transient guest tax and found the City of Andover to be low at 5% with the average tax of 6%. Mayor Lawrence added both Andover hotels had been contacted and had no problem with the possible increase.

A motion was made by Council Member Kris Estes, seconded by Council Member Sheri Geisler, to increase the transient guest tax to the market rate of 6%. Motion carried 5/0.

15. Executive Session for Attorney Client privileged matters (*removed from agenda*)

(27:10)

16. Member Items

Council Member Troy Tabor

- Was at Music Scene in Andover and was impressed with the number of students and that they are open seven days a week.

Council Member Sheri Geisler had none.

Council Member Clark Nelson

- Compared the 2013 and 2014 Police Department reports noticed the number of tickets was double for the month of January.

Council Member Kris Estes

- The Andover Public Library has good things happening. They have received the Lattner Foundation grant for \$14,500 for books and staff to open the library when school is closed. Check out their website.

Council Member Byron Stout

- Thanked his colleagues and staff for their support during his recent illness.

Sasha Stiles informed the council of the joint meeting with the Planning Commission on March 18 for review of the draft framework of the comprehensive plan.

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor, to adjourn. Motion carried 5/0.

**Adjourn**