

ANDOVER CITY COUNCIL MEETING

Andover City Hall
1609 E. Central Avenue
March 11, 2014 – 7:00 p.m.

02:30

1. Mayor Ben Lawrence called the meeting to order.
2. Roll call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes, and Byron Stout IV.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus (arrived at 7:08), Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Bill Duggan

03:11

3. Invocation was led by Council Member Kris Estes.

03:55

4. Pledge of Allegiance was led by Mayor Ben Lawrence.

04:29

5. Public Forum

Melissa Haag, 2361 N. Rutland Court, Wichita, representing the House of Hope Wichita, requested use of the Central Park trail and Gazebo on Saturday, June 21, 2014, from 6:30 a.m. to 10:30 a.m. They are hosting a walk/run and silent auction to raise funds for the House of Hope Wichita.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler, to approve the request as presented. Motion carried 6/0.

06:13

6. Acceptance of Agenda

Sasha Stiles stated agenda item 10. Shadow Rock water and sewer bids; was moved to the March 25th agenda.

Mayor Ben Lawrence requested an executive session be added to the end of the regular agenda to discuss matters of attorney client privilege.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler, to accept the agenda as modified. Motion carried 6/0.

7:36

7. Presentations

Shawn Span, 900 Hidden Meadows, Hutchinson and Neal Flickinger, 421 E. Main, Pretty Prairie, introduced themselves as the new management of the Andover Municipal Golf Course. They are planning a soft opening on May 1st with a grand re-opening scheduled for Memorial Day, May 26th.

16:10

8. Consent Agenda

a. Approval of Minutes

- i. City Council Workshop: February 24, 2014
- ii. City Council Meeting: February 25, 2014

b. Approval of appropriation ordinance B-04-14 in the amount of \$ 301,741.95.

c. Approval of CVB check request for the hotel voucher program to Days Inn in the amount of \$1,280 for vouchers from January 22 to February 20, 2014.

d. Acceptance of a Right of Way dedication from the Corey W. Hagemester Family Trust for property on Prosperity Lane.

e. Approval of a Mayoral appointment of Rick Endsley, 1812 N. Lakeside Drive, to the Park Master Plan steering committee and Park Planning Committee

f. Approval of the Police Department purchase of two 2014 Ford SUV Police Interceptors at \$26,347 each from Rusty Eck Ford of Wichita and an additional \$6,306.61 each in associated equipment and installation charges for a total amount of \$65,307.22.

- g. Approval of a request for public funds for the Andover Historical Society in the amount of \$166.67 per month for 2014 to offset the cost of utilities at the museum.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the consent agenda as presented. Motion carried 6/0.

17:20

9. An ordinance approving the recommendation of the Andover City Planning Commission to change the zoning district classification of certain lands located in the City of Andover, Kansas and creating a protective overlay district thereon, under the authority granted by the zoning regulations. (Zoning Case Z-2014-01 -- 1519 N. Andover Rd.)

Mayor Ben Lawrence presented the ordinance changing the zoning district classification from B2 to the B3 District for lots 1 and 2, Block 5, 1519 N. Andover Road and asked the Council if anyone intended to disqualify themselves from discussing or voting on this case because they have conflicts of interest or particular bias. No one did.

Mayor Ben Lawrence asked the City Clerk if the City had received any protest petitions. She responded she had not.

Mayor Ben Lawrence confirmed with the Council that they had received the unapproved minutes from the February 18, 2014 Planning Commission meeting.

Mayor Ben Lawrence asked Zoning Administrator Les Mangus to give a brief report regarding the case.

Les Mangus explained the applicant would possibly like to have a restaurant tenant with early morning breakfast and B2 zoning restricts the hours of operation from 7:00 a.m. to 11:00 p.m. The recommendation from the Planning Commission is to allow the zoning change with a restricted overlay limiting the allowed usage and signage to those in the B2 classification, with any backlighting or lighting of signage limited to locations facing Andover Road, hours of operation limited to 5:00 a.m. to 11:00 p.m. and minimization of sound carryover to adjacent residential properties.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to adopt the ordinance with the terms and conditions set forth by the Planning Commission. Motion carried 6/0.

10. Shadow Rock water and sewer bids were moved to the 3/25 meeting

22:47

11. AMS collection service agreement for Municipal Court

Police Chief Keller explained there were \$44,869 in unpaid fines and court costs by defendants who have ignored their obligation or were unable to be located to collect the debt. American Municipal Services of Carrollton, Texas, specializes in the management and collection of municipal and county court citations, warrants, utility bills and other debts. There is no cost to the City; the defendant will be responsible for an additional 33% fee.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Kris Estes, to approve the agreement and authorize the Mayor to sign. Motion carried 5/1. Council Member Troy Tabor opposed.

29:40

12. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.4 position descriptions

Jennifer McCausland explained the addition of a janitor to the job descriptions and requested approval of the janitor job description as well as the amendment to the policy and salary classification adding the janitor position to the pay plan on agenda item number 14.

A motion was made by Council Member Caroline Hale, seconded by Council Member Byron Stout to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-03 was assigned.

31:25

13. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.2 position & salary classification plan.

A motion was made by Council Member Caroline Hale, seconded by Council Member Byron Stout to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-04 was assigned.

31:53

14. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2-6 Personnel Handbook, section position categories.

Jennifer McCausland explained with the reorganization of the Police Department, Chief Keller requested the work week be moved from Monday through Sunday to Sunday through Saturday. This change will provide a uniform work week for all City staff and will be effective May 11, 2014.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-05 was assigned.

36:08

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to move into executive session to discuss matters of attorney client privilege to include the Governing Body, City Administrator, and City Attorney, for approximately eight minutes. Motion carried 6/0.

48:34

A motion was made by Council Member Troy Tabor, seconded by Council Member Byron Stout, to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

48:55

15. Member Items

- Council Member Troy Tabor
 - Asked everyone to not overwater and to take care of our resources.
 - Announced the children from Sunflower Elementary and Andover Central took 1st place in everything at a recent robotic competition at WSU.
- Council Member Sheri Geisler had none.
- Council Member Clark Nelson had none.
- Council Member Caroline Hale had none.
- Council Member Kris Estes had none.
- Council Member Byron Stout had none.

51:28

A motion was made by Council Member Bryon Stout, seconded by Council Member Sheri Geisler to recess to March 18, 5:30 p.m., Andover City Hall, for a joint City Council and Planning Commission meeting for review of the draft framework for the comprehensive plan update. Motion carried 6/0.

RECESSED

Respectfully submitted by

Susan Renner

City Clerk

Approved this 25th day of March, 2014, by the City Council, City of Andover, Kansas.