

ANDOVER CITY COUNCIL MEETING

Andover City Hall  
1609 E. Central Avenue  
May 13, 2014 – 7:00 p.m.

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes, and Byron Stout IV.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney Paula Langworthy, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Bill Duggan

3. Invocation was given by Pastor Greg Perkins of the Eastside Community Church and the Andover Police Department Chaplains. Prior to the invocation Pastor Perkins asked for a moment of silence in memoriam of the 287 names added to the Police Officers Memorial in Washington D.C.
4. Pledge of Allegiance was led by Mayor Ben Lawrence.
5. Public Forum

Jarrold Harrison, 118 N Douglas Circle, provided information to the Council about their church event in Central Park on Memorial Day, Monday, May 26, which they are expecting approximately two-hundred attendees.

Marj Sommerfield, Crescent Lakes HOA, requested closure of Crescent Lakes Court from 5-9 p.m. on Saturday June 28<sup>th</sup> for a block party. They would also like to re-direct Crescent Lakes Drive incoming traffic to go south on Westchester Drive. They are not requesting police assistance.

Fire Chief Chad Russell asked anything that might be set up in the cul-de-sac to be on one side of the street in case emergency vehicle(s) are necessary.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to approve the request. Motion carried 6/0.

Katie Mace, Green Valley 5<sup>th</sup> & 6<sup>th</sup> HOA, was not present but had requested closure of Fairway Circle at the south intersection of Lakeside Drive for a neighborhood pool and cook-out party on June 21<sup>st</sup> from 2 – 10 p.m.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to approve the request. Motion carried 6/0.

Roger Elliott, USD 385 Board Member acknowledged the Andover Police Department as the recipient of the Golden Key Award.

Byron Rupp, AARTI representative, thanked the Council for their support of the Bike and Health Fair held on May 10<sup>th</sup>. Mr. Rupp added they are looking forward to sponsoring this event again in 2015. He gave a short presentation which is attached to these minutes.

#### 6. Acceptance of Agenda

A motion was made by Council Member Troy Tabor, seconded by Council Member Caroline Hale to accept the agenda with the addition of a proclamation for Bike Month, and a bid tab for the 2014 Street Rehabilitation project. Motion carried 6/0.

#### 7. Proclamations

- a. Mayor Ben Lawrence proclaimed May 15 as Police Officers Memorial Day.
- b. Mayor Ben Lawrence proclaimed the month of May as Bike Month.

#### 8. Awards

- a. Mayor Ben Lawrence presented Donna Davis a Government Finance Officers Association Award for excellence in financial reporting. This is the 15<sup>th</sup> year for Ms. Davis and 34<sup>th</sup> year for the City to receive this award.

#### 9. Presentations

- a. Andover Police and Fire Foundation Scholarships

Michelle Sell, AP&FF provided information regarding the foundation mission for education scholarships for Andover students pursuing a degree in criminal justice or fire science. The funds are also used to assist with necessities not budgeted or planned for as well as to help families affected by injury or death of on duty police officers or fire fighters.

Police Chief Michael Keller presented a scholarship to Andover Central High student Abigail LaBeth, Derby, who plans to attend Butler Community College for basics and then WSU for a Criminal Justice Degree. Her plans are to go in to law enforcement; specifically the K9 team.

Fire Chief Chad Russell presented a scholarship to Andover Central High student Nicholas Fulghum, Andover, who plans to attend Hutchinson Junior College and major in Fire Science.

- b. Dusty Davis, EMC, presented a dividend check from the Kansas Municipal Insurance Trust in the amount of \$12,029.77. Mr. Davis added this is the 28<sup>th</sup> year the City has received a return of funds based upon work place safety. Mr. Davis stated he would like to see \$2,500 of these funds to go towards the 360 Safety program City staff is involved in for rewards.

10. Consent Agenda

- a. Approval of Minutes
  - i. City Council Workshop: April 28, 2014
  - ii. City Council Meeting: April 29, 2014
  
- b. Receive & file reports
  - i. Finance: April 2014
  - ii. Fire: April 2014
  
- c. Receive & file minutes
  - i. CVB: December 18, 2013
  
- d. Approval of appropriation ordinance B-08-14 in the amount of \$ 715,699.58.
  
- e. Approval of non-elected personnel items

Stephani Travnicsek, new hire part-time Police Dispatcher, at an hourly rate of \$13.75, effective May 12, 2014.

Kendall Winterhalter, re-hire Park Department seasonal worker, at an hourly rate of \$9.25, effective May 30, 2014.
  
- f. Approval of independent contracts for City Prosecutor and City Judge

Cami Baker, City Prosecutor, contract for \$1,000 per month for primary services and \$90 per hour for additional services.

Doyle White, City Judge, contract for \$1,000 per month for primary services and \$90 per hour for additional services.

- g. Approval of an Everbridge, Glendale, California, contract addendum migrating the current system to a newer web platform at no cost.
- h. Acceptance of an agreement between the CVB and Stellar Fireworks, Wichita, for a pyrotechnic display on June 14<sup>th</sup> following the Little River Band concert in Central Park, 1607 E Central, at a cost of \$3,000.
- i. Approval of a CVB check request for the hotel voucher program to the Andover Days Inn in the amount of \$1,960 for vouchers dated March 14 thru April 27, 2014.

- j. Approval of Mayoral appointments

**Appointed Officials**

Julie Spryes – City Treasurer  
 J.T. Klaus – City Attorney  
 Gene White – Municipal Court Judge  
 Cami Baker – Prosecuting Attorney  
 Michael Keller – Police Chief  
 Susan Renner – City Clerk

Kent Criser  
 Kris Estes  
 Jack Ritchie

**Convention & Visitors Bureau**

Ben Lawrence  
 Kris Estes  
 Travis Griffin

**Comprehensive Development Plan**

Quentin Coon  
 Lynn Heath  
 Dennis Bush  
 Mary Pendelton  
 Daryl Thornton  
 Kevin Dreiling  
 Jack Ritchie  
 Carolyn Kaplan  
 Gary Israel  
 Mike Thompson  
 Ben Lawrence  
 Troy Tabor  
 Caroline Hale  
 Lori Moody  
 Dian Lawrence  
 Brian Lindebak  
 Jay Mullen  
 Ruth Ann Messner  
 Patsy Sphar

Glen Lang  
 Hausu Patel  
 David Alfaro  
 Daryl Thornton

**Golf Advisory Board**

Tom Klocek  
 Sam Murray  
 Scott Stauffer  
 Clark Nelson  
 Steve Anderson (new appointment)

**Liaisons**

Kris Estes – Butler Community College  
 Sheri Geisler – Chamber of Commerce  
 Troy Tabor – Comprehensive Development Plan  
 Caroline Hale – Comprehensive Development Plan  
 Ben Lawrence – CVB  
 Kris Estes – CVB  
 Byron Stout – Fire Dept.  
 Golf Course Committee – Clark Nelson  
 Caroline Hale – Grant of Public Funds  
 Sheri Geisler – Grant of Public Funds  
 Kris Estes – Library Board

Matt Forney  
 Travis Griffin

- Troy Tabor – Parks Dept.
- Sheri Geisler – Planning Commission
- Clark Nelson – Police Dept.
- Staff – REAP
- Byron Stout – Recycling Utility
- Byron Stout – Rotary
- Troy Tabor – Rotary
- Troy Tabor – Site Plan Review
- Sheri Geisler – Street Dept.
- Troy Tabor – USD 385
- Caroline Hale – WAMPO
- Staff – WAMPO alternate
- Clark Nelson – Wastewater Dept.
- Byron Stout – YMCA
- Seth Carey (Staff)
- Health Board**
- Dr. Charlie Green (2 years)
- Kelly Bramford (1 year-new appointment)
- Dough Car
- Caroline Hale
- Dennis Bush
- Sharon Turner
- David Foster
- Robert Mayer
- Tracey Dreiling
- Seth Carey
- Les Mangus
- Rick Endsley (new appointment)
- Kyle Fritzler
- Bill Ellison
- Bob Baier
- Steve Anderson (new appointment)
- Rob Doshier
- Troy Tabor
- Planning Commission**
- Lynn Heath (3 years)
- Brian Lindebak (3 years)
- Site Plan Review**
- Todd Woolsoncroft (3 years)
- Nate Hinson (3 years-new appointment)

**Park Planning**  
Ben Lawrence

A motion was made by Council Member Clark Nelson, seconded by Council Member Kris Estes to accept the consent agenda as presented. Motion carried 6/0.

11. Temporary Use request

Denise Kelly, Executive Director of the Andover Chamber of Commerce, requested a temporary use permit for an event on Saturday, June 28, at the Andover Plaza shopping center. Details would include a car show, food, entertainment for children, and music. Additional information will be provided as confirmed once approval of the event has been received.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to approve the temporary use as requested. Motion carried 6/0.

12. Sewer Revenue Bond call notice

Sasha Stiles explained the sewer revenue bonds would be redeemed with no penalty for the two year early redemption and the City would save approximately \$30,000 in interest fees. The notice of redemption is the first step in this process.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to move forward with the redemption of the bonds. Motion carried 6/0.

13. 21<sup>st</sup> Street entry monument

Les Mangus explained the construction plans were complete for the monument and staff is ready to solicit for bids. The funds were encumbered from 2013 for the monument.

A motion was made by Council Member Caroline Hale, seconded by Council Member Kris Estes to approve the plans and authorize staff to solicit bids for the construction of the 21<sup>st</sup> Street entry monument. Motion carried 6/0.

14. An ordinance approving a Special Use to establish a camper and recreational vehicle sales facility in the B-5 Highway Business District on certain lands located in the City of Andover, Kansas, under the authority granted by the Zoning Regulations of the City as originally approved by Ordinance 1187. (general location 1009 W US 54)

Les Mangus explained the property owners requested a Special Use to allow the sale of recreational vehicles and he added there was an existing Special Use at this location for the sale of automobiles.

A motion was made by Council Member Byron Stout, seconded by Council Member Clark Nelson to approve adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1571 was assigned.

15. School Resource Officer agreement for 2014-15

Police Chief Michael Keller explained the agreement included two additional SRO's for 2015 and both the School District and the City understand that this will only be possible if there is funding available in the 2015 year budget. The net increase to the City will be an increase of 25% of one additional officer.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the agreement for School Resource Officers for 2014/2015 school year. Motion carried 6/0.

ADD-ON 2014 Street Rehabilitation Project

Les Mangus explained bids had been received from three companies; APAC Construction with the low bid of \$683,857; Cornejo at \$687,962.; and Kansas Paving at \$968,544. The low bid is under the engineers estimate and was within the revised project budget.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to accept the low bid from APAC and authorize the Mayor to sign the contract after approval of contract and construction bonds. Motion carried 6/0.

#### 16. Member Items

Council Member Troy Tabor had none.

Council Member Sheri Geisler

- Noticed the use of the park with people everywhere and there was a porta potty on the property which is much needed.
  - Les Mangus explained Waste Connections has provided that at no charge to the City.
- Congratulated the Police Department on their Golden Key award.

Council Member Clark Nelson

- Asked Fire Chief Chad Russell to share an item
  - Fire Chief Russell had a small sack of rocks and explained that when citizens are asking why the Fire Department is wasting time and resources tests on fire hydrants it is for the purpose of finding such things as the rocks which can ruin expensive equipment at a time when the equipment is most needed.

Council Member Caroline Hale

- Reminded everyone of the open house for the WAMPO Move 2040 project at Andover City Hall on Thursday, May 22 from 6-8:30 p.m. They are looking for input and concerns regarding how money can be wisely invested for future transportation in our region.

Council Member Kris Estes

- Congratulated graduating students, Andover High, Andover Central High, and Butler Community College.

Council Member Byron Stout

- Asked staff to report back with accounting on the number of hours and dollars being spent by the City for the CVB concert in June.
- Inquired why the wastewater department needed a mower when the parks and street departments had mowers and if the City staff was mowing private property.
  - Les Mangus explained staff and time did not allow for either streets or park department to mow the 120 acres at the wastewater plant. Since the early 1990's the

Council decided the street department would maintain right of ways, while the park department mows all city owned facilities i.e. police, fire, library, city hall, sports fields, and all parks.

Sasha Stiles reminded everyone the Council Workshop will be Monday, May 19 due to the Memorial Day holiday and there will be a joint Planning Commission and Council meeting on Tuesday, May 20 at 5:30 p.m. at City Hall.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to adjourn. Motion carried 6/0.

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 27<sup>th</sup> day of May, 2014, by the City Council, City of Andover, Kansas.