

ANDOVER CITY COUNCIL MEETING

Andover City Hall
1609 E. Central Avenue
June 24, 2014 – 7:00 p.m.

00:00

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes, and Byron Stout IV.

Staff: Police Captain Justin Phillips, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Bill Duggan

00:01

3. Invocation was given by Council Member Kris Estes.
4. Pledge of Allegiance was led by Mayor Ben Lawrence.

00:02

5. Public Forum

Carla Hart, 13687 S.W. 70th, Andover, trustee to the McHam property that the City began the process to annex. Mrs. McHam has lived at the property for 50 years and the family is opposed to the annexation.

Randy Banwart, introduced himself as a Republican candidate running for Kansas House of Representatives District 99. Mr. Banwart briefly stated his political views and gave his phone number and email address for anyone to contact him.

00:07

6. Acceptance of Agenda

Sasha Stiles requested an executive session be added to the end of the meeting to discuss land acquisition.

A motion was made by Council Member Troy Tabor, seconded by Council Member Caroline Hale to accept the agenda with the addition of the executive session. Motion carried 6/0.

00:08

7. Presentations

- a. Andover Municipal Golf Course – Neal Flickenger, General Manager, provided photos of some of the greens at the course. He stated play has been good and steady since opening May 1 averaging 30 rounds per day. There were a lot of noticeable improvements made to the course and the clubhouse.

00:26

8. Consent Agenda

- a. Approval of Minutes
 - i. City Council Meeting: June 10, 2014
- b. Receive & file reports
 - i. Police: May 2014
 - ii. Library: May 2014 Directors; May 2014 Finance
- c. Receive & file minutes
 - i. Library: May 14, 2014
- d. Approval of appropriation ordinance B-11-14 in the amount of \$ 705,422.08.
- e. Approval of the Mayoral appointment of Craig Gray, District Music Chair/Director of Bands for Andover Central High School, to the Park Planning Committee.
- f. Approval of the Mayoral appointment of Paula Babb as Deputy City Clerk
- g. Approval of non-elected personnel items
 - Rody Marcial, new hire as park department laborer, at a wage of \$12.00 per hour, effective June 13, 2014.
 - John Lane, new hire as park department laborer, at a wage of \$12.00 per hour, effective June 23, 2014.
 - Ethan Haworth, position and department change from seasonal park department to fulltime wastewater department laborer, with a wage increase from \$10.50 to \$12.50 per hour, effective June 9, 2014.
 - Paula Babb, administration appointment as Deputy City Clerk, with a pay increase from \$12.62 to \$13.12 per hour, effective July 1, 2014.
- h. Approval of a request by Stellar Fireworks for a display at Terradyne Country Club on July 4 at 9:45 p.m.

- i. Approval of a contract renewal with the Kansas Department. of Wildlife, Parks & Tourism for the Community Fisheries Assistance Program for 2015.
- j. Approval of a proposal & contract with Insituform, Belton, Missouri, for the Wastewater Department 2014 sewer line rehab in the amount of \$93,996.95.
- k. Greater Andover Days contract
 - i. Stallion, Wichita, for September 27, 2014 from 7 p.m. to 10 p.m. in the amount of \$1,500.

00:27

- 9. Engineering and inspection proposal from GSI for the 2014 Street Maintenance project

Les Mangus explained this year city staff will perform, to the extent possible, all inspections. GSI will be responsible for full time inspection and performing necessary tests related to hotmix asphalt construction.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to accept the proposal and authorize the Mayor to sign the contract.

00:29

- 10. A resolution adopting a restated and amended Debt Management and Fiscal Policy for the City of Andover, Kansas. (Code of Municipal Policies Chapter 3, Article 5, Debt Management)

Sasha Stiles explained the changes amend the policy to the current process. It was a housekeeping measure with no substantial changes.

A motion was made by Council Member Troy Tabor, seconded by Council Member Byron Stout to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-15 was assigned.

00:30

- 11. A resolution amending Resolution No. 07-37 regarding the City's policy for the Financing of Public Improvements and the Levying of Special Assessments within the City of Andover, Kansas. (Code of Municipal Policies Chapter 3, Article 6, Special Assessment Financing)

Sasha Stiles explained the resolution incorporates the requirement of irrevocable letters of credit renewable up to fifteen years for project financing exceeding fifteen years.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-16 was assigned.

00:32

12. A resolution amending Resolution No. 08-30 regarding the policy for the Financing of Public Improvements and the Levying of Special Assessments within the City of Andover, Kansas. (Code of Municipal Policies Chapter 3, Article 6.1, Special Assessments)

Sasha Stiles explained the resolution amends the 20 Year Specials Review Committee to include the City's Chief Financial Officer. Ms. Stiles added this was another housekeeping issue.

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-17 was assigned.

13. Criminal Justice Information System security enhancement for the Police Department

Bill Duggan, IT Director, explained the necessity of the software purchase was due to a Federal mandate for Criminal Justice Information Systems that accessed FBI systems regularly.

This was not a budgeted item for 2014 but the funds were available between the IT and Police Department budgets.

A motion was made by Council Member Caroline Hale, seconded by Council Member Byron Stout to approve the software purchase from CDWG, Vernon Hills, Illinois, for an initial cost of \$6,900. Motion carried 6/0.

00:35

14. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.4 Position Descriptions (Deputy City Clerk)

Sasha Stiles explained the resolution brought the Deputy City Clerk job description up to date.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Kris Estes to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-18 was assigned.

00:37

15. Executive Session – matters of attorney client privilege

A motion was made by Council Member Sheri Geisler, seconded by Council Member Kris Estes to go in to executive session to discuss matter of attorney client privilege for approximately ten minutes and to include the governing body, City Administrator and City Attorney. Motion carried 6/0.

00:49

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to come out of executive session. Motion carried 6/0.

00:50

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to return to the executive session to continue the discussion for approximately ten minutes. Motion carried 6/0.

01:04

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to come out of executive session.

No action was taken as a result of the executive session.

01:05

Add-on executive session – land acquisition

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to go in to executive session for approximately ten minutes to discuss land acquisition and to include the governing body, City Administrator, Public Works Director, and City Attorney. Motion carried 6/0.

01:15

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

01:16

16. Member Items

Council Member Byron Stout

- The concert was great and he thanked all of the individuals involved with the hard work it takes to put such an event on. He asked staff to provide the budget and cost information for the event.

Council Member Kris Estes

- Thanked everyone who helped at the concert.
- Wished everyone a happy Fourth of July holiday.

Council Member Caroline Hale

- Had heard wonderful things about both the concert and the police and fire festival but was out of town and missed both events.

Council Member Clark Nelson had none.

Council Member Sheri Geisler

- Had a great time at the concert and guesstimated there were 13,000 in attendance with no complaints only questions of who will be next year.
 - Police Captain Justin Phillips stated the police department received no complaints. There was a rumor of a fight that was never located and a small fire caused by cigarette butts in a trash can near the stage that the fire department promptly extinguished.
- Thinks the golf course looks great.

Council Member Troy Tabor

- Stated he had broken a window while golfing at the Andover golf course.
- Inquired if there might be a possibility of renaming Yorktown to Park Avenue.
- Mentioned while on a trip in Colorado he noticed stores were charging customers for using their plastic bags instead of providing their own.

Mayor Lawrence

- Stated the numbers for the amount of sales in Andover business's during the concert weekend were being put together by the Chamber of Commerce.

01:26

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to adjourn. Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 8th day of July, 2014, by the City Council, City of Andover, Kansas.