

CITY COUNCIL WORKSHOP MEETING
Monday, September 29, 2014
7:00 p.m.
Andover Central Park Lodge
Minutes

Members present:

Council Members Caroline Hale, Clark Nelson, Sheri Geisler, Kris Estes, Byron Stout IV, and Troy Tabor. Mayor Ben Lawrence was absent.

Others in attendance:

City Administrator Sasha Stiles, City Clerk Susan Renner, Chief Financial Officer Donna Davis, Police Chief Michael Keller, Fire Chief Chad Russell, and Assistant City Administrator Jennifer McCausland.

Guests: n/a

Council President Caroline Hale called the meeting to order at 7:00 p.m.

RFP for audit services

Donna Davis presented a Request for Proposal for audit services beginning with the 2014 audit. The RFP will be released October 1, 2014, received no later than November 7 for consideration, selection of finalist by November 11 and interviews if necessary to be completed by November 14, with a final recommendation to the Council at the November 25, 2014 Council meeting.

The Council concurred to move forward with the release of the RFP and schedule as presented.

Grant of Public Funds policy

Sasha Stiles stated the most recent update to the policy was in 1989; in 2007 the current application and committee was created; but was not formally adopted. Before presenting a policy revision to the Council for consideration. Ms. Stiles asked for clarification from the 1989 policy and the actual process currently used.

Council Member Sheri Geisler felt there were no boundaries as to who could apply and what the funds could be used for. Application deadlines, review of how the funds were spent were also discussed.

After the discussion the Council concurred to continue with the process currently in use and present a resolution accordingly at a future City Council meeting.

Fire Department video presentation

Fire Chief Chad Russell provided a 6 minute video of a grass fire on August 31 when the brush truck's motor caught fire. It did not have an ember separator and had sucked burning embers into the air intake. There were 12 grass fires that day in northern Butler and Sedgwick counties which also created a staffing challenge. Chief Russell wanted the Council to understand the importance of having reliable vehicles and equipment and adequate staffing. He also explained the importance of acquiring a newer ladder truck for the City. He asked for the Council's support of two grant applications, the "SAFER" grant for assistance with additional staff and an "AFG" grant for a ladder truck. The Council concurred Chief Russell should apply for both grants.

A motion was made by Council Member Troy Tabor, seconded by Council Member Kris Estes at 8:00 p.m. to adjourn. Motion carried 6/0.

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 14th day of October, 2014, by the City Council, City of Andover, Kansas.