

ANDOVER CITY COUNCIL MEETING

Andover City Hall

1609 E. Central Avenue

September 30, 2014 – 7:00 p.m.

00:01

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes, and Byron Stout IV.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Bill Duggan

3. Invocation was given by Pastor Leon Hiebert of the Andover Police Department Chaplains.

00:03

4. Pledge of Allegiance was led by Matthew Goodner and Nate Tatpati of Andover Boy Scout Pack 584.

5. Public Forum

a. Matthew Goodner and Nate Tatpati of Andover Boy Scout Pack 584 requested use of Central Park for their annual scout family campout on Saturday, October 4, 2014.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve the use of Central Park as requested. Motion carried 6/0.

00:06

6. Acceptance of Agenda

Sasha Stiles stated on the bench were corrected petitions for agenda item 11. The Highlands at Terradyne.

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to accept the agenda as modified. Motion carried 6/0.

7. Proclamations

- a. Mayor Ben Lawrence proclaimed October as Downs Syndrome Awareness Month. Proclamations are posted in the lobby at City Hall.

00:07

8. Presentations

- a. Bill Buchanan, 246 S Dellrose, Wichita, Sedgwick County Manager, gave a brief presentation regarding the International City/County Managers Association (ICMA) and the 100<sup>th</sup> birthday of this professional association. Also present were Butler County Manager Will Johnson, El Dorado City Manager Herb Lewellen and Augusta City Manager Josh Shaw.
- b. Andover Chamber of Commerce was represented by Chamber President Travis Griffin. Mr. Griffin provided an update on the Chambers activities.

00:19

9. Consent Agenda

- a. Approval of Minutes
  - i. City Council Meeting: September 9, 2014
- b. Receive & file reports
  - i. Police: August 2014
  - ii. Library: August 2014 Finance; August 2014 Directors
- c. Receive & file minutes
  - i. Library: August 13, 2014
- d. Approval of appropriation ordinance B-16-14 in the amount of \$ 1,617,555.31.
- e. Approval of non-elected personnel items  
Christopher Geeseka, Park Dept. new hire semi-skilled maintenance worker, at \$12.50 per hour, effective September 22, 2014.
- f. Approval of the YMCA Corporate Wellness agreement for employee health screening and assessments on October 1, 2, & 3, 2014.
- g. Approval of a Utility Easement with Shadow Rock, LLC for Westar to construct their power line extensions.

- h. Approval of check request for CVB funds to the Andover Days Inn for vouchers from August 20 through September 24, 2014 in the amount of \$1,440
- i. Approval of a check request for CVB funds to the Holiday Inn for vouchers from August 3 through August 29 in the amount of \$1,760

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to approve the consent agenda as presented. Motion carried 6/0.

- 10. A resolution indicating the intent of the Governing Body of the City of Andover, Kansas to issue certain taxable industrial revenue bonds in an aggregate principal amount of not to exceed one million two hundred thousand dollars (\$1,200,000) for the purpose of purchasing, acquiring, constructing, furnishing and equipping an expansion to an existing warehouse to be located adjacent to existing facilities located at 415 E. 13th St. in Andover, Kansas. (Vornado Air, LLC)

J.T. Klaus explained the three steps necessary to issue IRB's, this resolution is the first. Vornado would like to expand their current warehouse on 13<sup>th</sup> Street by 30,000 sq. ft. Randy Brillhart, Vornado Air LLC CEO/President/COO was present for any questions the council had.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt the resolution of intent as presented. Motion carried 6/0. Resolution number 14-21 was assigned.

00:24

- 11. Highlands at Terradyne

- a. Final Planned Unit Development Plan and Plat

Les Mangus explained this is an attached single-family dwelling complex with proposed private streets, public water and sewer and some private utilities. He added it will be a gated community with private streets and no sidewalks.

A motion was made by Council Member Byron Stout, seconded by Council Member Kris Estes to approve the Final PUD Plan and Plat as presented. Motion carried 6/0.

- b. Developers Agreement (developer installed)

Sasha Stiles explained the required letters of credit had been received from the developer for the street and internal storm water improvements.

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to accept the developer installed Developers Agreement as presented. Motion carried 6/0.

c. Developers Agreement (special assessment)

Sasha Stiles explained the agreement is for public offsite storm water improvements and the internal water and sewer distribution systems. Sufficient letters of credit have been received.

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to accept the special assessment Developers Agreement as presented. Motion carried 6/0.

d. Petitions (water distribution, sanitary sewer & storm water drain)

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to accept the petitions as presented. Motion carried 6/0.

- e. A resolution determining the advisability of making certain internal improvements in the City of Andover, Kansas; setting forth the general nature of the improvements, the estimated or probable costs thereof, the extent of the benefit district to be assessed for the costs thereof, the method of assessment and the apportionment of the costs between the benefit district and the City at large; authorizing and providing for the making of the improvements in accordance with the findings of the Governing Body; and directing the publication and recording of this resolution (Highlands at Terradyne water distribution system improvements, Highlands at Terradyne sanitary sewer improvements and, Highlands at Terradyne storm water drain improvements).

A motion was made by Council Member Kris Estes, seconded by Council Member Sheri Geisler to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-22 was assigned.

- f. An ordinance authorizing the construction of certain internal improvements in the City of Andover, Kansas, as heretofore determined advisable and authorized to be made by Resolution No. 14-22 of the City, under the authority of K.S.A. 12-6a01 *et seq.*, as amended and supplemented; providing for the payment of the costs of said improvements; authorizing the issuance of general obligation bonds for the payment of the costs of said improvements and authorizing and providing for the issuance of temporary improvement notes from time to time as funds are needed for the orderly construction of said improvements.

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1577 was assigned.

00:32

12. Series A, 2014 Temporary Notes (Cornerstone 4<sup>th</sup> and Shadow Rock Additions)

- a. Central States Capital Markets, LLC Financial Advisory Agreement

Mark Detter presented the agreement for services for the issuance of the temporary notes for the Shadow Rock and Cornerstone 4<sup>th</sup> Additions.

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to accept the agreement as presented. Motion carried 6/0.

- b. A resolution of the City of Andover, Kansas, authorizing and providing for the public sale of the City's Temporary Improvement Notes, Series A, 2014, in a total principal amount of approximately \$2,595,000

A motion was made by Council Member Troy Tabor, seconded by Council Member Kris Estes to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-23 was assigned.

00:35

13. Andover Road – Four Mile Creek to SW 120th St. (KDOT Form 1302)

Les Mangus explained KDOT Form 1302 is required to initiate the assignment of a project number and generate a project agreement with the Kansas Bureau of Local Projects. This project will widen Andover Road south of Harry Street.

A motion was made by Council Member Caroline Hale, seconded by Council Member Byron Stout to authorize the Mayor to sign the form. Motion carried 6/0.

00:36

14. An ordinance regulating public offenses within the City of Andover, Kansas; incorporating by reference the "Uniform Public Offense Code for Kansas Cities," 2014 Edition, with certain modifications; amending Chapter XIII, Article 1, Section 13-101 and 13-102 of the Code of the City of Andover, Kansas; and deleting Article 9 of Chapter XIII of said Code (including Sections 13-901 and 13-902)

Police Chief Keller explained the ordinance will remove the out of date conceal and carry laws from the City Code and make minor clean-up changes the League of Kansas Municipalities has made to the manual.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1578 was assigned.

00:38

15. An ordinance incorporating by reference the “Standard Traffic Ordinance for Kansas Cities,” Edition of 2014; and amending Chapter XVIII, Article 1, Sections 18-101, 18-102, 18-103 and 18-302 of the Code of the City of Andover, Kansas

Police Chief Keller explained the League of Kansas Municipalities has done a clean-up of this document as well.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1579 was assigned.

00:41

16. Request for class c fireworks display the evening of October 31, 2014 at 1930 Grace Avenue Court.

Mayor Ben Lawrence stepped down from the bench for discussion of this item.

Council President Caroline Hale presented the request. No comments were made.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the request as presented. Motion carried 6/0.

Mayor Ben Lawrence returned to the bench.

00:43

17. Tyler Technologies agreement for accounting software

Donna Davis explained a committee of staff members reviewed several software company options. One issue was to find one company with all of the modules needed so there would not be two different software companies and a need to interface. Incode, Tyler Technologies, although most expensive was the software that provided what staff was looking for now and in the foreseeable future and it included court system software compatible with the police department electronic ticketing system. Bill Duggan, IT Director, has recommended the software be hosted on the Tyler Technologies Cloud as to not take up needed space on the City’s server and if and when the City were to suffer a disaster there would be no lapse in City functions.

The software purchase is \$137,277 plus travel expenses for set up and training for an estimated additional \$15,136. The annual subscription fee of \$45,732 for the next seven years and an additional \$10,000 in computer upgrades and hardware. Total initial expenditures are estimated at \$162,413 of an original budgeted amount of \$230,000.

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to approve the software purchase and expenditures as outlined from Tyler Technologies, Dallas, Texas. Motion carried 6/0.

00:47

#### 18. Recreation Department proposal for Sand Volleyball Courts

Seth Carey, Recreation Director, presented a proposal for renovation of the current sand volleyball court at the 13<sup>th</sup> Street Sports Park and the addition of a sand court next to it. The department is anticipating offering a variety of leagues beginning next spring for participants sixteen and older. Total estimated costs for the project is \$6,460 and has been discussed and recommended by the Park Planning Committee.

A motion was made by Council Member Troy Tabor, seconded by Council Member Sheri Geisler to accept the proposal as presented. Motion carried 6/0.

00:49

#### 19. Member Items

Council Member Troy Tabor had none.

Council Member Sheri Geisler had none.

Council Member Clark Nelson had none.

Council Member Caroline Hale

- Inquired about political signs and how long they can be posted.
- Greater Andover Days was great!

Council Member Kris Estes

- Greater Andover Days was great!

Council Member Byron Stout

- Greater Andover Days was great!
- Confirmed with Police Chief Keller there were no issues during the event.

00:58

A motion was made by Council Member Troy Tabor, seconded by Council Member Byron Stout to adjourn. Motion carried 6/0.

**ADJOURN**

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 14<sup>th</sup> day of October, 2014, by the City Council, City of Andover, Kansas.