

ANDOVER CITY COUNCIL MEETING

Andover City Hall

1609 E. Central Avenue

October 14, 2014 – 7:00 p.m.

(The times noted on this document are for ease of location on the video, not necessarily the number of minutes past since the meeting began.)

00:06

1. Council President Caroline Hale called the meeting to order. Mayor Ben Lawrence arrived late.
2. Roll Call

City Council Members present were Troy Tabor, Clark Nelson, Kris Estes, and Byron Stout IV. Council Member Sheri Geisler was absent.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, City Clerk Susan Renner, and City Administrator Sasha Stiles. Public Works & Community Development Director Les Mangus was absent.

A/V: Cindy Barrett

3. Invocation was given by Council Member Kris Estes.

00:07

4. Pledge of Allegiance was led by Council President Caroline Hale.
5. Public Forum, no one addressed the Council.

00:08

6. Acceptance of Agenda

Sasha Stiles explained the items on the bench were the completion documents for agenda item 9. Temporary Improvement Note Resolution and not item 14 as noted on the paperwork. Ms. Stiles also requested the addition of an executive session at the end of the meeting to discuss non-elected personnel.

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to accept the agenda as modified. Motion carried 5/0.

00:09

7. Consent Agenda

- a. Approval of Minutes
 - i. City Council Workshop: September 29, 2014
 - ii. City Council Meeting: September 30, 2014

- b. Receive & file reports
 - i. Finance: September 2014
 - ii. Fire: September 2014
 - iii. Police: September 2014

- c. Receive & file minutes
 - i. Site Plan Review: August 5, 2014

- d. Approval of appropriation ordinance B-18-14 in the amount of \$ 653,000.58

- e. Approval of non-elected personnel items
Melony Gilbreath, Park Dept. new hire as Janitor, at \$11.50 per hour, effective September 29, 2014.
Michael Shinert, status change from Police Officer to MPO I, with a pay increase from \$17.19 to \$17.52 per hour, effective November 9, 2014.

- f. Approval of an agreement with Savoy Company, P.A., Wichita, for a railroad boundary survey in an approximate amount of \$5,500.

- g. Approval of check request for CVB funds to the Holiday Inn Express for vouchers from September 2 through September 28 in the amount of \$2,440.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to approve the consent agenda as presented. Motion carried 5/0.

00:10

8. A resolution of the Governing Body of the City of Andover, Kansas, approving an ad valorem property tax exemption for property acquired with the proceeds of certain industrial revenue bonds (Vornado Air, LLC)

J.T. Klaus asked Council President Caroline Hale to open a public hearing regarding the request for ad valorem tax exemption for the bonds the council adopted a resolution of intent to issue at the previous council meeting.

Council President Caroline Hale opened the public hearing. No one addressed the Council. The hearing was closed.

J.T. Klaus explained the Cost Benefit Analysis.

(00:17)

Mayor Ben Lawrence arrived

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt the resolution as presented. Motion carried 5/0. Resolution number 14-24 was assigned.

00:20

9. A resolution providing for the issuance of temporary improvement notes of the City of Andover, Kansas, in the total principal amount of \$2,595,000, as heretofore authorized by Ordinance Nos. 1547 and 1561 of the City, in order to provide funds for the temporary financing of the costs of construction of certain internal improvements in the city authorized by said ordinance; and providing the terms, details, form and conditions of said temporary improvement notes (Cornerstone 4th & Shadow Rock Additions)

Mark Detter, City Financial Advisor, stated the City received SP-1+ Standard & Poors rating, the top rating for temporary notes, and five bids for the issuance of these bonds.

J.T. Klaus explained the bid tab and completion documents on the bench and requested a separate motion to accept the low bid from Cooper Malone.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to accept the low bid from Cooper Malone with an average net interest rate of 0.675%. Motion carried 5/0.

Other bids received were County Club Bank 0.730%; UMB Bank N.A. 0.825%; Commerce of Kansas City 0.859%; and DA Davidson 1.564%.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to adopt the resolution as presented. Motion carried 5/0. Resolution number 14-25 was assigned.

00:24

10. A resolution adding to the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -6 Personnel Handbook, Section Leaves of Absence.

Jennifer McCausland explained the City's been practicing a return to work policy for worker's comp injuries and with this resolution it will spell out the policy in the employee handbook.

A motion was made by Council Member Byron Stout, seconded by Council Member Kris Estes to adopt the resolution as presented. Motion carried 5/0. Resolution number 14-26 was assigned.

00:26

11. Holiday schedule

Sasha Stiles stated with Christmas Day and New Year's Day falling on Thursdays, staff requested to allow the non-essential employees the Friday following the holiday off, December 26 and January 1, using comp time, vacation time or choosing to not be paid. She added that if staff chose not to use one of those options, arrangements would be made to allow them to work.

A motion was made by Council Member Caroline Hale, seconded by Council Member Bryon Stout to approve the request. Motion carried 5/0.

00:29

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to go into executive session to discuss non-elected personnel for approximately twenty minutes and include the Governing Body, City Administrator and City Attorney. Motion carried 5/0.

00:51

A motion was made by Council Member Caroline Hale, seconded by Council Member Kris Estes to come out of executive session. Motion carried 5/0.

00:52

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to accept the resignation of City Administrator Sasha Stiles effective December 12, 2014. Motion carried 4/1. Council Member Troy Tabor opposed.

00:53

A motion was made by Council Member Troy Tabor, seconded by Council Member Caroline Hale to form a committee to include the Mayor, himself, Caroline Hale, and Jennifer McCausland to recommend an executive search firm for finding a replacement for Ms. Stiles. The firms to be considered; Mercer Group, Carbondale, Colorado; Art Davis Group, Lees Summit, Missouri; and Strategic Government Resources, Stillwater, Oklahoma and make a recommendation to the Council at their October 28, 2014 meeting. Motion carried 5/0.

00:55

12. Member Items

Council Member Troy Tabor

- Attended the LKM conference and heard a presentation regarding healthy cities and would like to look into some of the recommendations, specifically taking Andover Road down to two lanes of traffic, one middle lane, and the two outside lanes used for bike lanes.
 - Mayor Ben Lawrence stated although an interesting idea the traffic count on Andover Road is very high and if an attempt were to be made there would need to be other north south roads in place to lighten the load.
 - Council Member Clark Nelson understood the idea but believed it would create an impact on the 21st Street development.

Council Member Clark Nelson had none.

Council Member Caroline Hale had none.

Council member Kris Estes

- Is going to miss Sasha and her leadership style. Bill Duggan is also moving on to bigger and better.

Council Member Byron Stout had none.

Jennifer McCausland stated at the LKM Conference a loop hole in unemployment laws and volunteer firefighters was discussed and has been added to the LKM 2015 Municipal Policy Statement.

Sasha Stiles thanked everyone for the opportunity to work for the City of Andover.

1:04

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to adjourn. Motion carried 5/0.

Adjourn