

ANDOVER CITY COUNCIL MEETING

Andover City Hall

1609 E. Central Avenue

October 28, 2014 – 7:00 p.m.

*(The times noted on this document are for ease of location on the video, not necessarily the number of minutes past since the meeting began.)*

00:01

1. Mayor Ben Lawrence called the meeting to order.

00:02

2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes, and Byron Stout IV.

Staff: Police Lieutenant Steve Harryman, Chief Financial Officer Donna Davis, Deputy Fire Chief Mike Roosevelt, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Sasha Stiles.

A/V: Cindy Barrett

3. Invocation was given by Police Chaplain Leon Hiebert.

00:04

4. Pledge of Allegiance was led by Scouts Nick Reinhart, Chris Reinhart and Ben Dekoning.
5. Public Forum – no one addressed the Council.
6. Acceptance of Agenda

Sasha Stiles requested the addition of an agreement with The Alley for the employee appreciation event in January be added to the regular agenda.

Council Member Clark Nelson requested consent agenda item h. Letter of engagement with the Art Davis Group be moved from the consent agenda to the regular agenda for discussion.

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to accept the agenda with modifications as requested. Motion carried 6/0.

00:05

## 7. Presentations

- a. Chris Reinhart, 536 Woodstone Drive, a member of Life scout troop 533 presented a slide show regarding the completion of his Eagle Scout project which was a flag retirement fire ring built in Central Park. Mr. Reinhart added flags for retirement may be dropped off at the Methodist Church or the Andover Fire Department.

The Council thanked Mr. Reinhart for this work and help in his community.

00:10

## 8. Consent Agenda

- a. Approval of Minutes
  - i. City Council Meeting: October 14, 2014
- b. Receive & file reports
  - i. Library: September 2014 Finance; September 2014 Directors
- c. Receive & file minutes
  - i. Library: September 10, 2014
- d. Approval of appropriation ordinance B-19-14 in the amount of \$ 225,649.68.
- e. Approval of non-elected personnel items  
Jason Arnold, MPO I to MPO II, with a salary increase from \$17.55 to \$17.88 per hour, effective November 9, 2014.
- f. Approval of the Mayoral appointment of Beth Sullivan, 230 S. Duffers, to the Andover Public Library Board filling the position vacated by Karen Powers (thru May 2015).
- g. Approval of a contract with Ottaway Amusements for Greater Andover Days for 2015 with two renewable years for 2016 and 2017.
- h. Approval of a Letter of Engagement with the Art Davis Group, Lee's Summit, Missouri, for services to recruit a new City Administrator. Moved to the regular agenda for discussion.*
- i. Approval of an agreement with GSI Engineering, Wichita, for geotechnical services for the design of a proposed sewer main, to provide additional capacity for sewage flow to the wastewater plant, in an amount not to exceed \$3,110.

- j. Approval of a Letter of Engagement with OneSource Technology, Derby, Kansas for interim IT support services at an hourly rate of \$115 with a guaranteed amount of \$1,150 per month.
- k. Approval of a revised Building Safety and Security Plan.
- l. Approval of Sunday, January 18, 2015 as the date for the 2014 Employee Appreciation event.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the consent agenda as modified. Motion carried 6/0.

00:11

*Consent agenda item h.* Approval of a Letter of Engagement with the Art Davis Group, Lee's Summit, Missouri, for services to recruit a new City Administrator.

Council Member Clark Nelson had no objection to the Art Davis Group recommendation from the committee but was not sure the City needed to hire a recruiter to fill the position.

Council Member Kris Estes stated she believes a recruitment firm will command a wider search and she would feel more comfortable with a professional firm handling the process.

Council Members Sheri Geisler and Caroline Hale agreed. Council Member Caroline Hale inquired if a professional firm was not hired which of our City staff would handle it.

Mayor Ben Lawrence believed the position could be filled without a recruiter but agrees with Council Member Kris Estes comments.

Council Member Byron Stout also agreed it could be filled without a recruiter but the time and steps that will be saved using a professional recruiter is worth the cost.

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to accept the Letter of Engagement with the Art Davis Group, Lee's Summit, Missouri, in an estimated amount of \$14,675 as presented. Motion carried 5/1. Council Member Clark Nelson opposed.

Mayor Ben Lawrence called a special meeting to meet with the Art Davis Group to initiate a profile of our City administrator. Mayor Ben Lawrence suggested Thursday, November 6, from 5:30 to 6:45 p.m. at the Central Park Lodge. *(later moved to City Hall due to a scheduling conflict)*

00:20

9. Vacation case VA-2014-04 – 1118 E Rosemont Place

Les Mangus explained the Planning Commission has recommended approval of the vacation of only the portion of the easement which is to the west of the streambed, and outside of the streambed and bank.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve vacation case VA-2014-04 as recommend by the Planning Commission. Motion carried 6/0.

00:26

10. YMCA Andover 1<sup>st</sup> Final Plat

Sasha Stiles presented the plat and explained the YMCA is paying for the improvements as outlined in the developers' agreement. Once the improvements have been completed and approved by City the YMCA will dedicate the stormwater improvements and pavement striping to the City (the road will remain a private drive).

a. Plat

A motion was made by Council Member Caroline Hale, seconded by Council Member Kris Estes to accept the plat as presented. Motion carried 6/0.

b. Developer's Agreement (developer installed improvements-paving, striping, drive closure, drainage, detention and storm water improvements)

A motion was made by Council Member Caroline Hale seconded by Council Member Kris Estes to approve the Developer's Agreement. Motion carried 6/0.

00:30

11. Marketplace Commercial Addition (water, sewer and paving improvements)

Sasha Stiles explained the City will not be paying specials on the recently acquired right of way so the specials had to be re-spread to the property still owned by the development.

a. A resolution amending Resolution No. 13-14 of the City of Andover, Kansas

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-27 was assigned.

- b. An ordinance amending Ordinance No. 1536 of the City of Andover, Kansas

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1580 was assigned.

00:32

- 12. Continuing Disclosure Policy – Securities Exchange Rule 15c2-12

Sasha Stiles explained the policy puts in writing the process the City undertakes to ensure compliance regarding continuing disclosure for bond issues.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve the policy as presented. Motion carried 6/0.

00:33

- 13. Personnel job description updates

Jennifer McCausland explained the updates included a split of the job descriptions for 911/IT Director in to two separate positions, adds an assistant court clerk position, and made a few minor changes for the Police Department.

- a. A resolution amending the Code of the Municipal Policies, City of Andover, Chapter 2 – 1.4 Position Descriptions

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-28 was assigned.

- b. A resolution amending the Code of the Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 – 1.2 Position & Salary Classification Plan

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to adopt the resolution as presented. Motion carried 6/0. Resolution number 14-29 was assigned.

00:35

- 14. Appointment of the 2014 Salary Review Committee

Mayor Ben Lawrence asked the Council for volunteers for this committee. Council Members Sheri Geisler, Clark Nelson, and Troy Tabor were appointed.

00:38

15. Recycle/Trash Utility

Mayor Ben Lawrence stated this item was on the agenda for discussion at the Council Workshop meeting the night before and three options were discussed 1. Negotiate with Waste Connections to extend the contract; 2. Bid the service again; or 3. Let the contract expire and no longer provide the service at the discounted rate.

Mayor Ben Lawrence asked the Council for an official motion deciding which option they would like staff to pursue.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to direct staff to begin re-negotiations with Waste Connections Inc. to extend the contract. Motion carried 6/0.

Mayor Ben Lawrence confirmed the re-negotiated agreement would be brought back to Council for consideration.

00:39

*Add-on*

Agreement with The Alley, Wichita, for use of the facility for the annual employee event on January 18, 2015, from 5 to 8 p.m.

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to approve the agreement and authorize the Mayor to sign contingent upon the approval of the City Attorney. Motion carried 6/0.

00:42

16. Member Items

Council Member Troy Tabor

- Attended the REAP meeting and shared some statistics regarding population growth. The growth for the area is 18% and Butler County at 29%.

Council Member Sheri Geisler had none.

Council Member Clark Nelson had none.

Council Member Caroline Hale had none.

Council Member Kris Estes had none.

Council Member Byron Stout

- Go Royals!

Sasha Stiles reminded everyone of the sales tax public forum at Andover Central High School auditorium on Thursday, October 30 at 7 p.m.

00:43

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to adjourn. Motion carried 6/0.

### **Adjourn**

Respectfully submitted by

Susan Renner

City Clerk

Approved this 11<sup>th</sup> day of November, 2014, by the City Council, City of Andover, Kansas.