

CITY COUNCIL SPECIAL MEETING  
Monday, November 6, 2014  
5:30 p.m.  
City Hall – 1609 E Central  
Minutes

Members present:

Mayor Ben Lawrence, City Council Members Caroline Hale, Clark Nelson, Sheri Geisler, Kris Estes (arrived at 5:48 p.m.) and Troy Tabor. Council Member Byron Stout IV was absent.

Staff in attendance:

City Clerk Susan Renner

Guests:

Art Davis, President, Art Davis Group, Lee's Summit, Missouri

Mayor Ben Lawrence called the meeting to order at 5:41 p.m.

**City Administrator Recruitment**

Mr. Davis introduced himself, outlined his work experience and presented his qualifications as a recruiter for the City Administrator position.

Mr. Davis provided the Council with drafts of a search timeline, the ad he will place, and a position and community profile. He asked the Council for information about the community and the attributes they would like to see in a City Administrator for the development of these documents.

Mr. Davis stated he had met earlier in the day with Police Chief Michael Keller, Fire Chief Chad Russell, Public Works and Community Development Director Les Mangus, Chief Financial Officer Donna Davis and Assistant City Administrator Jennifer McCausland regarding the same request for information.

Mr. Davis will provide updated drafts to the Council by Monday, November 10, and asked for their response regarding changes within 2-3 days so he can begin ad placement on November 13.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale at 6:55 p.m. to adjourn. Motion carried 5/0.

Respectfully Submitted by,

Susan Renner

City Clerk

Approved this 25<sup>th</sup> day of November, 2014, by the City Council, City of Andover, Kansas.