

ANDOVER CITY COUNCIL MEETING

Andover City Hall
1609 E. Central Avenue
March 10, 2015 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

00:01

1. The meeting was called to order by Mayor Ben Lawrence. Mayor Lawrence welcomed new City Administrator Mark Detter.
2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, and Kris Estes. Council Member Byron Stout IV was absent.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Assistant Public Works Director & City Engineer Steve Anderson, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett

3. Invocation was given by Pastor Jerry Smith of the Andover Police Department Chaplains.

00:02

4. Pledge of Allegiance was led by Mayor Ben Lawrence.
5. Public Forum

Andrew Chaney, 151 N. Belle Terre Street, Wichita, introduced himself as a candidate for USD 385 School Board.

David Levy, 1931 N. Grace Avenue Court, represented Andover Augusta Rail Trail Initiative (AARTI) requested use of the parking lot at City Hall on Saturday, May 9, for an Andover Bike and Wellness Fair. Mr. Levy also requested the use of room 2 of the Lodge with a waiver of the fee in case of inclement weather.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the request as presented. Motion carried 5/0.

00:08

6. Acceptance of Agenda

Mayor Ben Lawrence requested the removal of the executive session, he had not received updated information.

A motion was made by Council Member Kris Estes, seconded by Council Member Troy Tabor to accept the agenda as modified. Motion carried 5/0.

00:09

7. Consent Agenda

Mayor Ben Lawrence noted Council Member Byron Stout had requested consent agenda item h. Wastewater Department purchase of mower, be moved to the regular agenda for discussion. Mayor Lawrence was not aware Council Member Bryon Stout would not be present at the meeting and left it to the Council to make a motion.

A motion was made by Council Member Sheri Geisler to move consent agenda item h to the regular agenda for discussion. Motion died to lack of second.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve the consent agenda as presented. Motion carried 5/0.

a. Approval of Minutes

City Council Workshop: February 23, 2015

City Council Meeting: February 24, 2015

b. Receive & file minutes

CVB: December 15, 2014

c. Approval of appropriation ordinance B-04-2015 in the amount of \$ 317,826.29.

d. Approval of non-elected personnel items

Zahra Ehtisham, new hire Administration Management Intern (part-time temporary position), at a rate of \$13.25 per hour, effective March 11, 2015.

Tiah Smith, new hire police officer, at a rate of \$18.09 per hour, effective March 9, 2015.

e. Approval of the recommendation of the Grant of Public Funds Committee to approve three requests as follows: AARTI in the amount of \$500; the Andover Senior Center in the amount of \$3,000; and the Andover Historical Society in the amount of \$2,000.

- f. Approval of the Equity Bank account signature card removing Jennifer McCausland and adding Mark Detter. Resolution number 15-04 was assigned.
- g. Approval of the Equity Bank safe deposit box signature card removing Sasha Stiles and adding Mark Detter. Resolution number 15-05 was assigned.
- h. Approval of the Wastewater Department purchase of a Gravely ZTR Model 992245 mower, from Kansas Golf & Turf, Wichita, in the amount of \$9,744.77. Two other bids were received; Fulgham Sales, Fredonia, Kansas, \$12,249 and Strimple Outdoor, Coffeyville, Kansas, \$12,399.
- i. Approval of the Police Department purchase of three (3) 2016 Ford SUV Police Interceptor with all-wheel drive vehicles at a cost of \$26,136 each, from Shawnee Mission Ford (state contract) with associated equipment and installation charges from miscellaneous providers bringing the total for each vehicle to \$35,348.11. As part of the SRO agreement with USD 385 the school district will reimburse the City \$15,072.22.
- j. Approval of check request for CVB funds to the Holiday Inn Express for vouchers from February 3 through February 25, 2015 in the amount of \$2,240.
- k. Approval of check request for CVB funds to the Days Inn for vouchers from January 14 through February 20, 2015 in the amount of \$1,320.

00:12

8. Memorandum of Understanding with Andover Augusta Rail Trail Initiative (AARTI)

Mark Detter presented a Memorandum of Understanding in support of AARTI who is applying for an 'up to' matching grant and part of the application required MOU's with the City and Butler County. AARTI is raising funds for crushed limestone on the rail bed east of the Andover almost to US 54. This MOU is only in support of the group application and the city is not involved in the grant nor committed to maintaining a trail outside the City limits

A motion was made by Council Member Clark Nelson, seconded by Council Member Kris Estes to approve the MOU as presented. Motion carried 5/0.

00:20

9. EMC property and liability insurance renewal

Dusty Davis, Insurance Center Inc., provided information regarding the City's 2015/16 renewal for property, casualty and liability insurance effective April 1, 2015. Mr. Davis explained the City's dividend history, \$151,804.47 since 1983/1984, and added staff should be commended for

having the low claims. There was an 18% increase for the Fire Department from \$12,003 to \$14,261 and an increase from \$138,867 to \$142,800 for all other departments.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to accept the renewal for the 2015/16 year as presented. Motion carried 5/0.

00:24

10. Butler County EMS building lease with Andover Fire Department

Mark Detter presented the lease agreement for consideration and acceptance by the Council before sending to the Butler County Commission for their consideration. Both entities attorneys have reviewed and approved the document.

The City owns the land the facility is on and the previous lease required the Fire District to pay rent until 2014 at which time the Fire District would take ownership of the building. The City took over Fire District in 2002 and this agreement outlines cost sharing for the facility.

JT Klaus stated there were paragraph numbering errors in the document that his office would correct.

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to approve the lease as presented with corrections to the numbering. Motion carried 5/0.

00:27

11. Andover Landing Second

Steve Anderson presented the plat which is on the south east corner of Andover Road and 21st Street. He added the project had been held up due to flood plain issues with FEMA that have now been resolved. The developer's agreements are lists of improvements so there are no petitions. Mr. Jeff Laubach, Phelps Engineering, was present to answer any questions.

a. Plat

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the plat as presented. Motion carried 5/0.

b. Developer's Agreement – sanitary sewer – developer installed

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the developer's agreement with BC Partners, LLC. Motion carried 5/0.

c. Developer's Agreement – water-developer installed

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the developer's agreement with Casey's Retail Company. Motion carried 5/0.

00:31

12. Village Crossing PUD

Steve Anderson explained this amendment would create three (3) parcels and allow for an increase in the maximum allowable height limitation from thirty-five feet (35') to forty (40'); increase the maximum allowable floor space limitation of any separate business establishment from five thousand square feet (5,000) to eight thousand five hundred (8,500); and increase the house of operation limitation from 7:00 a.m. to 11:00 p.m. to 6:00 a.m. to midnight.

A motion was made by Council Member Kris Estes, seconded by Council Member Troy Tabor to approve the plat as presented. Motion carried 5/0.

00:33

13. Resolution removing and replacing Section 3.2 Grant of Local Public Funds of the Code of Municipal Policies

Mark Detter stated if adopted a timeline for accepting applications and award of grants would be put in place.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to adopt the resolution as presented. Motion carried 4/1. Council Member Clark Nelson opposed. Resolution number 15-06 was assigned.

14. *Executive session – matters privileged in the attorney-client relationship (removed from agenda)*

00:36

15. Member Items

Council Member Troy Tabor had none.

Council Member Sheri Geisler

- Welcomed Mark to his new position.
- Inquired about the counterfeit money she had heard about.
 - Police Chief Mike Keller stated the individuals had already been identified.

Council Member Clark Nelson

- Inquired about moving the workshop meeting from 7:00 p.m. to 6:00 p.m.
 - JT Klaus stated the City will need to consider an ordinance to make the change.

Council Member Caroline Hale

- Attended the Air Quality Control Unit meeting with Mr. Detter.
- Inquired about the compost site at the wastewater plant.

Council Member Kris Estes

- Wished everyone a safe and happy spring break.
- Thanked Susan Renner for entering a picture of our city hall to the League of Kansas Municipalities Hometown Showdown.

Mayor Ben Lawrence

- Reminded everyone of the informational open house on Thursday, March 26, 7:00 p.m. at City Hall.

Fire Chief Chad Russell

- Thanked everyone for their support of this family after the loss of his mother.

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to recess to Tuesday, March 24, at 6:00 p.m. at Andover Central High School library for a joint meeting with the USD 385 School Board. Motion carried 5/0.

Recess

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 31st day of March, 2015, by the City Council, City of Andover, Kansas.