

ANDOVER CITY COUNCIL MEETING

Andover City Hall  
1609 E. Central Avenue  
March 31, 2015 – 7:00 p.m.

*(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)*

00:01

1. The meeting was called to order by Council President Caroline Hale.
2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, and Byron Stout IV. Mayor Ben Lawrence and Council Member Kris Estes were absent.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Deputy Fire Chief Mike Roosevelt, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett

3. Invocation was given by Todd Griffin of the Andover Police Department Chaplains.

00:04

4. Pledge of Allegiance was led by Council President Caroline Hale.
5. Public Forum

Ms. Annie Becker, 210 E Kerry Lynn Lane, representing Prairie Creek Elementary School, requested use of street barricades or construction cones to mark areas for runners for their 3<sup>rd</sup> Annual One Mile Fun Run, Saturday, April 11, for approximately thirty minutes. The run will take place from the school through the Reflection Lakes housing addition.

Police Chief Michael Keller has met with Ms. Becker and sees no issues with the event.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the request as presented. Motion carried 5/0.

Deputy Fire Chief introduced Fire Captain Gary Elliott who was wearing new, safer, lighter, and abrasion resistant firefighter gear.

00:10

6. Acceptance of Agenda

Council President Caroline Hale requested the addition of an executive session for consultation with the City Attorney which was deemed privileged in the attorney-client relationship.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve the agenda with the addition of the executive session. Motion carried 5/0.

00:12

7. Proclamations

- a. April 1, 2015 was proclaimed “Ginger Steck Day”. Mrs. Steck, an art teacher at Andover Central Middle School had been awarded Kansas Master Teacher 2015. Ms. Steck graciously accepted the proclamation.
- b. April 2015 was proclaimed “Child Abuse Prevention” month and Ms. Suzi Thein, SCARF Executive Director, was in attendance to receive the proclamation and again thank the Council and City for all of the support they have received.

00:14

8. Awards

- a. Jim Hanni, Executive Director, AAA Allied Group of Kansas, presented Lt. Lance Parker of the Andover Police Department the 2014 Kansas Community Traffic Safety Platinum Award for the fourth consecutive year. The department is one of twenty-three presented across the state and one of only three cities to win the platinum award.

00:20

9. Presentations

- a. Andover Chamber of Commerce Quarterly Update was provided by Chamber President Jacob Burrow. Announced Becky Wolfe had been appointed as interim director; Denise Kelly resigned to pursue other interests. Mr. Burrow noted the recent membership drive, the upcoming Bash and the annual golf tournament.

00:26

10. Consent Agenda

- a. Approval of Minutes  
City Council Meeting: March 10, 2015
- b. Receive & file reports  
Finance: February 2015  
Police: February 2015

- c. Approval of appropriation ordinance B-05-15 in the amount of \$ 2,630,199.20.
- d. Approval of non-elected personnel items
  - Jessica Glenn, new hire police officer, at an hourly wage of \$16.60, effective March 23, 2015.
  - Craig Brown, new hire IT Director, at an annual salary of \$60,000, effective May 1, 2015.
  - Donnell Hadley, Police Officer certification increase, with a wage increase from \$16.60 to \$17.35 per hour, effective February 15, 2015.
  - Allison Rehak, Police Officer certification increase, with a wage increase from \$16.60 to \$17.35 per hour, effective, February 6, 2015.
- e. Approval of the Park Departments request to replace windows and doors at the Central Park Lodge and accept the bid from ICON Structures, Andover, in the amount of \$44,000. Two other bids were received; Blair Construction, Andover, in the amount of \$60,634.38; and Sky Contracting Company, Inc., Wichita, in the amount of \$47,500.
- f. Approval of a proposal from Martens Appraisal, Topeka, in the amount of \$3,500 for appraisal services for a proposed advanced right of way acquisition for the US 54 Corridor project.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to approve the consent agenda as presented. Motion carried 5/0.

00:27

11. Vacation Order VA-2015-02 406 W Mike

Les Mangus explained this vacation order was requested due to the realization by the developer that three access points were necessary for the multifamily dwellings.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the Vacation Order as presented. Motion carried 5/0.

00:28

12. KDOT Supplemental Agreement No. 1 Grading & Surfacing 159<sup>th</sup> St (8N-0580-01)

Les Mangus explained as the project progresses the distribution of funds within different federal funding categories are modified but does not change the end dollar amount.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to approve the agreement as presented. Motion carried 5/0.

00:31

13. Resolution for Tax Credit Housing (Manske)

Mark Detter introduced Jay and Jack Manske, of Manske and Associates, Wichita, who requested the City adopt a resolution stating the City would allow a tax credit housing project in the City. The resolution would allow Manske and Associates to submit an application for tax credit housing with the Kansas Housing Resources Corporation. He added there are no tax incentives from the City of Andover.

Jay Manske spoke of their request to build housing for persons fifty-five (55) and older at a reduced rate and spoke to the over eighty (80) similar projects they have developed and their success. The location for the project is just south of Kansasland on the east side of Andover Road. He noted the Council had discussed this item at the previous night's workshop.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt the resolution as presented. Motion carried 5/0. Resolution number 15- 07 was assigned.

00:39

14. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2-8 Employee Handbook, Article 2-8.13, Substance Abuse Policy (oral swab drug/alcohol testing)

Jennifer McCausland explained the difference in the cost of current and proposed testing and if adopted would be significant savings. This testing will not be used for disciplinary action or tobacco use.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to adopt the resolution as presented. Motion carried 5/0. Resolution number 15-08 was assigned.

00:41

15. A resolution regarding removal from the City of Andover, Kansas Code of Municipal Policies Section 2-1.4 – “Position – Descriptions”

Jennifer McCausland explained the proposed resolution would allow updating of job descriptions as an administrative function. This would not give staff authority to create, combine, change any budgetary impact, or re-organization without council approval.

After a discussion at the bench the request died due to lack of a motion.

00:50

16. An ordinance changing the time for the regular workshop meeting of the governing body and amending section 1-101 of the Code of the City of Andover, Kansas (from 7pm to 6pm)

Mark Detter noted this ordinance was a request of the Council due to some scheduling conflicts.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt the ordinance as presented. Motion carried 5/0. Ordinance 1589 was assigned.

00:51

*Add-on executive session*

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to go in to executive session for approximately ten minutes for an attorney-client privileged relationship consultation and include the Governing Body, City Administrator, City Attorney, Public Works Director, Assistant City Administrator and Police Chief. Motion carried 5/0.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to come out of executive session. Motion carried 5/0.

No action was taken as a result of the executive session.

01:08

#### 17. Member Items

Council Member Troy Tabor

- Mentioned the Chamber of Commerce Annual Golf Tournament was on May 18.

Council Member Sheri Geisler

- Inquired when the band for the June 20<sup>th</sup> summer concert would be announced.
  - Jennifer McCausland stated the band would be publicly announced on April 13<sup>th</sup>.

Council Member Clark Nelson had none.

Council Member Byron Stout

- Inquired why barricades were at Lakeside and the Redbud Trail and there was no work being done.
  - Les Mangus explained the 159<sup>th</sup> Street project work was suspended, while waiting for materials to arrive the first week of May and the Redbud Trail project is ongoing and will be using the area to move materials for the next two months.

Council President Caroline Hale

- Reminded everyone to vote on Tuesday, April 7

01:14

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to adjourn. Motion carried 5/0.

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 14<sup>th</sup> day of April, 2014, by the City Council, City of Andover, Kansas.