

ANDOVER CITY COUNCIL MEETING
MINUTES
Andover City Hall
1609 E. Central Avenue
April 14, 2015 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

City Council Members present were Troy Tabor, Clark Nelson, Caroline Hale, and Kris Estes. Council Members Sheri Geisler and Byron Stout IV were absent.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Department Division Chief Andy Saville, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett

0:01

3. Invocation was given by Pastor Leon Heibert of the Andover Police Department Chaplains.
4. Pledge of Allegiance was led by Boy Scout Troop 533 of Andover.

0:04

5. Public Forum

Xury and Valeta Hole, 318 Willowbrook, requested the City's assistance to stop the heavy truck traffic hauling dirt to a property by way of Willowbrook. They added the road is in disrepair and the trucks were making it worse.

Mayor Ben Lawrence explained the City has no way of stopping the truck traffic but would contact the trucking company to see if the traffic could be re-routed.

Les Mangus stated the property owner had obtained the necessary grading permits for the fill dirt.

Mayor Ben Lawrence added the road is considered a legal non-conforming road and patching is the only way to fix it unless the neighborhood was willing to share in the cost with the City to bring it to City standards of concrete, curb and gutter.

Pastor David LeMonnier, Epic Church, Wichita, requested use of Central Park for March 26, 2016 for the 3rd Annual Easter Egg Hunt. Pastor LeMonnier reported there were over eight-hundred (800) participants in attendance at the March 28, 2015 event with ten-thousand (10,000) eggs hidden. They hope to grow the event in 2016 with fifteen-thousand (15,000) eggs.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to approve the request as presented. Motion carried 4/0.

Christy Newport and Amber Messner, Generations Church, 425 Green Valley Drive, Andover, invited everyone to the church for the National Day of Prayer on May 7, 2015.

0:24

6. Acceptance of Agenda

Mark Detter noted there was an update regarding the Redbud Trail from Poe & Associates on the bench. No action was necessary.

A motion was made by Council Member Kris Estes, seconded by Council Member Caroline Hale to accept the agenda as presented. Motion carried 4/0.

7. Proclamation

Mayor Lawrence declared the week of April 12-18, 2015 as National Tele-Communication Week in the City of Andover and presented the proclamation to members of the City's 911 staff.

0:28

8. Presentations

Gloria Jeff, Wichita Area Metropolitan Planning Organization made a Move 2040 presentation, a Citizen's Report for making strategic investments in our regional transportation system.

0:55

9. Consent Agenda

- a. Approval of Minutes
City Council Workshop: March 30, 2015
City Council Meeting: March 31, 2015
- b. Receive & file reports
Finance: March 2015
Fire: March 2015
- c. Approval of appropriation ordinance B-06-15 in the amount of \$ 348,658.49.
- d. Approval of non-elected personnel items
 - Christopher Geeska, Parks semi-skilled maintenance worker, change in status from training to regular, with a pay increase from \$13.00 to \$13.50 per hour, effective March 23, 2015.
 - Melony Gilbreath, Parks janitor, change in status from training to regular, with a pay increase from \$11.96 to \$12.46 per hour, effective March 23, 2015.
 - Jacob Keplar, Parks new hire skilled maintenance worker, at a pay rate of \$14.00 per hour effective April 13, 2015.
- e. Approval of the recommendation of the Grant of Public Funds committee to approve the request for the Andover Chamber of Commerce in the amount of \$5,000.
- f. Approval of check request for CVB funds to the Andover Days Inn for vouchers from February 25 through April 4 in the amount of \$1,400.
- g. Approval of check request for CVB funds to the Holiday Inn Express for vouchers from February 25 through March 30 in the amount of \$2,000.
- h. Approval of change orders for the Highlands at Terradyne
 - i. McCullough Excavation change order 1 for sanitary sewer in the amount of \$1,200 for installation of a two-inch (2") Gate valve.
 - ii. McCullough Excavation change order 1 for storm sewer drain in the amount of \$2,450 for increased cost of pre-cast manholes and lowering of utilities.
- i. Approval of a Mayoral appointment to the Planning Commission for the outside City limits-inside City planning area position to Stephanie Gillespie, 14197 SW 120th, for the last year of a three (3) year term which had been vacant, ending May 2016.

A motion was made by Council Member Clark Nelson, seconded by Council Member Kris Estes to approve the consent agenda as presented. Motion carried 4/0.

10. Temporary Use Permit – Andover Advantage event May 3, 2015

Kevin Dreiling, representing Andover Advantage, requested a temporary use permit to hold a fundraising event in support of the Andover Public School District. The event will be held at 307 W. US 54 and will include local food trucks, live entertainment, and craft beer breweries. They requested use of City owned barricades to help secure the event.

A motion was made by Council Member Troy Tabor, seconded by Council Member Caroline Hale to approve the temporary use permit as presented and the use of City barricades for the event. Motion carried 4/0.

0:57

11. Temporary Use Permit – Andover Chamber of Commerce event May 2, 2015

Becky Wolfe, Interim Executive Director for the Andover Chamber of Commerce, requested a temporary use permit to hold their Business Bash in the parking lot of the Atwoods store at 426 S. Andover Road. There will be entertainment, activities for children, and local business booths.

A motion was made by Council Member Troy Tabor, seconded by Council Member Kris Estes to approve the temporary use permit as presented. Motion carried 4/0.

0:58

12. Recreation Department online registration for programs

City Recreation Director Seth Carey and Assistant Recreation Director Nick Glasgow presented information on software to allow the citizens to register for the expanding youth and adult offerings of the department. Several companies were contacted with Rec1 of Alpharetta, Georgia, being most compatible with the desired need and at the least cost. Also reviewed were quotes from Peak Software Systems, Inc. of Sandy, Utah and Vermont Systems of Essex Junction, Vermont.

A motion was made by Council Member Kris Estes, seconded by Council Member Troy Tabor to approve the request as presented. Motion carried 4/0.

1:04

13. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2-1.4 Position Descriptions

Mark Detter explained the changes being requested are changes in who a particular position reports to. The position are communications officer, communications officer I, II, and III, IT Director and Management Intern.

A motion was made by Council Member Troy Tabor, seconded by Council Member Kris Estes to adopt the resolution as presented. Motion carried 4/0. Resolution number 15-07 was assigned.

1:07

14. Approval of certain requests by the CVB for the Saturday, June 20th, 2015, Concert in the Park
 - a. Fireworks display after the concert permit and agreement
 - b. Closing of Central Park Friday, June 19, 5pm to Sunday, June 21st, 12noon

Mayor Ben Lawrence explained these requests were for the 2015 Concert in the Park featuring two country bands, Restless Heart and Diamond Rio, and the BBQ competition

A motion was made by Council Member Caroline Hale, seconded by Council Member Clark Nelson to approve the fireworks display, contract for the display with Stellar Fireworks in the amount of \$3,000, and the closing of the park as requested. Motion carried 4/0.

1:10

15. A resolution repealing and replacing Resolution 13-16 establishing the times and dates for permitted sales and discharge of fireworks within the City of Andover, Kansas

Mark Detter explained the resolution before them was to either keep the current dates and times for sales and discharge of fireworks for 2015 or to modify them.

After discussion the council concurred there would be no changes and Resolution 13-16 would remain in force.

1:15

16. Member Items

Council Member Troy Tabor had none.

Council Member Clark Nelson

- Welcomed Kevin Dreiling, past council member, to the meeting.

Council Member Caroline Hale had none.

Council Member Kris Estes

- Wished Council Member Byron Stout, who was in the hospital, great health.

Mark Detter reminded Council of the REAP meeting being held at the Andover Public Library on April 16. Also the ordinance for the sales tax and resolutions authorizing the building of the street shop and bathrooms in Central Park would be on the April 28 meeting agenda.

1:17

A motion was made by Council Member Caroline Hale, seconded by Council Member Kris Estes to adjourn. Motion carried 4/0.

Reminder – due to construction in the Lodge the workshop will be held April 27, 2015 at City Hall.

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 28th day of April, 2015, by the City Council, City of Andover, Kansas.