

ANDOVER CITY COUNCIL MEETING

Andover City Hall  
1609 E. Central Avenue  
June 9, 2015 – 7:00 p.m.

*(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)*

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, and Kris Estes. Council Members Caroline Hale and Byron Stout IV was absent.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett

3. Invocation was given by Pastor Brad Tuggle of the Andover Police Department Chaplains.

00:01

4. Pledge of Allegiance was led by Mayor Lawrence.

5. Public Forum – no one addressed the council.

00:02

6. Acceptance of Agenda

A motion was made by Council Member Nelson, seconded by Council Member Geisler to accept the agenda as presented. Motion carried 4/0.

7. Consent Agenda

a. Approval of Minutes

City Council Meeting: May 26, 2015

b. Receive & file reports

Finance: May 2015

Fire: May 2015

- c. Receive & file minutes  
Site Plan Review: January 6, 2015; March 3, 2015  
Planning Commission: March 17, 2015; April 21, 2015
- d. Approval of appropriation ordinance B-10-15 in the amount of \$ 432,488.50
- e. Approval of non-elected personnel items  
Jacob Simon, new hire seasonal park maintenance worker, at an hourly rate of \$9.25, effective May 21, 2015  
Jace Thompson, new hire seasonal park maintenance worker, at an hourly rate of \$9.25, effective June 14, 2015  
Colton Johnson, new hire seasonal wastewater maintenance worker, at an hourly rate of \$9.25, effective June 3, 2015
- f. Approval of Police Department General Order P3107 “Student Internship Program”.
- g. Approval of the SRO agreement with USD 385 for the 2015-2016 school year.
- h. Approval of the Fire Department’s purchase of equipment to replace equipment that was damaged at an accident at US 54 and Yorktown on May 31, 2015. Purchase includes turnout gear, boots, gloves, 50’ section of double jacket 1.75” fire hose, and one set of wildland fire gear in an approximate amount of \$19,375. If the party involved in the accident’s insurance does not pay for the replacement a claim will be filed with the City’s insurance.
- i. Approval of the recommendation of the Grant of Public Funds committee for a \$1,000 grant to the Family Life Center Safehouse, El Dorado, Kansas.

A motion was made by Council Member Nelson, seconded by Council Member Estes to approve the consent agenda as presented. Motion carried 4/0.

00:03

- 8. Street shop contract and presentation from GLMV Architecture, Inc.

Tom Montgomery, GLMV Vice President, presented information regarding the project and introduced GLMV staff members Eric Eakins and Dan Wilson. He added contractors for the project would be DWA structural engineers, Integrated Consulting Engineers, Inc., mechanical and electrical consultants, and Poe & Associates as the civil engineers. Mr. Montgomery provided information regarding the site selection, building design, estimated budget and proposed schedule. With a proposed budget of \$3,200,000 construction was scheduled to begin January 2016 and be completed in fall 2016.

A motion was made by Council Member Clark Nelson, seconded by Council Member Estes to approve the contract with GLMV as presented. Motion carried 4/0.

00:20

9. Atomic Billboards agreement

Jennifer McCausland explained the CVB had been discussing this advertisement for almost two years. This west facing billboard is located on the south side of US 54/400 at Cypress. The contract is for an eight (8) second ad to run every two (2) minutes at a total cost of \$10,333.33 for the remainder of 2015.

A motion was made by Council Member Geisler, seconded by Council Member Tabor, to approve the agreement as presented. Motion carried 4/0.

00:23

10. Discussion: 2016 Budget – park personnel & capital outlay

Grounds and Buildings Superintendent Robert Mayer provided information regarding the 2016 park department budget and requested an additional employee to be specifically assigned to the maintenance of city owned facilities.

00:29

11. Discussion: 2016 Budget - administration

Mark Detter provided information regarding the administration proposed budget for 2016. Mr. Detter noted the budget would see an increase of approximately 5% due to an increase in accounting software support. He reviewed capital outlay for the burial of power lines on Andover Road in 2016, extension of infrastructure for a business prospect in 2016; parking lot lights for city hall in 2017; a new copier in 2018, and the amphitheater in 2019.

He had no request for additional staff but did note concerns for a city communications/HR assistant and the need for an environmental control officer.

Mr. Detter provided information regarding the State's current legislation to enact a property tax lid effective July 1, 2015.

00:40

12. A resolution of policy for the financing of public improvements and the levying of special assessments within the City of Andover, Kansas.

Mark Detter explained this was the combination of the current policy for fifteen (15) year specials and twenty (20) year specials. This policy eliminates the need for a review committee and the requirement to maintain a list of developers who may have the need for special assessments.

A motion was made by Council Member Geisler, seconded by Council Member Tabor to adopt the resolution as presented. Motion carried 4/0. Resolution number 15-12 was assigned.

00:44

13. An ordinance granting to Kansas Gas and Electric Company, a Kansas corporation, doing business as Westar Energy, an electric franchise including the right to construct, operate and maintain electric transmission, distribution and street lighting facilities within the corporate limits of the City of Andover, Kansas.

Mark Detter explained the need for an increase for electric franchise fees from 3% to 6% to pay for debt service on bonds for the burial of the electrical lines on Andover Road from 13<sup>th</sup> to US 54/400.

A motion was made by Council Member Nelson, seconded by Council Member Estes to adopt the ordinance as presented. Motion carried 4/0. Ordinance number 1593 was assigned. When confirmation of acceptance of the agreement is received from Westar Energy the ordinance will be published.

00:48

14. An ordinance granting to Butler Rural Electric Cooperative, an electric franchise, including the right to construct, operate and maintain electric transmission, distribution and street lighting facilities within the corporate limits of the City of Andover, Kansas.

A motion was made by Council Member Nelson, seconded by Council Member Estes to adopt the ordinance as presented. Motion carried 4/0. Ordinance number 1594 was assigned. When confirmation of acceptance of the agreement is received from Butler Rural Electric the ordinance will be published.

00:51

15. Recess meeting of City Council and Convene Andover Public Building Commission

Meeting was called to order by Public Building Commission President Kris Estes.

a. Roll call

Present were Public Building Commissioners Troy Tabor, Sheri Geisler, Clark Nelson, Ben Lawrence and Public Building Commission Secretary Susan Renner.

b. Minutes of April 28, 2015

A motion was made by Commissioner Geisler, seconded by Commissioner Tabor to approve the minutes as presented. Motion carried 5/0.

c. GLMV Architecture, Inc. agreement for services for the street shop

A motion was made by Commissioner Tabor, seconded by Commissioner Geisler to accept the GLMV contract as presented and approved during the City Council meeting. Motion carried 5/0.

d. Adjourn Public Building Commission meeting and reconvene City Council meeting

00:54

A motion was made by Commissioner Lawrence, seconded by Commissioner Geisler to adjourn and reconvene the City Council meeting. Motion carried 5/0.

16. Executive session – land acquisition

00:55

A motion was made by Council Member Geisler, seconded by Council Member Estes to go in to executive session for approximately twenty (20) minutes and to include the Governing Body, City Administrator, City Attorney, and Director of Public Works. Motion carried 4/0.

A motion was made by Council Member Estes, seconded by Council Member Geisler to come out of executive session. Motion carried 4/0.

No action was taken as a result of the executive session.

01:20

17. Member Items

Council Member Troy Tabor

- Thanked Mr. Detter for the tax lid information provided.

Council Member Sheri Geisler

- Was glad to hear Representative Kristey Williams had contacted the City in regards to the tax lid issue.

Council Member Clark Nelson

- Although he does not underestimate the ramifications of the proposed tax lid he does not want to try and figure out what *could* happen.

- Thanked the Police and Fire Departments for the great festival.

Council Member Kris Estes

- Asked everyone to keep Council Member Stout and his family in their thoughts and prayers.
- Also enjoyed the Police and Fire Festival.
- Stated Butler Community College were not in danger of State furlough.
- Expressed her frustration with the State budget.

Mayor Ben Lawrence

- Stated the State is taking away more and more authority from local government; a local government is who knows what is good for their communities.
- Reminded everyone of the concert in Central Park on Saturday, June 20.

01:31

A motion was made by Council Member Tabor, seconded by Council Member Geisler to adjourn. Motion carried 4/0.

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 30<sup>th</sup> day of June, 2015, by the City Council, City of Andover, Kansas.