

ANDOVER CITY COUNCIL MEETING

Minutes

Andover City Hall

1609 E. Central Avenue

June 30, 2015 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

City Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, and Caroline Hale. Council Member Kris Estes was absent. Council Member Byron Stout IV passed away on June 24, 2015.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett and Craig Brown

0:02

3. Invocation was given by Council Member Tabor.
4. Pledge of Allegiance was led by Mayor Lawrence.

0:03

5. Public Forum – no one addressed the Council.
6. Acceptance of Agenda (there was an error creating a difference in the numbering of the items on the printed agenda compared to the electronic agenda)

A motion was made by Council Member Nelson, seconded by Council Member Geisler to accept the agenda with a revised agreement for agenda item 10) Poe & Associates agreement. Motion carried 4/0.

0:04

7. Consent Agenda
 - a. Approval of Minutes
City Council Meeting: June 9, 2015

- b. Receive & file reports
Police: May 2015
Library: May 2015 Directors; May 2015 Finance
- c. Receive & file minutes
Planning Commission: May 19, 2015
Library: May 13, 2015
- d. Approval of appropriation ordinance B-11-15 in the amount of \$ 641,487.72.
- e. Approval of non-elected personnel items
Dennis Smith, Firefighter 5 to Lieutenant, with a pay increase from \$17.64 to \$18.64 per hour, effective July 1, 2015.
Chris Matson, Firefighter 5 to Lieutenant, with a pay increase from \$14.84 to \$15.84 per hour, effective July 1, 2015.
Chad Cheslic, Firefighter 4 to Lieutenant, with a pay increase from \$14.68 to \$15.98 per hour effective July 1, 2015.
- f. Approval of Duling Construction change order 1 for waterline improvements from 1' fire hydrant extension to a 2.5' extension for the Highlands at Terradyne in the amount of \$720.
- g. Approval of the Police Department purchase of SecureView software from System, Inc. of Irvine, Texas in the amount of \$3,344. Purchase includes one (1) year maintenance and support, SV Strike Device unlocking, Physical Deleted Viewer and Physical Deleted Data Module.
- h. Approval of the Central States Capital Markets agreement for financial advisory services for the issuance of Temporary Notes, Series A, 2015. (fire truck purchase)
- i. Approval of a check request for CVB funds to the Andover Days Inn for vouchers from April 26 through June 4, 2015 in the amount of \$2,040.
- j. Approval of check request for CVB funds to the Holiday Inn Express for vouchers from April 30 through May 27, 2015 in the amount of \$1,360.
- k. Approval of a fireworks display at Terradyne Country Club on July 4th at 9:45p.m. by Stellar Fireworks of Wichita.
- l. Approval of Greater Andover Days 2015 contracts
 - i. Entercom Radio for advertising in the amount of \$1,802.
 - ii. Connoisseur Media for advertising in the amount of \$3,220.
 - iii. AJ McCausland Band for a performance on October 2 in the amount of \$800.
 - iv. Radioflyer band for a performance on October 2 in the amount of \$1,500.

- m. Approval of a contract with Butler Community College for use of facilities at the fire department for fire science education classes.
- n. Approval of an agreement with A & E Analytical Laboratory of Wichita for the sale of no longer used equipment (Wastewater Department) for a credit amount of \$3,225.

0:05

8. Vacation case VA-2015-03 (2627 N. Bluestone Court)

Mayor Lawrence opened a public hearing. No one spoke. Mayor Lawrence closed the public hearing.

Les Mangus explained this vacation was for a water well drilled in the front yard 25' utility easement. The public utilities have been notified and the only utility was the sanitary sewer and the property owner had a legal description drawn for the well only. The Planning Commission has approved the vacation for recommendation to the Council.

The Council discussed that again a well was drilled prior to the request for vacation. Mr. Mangus explained these wells are not permitted by the City only the State and we find them when the inspection for the electrical is installed. If there was a direct conflict the City could require the well to be closed.

A motion was made by Council Member Geisler, seconded by Council Member Tabor to approve the vacation as presented. Motion carried 4/0.

0:10

9. Geotechnical Engineering Services (GSI), Wichita, agreement for street maintenance shop project

Les Mangus explained the proposed site for the street maintenance shop is located on the former wastewater lagoon site. To assure the underlying soil is capable of supporting the building and vehicle load, borings of soil samples will be collected and tested.

A motion was made by Council Member Geisler, seconded by Council Member Tabor to approve the GSI agreement in the amount of \$2,800 and authorize the Mayor to sign. Motion carried 4/0.

0:11

10. Poe & Associates, Wichita, agreements for Street Maintenance Shop

Mark Detter explained there were changes made to the contract by the City Attorney, copy on the bench. The services are for a site topographic survey which is necessary to assure the building and utilities are properly located on the property with no conflicts.

A motion was made by Council Member Tabor, seconded by Council Member Geisler to approve the Poe & Associates contract as revised in the amount of \$4,900 and authorize the Mayor to sign. Motion carried 4/0.

0:13

11. TranSystems, Wichita, bridge inspection contract (National Bridge Inspection Program)

Les Mangus explained this contract is for work that used to be handled by Butler County; they will no longer inspect them and the duty now falls to the city. The Federal Highway Administration maintains a database of all bridges related to roads and street which have a span of over twenty-feet (20').

A motion was made by Council Member Tabor, seconded by Council Member Geisler to approve the TranSystems contract in the amount of \$13,958 and authorize the Mayor to sign. Motion carried 4/0.

0:14

12. An Ordinance authorizing the City of Andover, Kansas to make public building improvements; authorizing the city to issue its general obligation bonds in an amount not to exceed \$80,000 to pay the costs of such improvements; and authorizing the offering of an issue of general obligation bonds for such purposes (fire station remodel)

Mark Detter explained these bonds are offset by the savings from refunding of the Series A, 2010 General Obligation Bonds, and the funds will be used for the remodel of the fire station. This will make it easier for maneuvering the new one-hundred seven foot (107') truck into the building.

A motion was made by Council Member Hale, seconded by Council Member Geisler to adopt the ordinance as presented. Motion carried 4/0. Ordinance number 1595 was assigned.

0:15

13. An ordinance authorizing the purchasing and acquiring a fire truck in the City of Andover, Kansas, as heretofore determined necessary by Resolution No. 15-02 of the City, under the authority of K.S.A. 12-110c, as amended and supplemented; providing for the payment of the costs of said equipment; authorizing the issuance of general obligation bonds for the payment of the costs of said equipment and authorizing and providing for the issuance of temporary equipment notes from time to time as funds are needed for the orderly acquisition of said equipment.

Mark Detter explained there are two steps to approve the bonds, this ordinance and the resolution on the next item, that will be used to pay for the new Fire Department ladder truck which will be paid for through the .75% sales tax voted for by the citizens of Andover.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to adopt the ordinance as presented. Motion carried 4/0. Ordinance number 1596 was assigned.

0:17

14. A resolution of the City of Andover, Kansas, authorizing and providing for the public sale of the city's temporary improvement notes, Series A, 2015, in a total principal amount of approximately \$1,000,000 (purchase of fire truck)

A motion was made by Council Member Hale, seconded by Council Member Nelson, to adopt the resolution as presented. Motion carried 4/0. Resolution number 15-13 was assigned.

0:18

15. Pierce Manufacturing contract for purchase of fire apparatus

Fire Chief Russell explained this contract is the culmination of hundreds of hours by many fireman to determine the needs. Chief Russell added with the HGAC contract he believes there is a savings of \$137,000 for this purchase.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the contract for purchase of the one-hundred seven foot (107') fire truck and associated apparatus from Pierce Manufacturing, Appleton, Wisconsin, in the total amount of \$958,631.74 and authorize the Mayor to sign. Motion carried 4/0.

0:20

16. Discussion: park improvements

- a. Dog park contracts (\$55,450)
- b. Bicycle/Pedestrian path amenities (trash cans/benches \$3,472-bike racks \$1,600.
- c. Cornerstone park multi-use courts (concrete slab \$19,015-fill sand \$200-basketball goals \$2,000.

Les Mangus explained over the past few months staff was directed to move forward to develop the listed projects. The lists provided estimated costs of each project. Staff will return with bids for consideration at a future meeting if Council concurs.

Council concurred staff could move forward to solicit bids.

0:31

17. Discussion: 2016 IT budget

Jennifer McCausland explained staff changes since the 911 and IT department were separated. With the absence of a 911 Director from November to May there are funds available to bring the current part-time IT employee on as a full-time employee.

A motion was made by Council Member Geisler, seconded by Council Member Tabor to approve the status of Cindy Barrett from part-time to full-time effective August 30, 2015. Motion carried 4/0.

0:35

Due to the absence of Council President Estes the Mayor called for a nomination for an interim Council President for the meeting of the Public Building Commission.

A motion was made by Council Member Geisler, seconded by Council Member Tabor to nominate Council Member Hale as Interim City Council President. Motion carried 4/0.

0:36

18. Interim Public Building Commission President Hale called the meeting to order.

a. Roll call

Present were Public Building Commissioners Troy Tabor, Sheri Geisler, Clark Nelson, Ben Lawrence and Public Building Commission Secretary Susan Renner.

b. A motion was made by Commissioner Lawrence, seconded by Tabor to approve the minutes of June 9, 2015.

Both agreements listed below were approved on the regular City Council agenda. Once bonds have been issued for the project the items will only be presented to the Public Building Commission.

c. A motion was made by Commissioner Nelson, seconded by Commissioner Geisler to accept the Geotechnical Engineering Services (GSI) agreement for street maintenance shop project. Motion carried 5/0.

d. A motion was made by Commissioner Nelson, seconded by Commissioner Geisler to accept the Poe & Associates agreement for the site survey as presented. Motion carried 5/0.

A motion by Commissioner Lawrence, seconded by Commissioner Tabor to adjourn the Public Building Commission meeting and reconvene City Council meeting. Motion carried 5/0.

0:40

19. Executive session – attorney client privilege

A motion was made by Council Member Tabor, seconded by Council Member Hale to go in to executive session for approximately twenty (20) minutes and to include the Governing Body, City Administrator, Director of Public Works, and City Attorney. Motion carried 3/1. Council member Geisler opposed.

A motion was made by Council Member Tabor, seconded by Council Member Geisler to come out of executive session. Motion carried 4/0.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to authorize the Director of Public Works to make an offer of just compensation for road right of way as outlined in the May 11, 2015, Maertens Appraisal for the Green Valley Greens property. Motion carried 4/0.

1:09

20. Member Items

Council Member Troy Tabor

- Byron Stout will be missed.
- Wished everyone a safe 4th of July holiday.

Council Member Sheri Geisler

- Stated the funeral for Mr. Stout was very moving.
- Also sad with the passing of Jan Cox, past Planning Commission and Council Member.

Council Member Clark Nelson

- Sends condolences to the Stout family.
- Thanked the three new Lieutenants on the Fire Department for their service.
- Congratulated Andover High student Kennan Brinkley who won the National High School Debate championship.

Council Member Caroline Hale

- Sends condolences to the Stout family and to the Cox family.
- Asked Les Mangus what repairs were done to the KTA bridge on 159th Street.
 - Les Mangus stated spot patching above and below the bridge was done.
- Announced the Redbud Trail ribbon cutting and an inaugural trail ride will be held on Thursday, July 16.

Mayor Ben Lawrence

- Asked Fire Chief Russell if there were any warnings the citizens needed to be aware of for the 4th of July holiday.
 - Chief Russell responded there was none.

1:16

A motion was made by Council Member Hale, seconded by Council Member Geisler to adjourn. Motion carried 4/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 14th day of July, 2015, by the City Council, City of Andover, Kansas.