

ANDOVER CITY COUNCIL
WORKSHOP MINUTES
Central Park Lodge - Room #2
1607 E. Central Avenue
Monday, March 28, 2016 at 6:00 p.m.

Meeting was called to order by Mayor Ben Lawrence.

Council Members: Troy Tabor, Sheri Geisler (arrived late), Clark Nelson, Kris Estes, and Caroline Hale. Council Member Phil White was absent.

Staff: Police Chief Michael Keller, Assistant City Administrator Jennifer McCausland, City Clerk Susan Renner, and City Administrator Mark Detter.

Guests: n/a

Mayor Lawrence changed the order of discussion.

Summer concert

Mayor Lawrence stated the Concert in the Park will be held on Saturday, June 18, 2016 and the names of the entertainment would be announced on April 18. He added this year there will be a \$10 charge for individuals thirteen (13) and older and free for those twelve (12) and under.

Re-organization of public works department

Staff continued a long time conversation for the re-organization of the public works department; better utilizing current staff talents. The changes proposed were as follows:

- Move the assistant public works director's duties from the city engineer position to a standalone position reporting to the director of public works and community development (also the zoning administrator.)
- City engineer/building official would report to the city administrator.
- The recreation department would move from public works to administration.
- An administrative assistant would move from administration to public works and report to the director of public works and community development.

After discussion the council concurred to have staff bring a more detailed organization chart to the next workshop for further discussion.

Grant of Public Funds requests

The Grant of Public Funds committee wanted to discuss the amounts to be awarded for 2016.

After discussion the council concurred on a recommendation that will be on the bench for the March 29 meeting.

A motion was made by Council Member Geisler, seconded by Council Member Hale to adjourn the meeting at 7:10 p.m. Motion carried 5/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 12th day of April, 2016, by the City Council, City of Andover, Kansas.