

ANDOVER CITY COUNCIL
MEETING MINUTES
Andover City Hall
1609 E. Central Avenue
March 29, 2016 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

0:01

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Kris Estes, Caroline Hale, and Phil White.

Staff: Police Captain Justin Phillips, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney J.T. Klaus, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett and Craig Brown

0:02

3. Invocation was given by Pastor Jerry Smith of the Andover Police Department Chaplains.

0:03

4. Pledge of Allegiance was led by Mayor Lawrence.

5. Public Forum

- a. Warren Schwanz, leader for Andover Cub Scout Pack 533 requested use of Central Park to camp April 15-17, 2016. They would like to set up camp on the grassy area south of Lake George and would like to use Horse Creek Cabin. Mr. Schwanz also requested a rain out date of April 22-24, 2016.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the request as presented. Motion carried 6/0.

0:05

6. Acceptance of Agenda

Mayor Lawrence noted on the bench was the recommendation for Grant of Public Funds consent agenda item i. and requested the removal of regular agenda item 11. Intent to annex resolution due to some misinformation.

A motion was made by Council Member Hale, seconded by Council Member Estes to accept the agenda as modified. Motion carried 6/0.

0:06

7. Proclamations

Mayor Lawrence presented proclamations to Mr. Ray Linville and to Ms. Suzi Thien.

- i. Master Teacher of the Year – Ray Linville Day April 6, 2016
- ii. Child Abuse Prevention Month – April 2016

0:13

8. Presentations

- a. Mayor Lawrence swore in Police Officer Vernon “Charles” Walker.

0:14

9. Consent Agenda

- a. Approval of Minutes
City Council Meeting: March 8, 2016
- b. Approval of appropriation ordinance B-05-16 in the amount of \$ 873,105.77
- c. Approval of non-elected personnel items
 - Richard Sebbo, position change from Interim Grounds and Building Superintendent to Grounds and Building Superintendent, with a pay increase from \$17.89 to \$18.50 per hour, effective March 14, 2016.
 - Felicia Massey, fire department civilian new hire administrative assistant, at the wage of \$12.75 per hour, effective March 21, 2016.
 - Vernon Walker, police department officer new hire, at the wage of \$16.60 per hour, effective March 21, 2016.

- Logan Singhisen, assistant recreation director, status change from training to full time, with a pay increase from \$16.00 to \$16.50 per hour, effective March 13, 2016.
- d. Approval of the CVB check request for the hotel voucher program to the Holiday Day Inn Express for vouchers dated January 29, 2016 to February 28, 2016 in the amount of \$1,400.
- e. Approval of the CVB check request for the hotel voucher program to the Andover Days Inn for vouchers dated January 13, 2016 to March 11, 2016 in the amount of \$2,320.
- f. Approval of the Wastewater Department request to rebuild an influent pump by B & B Electric Motor Co., Wichita, in the amount of \$7,106.
- g. Approval of the IT Department purchase of annual maintenance software for the police department from Harris Global Software, Chicago, Illinois, in the amount of \$18,965.
- h. Approval of a contract for the fire department purchase of a Velocity Pumper from Pierce Manufacturing, Inc. of Appleton, Wisconsin, in the amount of \$587,110.90; and additional truck apparatus from Conrad Fire Equipment, Inc. of Olathe, Kansas in the amount of \$9,880.58 and Weis Fire and Safety of Salina, Kansas in the amount of \$37,853.25.
- i. Approval of the recommendation from the Grant of Public Funds Committee to grant the following agencies funds for 2016: AARTI \$500; Andover Chamber of Commerce (membership) \$5,000; Family Life Center \$1,000; Andover Historical Museum no monetary funds but the building will be painted; Leadership Butler \$500; SCARF \$2,000; and Andover Senior Center \$3,000.
- j. Approval of Westar removal and installation of street lights for Overhead to Underground Project on Andover Road second phase.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the consent agenda as presented. Motion carried 6/0.

0:15

10. Temporary Use Permit for a car show on August 27, 2016 located at Flint Hills Liquor, was requested by Dave Dvorak.

Les Mangus stated he saw no issues with the request. *(There was a misunderstanding regarding the date and street closures. The date of the event is August 27, 2016, not April 9, 2016 as stated and there will be no street closures. This information was provided to the City Clerk after the meeting by Keila Holt, event organizer.)*

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the request. Motion carried 6/0.

This item was removed from the agenda

11. *A resolution indicating the intent of the Governing Body of the City of Andover, Kansas to annex certain land pursuant to K.S.A. § 12-520(a)(4) and 12-520a*

0:16

12. Health & Dental Broker selection

Jennifer McCausland explained that bids had been accepted and reviewed by a selection committee consisting of Council members Estes and Hale and city senior staff. The committee recommends the renewal of the contract with IMA of Wichita in the amount of \$16,000. Other bids were received from Arthur J. Gallagher & Co., Wichita, \$24,000; Encompass, Eureka, \$20,000 Kansas; and Hays Company, Wichita, \$32,500.

A motion was made by Council Member Estes, seconded by Council Member Nelson to accept the proposal from IMA for the next three (3) years (pending annual budget approval), and the option to renew in 2019, and authorize the Mayor to sign. Motion carried 6/0.

0:18

13. Property and liability insurance renewal for the City, Fire District #1 and Andover Fire & Rescue

Dusty Davis, ICI, noted there were changes in the deductible amounts for wind, hail, theft and auto comprehensive. The city premium for 2016-2017 will be \$140,367 down from \$145,291 for 2015-2016.

The insurance for the Fire District and Fire & Rescue is a specialized program and increased from \$14,261 in 2015-2016 to \$14,430 for 2016-2017.

Mr. Davis noted he attends a monthly Safety Committee meeting with city staff where they address accidents, near misses, and safe work, as well as monthly and quarterly inspections. Online quarterly training is also provided for employees; leading to a great track record for work comp claims and identifying areas where improvements need to be made.

A motion was made by Council Member Nelson, seconded by Council Member Estes to approve the insurance renewal as presented. Motion carried 6/0.

0:25

14. Connoisseur Media Wichita promotion agreement.

Jennifer McCausland stated this will be the fourth (4th) year the Convention and Visitors Bureau will work with Connoisseur Media for the Summer Concert in the Park.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the agreement as presented. Motion carried 6/0.

Mayor Lawrence announced the concert will be on June 18, 2016, in Andover Central Park and the names of the bands will be released on April 18, 2016.

0:28

15. Cornerstone Office 2nd Addition

- a. Acceptance of paving and incidental drainage plans
- b. Authorize the taking of bids on April 12

Les Mangus stated the City Engineer has reviewed and recommends the plans for approval.

A motion was made by Council Member Estes, seconded by Council Member Geisler to accept the plans as presented. Motion carried 6/0.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the acceptance of bids on April 12, 2016. Motion carried 6/0.

0:29

16. A resolution repealing and replacing Resolution 13-16 establishing the dates and times for permitted sales and for permitted discharge of fireworks within the City of Andover, Kansas.

The general dates and times for sales and discharge remain the same; the only change was the addition of Saturday, July 2, for supervised discharge at the 13th Street Park, making it three (3) days of supervised discharge.

A motion was made by Council Member Nelson, seconded by Council Member Hale to approve the resolution as presented. Motion carried 6/0. Resolution number 16-07 was assigned.

0:32

17. Poe & Associates agreement for platting services

Mayor Lawrence stated these services are for the potential purchase of property for Epic Sports to relocate to Andover.

A motion was made by Council Member Nelson, seconded by Council Member Tabor to approve the agreement as presented. Motion carried 6/0.

Mayor Lawrence recessed the City Council meeting to convene the Public Building Commission meeting.

0:34

18. Public Building Commission President Estes call the meeting to order.

a. Roll call

Public Building Commissioners present were Troy Tabor, Sheri Geisler, Clark Nelson, Ben Lawrence, Caroline Hale, and Phil White. Commission Secretary Susan Renner was also in attendance.

b. Minutes of February 23, 2016

A motion was made by Commissioner Geisler, seconded by Commissioner Tabor to approve the minutes as presented. Motion carried 6/0/1. Commissioner Lawrence abstained.

c. Icon Structures agreement for Central Park restrooms

Mark Detter explained the agreement is for the construction of the Central Park restrooms. The design and materials are through Romtec, Roseburg, Oregon, and was recommended by Foster Design, Wichita.

A motion was made by Commissioner Hale, seconded by Commissioner Geisler to approve the agreement in the amount of \$315,000, subject to the property bonds and insurance. Motion carried 7/0.

A motion was made by Commissioner Hale, seconded by Commissioner Geisler to adjourn the Public Building Commission meeting and reconvene the City Council meeting. Motion carried 7/0.

0:40

19. Executive session – attorney/client privilege

A motion was made by Council Member Geisler, seconded by Council Member Hale to go into executive session for approximately twenty (20) minutes and include the governing body, city administrator, city attorney and public works director. Motion carried 6/0.

A motion was made by Council Member Geisler, seconded by Council Member Estes to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

1:04

20. Member Items

Council Member Tabor

- Commented on the number of cars parked on the sidewalks, in a marked fire zone, at Andover Central Middle School while attending a track meet.
 - Police Captain Phillips stated the police department will look into.

Council Member Geisler had none.

Council Member Nelson

- Commended the fire department for their blood, sweat and tears while assisting fire fighters in south central Kansas with the recent grass fires, the accident on the turnpike, and an accident today.

Council Member Estes

- Also thanked the fire department, all public safety.
- Looking forward to the Concert in the Park, it's going to be awesome.

Council Member Hale

- Also thanked the fire department.
- Commented on the police department's trip to St. Louis for CALEA accreditation.

Council Member White had none.

1:08

A motion was made by Council Member Geisler, seconded by Council Member Estes to adjourn.
Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 12th day of April, 2016, by the City Council, City of Andover, Kansas.