

ANDOVER CITY COUNCIL MEETING

Andover City Hall

1609 E. Central Avenue

April 12, 2016 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Kris Estes, Caroline Hale, and Phil White.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney J.T. Klaus, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett and Craig Brown

3. Invocation was given by Pastor Daniel Ivey of the Andover Police Department Chaplains.

0:01

4. Pledge of Allegiance was led by Mayor Ben Lawrence.

5. Public Forum

Herk Russell, 14904 Sharon Court, Hands2Serve representative announced the 6th Annual Hands2Serve service day will be September 24. Mr. Russell thanked everyone that has helped with the service work; thirty (30) projects were served by three-hundred (300) volunteers in 2015. He then requested a waiver of the rental fee for use of Central Park Lodge room 1 and the kitchen from 9am to 3pm on September 25 for a volunteer lunch.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the waiver of fee. Motion carried 6/0.

0:05

6. Acceptance of Agenda

Mayor Lawrence stated there were two items on the bench, 1) the bids for item 11. Cornerstone Office 2nd Addition and 2) an add-on of a real estate agreement for lot 2, block 1 Andover Industrial Park.

A motion was made by Council Member Nelson, seconded by Council Member Estes to accept the agenda as modified. Motion carried 6/0.

0:06

7. Proclamations

911 Director Becky Tapia read a Mayoral Proclamation for National Telecommunications Week April 10-16, 2016.

Mayor Lawrence stated the 911 dispatchers are the backbone when there are emergencies. Police Chief Keller added they are involved from the beginning in almost all police and fire calls. They are deserving of such recognition.

0:11

8. Consent Agenda

a. Approval of Minutes

City Council Workshop: March 28, 2016

City Council Meeting: March 29, 2016

b. Receive & file reports

Financials: January 2016

Fire: March 2016

Police: February 2016

c. Receive & file minutes

Site Plan Review: October 6, 2016; January 5, 2016; February 2, 2016

Subdivision Committee: November 10, 2015

Planning Commission: November 17, 2015

CVB: October 5, 2015; December 7, 2015

d. Approval of appropriation ordinance B-06-16 in the amount of \$ 1,526,326.15.

- e. Approval of non-elected personnel items
 - Dathan Ensz, park department semi-skilled worker status change from training to regular, with a pay increase from \$13.00 to \$13.50 per hour, effective April 10, 2016.
 - Toni Usher, park department skilled maintenance worker status change to crew chief, with a pay increase from \$14.16 to \$16.00 per hour, effective March 27, 2016.
- f. Approval of change orders submitted by Icon Structures, Andover, for the remodel at the fire station in the amount of \$7,065.
- g. Approval of a lease for fire station 2 (8421 SW Indianola) with Andrew Saville for the total amount of \$15,500 thru July 1, 2021.
- h. Approval of the Street Department request to solicit bids for a skid loader.
- i. Approval of a Mayoral appointment of Kirsten Bender, 120 S Lakeside Drive, to the Planning Commission with a term expiration of May 2018.
- j. Approval of an agreement with Butler County granting access to the communications tower to install support hardware for the city departments network. There is no cost to the city.
- k. Approval of the adoption of a certificate of resolution for the SEC regarding continuing disclosure prior to 2014. Resolution number 16-08 was assigned.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the consent agenda as presented. Motion carried 6/0.

0:12

9. Andover Advantage request for Temporary Use Permit

Kevin Dreiling, 213 Chaparral Court, Andover Advantage Foundation representative, made a request for a temporary use permit for Sunday, May 1. “The Truck Stops Here” event will be held at the south-west corner of Kellogg and Andover Road. This is the second year of the event and they would like to make it an annual event. It is open to the public and features food trucks, music and craft beer tasting.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the request as presented. Motion carried 6/0.

0:15

10. A resolution indicating the intent of the governing body of the City of Andover, Kansas to annex certain land pursuant to K.S.A. § 12-520(a)(4) and 12-520a

Mark Detter stated the intent for annexation of 1001 & 515 West US Highway 54 (Kellogg) had been addressed in 2014 and then put on hold. This resolution is the first step in beginning the annexation process.

A motion was made by Council Member Geisler, seconded by Council Member Estes to adopt the resolution as presented. Motion carried 6/0. Resolution number 16-09 was assigned.

0:17

11. Cornerstone Office 2nd Addition paving & incidental drainage improvements

Les Mangus stated bids had been opened earlier in the day and on the bench were the results. The low bid was received from Kansas Paving, Wichita, \$210,699.40. Two (2) other bids were received APAC-Kansas, Wichita, \$229,454.20 and Cornejo & Sons, Wichita, \$273,495.62.

A motion was made by Council Member Geisler, seconded by Council Member Hale to accept the low bid from Kansas Paving as presented. Motion carried 6/0.

0:18

12. Recess City Council meeting and convene Public Building Commission meeting

Public Building Commission President Estes called the meeting to order.

- a. Roll call

Public Building Commissioners present were Troy Tabor, Sheri Geisler, Clark Nelson, Ben Lawrence, Caroline Hale, and Phil White. Commission Secretary Susan Renner was also in attendance.

- b. Minutes of March 29, 2016

A motion was made by Commissioner Lawrence, seconded by Commissioner Geisler to approve the minutes as presented. Motion carried 7/0.

c. GSI agreement for inspection services

Les Mangus explained the design of the restrooms as a FEMA 360 shelter requires inspections that are beyond the scope of our city inspectors and the standard inspection code. The service provided by GSI will provide certification that the building was built to the plans and specifications.

A motion was made by Commissioner Hale, seconded by Commissioner Geisler to approve the document as presented. Motion carried 7/0.

A motion was made by Commissioner Hale, seconded by Commissioner Geisler to adjourn the Public Building Commission meeting and reconvene the City Council meeting. Motion carried 7/0.

0:22

Add-on

Mayor Lawrence presented a real estate agreement for the sale of Lot 2, Block 1, Andover Industrial Park Addition in the amount of \$27,500 from the City to Ryan McCune.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to accept the agreement as presented and authorize the mayor to sign subject to review and approval of the city attorney. Motion carried 6/0.

0:24

13. Executive session: attorney/client privilege

A motion was made by Council Member Geisler, seconded by Council Member Estes to go into executive session to discuss items under attorney/client privilege for approximately ten (10) minutes and to include the governing body, city administrator, assistant city administrator, director of public works, and the city attorney. Motion carried 6/0.

A motion was made by Council Member Geisler, seconded by Council Member Hale to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

0:43

14. Member Items

Council Member Troy Tabor

- Attended the Andover Middle School track meet.

Council Member Sheri Geisler had none.

Council Member Clark Nelson

- Acknowledged his small part in the fire fighters risk tornado exercises that was partnered with Westar Energy.

Council Member Kris Estes

- Congratulated the Andover Police Department on their CALEA re-accreditation.

Council Member Caroline Hale had none.

Council Member Phil White had none.

Mark Detter

- Reminded everyone of the Butler County Chapter of Women for Kansas hosting Kansas Supreme Court Justices Nuss and Luckert on Saturday, April 16, here in City Hall at 2pm. It is an informational forum regarding the duties of the court justices.
- Stated the burn pile in Central Park is being taken care of by staff.

Mayor Lawrence

- Asked for an update on the 159th Street project.
 - Les Mangus stated it could be open later in the week.
- Inquired about the status of the Central park restrooms.
 - Les Mangus stated it will be hard pressed but the target date for completion is June 18.

Police Chief Keller

- Reminded everyone of the commemoration of the 1991 Andover tornado, on Tuesday, April 26 at St. Vincent's DePaul, 123 N Andover Road.
- June 4 is the Police and Fire Festival in Central Park

0:51

A motion was made by Council Member Hale, seconded by Council Member Estes to adjourn.
Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 12th day of April, 2016, by the City Council, City of Andover, Kansas.