

ANDOVER CITY COUNCIL MEETING

Andover City Hall
1609 E. Central Avenue
May 10, 2016 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

0:05

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Kris Estes, Caroline Hale, and Phil White.

Staff: Police Captain Justin Phillips, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney J.T. Klaus, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

A/V: Cindy Barrett and Craig Brown

3. Invocation was given by Pastor David LeMonnier of Epic Church.

0:06

4. Pledge of Allegiance was led by Mayor Lawrence.

0:07

5. Public Forum

- a. Pastor LeMonnier of Epic Church requested the use of Central Park on April 15, 2017, for the 4th Annual Epic Egg Hunt. He stated this year there were 17,000 eggs to find and an estimated 1,200 citizens in attendance.

A motion was made by Council Member Nelson, seconded by Council Member Tabor to approve the request for use of Central Park on April 15, 2017 as presented. Motion carried 6/0.

- b. Sonya Drake, Director for the Andover Senior Center, in an effort to inform Andover residents of the center and the activities they offer, requested the inclusion of an informational flyer in the utility bills. Ms. Drake has contacted city staff for

availability and made the necessary arrangements to insert the flyers in the June billing, if approved.

A motion was made by Council Member Geisler, seconded by Council Member Hale to approve the request to insert flyers in the utility bills as presented. Motion carried 6/0.

- c. Carolyn Matthews, Girl Scout Leader requested the waiver of the rental fee for use of the Lodge at Central Park on May 20, 2016, to hold their end of year celebration with the scouts and their families. This is an Andover group of Kindergarten girls.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the waiver of the rental fee for use of the Lodge on May 20, 2016 as requested. Motion carried 6/0.

0:14

6. Acceptance of Agenda

Motion was made by Council Member Nelson, seconded by Council Member Geisler to accept the agenda with the correction to consent agenda item i) job description changes.

Council Member Hale confirmed that the changes being made would be incorporated into the Human Resource Manual currently under review at the city attorney's office. The only change being made on the bench (excluding those in their packet) was a correction from non-exempt to exempt for the Assistant Director of Public Works position.

Motion carried 6/0.

0:15

- 7. Proclamation – Mayor Lawrence presented a proclamation for National Policer Officers Memorial Week, May 15 to 21, 2016.

0:16

8. Consent Agenda

- a. Approval of Minutes
 - City Council Workshop: April 25, 2016
 - City Council Meeting: May 3, 2016 (originally scheduled for April 26)
- b. Receive & file reports
 - Finance: April 2016

- Fire: April 2016
Library: March 2016 APL Directors; March 2016 Financial
- c. Receive & file minutes
Library: March 9, 2016
 - d. Approval of appropriation ordinance B-08-16 in the amount of \$ 402,836.50.
 - e. Approval of non-elected personnel items
 - Joey Donaldson, position change from part-time firefighter to reserve firefighter, with a pay change from \$11.59 per hour to \$10 per call, effective April 29, 2016.
 - Jordan Haig, position change from reserve firefighter to part-time firefighter, with a pay increase from \$10 per call to \$12.10 per hour, effective April 29, 2016.
 - Lance Onstott, new hire management intern, with a starting pay of \$13.25 per hour, effective May 2, 2016.
 - f. Approval of Wastewater Department request for necessary repairs to a maintenance pump at the golf course. The proposal was from Fluid Equipment, Kansas City, Missouri, and from 5 Star Pump & Control, Spring Hill, Kansas, in an amount not to exceed \$6,500.
 - g. Approval of a Martens Appraisal, Topeka, Kansas, proposal for appraisal services for multiple agricultural tracts in the amount of \$4,100.
 - h. Approval of the Pyrotechnic Display and Service Agreement with Stellar Fireworks, Wichita, for the Concert in the Park on June 18. *This is a CVB function and will be paid for with CVB funds.*
 - i. Approval of public works department job description changes due to the re-organization of the Public Works Department.
 - j. Approval of the repair of a fire pump for fire department Engine 10 by Emergency Apparatus Maintenance, Inc., Lino Lakes Minnesota, in the amount of \$17,300.

A motion was made by Council Member Hale, seconded by Council Member Estes to approve the consent agenda including the change to the assistant public works director position. Motion carried 6/0.

0:17

9. An ordinance approving the recommendation of the Andover City Planning Commission to amend the Prairie Creek Addition preliminary planned unit development plan and the re-approval of an overlay district known as the Prairie Creek Addition planned unit development district. (Z-2016-01)

Mayor Lawrence presented an ordinance for zoning case Z-2016-01, a rezoning amendment requesting amendments to the Prairie Creek Addition Preliminary Planned Unit Development Plan and the re-approval of an overlay district known as the Prairie Creek Addition PUD District to establish the following changes:

Parcel 3 would combine areas of Parcels 2 and 3, eliminating Parcel 3 and creating a larger Parcel 2.

Proposed Parcel 2 would change the zoning district classification of the area of the former Parcel 3 from B-2 Neighborhood Business District to R-3 Multi-Family Residential District and limit it to one (1) and two (2) family dwellings.

Mayor Lawrence confirmed with the Council they had received the unapproved minutes of the April 19, 2016 Planning Commission meeting.

Mayor Lawrence inquired if any council member intended to disqualify themselves from participating in this case because they have a conflict of interest.

Mayor Lawrence asked if the City Clerk had received any protest petitions on the case. She responded she had not.

Mayor Lawrence called on Les Mangus, Zoning Administrator, for a report. Mr. Mangus stated the Planning Commission heard the case and voted unanimously to approve the recommended changes to the property located at the north west corner of 13th Street and Prairie Creek Road.

Council Member Estes inquired about the density of housing. Mr. Mangus stated there would be no real change in the density.

Mayor Lawrence confirmed all appropriate legal notifications had been sent out and an announcement was made at the Planning Commission regarding how to file a protest petition. Mark Detter confirmed both.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the recommendation of the Andover City Planning Commission to amend the PUD and the overlay district as presented. Motion carried 6/0. Ordinance 1617 was assigned.

Mayor Lawrence stated upon his review he has objections to what has transpired and plans to veto the ordinance. He will provide a written summary of specific concerns at the next meeting. He added he finds it odd that the council would pick and choose which plats they would allow to change depending on who is, or is not, in attendance. He asked that the applicant be notified. *(In fact, the Mayor did not veto the ordinance, it was signed and is scheduled to publish on May 28, 2016.)*

0:21

10. Fire Department apparatus purchase

Fire Chief Russell explained the departments vehicle replacement guidelines have the 2000 Chevrolet Suburban scored at thirty-six (36). Vehicles over twenty-five (25) points qualify for replacement; over thirty (30) points are in need of immediate replacement.

The lowest vehicle bid received was from Parks Motors of Augusta, \$37,381; three (3) other bids received were from Davis-Moore of Wichita, \$38,236.20; GSA AutoChoice (on line) \$37,488.17; and HGAC Buying Group, Houston, \$38,738.

Only one bid was received for up-fitting the vehicle, with lights, sirens, speakers etc. in the amount of \$13,982.25, from Superior Emergency Response Vehicles (SERV), Andover. SERV will also install the graphics supplied by Conrad Fire Equipment of Olathe in the amount of \$1,307.23 and two (2) 800 MHz emergency radios supplied by Jeff Armantrout, El Dorado, in the amount of \$1,307.23.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the purchase of a 2016 Chevy Tahoe SSV from Parks Motors of Augusta and the additional equipment as outlined in the request, including a 10% contingency, for a total amount not to exceed \$64,992.93. Motion carried 6/0.

0:29

11. AIA Agreement for police department basement renovation

Police Captain Phillips gave an overview of renovation details including detective offices; additional interview rooms; and both a training and storage area. The total cost ranging between \$70,000 to \$80,000.

Mark Detter stated the item presented is the architects agreement to provide preliminary design as well as drawings for permit and construction. That plan would return to council for approval and authorization to take bids.

A motion was made by Council Member Hale, seconded by Council Member Estes to approve the agreement with MJC Architecture, Andover, in the amount of \$3,750. Motion carried 6/0.

0:29

12. Information and direction signage for Andover citizens' disposal of tree branches and yard waste

Les Mangus presented preliminary wording for signage to be placed in Central Park and at the wastewater plant to inform citizens of the changes that will take place over the next few months regarding citizens disposal of tree branches, brush, and grass clippings. The signs will be posted and violators can be punished by law (City Ordinance 1614 effective January 30, 2016).

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve moving forward with the changes discussed at workshop and the proposed signage. Motion carried 6/0.

0:35

13. Replace and repair of roof on a storage building in Central Park

Les Mangus explained the Park Department budgeted for the replacement of the roof on one of the storage buildings in Central Park. It currently has a shake roof on it that is approximately 50 years old; staff is proposing a brown metal roof to match the others in the park. Two bids were received; Payne Roofing, Augusta, \$11,775 including guttering; and the Barn Guys, Andover, \$13,470.

A motion was made by Council Member Geisler, seconded by Council Member Estes to accept the bid from Payne Roofing in the amount of \$11,775. Motion carried 6/0.

14. Mayor Lawrence presented the following appointments:

Officials

Treasurer-Julie Spyres
City Attorney-J.T. Klaus
Municipal Judge-Gene White
Prosecuting Attorney-Cami Baker
Police Chief-Michael Keller

City Clerk-Susan Renner
Deputy City Clerk-Paula Babb
City Engineer-Steve Anderson

Council Liaisons

Butler Community College-Kris Estes
Chamber of Commerce-Sheri Geisler
CVB-Ben Lawrence
CVB-Troy Tabor
Fire Dept-Clark Nelson
Golf Committee-Clark Nelson
Grant of Public Funds-Phil White
Grant of Public Funds-Clark Nelson
Library-Caroline Hale
Park Dept-Caroline Hale
Planning Commission-Phil White
Police Dept-Caroline Hale
REAP-Water Resource Committee-Staff
Recycling Utility-Sheri Geisler
Rotary-Staff
Site Plan Review Committee-Phil White
Street Dept-Phil White
USD 385-Kris Estes
WAMPO-Troy Tabor
WAMPO Alternate-Staff
Wastewater Dept-Phil White
YMCA-Staff

Health Board

Dr. Charlie Green (2 years)

Planning Commission

Bill Schnauber (3 years)
Stephanie Gillespie (3 years)

Site Plan Review Committee

Doug Allison (3 years)
Don Kimble (3 years)
Brandon Wilson (3 years)

Convention & Visitors Bureau (CVB)

Ben Lawrence
Troy Tabor
Travis Griffith
Melissa McGuire
Hausu Patel
Dave Alfaro
Daryl Thornton

Park Planning

Caroline Hale
Dennis Bush
Sharon Turner
David Foster
Richard Sebbo
Tracey Dreiling
Mark Detter
Seth Carey
Les Mangus
Rick Endsley
Shane Loy
Rick Lanzrath
Bob Doshier
Greg Schneider

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the appointments as presented. Motion carried 6/0.

0:38

Member items:

Council Member Troy Tabor

- Provided an update on the WAMPO Committee managing asset tracking.
- WAMPO will be moving their offices from the City of Wichita building.
- The school year is coming to an end.
- Announced he was running for State Senate.

Council Member Sheri Geisler

- Announced her youngest child would be graduating from Andover Central High this year.

Council Member Clark Nelson

- Congratulated City Attorney JT Klaus in honor of Mr. Klaus' daughter receiving a full four-year scholarship to Newman University, Wichita.

Council Member Kris Estes

- Announced her oldest child is graduating from Andover Central High this year.
- Was glad to see how beautiful and busy the park is.
- Attended the USD 385 Strategic Plan meeting and was glad to hear their bonds pay off in 2019. She added she was glad USD 385 had foresight to keep the district from going through what Wichita is experiencing.

Council Member Caroline Hale had none.

Council Member Phil White had none.

Mark Detter

- Stated upcoming workshop meetings would be focusing on the 2017 budget.

Mayor Ben Lawrence

- Requested he and the council be kept up to date on the interpretation of the new tax lid law.

0:44

A motion was made by Council Member Estes, seconded by Council Member Geisler to adjourn. Motion carried 6/0.

Adjourn

Respectfully Submitted by,

Susan Renner

City Clerk

Approved this 24th day of May, 2016, by the City Council, City of Andover, Kansas.