

ANDOVER CITY COUNCIL MEETING

Minutes

Andover City Hall

1609 E. Central Avenue

July 12, 2016 – 7:00 p.m.

*(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)*

The City Council meeting waited for an additional Council Member to arrive to reach a quorum. Due to that lack of a quorum the Public Building Commission meeting with a quorum of four (4) was called to order.

0:14

10. Public Building Commission President (a voting member) Kris Estes called the meeting to order.

a. Roll call

Public Building Commissioners present were Clark Nelson, Ben Lawrence, and Caroline Hale. Commission Secretary Susan Renner was also in attendance. Commissioners Tabor, White and Geisler were absent.

b. Minutes of June 28, 2016

A motion was made by Commissioner Nelson, seconded by Commissioner Hale to approve the minutes as presented. Motion carried 4/0.

c. Waterline distribution system plan and authorization to accept bids on July 26, 2016.

A motion was made by Commissioner Nelson, seconded by Commissioner Lawrence to approve the plans and authorize the taking of bids for presentation at the July 26, 2016, Public Building Commission meeting. Motion carried 4/0.

The Public Building Commission meeting was adjourned.

0:17

Mayor Lawrence called a five (5) minute recess while waiting for additional Council Members Geisler and White to arrive.

Mayor Lawrence suggested staff begin their budget presentations; there was no action to be taken on this item.

0:18

11. 2017 Budget presentations for Information Technology, 2016 Audit Results, Administration

Craig Brown provided information regarding an upgrade and growing of the server, corrections to phone and internet charges, security systems for city owned property, an aging printer issue and the move towards agenda and document management software.

0:26

1. Mayor Ben Lawrence called the City Council meeting to order.

2. Roll Call

Council Members present were Clark Nelson, Kris Estes, Caroline Hale, and Sheri Geisler and Phil White (both arriving at 7:20). Council Member Troy Tabor was absent.

Staff: Police Captain Justin Phillips, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney J.T. Klaus, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, and City Administrator Mark Detter.

Other staff members in attendance were City Engineer Steve Anderson, Assistant Public Works Director Rick Lanzrath, IT Director Craig Brown and Management Intern Lance Onstott.

A/V: Craig Brown

0:27

3. Invocation was given by Council Member Estes.

0:28

4. Pledge of Allegiance was led by Mayor Lawrence.

5. Public Forum

Susan Humphries introduced herself as a candidate for Kansas House of Representatives in District 99.

0:30

6. Acceptance of Agenda

A motion was made by Council Member Estes, seconded by Council Member Hale to accept the agenda as presented.

7. Consent Agenda

- a. Approval of Minutes  
City Council Workshop: June 27, 2016  
City Council Meeting: June 28, 2016
- b. Receive & file reports  
Fire: June 2016
- c. Approval of appropriation ordinance B-12-16 in the amount of \$ 902,304.38.
- d. Approval of the CVB check request for the hotel voucher program to the Andover Days Inn for vouchers dated May 11, 2016 to June 20, 2016 in the amount of \$1,440.
- e. Approval of a request by Ryan McCune for a sixty (60) day extension to close on the purchase of Lot 2, Block 1, Andover Industrial Park.
- f. Approval of HOA street closure requests for National Night Out, August 2, 2016. Green Valley 5 & 6 will close Fairway Circle at Lakeside at the west intersection. Green Valley 8, 9 & 10 will close the north side of Putter Drive at Onewood.

A motion was made by Council Member Nelson, seconded by Council Member Estes to approve the consent agenda as presented. Motion carried 5/0.

8. ProSeal Inc agreement for 2016 Street Sealing project

Rick Lanzrath explained this is an annual ongoing program for street maintenance.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve a contract with Proseal, Inc., El Dorado, in the amount of \$59,058.46. Motion carried 5/0.

0:32

9. Park Department rotted wood pole replacement at the 13<sup>th</sup> Street Sports Park

Rick Lanzrath explained the replacement pole is steel and the lights on the wood pole will be placed on the new pole to light the soccer/football field and a new set of lights placed on the same pole and will light the baseball fields.

A motion was made by Council Member Estes, seconded by Council Member Geisler to authorize the purchase of the pole and lights from Associated Electric, Wichita, in the amount of \$15,700. Motion carried 5/0.

0:37

Discussion returned to agenda item 11. Proposed 2017 budget presentations

Craig Brown presented potential city wide networking ideas; Chanute, Kansas, with fiber to home creating WiFi and Ponca City with WiFi to hardwire in the home. He also spoke of an option that could be provided by the city's current provider Pixius. Mr. Brown wanted confirmation of the direction the Council would like him to take.

Mayor Lawrence stated the Pixius option seemed the least expensive to gauge the citizens interest. Staff will work towards temporarily offering service in Central Park during Greater Andover Days.

Mark Detter presented highlights of the Comprehensive Annual Financial Report for 2015, such as increased revenues, and comparison information from 2011 to 2015; also provided information for the proposed 2017 administration budget including two (2) new employees, the capital improvements including the amphitheater, improvements to the Redbud Trail, new lights for the city hall parking lot and some street and landscaping in conjunction with the burial of the power lines on Andover Road.

Mayor Lawrence commented the city's mill levy had remained flat for the last twelve to fourteen (12-14) years and the property tax-lid is going to hinder any future growth. We will need to consciously weigh what will be the most important.

#### 10. Member Items

Sheri Geisler had none.

Clark Nelson had none.

Kris Estes had none.

Caroline Hale had none.

Phil White had none.

Mark Detter reminded the Council of the candidate forum sponsored by the Andover Chamber of Commerce on Thursday, July 21 at 6:30 p.m. here in the council chambers. Everyone is invited and it will be televised.

1:13

A motion was made by Council Member Estes, seconded by Council Member Geisler to adjourn. Motion carried 5/0.

*Adjourn*

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 26<sup>th</sup> day of July, 2016, by the City Council, City of Andover, Kansas.