

ANDOVER CITY COUNCIL MEETING

Minutes

Andover City Hall

1609 E. Central Avenue

July 26, 2016 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

0:01

1. Mayor Ben Lawrence called the meeting to order.
2. Roll Call

Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Kris Estes, Caroline Hale, and Phil White.

Staff: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, Assistant City Administrator Jennifer McCausland, City Attorney J.T. Klaus, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, City Administrator Mark Detter, City Engineer Steve Anderson and IT Director Craig Brown.

A/V: Cindy Barrett and Craig Brown

3. Invocation was given by Brad Tuggle of the Andover Police Department Chaplains.
4. Pledge of Allegiance was led by Mayor Lawrence.

0:03

5. Public Forum

Mark Benson, 1126 W. Quail Court, represented the St. Vincent's De Paul Society with a request for partial road closure from 9:30 a.m. to 11:30 a.m. on Sunday, September 18 for their 3rd Annual "Walk for the Poor". The group will travel from St. Vincent's Catholic church west on Douglas, north on Chapel and return to the church east on 1st.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to approve the request. Motion carried 6/0.

Grant Merrill, Andover Rotary, announced the Rotary would be presenting \$3,000 to the Andover Food Bank from funds raised from beer sales at the 2016 Concert in the Park. Unfortunately, due to scheduling conflicts no one from the Andover Food Bank was available to attend this meeting.

0:08

6. Acceptance of Agenda

A motion was made by Council Member Estes, seconded Tabor to accept the agenda including the bid tab for item 16c) waterline bids. Motion carried 6/0.

7. Consent Agenda

- a. Approval of Minutes
City Council Meeting: July 12, 2016
- b. Receive & file reports
Finance: June 2016
Police: June 2016
- c. Approval of appropriation ordinance B-13-16 in the amount of \$ 927,365.15
- d. Approval of an agreement with the YMCA for biometric health screening of employees September 20-22, 2016.
- e. Approval of the Fire Department request to place a flyer in the October utility billing.

A motion was made by Council Member Nelson, seconded by Council Member Estes to approve the consent agenda as presented. Motion carried 6/0.

0:09

8. 2017 Budget Notice of Public Hearing for August 9 (publish July 28 & 30)

Mayor Lawrence stated staff and council worked hard to provide what he felt was a fair and appropriate budget with a 2.518 mill increase; reduced from a considered increase of 5 mill.

A motion was made by Council Member Nelson, seconded by Council Member Tabor to approve the publication of the Notice of Public Hearing to be held at the City Council meeting on August 9, 2016. Motion carried 6/0.

0:14

9. Temporary Use – Farm & Art Market

Garnett Smalley, 11700 E Waterman, Wichita, requested temporary use of parking lot space at 524-640 N. Andover Road to hold a Farm & Art Market on Friday evenings from 3:30 to 7:00 p.m. beginning July 29 through October 28, 2016. Mr. Smalley stated there would be a variety of features including food trucks and music. Mr. Smalley confirmed the vendors pay Kansas sales tax and have insurance, and he has insurance for the event as well.

A motion was made by Council Member Geisler, seconded by Council Member Estes to approve the temporary use as requested. Motion carried 6/0.

18:00

10. Vacation Order VA-2016-01 307 Cypress

Les Mangus stated the applicant has requested a front yard vacation to place a well. There are no utility conflicts or neighbor objections. A public hearing was held at the Planning Commission on July 19, 2016 and the vacation was approved.

Mayor Lawrence opened the public hearing. No one spoke. Mayor Lawrence closed the hearing.

A motion was made by Council Geisler, seconded by Council Member Estes to approve as presented. Motion carried 6/0.

0:20

11. Executive session – matters privileged in the attorney-client relationship

A motion was made by Council Member Geisler, seconded by Council Member Estes to go into executive session for approximately twenty (20) minutes and include the governing body, city administrator, city attorney and public works director. Motion carried 6/0.

A motion was made by Council Member Geisler, seconded by Council Member Estes to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

0:42

JT Klaus requested an executive session to include the council members and himself for approximately ten (10) minutes to discuss a matter covered under the privileged under the attorney-client relationship.

A motion was made by Council Member Estes, seconded by Council Member Tabor to go into the executive session as requested. Motion carried 6/0.

A motion was made by Council Member Tabor, seconded by Council Member Geisler to come out of executive session. Motion carried 6/0.

No action was taken as a result of the executive session.

0:57

12. Ralstin-Fairfield Polo sewer easement

A motion was made by Council Member Estes, seconded by Council Member Nelson to allow the purchase of sewer easements for sewer expansion in an amount not to exceed \$10,000 pursuant to the documents presented to the council. Motion carried 6/0.

13. A contract franchise ordinance granted to Southwestern Bell Telephone company d/b/a AT&T Kansas, a telecommunications local exchange service provider providing local exchange service within the City of Andover, Kansas

Jennifer McCausland stated the AT&T franchise agreement had expired in December 2008, although the terms of the agreement have continued to be honored by AT&T.

A motion was made by Council Member Estes, seconded by Council Member Hale to adopt the franchise ordinance with AT&T as presented. Motion carried 6/0. Ordinance number 1620 was assigned.

0:59

14. Pixius agreement for temporary Wi-Fi in Central Park during Greater Andover Days, September 29-October 1, 2016

Craig Brown explained an opportunity to test the network capability and gauge the public's interest. GAD committee has expressed interest and is willing to share in the cost of the service.

A motion was made by Council Member Tabor, seconded by Council Member Estes to approve the agreement with Pixius as presented at a cost of \$3,232; \$1,616 to be paid for by GAD and the remainder from IT 2016 budget. Motion carried 6/0.

1:08

15. Request for authorization to take bids for paving the parking lot south of City Hall

Steve Anderson presented the plan and requested authorization to obtain bids to present to Council for consideration at the August 9, 2016, meeting.

Les Mangus confirmed the foot print of the lot was correct and there were no utilities that would need to be placed under that parking lot in the future.

A motion was made by Council Member Estes, seconded by Council Member Geisler to accept the plan and authorize the request to solicit bids. Motion carried 6/0.

1:14

A motion was made by Council Member Hale, seconded by Council Member Tabor to recess the City Council meeting and convene the Public Building Commission meeting. Motion carried 6/0.

16. Commission President Estes called the meeting to order.

a. Roll call

Public Building Commissioners present were Troy Tabor, Sheri Geisler, Clark Nelson, Ben Lawrence, Caroline Hale and Phil White. Commission Secretary Susan Renner was also in attendance.

b. Minutes of July 12, 2016

A motion was made by Commissioner Nelson, seconded by Commissioner Geisler to approve the minutes as presented. Motion carried 7/0.

c. Consider bids for waterline to the street maintenance shop (*on bench*)

Steve Anderson was available to answer questions regarding the four (4) bids that were opened at 10:00 a.m. for the waterline improvements.

Duling Construction, Wichita, was the low bidder at \$185,285.

Other bids received were from Dondlinger & Sons Construction, Wichita, \$198,720; Mies Construction, Wichita, \$200,000 and Nowak Construction, Goddard, \$200,754.78.

A motion was made by Commissioner Tabor, seconded by Commissioner Geisler to accept the bid from Duling Construction in the amount of \$185,285. Motion carried 7/0.

d. Poe & Associates Supplemental Agreement

Jason Dickman, Poe & Associates presented the supplemental agreement in the amount of \$24,000 and explained the supplement was due to an increase in the scope and complexity of the project, KTA and the City of Wichita requirements and permits, and the results of the environmental investigation.

A motion was made by Commissioner Tabor, seconded by Commissioner Nelson to approve the supplemental agreement adding \$24,000 to the original agreement; the total amount for the agreement now at \$44,500. Motion carried 7/0.

A motion was made by Commissioner Hale, seconded by Commissioner Geisler to adjourn the Public Building Commission meeting and reconvene City Council meeting. Motion carried 7/0.

1:25

16. Member Items

Council Member Troy Tabor

- Appreciated the process and work that goes into the city's budget and thanked the staff.
- Reminded everyone to do their candidate homework and vote.

Council Member Sheri Geisler

- The Andover Chamber of Commerce sponsored Candidate Forum was fantastic and had a great turnout.
- Xpress Wellness Urgent Care would be hosting a "Community Launch Party" on Saturday, July 30.

Council Member Clark Nelson had none.

Council Member Kris Estes had none.

Council Member Caroline Hale

- Inquired about the progress of the Dunkin Donuts location.
 - Les Mangus confirmed it under construction.

Council Member Phil White had none.

Mark Detter announced dates and times for voting.

1:29

A motion was made by Council Member Hale, seconded by Council Member Geisler to adjourn.
Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 9th day of August, 2016, by the City Council, City of Andover, Kansas.