

ANDOVER CITY COUNCIL MEETING
Andover City Hall
1609 E. Central Avenue
September 27, 2016 – 7:00 p.m.

(The times noted on this document reflect the time on the video, not necessarily the number of minutes past 7:00 p.m.)

1. Meeting was called to order by Council President Kris Estes.
2. Roll Call

Council Members present were Troy Tabor, Sheri Geisler, Clark Nelson, Kris Estes, Caroline Hale, and Phil White. Mayor Ben Lawrence was absent.

Staff: Police Captain Justin Phillips, Chief Financial Officer Donna Davis, Fire Chief Chad Russell, City Attorney J.T. Klaus, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, Assistant Public Works Director Rick Lanzrath and City Administrator Mark Detter.

A/V: Cindy Barrett

3. Invocation was given by Council Member Tabor.
4. Pledge of Allegiance was led by Council President Estes.
5. Public Forum – no one addressed the council.
6. Acceptance of Agenda

A motion was made to accept the agenda with the addition of the bid tab for agenda item 10) 2016 Street Rehab Project. A motion was made by Council Member Nelson, seconded by Council Member Tabor. Motion carried 6/0.

7. Awards

Council Member Nelson presented The National Association of Fire Marshals Life Safety Achievement Award to Andover Fire & Rescue with Fire Marshal Mike Roosevelt accepting the award. This award is granted for zero fire deaths in the past year or a 10% reduction in residential fires. Andover Fire and Rescue is one of only 160 departments across the United States receiving this award. This is the second year the department has received this award.

8. Consent Agenda
 - a. Approval of Minutes
City Council Meeting: September 13, 2016

- b. Receive & file reports
 - Fire: August 2016; Public Protection Classification May 2016
 - Police: August 2016
 - Library: Income & Expense 2nd Qtr 2016; August Balance Sheet; August Directors
- c. Receive & file minutes
 - Library: August 10, 2016
- d. Approval of appropriation ordinance B-17-16 in the amount of \$ 498,675.93.
- e. Approval of the appointment of Troy Tabor, Mark Detter and Susan Renner as voting delegates for the LKM Conference October 8-10, 2016.
- f. Approval of easements for Cornerstone 7th Addition
 - i. Utility easement from Ritchie Development
 - ii. Utility Easement from USD 385
 - iii. Drainage Easement from USD 385
 - iv. Temporary Construction Easement from USD 385
- g. Approval of an agreement with Icon Structures, Inc. of Andover, for the remodel of the Police Department basement at 909 N. Andover Road in the amount of \$80,800. (*bid was accepted 091316 Council meeting*)
- h. Approval of a Corrective Easement and a Temporary Construction Easement for the wastewater interceptor project from Four Mile Creek and Jacob and Melynda Sands.
- i. Approval of Greater Andover Days contracts for September 30 from 6:00 to 9:00 p.m. for face painters Galyna Ottaway, Derby, and Kira Ottaway, Wichita, in the amount of \$300 each for services
- j. Approval of the job description for an Environmental Officer & GIS Technician reporting to the Assistant Public Works Director.
- k. Approval of the job description for a Benefits & Communications Specialists reporting to the Assistant City Administrator.
- l. Approval of the job description for a Police Department Accreditation Manager reporting to the Police Department Special Services Commander.
- m. Approval of the job description for a Fire Department Training Officer reporting to the Deputy Fire Chief.

A motion was made by Council Member Hale, seconded by Council Member Nelson to approve the consent agenda as presented. Motion carried 6/0.

9. A resolution indicating the intent of the governing body of the city of Andover, Kansas to annex certain land pursuant to K.S.A. § 12-520(a)(4) and 12-520a (913 E. US Highway 54)

Mark Detter explained this is the first step in the annexation process. Upon approval this will be the second annexation and third property annexed in to Andover in 2016.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to adopt the resolution as presented for property located at 913 E. Highway 54. Motion carried 6/0. Resolution number 16-17 was assigned.

10. 2016 Street Rehab Project-Mill and Overlay bids

Rick Lanzrath presented the bids opened that morning and presented three (bids); APAC, Wichita, \$384,954.; Cornejo, Wichita, \$375,366.30; and Kansas Paving, Wichita, \$421,020.

A motion was made by Council Member Nelson, seconded by Council Member Tabor to accept the low bid of \$375,366.30 from Cornejo and authorize the Council President to sign the construction contract and notice to proceed. Motion carried 6/0.

11. Butler Community College Public Safety MOU with Andover Police Department

Police Captain Phillips explained the agreement establishes operational guidelines for mutual aid, geographical scope of jurisdiction conferred, circumstances requiring extended jurisdiction and their scope of law enforcement power.

A motion was made by Council Member Nelson, seconded by Council Member Hale to approve the Memorandum of Understanding and authorize the Council President to sign. Motion carried 6/0.

12. An ordinance regulating public offenses within the City of Andover, Kansas; incorporating by reference the "Uniform Public Offense Code for Kansas Cities," 2016 Edition, with certain modifications; and amending Chapter XIII, Article 1, Section 13-101 and 13-102 of the Code of the City of Andover, Kansas

Police Captain Phillips stated this item "2016 UPOC" and the next agenda item "2016 STO" are done annually to incorporate the laws outlined into the Code of the City of Andover.

A motion was made by Council Member Nelson, seconded by Council Member Geisler to adopt the ordinance incorporating the Uniform Public Offence Code 2016 as presented. Motion carried 6/0. Ordinance number 1626 was assigned.

13. An ordinance incorporating by reference the "Standard Traffic Ordinance for Kansas Cities," Edition of 2016; and amending Chapter XVIII, Article 1, Sections 18-101, 18-102, and 18-103 of the Code of the City of Andover, Kansas

A motion was made by Council Member Nelson, seconded by Council Member Geisler to adopt the ordinance incorporating the Standard Traffic Ordinance 2016 as presented. Motion carried 6/0. Ordinance 1627 was assigned.

A motion was made by Council Member Geisler, seconded by Council Member Tabor to recess the City Council meeting and convene the Public Building Commission Meeting. Motion carried 6/0.

14. Public Building Commission President Estes called the to order.

a. Roll call

Public Building Commissioners present were Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, and Phil White. Commission Secretary Susan Renner was also in attendance. Commissioner Ben Lawrence was absent.

b. Minutes of September 13, 2016

A motion was made by Commissioner Geisler, seconded by Commissioner Hale to approve the minutes as presented. Motion carried 6/0.

c. Security system

Commission President Estes stated her and the Mayor had met with 4PC regarding the components and pricing of the agreement that was presented and tabled at the September 13, 2016 meeting. She added they are now both satisfied with the agreement as originally presented.

A motion was made by Commissioner Geisler, seconded by Commissioner Hale to approve the agreement with 4PC, Augusta, in the amount of \$175,786.18 and authorize the Commission President to sign the agreement. Motion carried 6/0.

d. Kansas Gas Service customer service order for gas main installation

Les Mangus explained the maintenance shop has used propane at the facility and it is changing to natural gas. A 2” gas main needs to be installed from Andover Road to the shop.

A motion was made by Commissioner Tabor, seconded by Commissioner Hale to approve the Kansas Gas Service customer service charge order in the amount of \$39,175.55. Motion carried 6/0.

A motion was made by Commissioner Geisler, seconded by Commissioner Tabor to adjourn the Public Building Commission meeting and reconvene the City Council meeting. Motion carried 6/0.

15. Member Items

Council Member Tabor had none.

Council Member Geisler had none.

Council Member Nelson had none.

Council President Estes had none.

Council Member Hale

- Reminded everyone about Greater Andover Days.

Council Member White had none.

A motion was made by Council Member Geisler, seconded by Council Member Nelson to adjourn. Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 11th day of October, 2016, by the City Council, City of Andover, Kansas.