

**CITY COUNCIL WORKSHOP MEETING**

**Monday, June 23, 2008**

**7:00 pm**

**Andover City Hall**

**Minutes**

Members Present: Mayor Ben Lawrence, City Council Members Members  
Caroline Hale, Carol Roberts, Kevin Dreiling, Present  
Julie Reams, Clark Nelson, J.R. Jessen

Others in attendance: Interim City Administrator Sasha Stiles, Les Mangus Director of Community Development/Public Works, Jeff Bridges City Financial Advisor, JT Klaus City Bond Council, David Foster of Rice Foster and Associates, Marla Flentje of Austin Peters Group.

The meeting was called to order at 7:00 p.m. by Mayor Lawrence. Call to Order

Marla Flentje of Austin Peters Group presented the Governing Body with a draft recruitment profile for the city administrator search. The Governing Body indicated that they were comfortable with the profile as prepared by Mrs. Flentje and directed her to proceed with the recruitment process. The Governing Body directed Sasha Stiles to separate the City Clerk and City Administrator positions, as well as making sure that the policy book includes language allowing the City Administrator to recommend the department heads for Governing Body approval.

JT Klaus and Jeff Bridges presented information to the Governing Body regarding special assessment revenue bonds. Discussion regarding possible financing methods using special assessment revenue bonds ensued.

David Foster presented the Governing Body with information regarding the Park and Open Space Master Plan. Mr. Foster stated that the population has exceeded the current Park and Open Space Master Plan and he suggested that the Governing Body begin considering the process with which to address this. The Governing Body discussed making the new ad hoc committee of parents interested in recreation program improvements a sub-committee of the Park Planning Committee and requested that staff schedule the meeting and include the members of the ad hoc committee as well

as David Foster.

Council Member Dreiling stated that the City and Chamber of Commerce need an updated agreement clearly defining the expectations of both parties. Discussion also included the possibility of an Economic Development position.

Discussion regarding improvements to the Industrial Park included the extension of the contract with Mr. Scott Bishop for a lot in the Industrial Park. The Governing Body directed staff to prepare an amendment to Mr. Bishop's contract to extend it for 90 days and requested that it be included in the next packet for a regular scheduled Council meeting.

Motion by Julie Reams, seconded by Caroline Hale to adjourn the meeting.

The meeting adjourned at 9:25 pm.

Respectfully Submitted by  
Sasha Stiles  
Interim City Administrator

Approved this 29<sup>th</sup> day of July, 2008 by the City Council, City of Andover.

Sasha Stiles  
Interim City Administrator