

**ANDOVER CITY COUNCIL
Tuesday, July 27, 2010
Minutes**

The Andover City Council met for a regular meeting on Tuesday, July 27, 2010 at 909 N. Andover Road in the Andover Civic Center. Mayor Ben Lawrence called the meeting to order at 7:00 p.m. City Council Members present were Caroline Hale, Julie Reams, J.R. Jessen, Clark Nelson, Sheri Geisler and Dave Tingley. Others in attendance were: City Administrator Sasha Stiles, Assistant City Administrator Jennifer McCausland, Director of Public Works and Community Development Les Mangus, Administrative Services Director Donna Davis, Fire Chief Jim Shaver, Police Chief Captain Randy Coffman, City Clerk Susan Renner, City Engineer Jim Ubert, City Bond Counsel J.T. Klaus, Communication/IT Director Bill Duggan and City Attorney Norman Manley.

The Invocation was given by Reverend Leon Heibert.

Invocation

The Pledge of Allegiance was led by Mayor Lawrence.

Pledge of Allegiance

Mayor Lawrence opened the floor to public comment.

Public Forum

Carol Wohlford, 15225 Stratford Row, Wichita, Director of the Andover Public Library, requested the Council’s permission to use the grassy area east of the new playground and 100 feet of the parking lot on the east side of the Lodge at Central Park for the Friends of the Library on Saturday, August 7, from 9am to 4pm. The Friends of the Library are sponsoring a Trains, Planes, and Automobiles event and she invited everyone to attend.

A motion was made by Council Member Hale, seconded by Council Member Geisler, to approve the request. Motion carried 6/0.

Mayor closed the public forum.

Denise Kelly, Executive Director, Andover Chamber of Commerce, gave a brief update on the Chambers activities for this past quarter.

Andover Chamber of Commerce update

Tia Schroeder, Stellar Fireworks, Haysville, requested Council approval to have a fireworks show on August 7, at Terradyne. The show was approved for July 3 but was cancelled due to weather. Ms. Schroeder provided proper licensing and insurance for the date and shooter change.

Stellar Fireworks show request

A motion was made by Council Member Nelson, seconded by Council Member Hale, to approve the request to schedule the previously canceled fireworks show at Terradyne for August 7, 2010. Motion carried 6/0.

Larry Sell, Timbuktu Bar & Grill, introduced some of the members of the newly formed Andover Police and Fire Foundation Association; Pamela Ring, Secretary of Fire & Iron Station 54; Michelle Sell of Timbuktu a founding board member;

Andover Police & Fire Foundation

Veronica Mayer of Capital Federal, Dr. Doug Wilson of Wilson Animal Medical, Cindy Ball of Ball Heating, Secretary; Clark Nelson of Nelson, Gunderson and Lacey, Vice President; and Jeff Ablah of Ablah Enterprises, President. Michelle Sell presented a check for \$10,000 to the Andover Police and Fire Foundation.

The organization formed as a result of the desire to provide funding for educational scholarships to local high school students pursuing a career in law enforcement or fire and rescue services. Additionally it would provide assistance to those public servants and their families should they become injured or die when providing support to this community. Programs might also be funded for specialized needs of the departments that are not able to be provided through department budgets.

Timbuktu and Fire & Iron Station 54 co-sponsored the second poker run July 10th and the event generated over 450 motorcycles and over 600 participants.

Mayor Lawrence thanked the group for their spirit of volunteerism.

A motion was made by Council Member Reams, seconded by Council Member Jessen, to accept the agenda as presented. Motion carried 6/0. Agenda

A motion was made by Council Member Jessen, seconded by Council Member Reams, to approve the consent agenda as presented. Consent agenda

- A. Approval of Minutes: Town Hall Meeting, June 24, 2010
City Council Meeting, July 13, 2010

- B. Approval of appropriation ordinance B-13-10 in the amount of \$605,892.73

- C. Approval of non-elected personnel items
 - Donald Roberson, Police Department Sergeant, longevity increase of 2.5%, from \$22.26 per hour to \$22.82 per hour, effective August 9, 2010.
 - Troy Snedeker, position change from Police Officer to Master Police Officer I, with a pay increase from \$17.30 per hour to \$17.63 per hour, effective July 26, 2010.

- D. Approval of Police Department General Orders M1202; Personal Equipment and Apparel and M1216; Early Warning System.

- E. Approval of Greater Andover Days contracts
 - i. Big Fat Fun – Saturday night entertainment
 - ii. KEYN-BUZZ radio advertising

- F. Approval of Rice Foster Associates Landscape Architectural Services agreement in an amount not to exceed \$2,800 for Phase I Feasibility of an Amphitheater at Central Park.

G. Approval of a request to waive building permit and zoning fees and bonding requirements for construction of the 385' public safety communications tower located at 914 E Kansas Turnpike.

Motion carried 6/0.

Sasha Stiles presented a resolution of the City of Andover, Kansas amending the Code of Municipal Policies of the City of Andover, Chapter 2, Personnel, Article 2-6, Personnel Handbook. (smoking policy)

Resolution 10-13
Smoking policy

Ms. Stiles stated this change puts the City in compliance with Kansas State law.

A motion was made by Council Member Nelson, seconded by Council Member Jessen, to adopt the resolution as presented. Motion carried 6/0. Resolution number 10-13 was assigned.

Jim Ubert, Poe & Associates, presented an agreement for professional services for the bidding, negotiating and construction phase of the streets, grading, drainage, sanitary sewers and water mains for Andover Landing Addition in the amount of \$34,400.

Poe & Associates
professional services
agreement for Andover
Landing

A motion was made by Council Member Nelson, seconded by Council Member Hale, to approve the agreement with Poe & Associates in the amount pursuant to the contract. Motion carried 6/0.

Fire Chief Jim Shaver presented an inter-local agreement with Butler County and Andover Fire & Rescue to be a part of an Emergency Medical Services Team. Chief Shaver explained the agreement formalizes what is already being done by the two entities.

Inter-local agreement with
Butler County and
Andover Fire and Rescue

A motion was made by Council Member Hale, seconded by Council Member Reams, to approve the agreement as presented. Motion carried 6/0.

Les Mangus requested approval to negotiate a contract with APAC for the concrete parking lot and sidewalk improvements at the park located in the Cornerstone Addition. Mr. Mangus explained by negotiating the contract based on the current Prairie Creek Street project unit prices it would be well under open market prices on such a small project and would eliminate the delay and expense of bonding that is already in place with APAC. He added this project would be around \$80,000 roughly saving \$20,000 and saving 6-8 weeks of time for the bid process.

Park paving in
Cornerstone Addition

A motion was made by Council Member Hale, seconded by Council Member Geisler, to approve the request to negotiate a contact with APAC for concrete sidewalks and parking lot at the park in the Cornerstone Addition. Motion carried 6/0.

Bill Duggan explained the city continues to migrate to the 800MHz radio system and has purchased all of the mobile radios for the public works department and 16 of the 28 portable radios needed. Mr. Duggan added that with this migration all of the city tornado sirens will need upgrading and he will to change all radios in the sirens to our stand-alone 800MHz frequency, making it independent from the Butler County system.

800 MHz radio purchase

Mr. Duggan requested the purchase of eleven Motorola XTL 1500 model mobile radios for public safety at a cost of \$1,299 each for a total of \$15,588, one Model XTS2500 portable radio at \$1,299, and 30 “smart” batteries at \$30 each for a total of \$600, with a grand total of \$17,487.00, from Jeff Armantrout, 14930 E Morris, Wichita, (Andover Reserve Fireman).

A motion was made by Council Member Geisler, seconded by Council Member Reams, to approve the purchase as requested. Motion carried 6/0.

J.T. Klaus, Triplett, Woolf and Garretson, City Bond Counsel, presented a resolution amending Resolution No. 07-28, as previously amended by Resolution Nos. 09-16, 09-19 and 10-02 of the City of Andover, Kansas. (Prairie Creek Addition improvements)

Resolution 10-14
Prairie Creek Addition
improvements

Mr. Klaus explained that due to the bids for paving coming in higher than anticipated the developer had to provide revised petitions, developer agreement, and letters of credit to cover the cost, which has been received. This resolution acknowledges the change and recognizes the increased cost.

A motion was made by Council Member Geisler, seconded by Council Member Reams, to adopt the resolution as presented. Motion carried 6/0. Resolution number 10-14 was assigned.

J.T. Klaus, Triplett, Woolf and Garretson, City Bond Counsel, presented an ordinance amending Ordinance No. 1365, as previously amended by Ordinance Nos. 1441, 1443 and 1454 of the City of Andover, Kansas. (Prairie Creek Addition improvements)

Ordinance 1470
Prairie Creek Addition
improvements

Mr. Klaus explained the ordinance sets the total amount of the project.

A motion was made by Council Member Geisler, seconded by Council Member Reams, to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1470 was assigned.

A motion was made by Council Member Reams, seconded by Council Member Geisler, at 7:41 p.m. to recess the City Council meeting and convene the Andover Public Building Commission meeting. Motion carried 6/0.

Convene Public Building
Commission meeting

Building Commission President Hale called the meeting to order at 7:41 p.m. Public Building Commissioners present were Dave Tingley, J.R. Jessen, Ben Lawrence, Clark Nelson, Julie Reams and Sheri Geisler. Also in attendance was Public Building Commission Secretary Susan Renner.

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Geisler, to approve the minutes from the July 13, 2010 Public Building Commission meeting. Motion carried 7/0.

Public Building Commission minutes July 13, 2010

City Public Works Director Les Mangus presented a charge order from Westar for the difference in cost for installing underground distribution lines to the new city hall rather than overhead in the amount of \$1,888.00.

Westar charge order for underground lines

A motion was made by Building Commissioner Nelson, seconded by Building Commissioner Jessen, to approve the charge order in the amount of \$1,888. Motion carried 7/0.

Bill Duggan, City Director of Communications/IT, presented a proposal and statement of work from Stutler Technologies of Emporia for the cabling infrastructure of the new city hall. Mr. Duggan stated there were five companies that responded to the Request for Proposal; Vision Communications at \$58,136; Great Plains Communications at \$48,505.10; SKT at \$47,535.90; Stutler Technologies at \$42,131.00; and Mill Tel at \$35,320.00. Mil Tel did not follow the RFP. Mr. Duggan added this price is about \$8,000 lower than what was anticipated.

Stutler Technologies proposal for cabling

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Geisler, to approve the Stutler Technologies proposal in the amount of \$42,131.00 for cabling. Motion carried 7/0.

Bill Duggan presented a proposal and statement of work from Mobile Radio Service, Inc., Wichita, for the radio infrastructure at the new city hall at a cost of \$68,932.86. The system includes the installation of radios for the Emergency Operations Center, public works radios, an infrastructure in the building to boost and provide reliable signals for both radios and cellular phones, a 70' tower, three radios in the EOC, one radio at the front desk and antennas in the building where necessary to provide amplified signals. Mr. Duggan added this cost came in considerably lower than the \$95,000 anticipated.

Mobile Radio Service, Inc. proposal for infrastructure

A motion was made by Public Building Commissioner Nelson, second by Public Building Commissioner Lawrence, to approve the Mobile Radio Service, Inc., proposal as presented. Motion carried 7/0.

A motion was made by Public Building Commissioner Geisler, seconded by Public Building Commissioner Reams, at 7:58 p.m. to adjourn the Public Building Commission meeting and reconvene the City Council meeting. Motion carried 7/0.

Adjourn Public Building Commission and reconvene the City Council meeting

Member Items

Member items

Council Member Reams commended Larry and Michelle Sell for their volunteerism.

Council Member Reams reminded everyone to vote on Tuesday, August 3rd, and added she hopes the sales tax passes so we will not raise the mill levy.

Council Member Reams reminded everyone to join in the fun at National Night Out, August 3rd, at the 13th Street Park that evening.

Council Member Geisler agreed with Council Member Reams comments.

Council Member Geisler inquired about Greater Andover Days. Les Mangus stated plans are coming together well, one new event will be a Friday night street dance. Parking will again be at the school with shuttle busses.

Council Member Geisler stated she could not locate a business to purchase an Andover Gazette. Mayor Lawrence stated he had spoke with several businesses regarding a vending machine and they said no. Dillon's has it available.

Council Member Nelson stated he was sure everyone had seen or heard about Bell California with their high salaries. He wants the city to know we are very modest with their stipend and salaries of city staff are public record.

Council Member Nelson stated we are about to pass a budget with a 2.884 mill levy increase, unless the sales tax issue passes, if it passes there will be no increase in the mill levy. We are not taking any raises and hopes we are all in this together and hopes we are not taking advantage of some things and others are suffering. He is confident we are doing the right thing.

Council Member Nelson commended Larry and Michelle Sell, the board members, and committees for their work with the Fire & Iron Poker Run.

Council Member Nelson stated the quality of channel 7 is still very poor and that it should be improved in the new city hall. Sasha Stiles stated the equipment that is currently in use is analog and the new equipment will be digital.

Council Member Hale reminded everyone to vote on August 3rd, where a yes vote is for the sales tax that will sunset in 4 years and a no vote is a 3 mill increase on your property taxes for 20 years.

Council Member Hale announced on July 30th the Andover Senior Center is having a fund raising event "Monterrey Night", includes a monterrey, dessert, and coffee or tea for \$4.50.

Council Member Jessen told everyone to go vote.

Council Member Jessen inquired if the mobile home park on Kellogg was beginning to fill back up and thought we had changed the zoning on it. Les Mangus explained with a down market the owner did not feel it feasible to make the change at this time. He added our building code inspectors are inspecting newly set homes.

Council Member Tingley told everyone to go vote.

Council Member Tingley thanked Larry & Michelle Sell.

Council Member Tingley stated he thinks we should get Mark Deter some pom poms as he has really done a good job of representing the sales tax vote.

Mayor Lawrence inquired about the 2' strip of tall grass at the library. Les Mangus explained it is a native grass and will take about three years to get established.

Mayor Lawrence stated the city is looking at 0 mill levy increase if the sales tax passes and if it does not pass it will increase 2.884 mill. The budget we are going to publish will have the mill increase due to the timing of publication and the voting.

A motion was made by Council Member Jessen, seconded by Council Member Reams, at 8:18 p.m. to adjourn. Motion carried 6/0. Adjourn

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 10th day of August, 2010 by the City Council, City of Andover.