

**ANDOVER CITY COUNCIL
Tuesday, December 28, 2010
Minutes**

The Andover City Council met for a regular meeting on Tuesday, December 28, 2010 at 909 N. Andover Road in the Andover Civic Center. Mayor Ben Lawrence called the meeting to order at 7:00 p.m. City Council Members present were Caroline Hale, Julie Reams, J.R. Jessen, Clark Nelson, Sheri Geisler (arrived at 7:07 p.m.) and Dave Tingley. Others in attendance were: City Administrator Sasha Stiles, Assistant City Administrator Jenifer McCausland, Director of Public Works and Community Development Les Mangus, Administrative Services Director Donna Davis, Fire Chief Jim Shaver, Police Captain Randy Coffman, City Clerk Susan Renner, Communications/IT Director Bill Duggan, City Attorney Norman Manley, and City Engineer Mike Thompson.

The invocation was given by Pastor Leon Hiebert of the Andover Police Department Chaplains.

Invocation

The Pledge of Allegiance was led by Mayor Lawrence.

Pledge of Allegiance

Mayor Lawrence opened the floor to public comment.

Public Forum

Don Rogers, Waste Connections, gave an update on the switching of carts from Stutzmans to Waste Connections. Mr. Rogers stated that 70% of those utilizing the recycle carts are participating in the Recycle Bank Program. Mr. Rogers added the billing is being rolled to the city on a quarterly basis.

Council Member Nelson stated the transition has gone well but wanted confirmation of any schedule changes. Mr. Rogers stated at this time there are no changes in pick up dates.

Mayor Lawrence closed the public forum.

Sasha Stiles stated there was an error on the agenda, it had been dated December 14 and should reflect December 28.

Agenda

A motion was by Council Member Reams, seconded by Council Member Jessen, to accept the agenda as presented with the change in meeting date. Motion carried 6/0.

Mayor Lawrence opened a public hearing at 7:10 p.m. regarding the 2010 Budget Amendment. No one spoke. Mayor Lawrence closed the public hearing at 7:10 p.m.

Public Hearing
2010 Budget Amendment

A motion was made by Council Member Hale, seconded by Council Member Reams, to approve the consent agenda as presented.

Consent agenda

- A. Approval of Minutes: City Council Meeting, December 14, 2010
- B. Approval of appropriation ordinance B-23-10 in the amount of \$84,547.69
- C. Approval of non-elected personnel items
Troy Snedeker, Police Department MPO I to a temporary assignment as Police Department Detective, with an hourly increase from \$17.66 to \$18.66 per hour, effective January 10, 2011.

2011 employee pay plan with pay increases as necessary for step movement and longevity. There will be no merit or COLA raises.
- D. Approval to accept a bid from AAA Commercial Janitorial of Wichita at a cost of \$3,225 for cleaning services for both the new city hall and police department facilities.
- E. Approval of a check request for CVB hotel vouchers in the amount of \$640 to the Andover Express Inn for the hotel voucher program.
- F. Approval of a request to have a fireworks display December 31st, from 11:45 p.m. to 12:15 p.m., at 736 Ruth, home of Ken and Windy Wellner for their church youth group.
- G. Approval of the Corporate Wellness Agreement for 2011 with the YMCA in the amount of \$3,000.
- H. Approval of Cereal Malt Beverage 2011 license renewals
 - i. Presto Convenience Store #34 – 514 S Andover Road
 - ii. Cedar Pines of Andover – 1208 W Highway 54

Motion carried 6/0.

2010 Budget Amendment

Sasha Stiles explained the changes to the 2010 budget were items that are discussed as the year progressed. She gave a brief account of each change in the various departments and the reason.

A motion was made by Council Member Hale, seconded by Council Member Geisler, to approve the budget amendment as presented. Motion carried 6/0.

Sasha Stiles explained three bids were solicited for the upgrade of the wastewater plant and all came in in excess of the budgeted amount. She asked the Council to reject all three bids and allow staff to negotiate with CAS/Burns McDonnell and return to Council with a new proposal. She added that of the proposals received by CAS/Burns McDonnell was considered closest to the City's concept.

Wastewater treatment plant bids

Mayor Lawrence stated this item had been discussed at the previous night's workshop meeting and it is a very expensive project and the Council and staff are looking for the best possible deal.

A motion was made by Council Member Geisler, seconded by Council Member Reams, to reject the three submitted bids from PEC, Midland, and CAS/Burns McDonnell and authorize staff to negotiate a contract with CAS/Burns McDonnell. Motion carried 6/0.

Mayor Lawrence presented a lease agreement with the Andover Historical Society for use of the old library building at 937 N Andover Road for a historical museum. The agreement is a one year renewable contract for use of the facility at no charge and the city will provide \$166.66 per month toward the cost of their utilities. The agreement outlines the responsibilities for building rehabilitation and maintenance, insurance, structural alterations, taxes, etc.

Andover Historical Society lease agreement

Council Member Nelson expressed concerns to insure we would not have an issue with the taxes like those that arose at the Andover Public Library.

Bill Ellison, Andover Historical Society representative, thanked the Council for their support. He stated renovations will begin as soon as possible and would appreciate any volunteers willing to help. Once established they will begin fund raising.

A motion was made by Council Member Hale, seconded by Council Member Jessen, to approve the agreement and authorize the Mayor to sign. Motion carried 6/0.

Mayor Lawrence stated the owner/developer of the Andover Landing Addition has requested the Council reject the proposal for the Phase 2 improvements from Cornejo and table this item.

Andover Landing Addition Phase 2 improvements

A motion was made by Council Member Nelson, seconded by Council Member Geisler, to reject the proposal from Cornejo and table the item. Motion carried 6/0.

Bill Duggan presented a proposal from Granicus for the streaming of City Council and Planning Commission meetings allowing anyone with internet access to view the live broadcast or on-demand from a particular date of any meeting that was recorded. Mr. Duggan added currently only individuals with Cox cable have access to these meetings during the live broadcast or the two week re-run period after the meeting. Mr. Duggan stated for those individuals without internet or cable t.v. access there will be two computer work areas available for public use at city hall and computers are also available at the Andover Public Library.

Granicus

Mr. Duggan stated if this contract is agreed to prior to December 31, 2010, the first six months will be at no charge allowing for the set up and training to be done during that period of time.

A motion was made by Council Member Geisler, seconded by Council Member Reams, to approve the purchase of the software from Granicus, Hurst, Texas, in the amount of a set up fee of \$4,063.00 and a monthly fee of \$806 beginning July 1, 2011. Motion carried 6/0.

Mayor Lawrence presented a 2011 calendar of scheduled Council meetings and workshops for Council’s consideration. Mayor Lawrence added the May workshop falls on Memorial Day and the December workshop on the Christmas holiday.

2011 Council meeting schedule

After discussion the Council concurred to move the Monday, May 30 Council workshop to Monday, May 23, to move the Tuesday, May 31 Council meeting to Tuesday, May 24, and to cancel the Monday, December 26 Council workshop meeting.

A motion was made by Council Member Geisler, seconded by Council Member Reams, to approve the changes to the meeting calendar as discussed. Motion carried 6/0.

Member items

Member items

Council Member Julie Reams

- Reminded everyone the city hall offices will open in the new location, 1609 E Central in Central Park, on January 3, 2011.

Council Member Sheri Geisler

- Wanted confirmation the phone would be answered during the move of the business offices

Council Member Clark Nelson

- Acknowledged Bill Warren, Andover resident, for opening the new IMAX theatre in Wichita.

Council Member Caroline Hale had none.

Council Member J.R. Jessen had none.

Council Member Dave Tingley

- Acknowledged Bill Ellison for his work with the Andover Historical Society.
- Inquired about the street cleaning schedule and requested staff to take a look at the 8:00 a.m. cleaning of Andover Road.

A motion was made by Council Member Reams, seconded by Council Member Geisler, at 7:44 p.m. to adjourn. Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 11th day of January, 2011, by the City Council, City of Andover.