

**ANDOVER CITY COUNCIL
Tuesday, January 25, 2011
Minutes**

The Andover City Council met for a regular meeting on Tuesday, January 25, 2011 at 1609 E. Central Avenue in Andover City Hall. Mayor Ben Lawrence called the meeting to order at 7:00 p.m. City Council Members present were Caroline Hale, J.R. Jessen, Julie Reams, Clark Nelson, Sheri Geisler and Dave Tingley. Others in attendance were: City Administrator Sasha Stiles, Assistant City Administrator Jennifer McCausland, Director of Public Works and Community Development Les Mangus, Administrative Services Director Donna Davis, Fire Chief Jim Shaver, Police Chief Mike Keller, City Clerk Susan Renner, IT/Communications Director Bill Duggan, City Engineer Mike Thompson, City Bond Counsel J.T. Klaus, and City Attorney Norman Manley.

Mayor Lawrence welcomed everyone to the first meeting at the new City Hall.

The Invocation was given by Reverend Leon Hiebert of the Andover Police Department Chaplains.

Invocation

Fire Captain Rocky Craig and Firefighter John Gabriel posted the United States and Kansas flags.

Posting of the United States and Kansas flags

The Pledge of Allegiance was led by Mayor Lawrence.

Pledge of Allegiance

Mayor Lawrence opened the floor to public comment. No public comments were made. Mayor Lawrence closed the public forum.

Public Forum

Susan Bradley, Andover Caring & Sharing program gave a brief presentation of the 2010 program that helped 95 families in Andover. Ms. Bradley thanked everyone involved in helping raise funds for the organization.

Caring & Sharing

Daryl Thornton, Andover Chamber of Commerce, asked the Council to partner with the Chamber for 2011 with a membership in the amount of \$5,000. Mr. Thornton stated the Chamber office has moved to office at the new Andover American Newspaper located at 149 N Andover Road.

Andover Chamber of Commerce

Kent Bush, incoming President for the Chamber, stated the move provides a more central location. Mr. Bush added the Chamber does not view the partnership as a donation but a commitment in support of the business community.

A motion was made by Council Member Nelson, seconded by Council Member Jessen, to approve the request of a Community Partner Membership with the Andover Chamber of Commerce for 2011 in the amount of \$5,000. Motion carried 6/0.

Judy Hollander, 1st Evangelical Church in Wichita, requested the use of Central Park space and facilities from June 20 through June 24, 2011, for their summer

1st Evangelical Church

youth camp. Ms. Hollander thanked the Council for their approval for the 2010 camp and stated there were only slight changes for the 2011 event with the possible addition of a bus to transport youth from the church to the park and the parking of a small trailer to hold their supplies during the week.

For the record: This group is paying full price for the facilities they have reserved at Central Park during the dates of this camp.

A motion was made by Council Member Reams, seconded by Council Member Geisler, to approve the request as presented by Ms. Hollander and for her to coordinate with city staff. Motion carried 6/0.

John Bilson, presented information regarding a Home Energy Efficiency Weatherization Workshop in El Dorado on January 28.

Home Energy Efficiency

Ty Masterson, presented information regarding an electronic billboard and requested Council’s permission to work with city staff to further investigate possible validity of placement on public property.

Electronic billboard

The Council concurred that Mr. Masterson could work with staff.

Mayor Lawrence stated the legality needed to be determined before looking for a site.

Ty Masterson updated the Council regarding the NIAR project and its viability for a smaller version in Andover. Mr. Masterson stated he would return to the Council to request a new letter of intent at a later date but confirmed the Council was still interested in issuing the letter.

NIAR project update

Sasha Stiles presented replacement documents for item 15A) Andover Landing Developers Agreement and item 15B) Andover Landing Addition storm water petition, and requested the addition of an additional temporary construction easement for the Andover Landing Addition as item 15C.

Agenda

A motion was made by Council Member Nelson, seconded by Council Member Jessen, to accept the agenda with revisions as requested for items 15A, 15B & 15C.

Mayor Lawrence signed a proclamation in honor of the State of Kansas 150th Anniversary, January 29, 2011.

Kansas Sesquicentennial Proclamation

A motion was made by Council Member Nelson, seconded by Council Member Reams, to approve the consent agenda as presented.

Consent agenda

A. Approval of Minutes: City Council Meeting, January 11 , 2011

B. Receive & file reports:

- i. Finance December 2010
- ii. Police Annual Complaint Report 2010

- C. Approval of appropriation ordinance B-26-10 in the amount of \$364,891.35.
- D. Approval of appropriation ordinance B-01-11 in the amount of \$66,359.33.
- E. Approval of a Grant for Public Funds request from S.C.A.R.F. in the amount of \$2,000 for facility rental and utilities.
- F. Approval of a Park Department purchase of a seed/aerator in the amount of \$16,800 from Commercial Turf and Tractor of Chillicothe, Missouri.
- G. Approval a check request for CVB hotel voucher for December 2010 to the Andover Express Inn in the amount of \$840.
- H. Approval of Police Department General Orders; M1220 Military Deployment and Re-Entry; O2522 Criminal Investigations-Management; O2407 Alarm Procedure-General; O2408 Alarm Procedure-Financial Institutions
- I. Approval of a request to replace hardware for the weather monitoring system; of one Dell PowerEdge R410 at a cost of \$3,075.30; two Dell Precision TN3500N at a cost of \$1,721.20 each; \$1,382.30 for labor, installation, set up and delivery and \$600 for license maintenance fees.
- J. Approval to replace the signage at 909 N. Andover Road from POLICE DEPARTMENT & CITY HALL to POLICE DEPARTMENT & CITY COURT at a cost of \$3,600 by TriMark Signworks of Wichita, Kansas.

Motion carried 6/0.

Sasha Stiles presented a Regional Economic Area Partnership membership invoice in the amount of \$7,482.00 for 2011. Ms. Stiles added the knowledge received as part of this partnership will help as we move forward with our water issues.

REAP 2011 Membership

A motion was made by Council Member Reams, seconded by Council Member Hale, to approve the membership payment as presented. Motion carried 6/0.

Jennifer McCausland presented renewal options for employee health insurance for 2011. Ms. McCausland stated staff recommended the option that increases the prescription costs to the employee but reduces the amount of premiums paid by the employee and the city. This was a 9.1% increase over 2010.

Employee health insurance renewal

A motion was made by Council Member Geisler, seconded by Council Member Reams, to approve the renewal with Preferred Health Systems as recommended by staff effective March 1, 2011. Motion carried 6/0.

Jennifer McCausland presented renewal for employee dental insurance for 2011. Ms. McCausland stated there was a 4% increase overall with employee/child and family plans costs increasing due to federal health reform regarding adult dependents under the age of 26. Employee and employee/spouse plans saw a reduction in rate.

Employee dental insurance renewal

A motion was made by Council Member Reams, seconded by Council Member Geisler, to approve the renewal with Blue Cross/Blue Shield as presented effective March 1, 2011. Motion carried 6/0.

Mayor Lawrence presented a resolution indicating the intent of the Governing Body of the City of Andover, Kansas to issue certain taxable industrial revenue bonds in an aggregate principal amount of not to exceed one million seven hundred fifty thousand dollars (\$1,750,000) for the purpose of purchasing, acquiring, equipping and installing a computer and robotic assisted surgery machine for use at the Kansas Medical Center located within the city.

Resolution 11-02
KMC \$1,750,000

J.T. Klaus, Triplett, Woolf & Garretson, City Bond Counsel, explained the proceeds of these bonds would acquire the equipment for the Kanas Medical Center.

Council Member Nelson stated this resolution had been explained and discussed at the City Council Workshop on January 24.

A motion was made by Council Member Nelson, seconded by Council Member Geisler, to adopt the resolution as presented. Motion carried 6/0. Resolution number 11-02 was assigned.

Sasha Stiles presented a revised developer agreement with Andover Landing and explained the revision was due to the bids coming in with different costs than the original estimates.

Andover Landing
Developers agreement

A motion was made by Council Member Nelson, seconded by Council Member Jessen, to accept the developer's agreement as presented on the bench. Motion carried 6/0.

Sasha Stiles presented Andover Landing Addition petitions for water distribution, paving, 21st Street north sidewalk, Andover Road sidewalk, and a revised storm drain petition. Ms. Stiles explained the revised storm drain petition raised the project total due to irrigation and landscaping costs.

Andover Landing
petitions

A motion was made by Council Member Hale, seconded by Council Member Nelson, to accept the petitions as presented. Motion carried 6/0.

Sasha Stiles presented two temporary construction easements; one drainage and utility easement and agreement; and a drainage easement for the Andover Landing Addition.

Andover Landing easements

A motion was made by Council Member Nelson, seconded by Council Member Reams, to accept the easements as presented. Motion carried 6/0.

Sasha Stiles presented a change order proposal from Cornejo and Sons for storm water drain \$731,210.40; 21st Street north sidewalk \$24,084.50; Andover Road sidewalk \$20,348.00; water distribution \$49,266.00; and paving and drainage \$248,240.05 for Andover Landing Addition phase 2 improvements.

Andover Landing improvement bids

Ms. Stiles added the developer is satisfied with these bids and they are within the petition amounts.

A motion was made by Council Member Nelson, seconded by Council Member Hale, to approve the change order for the phase 2 improvements in the amount of \$1,106,338.25

A motion was made by Council Member Geisler, seconded by Council Member Reams, at 8:37 p.m. to recess the Andover City Council meeting and convene the Andover Public Building Commission meeting. Motion carried 6/0.

Recess City Council

Building Commission President Hale called the meeting to order at 8:37 p.m. Public Building Commissioners present were Dave Tingley, J.R. Jessen, Ben Lawrence, Clark Nelson, Julie Reams and Sheri Geisler. Also in attendance was Public Building Commission Secretary Susan Renner.

Public Building Commission call to order

A motion was made by Public Building Commissioner Jessen, seconded by Public Building Commissioner Geisler, to approve the minutes from January 11, 2011. Motion carried 7/0.

January 11, 2011 minutes

Sasha Stiles presented Key Construction change order proposal #17E for 2 x 6 tube steel under the foyer railing on the second floor stairwell to address a safety concern.

Key Construction change order #17E

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Jessen, to approve the change order as presented in the amount of \$4,471. Motion carried 7/0.

Sasha Stiles presented Key Construction change order proposal #24 for a handrail from the top of the stairs to the wall in the north east stairwell to address head clearance issues.

Key Construction change order #24

A motion was made by Public Building Commissioner Jessen, seconded by Public Building Commissioner Geisler, to approve the change order as presented in the amount of \$889. Motion carried 7/0.

Sasha Stiles presented Key Construction change order proposal #27 for an additional electrical circuit and devices for the dishwasher and garbage disposal in the upstairs break room that had been wired to the same circuit.

Key Construction change order #27

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Geisler, to approve the change order as presented in the amount of \$625. Motion carried 7/0.

Sasha Stiles presented Key Construction change order proposal #28 for Christmas light receptacles on the second floor.

Key Construction change order #28

A motion was made by Public Building Commissioner Geisler, seconded by Public Building Commissioner Reams, to approve the change order as presented in the amount of \$300. Motion carried 7/0.

Sasha Stiles presented Key Construction change order proposal #29 for occupancy sensors in the building inspector’s office. Due to the size of the room the sensors were not detecting their occupancy and the lights where turning off while they were working.

Key Construction change order #29

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Lawrence, to approve the change order as presented in the amount of \$409. Motion carried 7/0.

Sasha Stiles presented a proposal to furnish an un-occupied office in the public works area from Galaxie Business Equipment of Winfield. Ms. Stiles explained the office is for future expansion but if not furnished now there is a chance the manufacturer will no longer make the furnishings that match those currently installed. Ms. Stiles added that if it is furnished the public works staff that do not have an office in city hall could utilize it while here.

Vacant public works office furnishings Galaxie Business Equipment proposal

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Geisler, to approve the furnishing of the completed office as per the proposal presented in the amount of \$4,777.12. Motion carried 6/0.

A motion was made by Public Building Commissioner Geisler, seconded by Public Building Commissioner Reams, at 8:51 p.m. to adjourn the Public Building Commission meeting and reconvene the Andover City Council meeting. Motion carried 7/0.

Adjourn and reconvene City Council meeting

Member items:

Member items

Council Member Julie Reams

- Staff is working on the open house for the new city hall in February.

Council Member Sheri Geisler

- Inquired about the progress of the park in the Cornerstone Addition. Les Mangus explained they are waiting on parts and will start bidding for sod, seed and irrigation soon.
- Inquired about the city wide garage sale and having it in conjunction with the county wide clean up. Jennifer McCausland said she would look into.

Council Member Clark Nelson

- Stated he was proud of the decisions made at this evenings and last night's meeting and it went well with the excellent legal advice and he believes the right thing has been done for our fair city.
- Announced the Site Plan Review Committee meetings would be moving from Central Park Lodge to City Hall beginning with the February meeting.

Council Member Caroline Hale

- Stated she was pleased with the new city hall facility.
- Noted that the police and fire departments had entries in the American Legion Chili Cook-off.

Council Member J.R. Jessen

- Stated the building is beautiful.

Council Member Dave Tingley

- Stated the building is beautiful.
- Asked staff to have the stop light at Andover Road and Douglass Ave checked, it did not seem to be working properly.
- Inquired about the closing of the library when school was closed.
- Stated the second edition of the Andover American would be out tomorrow.
- Asked everyone to thank their public safety officials for their service, eleven officers have been killed in the past few weeks across our nation.

A motion was made by Council Member Reams, seconded by Council Member Geisler, at 9:02 p.m. to adjourn. Motion carried 6/0. Adjourn

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 8th day of February, 2011 by the City Council, City of Andover.