

**ANDOVER CITY COUNCIL  
Tuesday, February 8, 2011  
Minutes**

The Andover City Council met for a regular meeting on Tuesday, February 8, 2011 at 1609 E. Central Avenue in Andover City Hall. Mayor Ben Lawrence called the meeting to order at 7:00 p.m. City Council Members present were Caroline Hale, J.R. Jessen, Julie Reams, Clark Nelson, Sheri Geisler and Dave Tingley. Others in attendance were: City Administrator Sasha Stiles, Director of Public Works and Community Development Les Mangus, Fire Chief Jim Shaver, Police Chief Mike Keller, IT/Communications Director Bill Duggan, City Engineer Mike Thompson, and City Attorney Norman Manley.

The Invocation was given by Police Chaplain Hiebert.

Invocation

The Pledge of Allegiance was led by Mayor Lawrence.

Pledge of Allegiance

Mayor Lawrence opened the floor to public comment. No comment was made. The Mayor closed the public forum.

Public Forum

Police Chief Keller introduced two new chaplains to the department, Gregory Perkins of Eastside Community Church and Robert Lukenbill of the Andover Church of Christ. Mayor Lawrence gave the oath of office to both chaplains.

Swearing in of Police Chaplains

Police Chief Keller presented several awards to police department staff: Medal of Valor to Sergeant Brandon Stewart; Officer of the Year to School Resource Officer Buck Buchanan; and the Civilian Employee of the Year to Bill Duggan, Communications Director/IT Director.

Police Department awards

Sasha Stiles requested a revised irrigation proposal from Cornejo and Sons as presented on the bench be added to item 12.

Agenda

A motion was made by Council Member Nelson, seconded by Council Member Reams, to accept the agenda as modified with the addition of item 12B) Cornejo and Sons proposal for irrigation system for the Andover Landing Addition. Motion carried 6/0.

Council Member Nelson requested item C) appropriation ordinance B-02-11 be moved to the regular agenda.

Consent agenda

A motion was by Council Member Nelson, seconded by Council Member Jessen, to approve the consent agenda items A, B and D thru H with item C being moved to the regular agenda.

- A. Approval of Minutes: City Council Workshop, January 24, 2011  
City Council Meeting, January 25, 2011

B. Reports

i. Fire January 2011

C. Approval of appropriation ordinance B-02-11 in the amount of \$1,684,824.08 (moved to regular agenda)

D. Approval of a purchase by the Wastewater Department of a sewer inspection camera in the amount of \$21,002.90 from Cues of Orlando Florida.

E. Approval of a Hold Harmless Agreement with the Andover Historical Society and Butler County for the demolition and removal of all construction materials at 1601 N. Main.

F. Approval of non-elected personnel items:  
Police Department Sergeant Daimon Cundiff from Sergeant to MPO III, with a pay decrease from \$22.92 to \$22.81 per hour effective February 7, 2011.  
Police Department Officer Troy Snedeker from a temporary assignment as Detective to MPO I with a pay decrease from \$18.66 to \$17.66 per hour effective, February 7, 2011.

G. Approval of a purchase by the Fire Department of a 2011 Chevrolet Crew Cab 4 wheel drive truck from Parks Chevrolet of Augusta in the amount of \$28,757.00

H. Approval of the re-appointment of Mike Thompson to the Butler County Solid Waste Management Planning Committee as Term B representative.

Motion carried 6/0.

Council Member Nelson stated the appropriation ordinance was a larger than usual amount and asked Ms. Stiles to provide details on three entries: employee benefits; library; and capital improvements.

Appropriation ordinance B-02-11 (moved from consent agenda)

Ms. Stiles provided a brief explanation and stated she would obtain the details for each entry from Donna Davis, Administrative Services Director, and report the information to the Council the next day.

A motion was by Council Member Nelson, seconded by Council Member Geisler, to approve the appropriation ordinance B-02-11 as presented. Motion carried 6/0.

Les Mangus presented a Preliminary Design Agreement with Burns & McDonnell/CAS Construction for services to be provided for the design of the aeration system improvements for the wastewater plant.

Burns & McDonnell/CAS Construction agreement for wastewater plan

A motion was by Council Member Hale, seconded by Council Member Reams, to approve the agreement as presented in the amount of \$40,000. Motion carried 6/0.

Mayor Lawrence presented a resolution amending Resolution No. 10-19 of the City of Andover, Kansas. (Andover Landing improvements)

Resolution 11-03  
Andover Landing  
improvements

Ms. Stiles explained this resolution is a result of the amended petitions and developer's agreement that were approved at the January 25<sup>th</sup> council meeting.

A motion was by Council Member Geisler, seconded by Council Member Nelson, to adopt the resolution as presented. Motion carried 6/0. Resolution number 11-03 was assigned.

Mayor Lawrence presented an ordinance amending Ordinance No. 1477 of the City of Andover, Kansas. (Andover Landing improvements)

Ordinance 1483  
Andover Landing  
improvements

A motion was by Council Member Geisler, seconded by Council Member Nelson, to adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1483 was assigned.

Sasha Stiles presented a proposal from Cornejo and Sons for the Andover Landing Addition Phase 2 irrigation and explained the amounts were within the petitioned amounts.

Cornejo and Sons  
proposal for irrigation  
system for Andover  
Landing  
(added to agenda)

A motion was by Council Member Nelson, seconded by Council Member Reams, to approve the proposal for installation of the irrigation system as presented in the amount of \$132,694.00. Motion carried 6/0.

A motion was by Council Member Reams, seconded by Council Member Geisler, at 7:40 p.m. to recess the City Council meeting and convene the Public Building Commission meeting. Motion carried 6/0.

Recess City Council  
meeting and convene  
Public Building  
Commission meeting

Building Commission President Hale called the meeting to order at 7:40 p.m. Public Building Commissioners present were Dave Tingley, J.R. Jessen, Ben Lawrence, Clark Nelson, Julie Reams and Sheri Geisler. Public Building Commission Secretary Susan Renner was absent due to weather.

A motion was made by Public Building Commissioner Reams, seconded by Public Building Commissioner Geisler, to approve the minutes from January 25, 2011. Motion carried 7/0.

Minutes of January 25,  
2011

Sasha Stiles, City Administrator, presented information regarding a security box for the City Hall facility. Ms. Stiles requested to move to an executive session if the Commission had any questions regarding this purchase.

Security box

A motion was made by Public Building Commissioner Geisler, seconded by Public Building Commissioner Reams, to approve the purchase of a security box in the amount of \$370 from Knox Company of Phoenix, Arizona. Motion carried 7/0.

Sasha Stiles presented a change order from Securnet for the addition of alarm sensors to the generator room located on the first floor on the northeast corner of the building.

Securnet change order for generator room

A motion was made by Public Building Commissioner Geisler, seconded by Public Building Commissioner Reams, to approve the change order as presented in the amount of \$224. Motion carried 7/0.

Sasha Stiles presented Key Construction change order #32 for the installation of soffit panels in 6 dormers on the second floor to cover roofing screws. Ms. Stiles also presented a letter from GLMV Architecture regarding the issue and added due to the weather a representative from GLMV was not in attendance.

Key Construction change order #32 soffit panels in dormers

A motion was by Public Building Commissioner Nelson, seconded by Public Building Commissioner Lawrence, to approve the change order as presented in an amount not to exceed \$6,491.00 including materials and labor. Motion carried 7/0.

A motion was made by Public Building Commissioner Jessen, seconded by Public Building Commissioner Tingley, at 7:53 p.m. to adjourn the Public Building Commission meeting and reconvene the Andover City Council meeting. Motion carried 7/0.

Adjourn Public Building Commission meeting and re-convene City Council meeting

Member items:

Member items

Council Member Julie Reams

- Congratulated the Police Department honorees for an outstanding job.
- Thanked Chief Shaver for the invitation to the Fire Department banquet.
- Inquired about the water line break at Andover Road and Harry St. Les Mangus explained the City of Wichita took care of the break.
- Stated she utilizes nixle.com to receive emergency notices.

Council Member Sheri Geisler

- Congratulated the Police Department honorees.
- Inquired about the closure of the building this afternoon. Sasha Stiles explained due to the weather the building was closed at 3:00 p.m. in an effort to allow staff to avoid rush hour traffic.
- Noted what a great small town atmosphere and attitude the Andover community offers and the responsibilities and action of neighbors helping one another. She added she had received an email where a citizen feels it necessary to write tickets to those who do not shovel snow from their property and she did not agree.

Council Member Clark Nelson

- Noted Mike Thompson is well qualified to be re-appointed to the Butler County Solid Waste Planning Committee.
- The sound system is much better than at the January 25<sup>th</sup> meeting.

Council Member Caroline Hale

- Agreed the sound system is much better.
- Thanked Mr. Duggan for his dedicated work and added the Civilian Employee of the Year award was well deserved.
- Announced the January 25 and February 8 Council meetings would run simultaneously on channel 7.

Council Member J.R. Jessen

- Congratulated the Police Department honorees.
- Suggested everyone drive safe as it is cold and slick.

Council Member Dave Tingley

- Inquired about the responsibility of the repair of any damage that may be done to a yard by the city snow plow. Sasha Stiles stated if the individual contacts staff it is taken care of. Mayor Lawrence added technically that is city right-of-way and the city is not required to fix anything but it has been an unwritten policy to fix it if we break it.
- Stated his appreciation for the work done by the Street Department, especially during this extreme weather.
- Stated everyone needs to thank their public service officers.
- Suggested everyone drive safe.
- Stated he had lunch at the Metro Grill, a new business in Andover, and the food was good.

Mayor Lawrence

- Announced the State of the City Address was playing on channel 7 with the City Council meetings and the written version posted on the web site. This is the first of what he hopes is continued as an annual Address.

A motion was by Council Member Geisler, seconded by Council Member Reams, at 8:00 p.m. to adjourn. Motion carried 6/0. Adjourn

Respectfully Submitted by

Sasha Stiles

City Administrator

Approved this 22<sup>nd</sup> day of February, 2011 by the City Council, City of Andover.