

**ANDOVER CITY COUNCIL  
Tuesday, April 12, 2011  
Minutes**

The Andover City Council met for a regular meeting on Tuesday, April 12, 2011 at 1609 E. Central Avenue in Andover City Hall. Mayor Ben Lawrence called the meeting to order at 7:00 p.m. City Council Members present were Caroline Hale, J.R. Jessen, Clark Nelson, Sheri Geisler and Dave Tingley. Others in attendance were: City Administrator Sasha Stiles, Assistant City Administrator Jennifer McCausland, Director of Public Works and Community Development Les Mangus, Administrative Services Director Donna Davis, Fire Chief Jim Shaver, Police Chief Mike Keller, City Clerk Susan Renner, IT/Communications Director Bill Duggan, City Financial Advisor Mark Detter and City Attorney Norman Manley. Council Member Julie Reams was absent.

The Invocation was given by Pastor Leon Hiebert.

Invocation

The Pledge of Allegiance was led by Eagle Scout Brett Van Dam.

Pledge of Allegiance

Mayor Lawrence opened the floor to public comment. No comment was made. The Mayor closed the public forum.

Public Forum

Sasha Stiles stated on the new business portion of the Council Members agenda, not the public agenda, item 3) Appoint Council President, was an error and should be removed.

Agenda

A motion was by Council Member Nelson, seconded by Council Member Geisler, to accept the agenda as amended. Motion carried 5/0.

Brett Van Dam, 15401 Windham Circle, Wichita, presented the Council his Eagle Scout Leadership Service Project as a member of Andover Troop 584. Mr. Van Dam explained the project includes a lighted flag pole and flag at the 13<sup>th</sup> Street Sports Park and requested \$995 to fund the project.

Brett Van Dam Eagle Scout Project presentation

Council Member Geisler stated she did not believe the City pays for these projects. Mayor Lawrence confirmed the Councils role is to grant permission for the project and there is usually an in-kind donation in labor.

Council Member Hale suggested Mr. Van Dam meet with Sasha Stiles for assistance with potential contacts to help raise the funds. Council Members Nelson, Jessen, and Tingley stated they would contribute.

Mayor Lawrence presented the consent agenda.

Consent agenda

- A. Approval of Minutes: City Council Workshop, March 28, 2011  
City Council Meeting, March 29, 2011

- B. Receive & file reports:
  - i. Fire March 2011
- C. Receive & file minutes
  - i. Site Plan Review February 10, 2011
- D. Approval of appropriation ordinance B-06-11 in the amount of \$874,599.28
- E. Approval of a CVB payment to Andover Express Inn in the amount of \$2,040 for vouchers from 2/17/11-4/4/11.
- F. Approval of Street Department purchase of City traffic signs in the amount of \$9,027.72 from D & C Wholesale Co. of Concordia, Kansas.
- G. Approval of an agreement with the City of Wichita Park & Recreation Department for Greater Andover Days stage rental in the amount of \$750 per day for September 30 and October 1, 2011.
- H. Approval of the Wastewater Department 2011 Sewer Line Rehab at a cost of \$99,043.70 from Reynolds Inliner of Wichita.
- I. Approval of the Wastewater Department 2011 Manhole Rehab at a cost of \$83.50 per vertical foot in an amount not to exceed the budget amount of \$20,000.

A motion was by Council Member Nelson, seconded by Council Member Hale, to approve the consent agenda as presented. Motion carried 5/0.

Mayor Lawrence presented a Request for Proposal for a space needs analysis and conceptual design for the Andover Street Department.

Space needs analysis for street department building

Les Mangus explained the 2011 budget included the cost for an architect's design and concept of a new street shop and requested approval to send Request for Proposals to local architects. Mr. Mangus stated the KDHE has informed staff any new buildings will need inside vehicle wash facilities to capture of all the liquids.

A motion was made by Council Member Nelson, seconded by Council Member Geisler, to approve the issuance of the Request for Proposals. Motion carried 5/0.

Bill Duggan presented the Council a check in the amount of \$23,123.37 from AT&T for long distance rates charged to the City from July 2009 through September 2010. Through a formal complaint filed by the City, AT&T agreed to repay the difference of what should have been charged and what had been charged. (no Council action necessary)

AT&T refund

Bill Duggan presented a proposal for the purchase of a new copy machine for the Police Department and explained the current copier is 7 years old and has been

Police Department copier purchase

dealing with increased service calls. Mr. Duggan added they would like to move the current copier to the court room where the volume of copying is less.

A motion was by Council Member Geisler, seconded by Council Member Jessen, to approve the purchase of a Konica Minolta C452 in the amount of \$8,111.50 from Konica Minolta Business Solutions of Wichita. Motion carried 5/0.

Bill Duggan explained for the City Hall Emergency Operating Center to be a fully functional 911 position AT&T requires a dedicated and isolated circuit to connect the 911 system. The cost for this circuit is \$1,404 installation and \$198 monthly fee. (\$2,232 of recurring 911 AT&T expenses will be reimbursed thru the 2011 wireless 911 Grant the City received)

911 system replacement  
AT&T 911 circuit  
AT&T busy-out circuit  
911 hardware replacement

Bill Duggan explained that although not part of the system replacement it is part of an upgrade for the transferring of 911 calls to Butler County if the City system were to fail. This busy-out circuit will allow for the immediate transfer of calls in case of a down system. Two circuits are required; one for landline calls and one for wireless calls; each circuit at a cost of \$820 installation and a monthly fee of \$40.

Bill Duggan explained the current 911 hardware system was installed in 2004-05 when the Police Department was completed and that system is no longer made or supported. The 911 Grant the City received will pay 100% for the replacement of the current system from the hardware and infrastructure to the dispatcher's handset. This portion of the replacement will be at a cost of \$198,824 for the system and \$4,000 for the first year maintenance.

A motion was made by Council Member Hale, seconded by Council Member Tingley, to approve the three AT&T purchases as presented. Motion carried 5/0.

Mayor Lawrence presented two HVAC service agreement proposals for the remainder of 2011 and all of 2012 for City Hall.

HVAC maintenance agreement

Sasha Stiles stated staff had received two proposals; Central Mechanical Wichita (CMW), the equipment installer, \$11,415.25; and Trane, the equipment manufacturer, \$16,640. Ms. Stiles added this item had been discussed at the March 28<sup>th</sup> City Council Workshop.

A motion was made by Council Member Nelson, seconded by Council Member Hale, to accept the lower cost proposal from CMW for the remaining portion of 2011 at \$4,892.25 and 2012 at a cost of \$6,523. Motion carried 5/0.

A motion was by Council Member Geisler, seconded by Council Member Jessen, at 7:30 p.m. to recess the Andover City Council meeting and convene the Andover Public Building Commission meeting. Motion carried 5/0.

Recess to Public Building Commission meeting

Building Commission President Hale called the meeting to order at 7:30 p.m. Public Building Commissioners present were Dave Tingley, J.R. Jessen, Ben Lawrence, Clark Nelson, and Sheri Geisler. Also in attendance was Public

Building Commission Secretary Susan Renner. Public Building Commissioner Julie Reams was absent.

A motion was made by Public Building Commissioner Nelson, seconded by Public Building Commissioner Geisler, to approve the minutes from March 29, 2011. Motion carried 6/0.

March 29, 2011 minutes

Communications/IT Director Bill Duggan presented information for the replacement of the city hall copier and explained it is the same copier, same price, approved earlier for the police department. Mr. Duggan added there was no trade in value for the copiers.

Copier replacement

City Administrator Sasha Stiles stated staff was checking in to the possibility of donating the copier to the Andover Senior Center and their board will meet the end of this month and let staff know.

A motion was made by Public Building Commissioner Geisler, seconded by Public Building Commissioner Nelson, to approve the purchase of a Konica Minolta C452 in the amount of \$8,111.50 from Konica Minolta Business Solutions of Wichita and the donation of the old copier. Motion carried 6/0.

Bill Duggan stated there was an error in the configuration of the elevator for the proper interface with the security system for securing the elevator. Mr. Duggan added SecureNet has apologized for the oversight and they will pay for half the cost.

Security system change order for elevator

A motion was made by Public Building Commissioner Lawrence, seconded by Public Building Commissioner Geisler, to approve the proposal from KONE Inc. of Wichita in the amount of \$1,230 with 50% being paid for by SecureNet. Motion carried 6/0.

Bill Duggan stated with the City hall building being a storm shelter a computer was planned for the Emergency Operating Center to provide real-time radar with the National Weather Service. Mr. Duggan added during the council and school district forums held this past month in the Council Chambers it was discovered that information was not available in the council chambers, the lobby televisions or on the television in the audio/video room.

Weather system display enhancements

Mr. Duggan presented a proposal from Sound Products for cabling, splitter/boosters and installation for \$1,656.25 and requested approval to purchase a video card for the installation of the video distribution system at a cost not to exceed \$100.

A motion was made by Public Building Commissioner Lawrence, seconded by Public Building Commissioner Nelson, to approve the purchases as presented. Motion carried 6/0.

Sasha Stiles presented three invoices for reimbursement to the City for funds used during the construction of City hall; equipment reserve fund \$175,000; park fund

City of Andover reimbursement invoices

\$7,065; and water fund \$11,490. Ms. Stiles stated there was \$240,897.43 remaining from the project bond, and after the three purchases just approved and if approved the reimbursement of the City funds \$36,859.18 still remains, and it has been suggested to use these funds for plaza improvements. She added the Park Planning Committee had met and are researching costs for those improvements to present to council at a future meeting.

A motion was made by Public Building Commissioner Nelson, seconded by Public Building Commissioner Geisler, to approve the disbursements of the remaining bond funds as outlined. Motion carried 6/0.

A motion was made by Public Building Commissioner Jessen, seconded by Public Building Commissioner Geisler, at 7:44 p.m. to adjourn the Public Building Commission meeting and reconvene the Andover City Council meeting. Motion carried 6/0.

Adjourn Public Building Commission meeting

Mayor Lawrence acknowledged J.R. Jessen and Julie Reams for their work on the Council over the past four years and presented J.R. with a plaque. Ms. Reams was not in attendance to receive hers.

Reconvene City Council meeting and acknowledge outgoing Council Members

Council Member Jessen thanked everyone for their support, especially his family and stated it was a great four years on the Council.

Member items:

Member items

Council Member Sheri Geisler

- Stated she hoped J.R. will stay involved in the community and that it has been a pleasure working with him.

Council Member Clark Nelson

- Stated he did not know J.R. prior to him being elected to the Council but he has become a good friend and an excellent Council Member.

Council Member Caroline Hale

- Stated her appreciation for his service to the City, getting to know him and his family, and that he will be missed.

Council Member Dave Tingley

- Concurred with all the previous statements regarding working with J.R. and added the same for Julie Reams.

Mayor Ben Lawrence

- Stated he had known J.R. long before his election to Council and had encouraged him to run. He will be missed and maybe one of these days he will be back.

A motion was by Council Member Jessen, seconded by Council Member Hale, at 7:50 to adjourn. Motion carried 5/0.

Adjourn to new business

Mayor Lawrence called the new business portion of the meeting to order at 7:50 p.m. New business

Susan Renner, City Clerk, swore in returning Mayor Lawrence, returning Council Member Hale and new Council Members Byron Stout IV and Troy Tabor. Swearing in of elected officials

Mayor Lawrence welcomed everyone.

Member items: Member items

Council Member Byron Stout

- Stated he was very excited to be a part of the Council and thanked everyone for their vote.

Council Member Sheri Geisler

- Welcomed the new members of the Council.

Council Member Clark Nelson

- Congratulated the new members and added that historically the Council has got along and he is looking forward to the first controversy.

Council Member Caroline Hale

- Noted the Governor's annual turkey hunt takes place this week. She will be greeting the hunters spouses Friday, April 15, at the Antique Mall on Andover Rd.
- Reminded everyone Saturday is the monthly community breakfast at the Senior Center.
- Reminded everyone of the Andover Rotary, Central Middle School and NUMANA hosting of a food packaging event on May 12.
- Stated the Historical Society is setting up in the old library building on Andover Rd and is requesting donations of items from the past that may be of interest to the public.
- Continued her praise of The ANDOVER AMERICAN, for providing a free weekly newspaper service to our community. As much as she appreciates the paper she wanted to clarify a story written of how she spent election night; as a candidate with no family in the area and her husband out of town on a business trip the Lawrence Family had offered to help her retrieve political signs and share a bite to eat with them while awaiting results of the election.
- Stated she knew that the city council made two difficult decisions last year, that possibly 30% of the people opposed. Also, that upset people are more likely to vote than content people, who may not take the time to vote. With that in mind, she realized during this past election cycle, she might not be re-elected to a council seat. What she actually said to the newspaper was, "that even if she had not been retained on the council, as a citizen of Andover, she would remain grateful for the benefit to our community resulting from those two decisions." (Recycling Ordinance and the new City Hall) Integrity and trust are as important to her, as the air

she breathes and she fully understands the difference between fact and opinion and never conveniently confuses the two. She would not lie to anyone, or tell them what they want to hear, even if she suspected or knew they wouldn't like what she had to say. She is honored to return to her council seat and will continue to work diligently for the over-all good of our community, and always strive to deserve the public's trust.

- Congratulated new council members, Byron Stout and Troy Tabor, and to our returning mayor, Ben Lawrence.

#### Council Member Troy Tabor

- Stated he hoped in the next four years he would show some of the fire Caroline has.
- Stated he hopes to bring integrity, humility, and experience in other areas.
- He knew he had some large shoes to fill and hopes he can do a good job.

#### Council Member Dave Tingley

- Congratulated Byron, Troy, Ben and Caroline.
- Stated in his experience you could everything Caroline just said and he is looking forward to the next couple of years.
- Encouraged everyone to drive down 13<sup>th</sup> Street and take a look at the homes going in the Prairie Creek Addition.

#### Mayor Lawrence

- Reminded everyone of his request to the Parks Committee to provide funding for an outdoor restroom in Central Park.
- Thanked those who voted to retain him as mayor, he knew it would be a close race, as some get tired of seeing the same face. He is not planning on making a career in politics but he likes and enjoys what he is doing and believes he does a decent job. He is looking forward to moving the City forward in the next four years.
- Invited everyone to stay after the meeting for refreshments in the lobby.

Sasha Stiles stated at the next council meeting, April 26<sup>th</sup>, there will be a remembrance in honor of the 20 year anniversary of the tornado that came through Andover in 1991.

A motion was made by Council Member Hale, seconded by Council Member Stout, at 8:06 p.m. to adjourn. Motion carried 6/0.

Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 26<sup>th</sup> day of April, 2011 by the City Council, City of Andover.