

**ANDOVER CITY COUNCIL  
Tuesday, April 26, 2011  
Minutes**

The Andover City Council met for a regular meeting on Tuesday, April 26, 2011, at 1609 E. Central Avenue in Andover City Hall. Mayor Ben Lawrence called the meeting to order at 7:00 p.m. City Council Members present were Caroline Hale, Clark Nelson, Sheri Geisler, Dave Tingley, Byron Stout IV, and Troy Tabor. Others in attendance were: City Administrator Sasha Stiles, Assistant City Administrator Jennifer McCausland, Director of Public Works and Community Development Les Mangus, Administrative Services Director Donna Davis, Fire Chief Jim Shaver, Police Chief Mike Keller, City Clerk Susan Renner, IT/Communications Director Bill Duggan, City Engineer Mike Thompson, City Financial Advisor Mark Detter and City Attorney Norman Manley.

Mayor Lawrence gave a brief summary of how the community came together to help one another during the disaster of April 26, 1991, when the F5 tornado hit Andover.

Pastor Steve Weldon of the Hope Community Church spoke of the many donations received and letters of hope, faith, and wanting the citizens of Andover to know that others cared about what had happened that day.

Invocation

Pastor Weldon gave the invocation commemorating the events of April 26, 1991.

Mayor Lawrence asked for a moment of silence in honor of the 13 individuals who lost their lives that day and then read their names:

- |                    |                 |               |
|--------------------|-----------------|---------------|
| Joseph Bobbitt     | Ruby Crawford   | Robert Manes. |
| Ron Kanavy, Sr.    | Elsie Kemper    | Gladys Manes  |
| Ronnie Kanavy, Jr. | Robert Meninger | Joseph Marks  |
| Denise Peterson    | Betty Sanders   | Kathy Sargent |
| Besse Temple       |                 |               |

Mayor Lawrence stated no community is ever ready for an event such as what happened that day and since then the City of Andover has taken steps, took the time and used resources to prepare a plan in case of another such event.

The Pledge of Allegiance was led by a group of Andover Boy Scouts.

Pledge of Allegiance

Mayor Lawrence opened the floor to public comment.

Public Forum

Tonya Gibson, 5408 Lambsdale, Wichita, asked for Council approval to have a 5k and 1 mile run beginning and ending at Central Park on Memorial Day, Monday, May 30, 2011. This would be the second year to host the event in Andover, there is no fee charged and breakfast is served.

A motion was made by Council Member Geisler, seconded by Council Member Nelson, to approve the use of Central Park for the event as presented. Motion carried 6/0.

Sasha Stiles presented the appointment of a Library Board member as an addition to the agenda and supplemental information for item 14) Wastewater debt service reserve investment proposal.

Agenda

A motion was made by Council Member Nelson, seconded by Council Member Hale, to accept the agenda with the addition of the Library appointment to consent agenda item D) Mayoral appointments and the supplemental information for item 14. Motion carried 6/0.

Mayor Lawrence proclaimed May 5<sup>th</sup>, 2011, as National Day of Prayer, with fellowship meetings at 12:00 p.m. at City Hall and 7:00 p.m. at the Community Center located on 13<sup>th</sup> Street.

National Day of Prayer,  
May 5, 2011 Proclamation

Margie Hayes, 1355 E. 6<sup>th</sup> Avenue, El Dorado, representing [operationphotorescue.org](http://operationphotorescue.org), stated the organization started in 2006 with hurricane Katrina when two photo journalists realized the amount of photos in the streets and the possibility of returning these to their owners and offering needed restoration. The organization now has 2,000 volunteers restoring photos in 49 countries. Ms. Hayes explained the process of the restoration and how citizens can take advantage of this free service.

Operation Photo Rescue

Mayor Lawrence presented the consent agenda:

Consent agenda

- A. Approval of Minutes: April 12, 2011
- B. Receive & file reports:
  - i. Finance March 2011
  - ii. Police March 2011
- C. Approval of appropriation ordinance B-07-11 in the amount of \$646,402.91
- D. Approval of two Mayoral appointments to the Planning Commission to fill vacated terms of Byron Stout and Troy Tabor to expire in 2013 with Lee Butler and Nikki Huntington, both of Andover.
- E. Approval of non-elected personnel items:
  - Police Officer Benjamin Graber from MPO I to Police Sergeant with a pay increase from \$17.92 per hour to \$18.62 per hour effective May 2, 2011.

A motion was made by Council Member Nelson, seconded by Council Member Tingley, to approve the consent agenda with the addition of the appointment of J.R. Jessen to the Library Board for a four year term. Motion carried 6/0.

Mark Detter, City Financial Advisor, Central States Capital Markets, presented a resolution of the City of Andover, Kansas, authorizing and providing for the public sale of the City’s General Obligation Bonds, Series A, 2011, in a total principal amount of approximately \$6,000,000; setting forth the details of said public sale; and providing for the giving of notice thereof. (improvements for Keystone Parkway & 21<sup>st</sup> Street north arterial and left turn lane; 21<sup>st</sup> Street north arterial enhancement; Cornerstone Third Addition water, sewer, paving and drainage; Crescent Lakes Fifth Phase water, sewer, paving, and storm water drainage).

Resolution 11-10  
GOB Series 2011  
\$5,958,000

Mr. Detter stated the actual amount of the bonds is \$5,958,000 and explained this is the first 20 year bond issuance. Staff will return with interest rates at the May 24<sup>th</sup> meeting.

A motion was made by Council Member Nelson, seconded by Council Member Tabor, to approve the resolution as presented. Motion carried 6/0. Resolution number 11-10 was assigned.

Mayor Lawrence asked Ms. Stiles if she had information regarding the possible respreads of specials for an Andover addition.

Ms. Stiles explained she had been approached by Ritchie Development concerning the re-spreading of assessments on some lots in the 3<sup>rd</sup> phase of Cornerstone to shift some of the cost from the lots with estimated \$200 monthly specials to some of the lots with estimated \$139 monthly specials. Ms. Stiles reminded the council this is not the first sale of bonds for this subdivision and once this bond sale is complete there is the possibility of re-spreading.

Mayor Lawrence stated Cornerstone 3<sup>rd</sup> was the first Andover addition to request the spreading of specials over 20 years and asked staff to make sure they did not exceed any caps that may have been placed on their agreement.

Mike Thompson, Poe & Associates, presented a proposal for the Engineering, Project Administration and Inspection Services for the 2011 Street Rehabilitation Program estimated at a cost \$566,000; Engineering \$37,000; Inspection \$25,000; Quality Control Testing \$4,000; and Construction \$500,000. The program included milling and overlay of Andover Road from Village Street to 3<sup>rd</sup> Street and reconstruction of Lakeside Drive from Central Avenue to Oakwood Court, Third Street from Lakeside Drive to 100’ east of Lakeside, Oakwood Court, Maplewood Court, and Cedarwood Court. Mr. Thompson added this is an annual program funded by the dedicated City one-cent sales tax.

Poe & Associates proposal  
2011 Street Rehab

A motion was made by Council Member Nelson, seconded by Council Member Hale, to authorize Poe & Associates to proceed and allow the Mayor to sign the agreement after approval by Legal Counsel. Motion carried 6/0.

Jennifer McCausland stated ‘Andover Cornerstone Park’ is the Park Planning Committee’s suggested name for the new neighborhood park in the Cornerstone

Andover Cornerstone Park  
naming

Addition. The Park Planning Committee determined the importance of the name of the park to clearly explain where the park is located.

A motion was made by Council Member Geisler, seconded by Council Member Nelson, to approve the naming of the public neighborhood park located in the Cornerstone Addition as 'Andover Cornerstone Park' as originally suggested by Sharon Turner, Andover resident. Motion carried 6/0.

Bill Duggan presented bids for replacement of three computers; parks department and television channel 7, both due to age and power issues; and one for GIS mapping for dispatching. Mr. Duggan stated that \$1,982 will be reimbursed from the 2011 Kansas Wireless 911 Grant. Dell has the lowest bid \$4,738.43.

Computer replacements

Council Member Tingley asked if the computers bid by the local company were comparable to the Dell. Mr. Duggan responded yes, possibly better.

Council Member Tingley suggested since the computers were comparable or better that the Council consider the Computers Plus bid for an additional \$500 and to keep the business local.

Council Member Stout inquired if the warranty was the same and Mr. Duggan stated it was.

Council Members Geisler and Hale confirmed with Mr. Duggan that he felt comfortable with the change of vendor. Mr. Duggan responded he has not worked with them before. Mayor Lawrence and Council Member Tingley stated they have worked with Computers Plus and would recommend them.

A motion was made by Council Member Tingley, seconded by Council Member Geisler, to approve the purchase from Computers Plus of Andover in the amount of \$5,288. Motion carried 6/0.

Mayor Lawrence stated the City has a wastewater reserve fund that \$500,000 has been taken out of to roll to a temporary investments to generate some income for the fund.

Wastewater debt service investment proposals

Donna Davis stated three bids were received with the high bid of 0.13 for a 6 month CD from Bank of America, Commerce Bank, and Intrust Bank. Ms. Davis stated staff recommends reinvesting with Intrust Bank as the collateralization is in place.

There was a brief discussion regarding the purchase of a 12 month CD instead of the 6 month CD and it was determined that with the anticipation of interest rates increasing in June staying with the 6 month CD at this time was more advantageous.

Sasha Stiles explained staff had discovered that in 2006 when the police and fire departments requested the move from the City's private retirement plan to the KP&F retirement plan that short term disability was not included. Non-

Short term disability for Police & Fire Departments

emergency employees receive short term disability through an employee pre-tax 1% salary deduction and in an effort to keep the benefit plans equitable staff suggested enrollment of the police and fire employees with a pre-tax ½% salary deduction in the Lincoln Financial Plan which currently provides this benefit for other city staff.

A motion was made by Council Member Hale, seconded by Council Member Geisler, to approve the short term disability coverage for the police and fire employees. Motion carried 6/0.

Member items

Member items

Council Member Byron Stout had none.

Council Member Sheri Geisler

- Inquired when the City's Comprehensive Plan will be updated and if it included the park plan?

Les Mangus explained the current Comprehensive Plan is 2003 – 2013 and the revision had been put off due to highway studies that had not been completed so that information could be included. The park plan is included in the comprehensive plan and has been done by a separate company who specializes in parks.

Sasha Stiles added staff will be looking at working the \$200,000+ cost of a new comprehensive plan into the 2012 budget.

- Inquired if staff was going to do a community survey?

Sasha Stiles stated that surveys are beneficial tools but it would be necessary to hire a consultant to write the questions to obtain the appropriate information.

Mayor Lawrence added the surveys come at a cost of approximately \$10,000.

Council Member Tabor stated \$10,000 is cheap considering the information that would be obtained from the community.

- Stated the show of photos from the tornado in 1991 is wonderful for the public to find family memories and she was glad to see the large turnout.

Council Member Clark Nelson

- Thanked everyone involved in putting together the events of the evening remembering April 26, 1991, and thanked the Mayor for his efforts with the interviews and getting this event accomplished.

Council Member Caroline Hale

- Also thanked everyone including the churches, Red Cross, and Debbie Dolecek of the Historical Society and added the services offered by the photo restoration group is wonderful.
- Reminded everyone of the Numana-Andover Feeds Haiti event on May 12<sup>th</sup> and that the goal is to feed 100,000 people. Donations can be dropped off at Equity Bank or City Hall.

Council Member Troy Tabor

- Stated the evening's event was an amazing community event and although it was commemorating a tragic event it is always nice to see the community come together.
- Thanked Council Member Tingley for bringing up purchasing from local businesses.

Council Member Dave Tingley

- Stated Council sees a lot of numbers, dots a lot of i's and crosses t's, but what he has seen this evening is the human factor of what goes on in this building. He added he felt humbled to be here.

Mayor Ben Lawrence

- Noted the absence of the nomination of the Council President on the agenda and stated it will be on the next meeting agenda.
- Provided some City comparisons from 1991 to 2011
  - Population then 4,149 – now 11,791
  - Miles of streets then 27 – now 76
  - Miles of sewer line then 40 – now 88
  - Miles of water line then 27 – now 70
  - Total acreage then 2,453 – now 6,338
  - Storm sirens then 1 working – now 8 with 2 to be added this year

A motion was made by Council Member Tingley, seconded by Council Member Geisler, at 8:09 p.m. to adjourn. Motion carried 6/0. Adjourn

Respectfully Submitted by

Susan Renner

City Clerk

Approved this 10<sup>th</sup> day of May, 2011 by the City Council, City of Andover.