

ANDOVER CITY COUNCIL
Tuesday, May 24, 2011
Minutes

The Andover City Council met for a regular meeting on Tuesday, May 24, 2011 at 1609 E. Central Avenue in Andover City Hall. Mayor Ben Lawrence called the meeting to order at 7:05 p.m. City Council Members present were Caroline Hale, Clark Nelson, Sheri Geisler, Dave Tingley, Byron Stout IV, and Troy Tabor. Others in attendance were: City Administrator Sasha Stiles, Assistant City Administrator Jennifer McCausland, Director of Public Works and Community Development Les Mangus, Administrative Services Director Donna Davis, Fire Chief Jim Shaver, Police Chief Mike Keller, City Clerk Susan Renner, IT/Communications Director Bill Duggan, City Engineer Mike Thompson, City Bond Counsel J.T. Klaus, City Financial Advisor Mark Detter and City Attorney Norman Manley.

There was no invocation.

The Pledge of Allegiance was led by Mayor Lawrence.

Mayor Lawrence opened the floor to public comment. No comment was made. The Mayor closed the public forum.

Sasha Stiles requested two additions for consideration be added to the agenda; the Governing Body Manual discussed at the May 23rd workshop and a request for bids for the 2011 Street Rehab Project be received and opened on June 14, 2011 for presentation to the Council that evening.

Ms. Stiles also presented the bond bid tab for regular agenda items 8 and 9 and a revised resolution for regular agenda item 10.

Mayor Lawrence stated there would be the addition of an executive session to discuss contract negotiations.

A motion was made by Council Member Nelson, seconded by Council Member Geisler, to accept the agenda as modified. Motion carried 6/0.

Mayor Lawrence presented the consent agenda:

- a. Approval of Minutes
 - i. City Council Meeting – May 10, 2011
- b. Receive & file reports
 - i. Finance – April 2011
 - ii. Fire – April 2011
- c. Approval of appropriation ordinance B-09-11 in the amount of \$ 465,822.80.

- d. Approval of non-elected personnel items:
 - Police Officer Heath Kintzel from Non-Certified Officer to Certified with a pay increase from \$15.96 per hour to \$16.71 per hour effective March 7, 2011.
 - Police Officer Jason Arnold from Non Certified Officer to Certified with a pay increase from \$15.96 per hour to \$16.71 per hour effective May 16, 2011.
 - Master Police Officer I Steven Michaelson resignation effective May 11, 2011.
- e. Approval of Community Development and Public Works Director Les Mangus appointment to interim Building Official position.
- f. Approval of the submittal of Transportation Improvement Projects to WAMPO for inclusion in the 2012 Metropolitan Transportation Plan. Projects included 21st Street from 159th to Andover Road; intersection of Andover Road and 13th Street; 159th Street from KTA bridge to 21st Street (joint project with Sedgwick County); Redbud Trail from 159th Street to the 13th Street Sports Park and traffic signals at the intersection of Andover Road and Harry Street.
- g. Approval of a CVB fund check request for hotel vouchers for Andover Express Inn in the amount of \$2,360.

A motion was made by Council Member Hale, seconded by Council Member Geisler, to approve the consent agenda as presented. Motion carried 6/0.

Mayor Lawrence presented an ordinance of the City of Andover, Kansas, authorizing the issuance of the City's General Obligation Bonds, Series A, 2011, in the aggregate principal amount of \$5,958,000, for the purpose of financing the otherwise unpaid costs of multiple capital improvements in the City; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds; authorizing certain other documents and actions; and making certain covenants with respect

J.T. Klaus, Triplett Woolf & Garretson, City Bond Counsel, stated these general obligation bonds would pay off temp notes associated with the improvements for Keystone Parkway & 21st Street north arterial and left turn lane; 21st Street north arterial enhancement; Cornerstone Third Addition water, sewer, paving and drainage; Crescent Lakes Fifth Phase water, sewer, paving, and storm water drainage. Mr. Klaus stated Country Club Bank n.a. in association with Equity Bank was the low bidder with an interest rate of 3.46101%.

A motion was made by Council Member Nelson, seconded by Council Member Geisler, to accept the low bid from Country Club Bank, n.a., Prairie Village, Kansas, and adopt the ordinance as presented. Motion carried 6/0. Ordinance number 1487 was assigned.

Mayor Lawrence presented a resolution prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Bonds, Series A, 2011, in the total aggregate principal amount of \$5,958,000, of the City of Andover, Kansas, previously authorized by Ordinance No. 1487 of the City; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.

A motion was made by Council Member Nelson, seconded by Council Member Tabor, to adopt the resolution as presented. Motion carried 6/0. Resolution number 11-12 was assigned.

Mayor Lawrence presented a revised resolution adjusting the sewer connection surcharges and sewer service charge for the Andover wastewater utility. Mayor Lawrence noted the revision was a rounding of the dollar amounts.

Mayor Lawrence stated the rates will be reviewed again in 2016 and at that time the City will have more information on the actual cost of the wastewater plant expansion which is currently estimated at \$15-22 million.

Council Member Hale stated the Council had been discussing this issue at workshop meetings.

A motion was made by Council Member Nelson, seconded by Council Member Tingley, to adopt the revised resolution as presented. Motion carried 5/1. Council Member Stout opposed and stated he felt the increase should not take effect until the 1-cent sales tax sunsets. Resolution number 11-13 was assigned.

Jennifer McCausland presented a resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, and Article 2-1.2 Position & Salary Classification Plan. (City Clerk & Building Official).

Ms. McCausland stated this amendment is in keeping with the update of the City's Code of Municipal Policies and adds the City Clerk position and job description and revises the Building Official position to an exempt position which is in line with other supervisory positions.

A motion was made by Council Member Hale, seconded by Council Member Stout, to adopt the resolution as presented. Motion carried 6/0. Resolution number 11-14 was assigned.

Bill Duggan presented information for the purchase and placement of two tornado sirens; one in the Prairie Creek addition near 13th Street north and Prairie Creek Road and the other south of Andover to cover the new residential additions south of 130th Street. Mr. Duggan stated the grant awarded for the placement of these two sirens will cover \$28,631.36 and the cost to the City will be \$11,158.74.

Included with the information was an agreement with Rural Butler Electric for the placement of the south siren at their Pony Meadow substation at 13499 S.W. Butler Road and install the electrical connection at a cost of \$1,200.

A motion was made by Council Member Geisler, seconded by Council Member Stout, to approve the purchase and installation of two tornado sirens purchased from Federal Signal of University Park, Illinois, in the amount of \$39,790.10 and authorize the Mayor to sign agreements with Butler Rural Electric; one for siren placement and one for the installation, in an amount not to exceed \$1,200. Motion carried 6/0.

Bill Duggan presented information regarding some final work and purchases associated with the continued migration of the City's radio system to 800 MHz. Mr. Duggan added the 800 MHz radio frequency is the method used to activate the sirens.

A motion was made by Council Member Nelson, seconded by Council Member Stout, to approve the following purchases and work authorizations; radio programming by Jeff Armantrout at a cost of \$180 plus mileage; purchase of a replacement antenna for 800 MHz repeater from Hayden Tower Service of Topeka, Kansas, at a cost of \$2,305.81; purchase of radio cable for radios on siren controls from Blue Valley Public Safety of Grain Valley, Missouri, at a cost of \$1,025; and the radio check and tuning for sirens by Blue Valley Public Safety in an amount not to exceed \$2,100. Motion carried 6/0.

Bill Duggan presented information for the purchase of a current version of the mapping software used by Andover 911. Mr. Duggan added the cost of the software will be fully reimbursed by the 2011 Wireless 911 Grant award.

A motion was made by Council Member Geisler, seconded by Council Member Hale, to approve the purchase of the software from Korem Geospatial and Business Intelligence of Greenwood Village, Colorado, in the amount of \$1,995 including one year of support/upgrades. Motion carried 6/0.

Mike Thompson, Poe & Associates, City Engineer, presented a request to solicit bids for the 2011 Street Rehab Project for opening on June 14, 2011 and presentation to the Council that evening.

A motion was made by Council Member Geisler, seconded by Council Member Tabor, to approve the request to solicit bids. Motion carried 6/0.

Mayor Lawrence presented the Governing Body Manual prepared by staff and discussed at the previous night's workshop for consideration.

A motion was made by Council Member Nelson, seconded by Council Member Geisler, to approve the Governing Body Manual as presented. Motion carried 6/0.

A motion was made by Council Member Geisler, seconded by Council Member Tingley, at 7:30 p.m. to go in to executive session for approximately ten minutes to discuss contract negotiations and to include the Governing Body, City Administrator, and Public Works Director. Motion carried 6/0.

A motion was made by Council Member Stout, seconded by Council Member Tabor, at 7:54 p.m. to come out of executive session. Motion carried 6/0.

Member items:

Council Member Byron Stout

- Stated it is his perception there is an increase in the crime rate and asked citizens to be involved, call 911, know their HOA police liaison and then thanked Officer Arnold for his assistance with a personal theft.
- Asked everyone to keep the citizens of Joplin in their thoughts and prayers as they are starting a long process of recovery.

Council Member Sheri Geisler

- Asked for an update on the traffic signal at 159th and Kellogg (US 54/400)
Les Mangus stated the first jurisdiction meeting had been held and the schedule for bid letting is set for March 2012 with a possible five month construction period. Mr. Mangus added the City's cost is \$100,000 for preliminary engineering which is matched by the City of Wichita and the cost to KDOT will be approximately \$2 million.

Council Member Clark Nelson

- Inquired about the maintenance of 159th Street north to Central
Les Mangus stated a meeting has been prompted with Butler County, Sedgwick County, City of Wichita, and Andover to make some decisions for improvements to 159th Steet.

Council Member Caroline Hale

- Stated she appreciated all the volunteers at the Numana Feed Haiti event on May 12. A total of 50,000 meals were provided from the event.
- Stated the East Side Baptist Church sponsored a police banquet on May 14 and it was well received.
- Reminded everyone to pay their real estate taxes, May 10th has passed and the County does not send out reminders.

Council Member Troy Tabor

- Stated he loved the bag pipes at the police banquet.

Council Member Dave Tingley

- Inquired about the Greater Andover Days tail gate event.
Les Mangus stated it is a new event on Friday night and will allow individuals to park in the library or city hall parking lots, bring their grills, coolers, games, etc. for a cost of \$10 per parking space and added the spaces must be reserved in advance.

Mayor Lawrence stated he would have a new seating chart at the June 14th meeting.

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 14th day of June, 2011 by the City Council, City of Andover.