

**CITY COUNCIL WORKSHOP MEETING**  
**Monday, August 29, 2011**  
**7:00 p.m.**  
**Andover Central Park Lodge**  
**Minutes**

**Members present:**

Mayor Ben Lawrence, City Council Members Caroline Hale, Clark Nelson, Sheri Geisler (arrived at 7:10 p.m.), Dave Tingley, Byron Stout IV, and Troy Tabor.

**Others in attendance:**

City Administrator Sasha Stiles, Director of Public Works and Community Development Les Mangus, Assistant City Administrator Jennifer McCausland, City Engineer Mike Thompson and City Clerk Susan Renner.

**Guests:**

Ty Masterson and Karen Tones.

**Mayor Ben Lawrence called the meeting to order at 7:03 p.m.**

**21<sup>st</sup> Street Project**

Mayor Lawrence stated there has been some damage to irrigation systems in the right of way due to the 21<sup>st</sup> Street project. The City has paid for damages such as this in the past if the Site Plan Review Committee had required the property owner to irrigate the right of way and there was damage due to a City project.

Council concurred Les Mangus will work with the contractor to take care of any damages and the funds for the repairs will be paid from the project budget.

Mike Thompson presented a map outlining where property owners are requesting additional access across what is planned as median islands on 21<sup>st</sup> Street. Mr. Thompson explained if the Council would entertain these requests additional engineering will be required to maintain the safety.

Les Mangus added that the design changes would be subject to KDOT approval.

**Boy Scout request for waiver of fees**

Sasha Stiles stated the Boy Scouts had requested the waiver of Site Plan Review fees as well as building permits for work that is being planned at the Scout owned A-Frame facility located south of the Methodist Church on Andover Road.

After discussion the Council was split on whether or not to waive the fees. Mayor Lawrence suggested the fees would not be waived but added he would pay the Site Plan Review fee and Council Member Tingley stated he would pay the permit fees.

### **Credit Card and online bill pay**

Jennifer McCausland presented information regarding the acceptance of credit cards, debit cards and/or electronic checks for utility payments, recreation registrations, facility rentals, permits, and court fees. She explained the company staff recommends would allow these transactions with minimal staff involvement in the process and although there is a convenience fee charged by the company the City will not make any money from this.

Council concurred to consider a contract at the August 30 Council meeting.

### **Envisioning Economic Prosperity**

Jennifer McCausland provided information requested by Council at the last workshop meeting regarding the outcome of this program. Ms. McCausland added this could be a tool to obtain public input on the direction of the Industrial Park.

Council concurred, with the exception of Council Member Nelson, to consider an agreement at the August 30 Council meeting.

### **Jayhawk request to rent vacant building**

Sasha Stiles explained technically the City is the manager of the rail corridor and the building referred to is on the corridor property.

After discussion the Council concurred the building would not be rented.

### **Annexation resolution**

Mayor Lawrence stated Council Members Hale and Tabor, Sasha Stiles and himself had attended the Butler County hearing for a zoning change on a piece of residential property that is surrounded on all sides by the city but is not inside the city limits.

After much discussion the Council determined the City should not pursue annexation at this time, and should look at any other property situated like this and take care of annexing all at one time. The Council also determined the zoning regulations need to be looked at, specifically the off-site signage regulations.

A motion was made by Council Member Geisler, seconded by Council Member Tabor, at 9:18 p.m. to adjourn. Motion carried 6/0

Respectfully Submitted by

Susan Renner  
City Clerk

Approved this 13<sup>th</sup> day of September, 2011 by the City Council, City of Andover.