

**ANDOVER CITY COUNCIL**  
**September 27, 2011**  
**Minutes**

1. Call to Order

Mayor Lawrence called the meeting to order at 7:00 p.m.

2. Roll Call

Present were City Clerk Susan Renner, City Administrator Sasha Stiles, Public Works & Community Development Director Les Mangus, City Attorney Norman Manley, Assistant City Administrator Jennifer McCausland, Fire Chief Jim Shaver, Police Chief Mike Keller, Administrative Services Director Donna Davis, Council Member Byron Stout, Council Member Sheri Geisler, Council Member Dave Tingley, Council Member Clark Nelson, Council Member Caroline Hale, Council Member Troy Tabor, Mayor Ben Lawrence, and City Bond Counsel J.T. Klaus.

3. Invocation was given by Pastor Lukenbill of the Andover Church of Christ.

4. Mayor Lawrence led the Pledge of Allegiance

5. Mayor Lawrence opened the Public Forum. There were no comments.

6. Acceptance of Agenda

Police Chief Keller requested General Order M1303 "Career Development" be removed from item h. of the consent agenda.

A motion was made by Council Member Dave Tingley, seconded by Council Member Sheri Geisler to accept the agenda as modified. Motion carried 6/0.

7. Presentation

Matt Cartwright, 7905 SW Elm Street, gave a presentation on the Hunters Education course he would like to offer in Andover through the Kansas Department of Wildlife and Parks. Mr. Cartwright explained details of the course and requested the use of a portion of the south area of Central Park and use of Central Park Lodge room 2 at no charge on Sunday, October 23 from 8:00 a.m. to 4:00 p.m. Mr. Cartwright stated they would like to

offer this course three times annually but will start out slow. There will be no charge to the participants.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the use of Central Park and Central Park Lodge as requested. Motion carried 6/0.

8. Public Hearing:

- a. Mayor Lawrence opened the public hearing at 7:21 p.m. to hear comments regarding the Vornado Air, Inc. proposed Industrial Revenue Bonds. No one spoke.

Mayor Lawrence closed the public hearing.

- b. Mayor Lawrence opened the public hearing at 7:22 p.m. to hear comments regarding the action requested in the Vacation Order for Case 2011-03 (257 Village Road). No one spoke.

Mayor Lawrence closed the public hearing.

9. Consent Agenda

- a. Approval of Minutes
  - i. City Council Meeting: September 13, 2011
- b. Receive & file reports
  - i. Library: Balance Sheet August 2011
- c. Receive & file minutes
  - i. Library: August 10, 2011
- d. Approval of appropriation ordinance B-17-11 in the amount of \$ 1,052,879.47.
- e. Approval of Greater Andover Days items
  - i. Fireworks display permit on Saturday, October 1, Central Park. Stellar Fireworks application approved by the Andover Fire Marshal.
  - ii. Insurance documentation for the event from NSI Insurance Company of Middleton, Wisconsin, at a cost of \$1,120.

- f. Approval of non-elected personnel items:  
Seth Carey, Assistant Parks & Recreation Director, status change from training to regular, with a pay increase from \$16.50 per hour to \$17.00 per hour, retroactive to July 10, 2011.  
Nicholas Knowles, Park Maintenance employee, status from part time to full time, at a rate of \$10.75 per hour, effective September 27, 2011.
- g. Approval of KDOT change order 1 for Cornejo & Sons for pavement markings in the amount of \$49,164.57. (21st Street project)
- h. Approval of Police Department General Orders; M1212 "Position and Salary Classification Plan" and M1308 "Career Development" (removed).
- i. Approval of a request to close a portion of Sumac Street in the Caywood Addition to hold a neighborhood street party September 29 from 5:30 p.m. to 9:00 p.m. by Brad Elliott.

A motion was made by Council Member Caroline Hale, seconded by Council Member Dave Tingley to approve the consent agenda as modified. Motion carried 6/0.

- 10. A resolution indicating the intent of the Governing Body of the City of Andover, Kansas to issue certain Taxable Industrial Revenue Bonds in an aggregate principal amount of not to exceed one million dollars (\$1,000,000) for the purpose of purchasing, acquiring, constructing, furnishing and equipping an expansion to an existing warehouse to be located adjacent to the existing facilities located at 415 E. 13th St. in Andover, Kansas. (Vornado Air)

J.T. Klaus, Triplett Woolf & Garretson, City Bond Counsel, summarized the cost benefit analysis provided which reflects for each \$1.00 investment there would be a \$1.36 return to the City over the next ten years as well as creating 6 new jobs in Andover.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve a resolution indicating the intent of the Governing Body of the City of Andover, Kansas to issue certain Taxable Industrial Revenue Bonds in an aggregate principal amount of not to exceed one million dollars (\$1,000,000) for the purpose of purchasing, acquiring, constructing, furnishing and equipping an expansion to an existing warehouse to be located adjacent to the existing facilities located at 415 E. 13th St. in Andover, Kansas. (Vornado Air) Motion carried 6/0. Ordinance resolution number 11-21 was assigned.

- 11. Vacation Order for Case 2011-03 257 Village Road

Les Mangus explained the property owners at 257 Village Road would like to add a 3<sup>rd</sup> car garage and both sides of the corner lot have 25' setbacks. The Planning Commission recommends approval and staff supports their decision.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve Vacation Order 2011-03 for 257 Village Road. Motion carried 6/0.

12. An ordinance adopting the codification of ordinances of the City of Andover, Kansas, providing for the repeal of certain other ordinances not included therein, excepting certain ordinances from repeal and saving certain accrued rights and liabilities

Sasha Stiles stated staff has been working on this project since approved in December of 2009. Ms. Stiles added it was a housekeeping measure as well as organizational with the final result being published on our web page for easy access.

A motion was made by Council Member Caroline Hale, seconded by Council Member Dave Tingley to approve an ordinance adopting the codification of ordinances of the City of Andover, Kansas, providing for the repeal of certain other ordinances not included therein, excepting certain ordinances from repeal and saving certain accrued rights and liabilities. Motion carried 6/0. Ordinance number 1496 was assigned.

13. Cornerstone 3rd assessment amendments

Sasha Stiles explained a representative from Ritchie Development, Cornerstone developer, has requested a re-spread of the special assessments on the remaining developer owned lots. Ms. Stiles added this is at no cost to the City.

- a. Accept the revised petition outlining the new spread of special assessments

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to accept the Cornerstone 3rd assessment amendments as outlined in the petition received September 21, 2011. Motion carried 6/0.

- b. An ordinance amending Ordinance No. 1484 of the City of Andover, Kansas. (amending spread of Cornerstone 3rd assessments)

A motion was made by Council Member Sheri Geisler, seconded by Council Member Dave Tingley to approve an ordinance amending Ordinance No. 1484 of the City of Andover, Kansas. (amending the spread of assessment on specific properties in Cornerstone 3<sup>rd</sup>) Motion carried 6/0. Ordinance number 1497 was assigned.

14. A resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.2 Position & Salary Classification plan.

Jennifer McCausland stated this resolution updates job descriptions for the Fire Department positions and the Police Chief.

A motion was made by Council Member Dave Tingley, seconded by Council Member Sheri Geisler to approve a resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.2 Position & Salary Classification plan. Motion carried 6/0. Resolution number 11-22 was assigned.

15. Municipal Court/Training Room Remodel

Police Chief Keller explained this request would utilize funds remaining from the original remodel budget and 2011 operating budget and will allow the completion of years one and two in 2011 of the three year planned remodel.

A motion was made by Council Member Caroline Hale, seconded by Council Member Troy Tabor to approve the Municipal Court/Training Room remodel and accept the proposal from Jim Gearhart Homes of Andover, in the amount of \$15,667. Motion carried 6/0.

16. Street Department dump truck purchase

Les Mangus stated this truck purchase would replace a truck the engine went out in last winter, and repairing the motor was going to cost twice the value to repair. The purchase of a truck was originally budgeted in 2012 but funds are available in the 2011 budget. The department would like to send Request for Proposals.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to approve the Street Department request to submit RFP's for a dump truck purchase. Motion carried 6/0.

17. Member Items

Council Member Byron Stout

- Reminded everyone that Greater Andover Days starts Thursday.

Council Member Sheri Geisler

- Commented about insurance coverage for water and sewer lines from a home to the connection of City services.
- Stated the City of Andover is very fortunate to have the Kansas Medical Center. She thanked their staff who took such good care of her family member recently hospitalized.

Council Member Dave Tingley had none.

Council Member Clark Nelson had none.

Council Member Caroline Hale

- Announced FEMA and the FCC will conduct a nationwide test of the emergency broadcast system on November 9.
- Stated Andover channel 7 looks and sounds great and provides good information.
- Commented on the discussion from the workshop regarding insurance for water and sewer lines on private property and complemented staff for looking at these types of things.

Council Member Troy Tabor

- Invited everyone to the hot dog eating contest on Saturday, 1:00 p.m., during Greater Andover Days.

18. Adjourn

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale at 8:07 p.m. adjourn. Motion carried 6/0.

Respectfully Submitted by

Susan Renner  
City Clerk

Approved this 11<sup>th</sup> of October, 2011 by the City Council, City of Andover