

**CITY COUNCIL WORKSHOP MEETING**  
**Monday, January 30, 2011**  
**7:00 p.m.**  
**Andover Central Park Lodge**  
**Minutes**

Members present:

Mayor Ben Lawrence and City Council Members Caroline Hale, Clark Nelson, Byron Stout IV, and Troy Tabor. Council members Sheri Geisler and Dave Tingley were absent.

Staff in attendance:

City Administrator Sasha Stiles, Director of Public Works and Community Development Les Mangus, Assistant City Administrator Jennifer McCausland, Police Chief Mike Keller, and City Clerk Susan Renner.

Guests:

Andover Public Library Board members, Jennifer Blickenstaff, Mark Detter, Brian Slack, Candi Means, Eric Black and library staff member Karyn Schemm.

Others in attendance

Bill King, Benton

**Mayor Ben Lawrence called the meeting to order at 7:10 p.m.**

**Andover Public Library Board Presentation**

Jennifer Blickenstaff highlighted library events from 2011 and the goals for 2012.

Mark Detter presented a 2007 to 2011 comparison of library expenditures and revenues.

The Board would like to modify the Memorandum of Understanding with the City and the Friends of the Library. They will discuss the agreement at their next Board meeting and submit a revision to the Council for consideration at a future date.

**Park Hours**

Sasha Stiles presented a proposed ordinance to establish hours for the City parks and to prohibit camping in the public areas. The police department cannot require someone to leave the park or cease camping lawfully; this ordinance would allow them to.

## **Purchase Card Policy and RFP**

Sasha Stiles stated the City does not currently have credit or purchase cards and staff is regularly using their personal credit cards to make purchases where the City does not have a charge account and for on-line purchases. Staff has done some preliminary research but asked the Council if this could be a possible purchasing option before proceeding with any additional investigation.

Council concurred to proceed.

Ms. Stiles stated staff will provide information for a policy at a future meeting for Council's consideration.

A motion was made by Council Member Caroline Hale, seconded by Council Member Troy Tabor, at 8:33 p.m. to adjourn. Motion carried 4/0.

Respectfully Submitted by,

Susan Renner  
City Clerk

Approved this 14<sup>th</sup> of February, 2012 by the City Council, City of Andover.