

ANDOVER CITY COUNCIL
Tuesday, February 28, 2012
Minutes

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

Present were Council Members Sheri Geisler, Dave Tingley, Clark Nelson, Caroline Hale, and Troy Tabor. Council Member Byron Stout IV was absent.

Others in attendance were: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Attorney Norman Manley, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, City Administrator Sasha Stiles, and City Engineer Mike Thompson.

3. Invocation was given by Pastor Robert Lukenbill of the Andover Church of Christ and a member of the Andover Police Department Chaplains.

4. Pledge of Allegiance was led by Mayor Lawrence.

5. Public Forum

Arlene McGonigle, First Evangelical Free Church Assistant Children's Ministry Team, Wichita, made a request for use of Central Park for their 3rd year to hold a morning camp for youth June 18 through 22, 2012. They expect approximately 150 youth and there will be an adequate number of adult supervisors. Again this year a majority of the youth will be transported by bus.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the request for the First Evangelical Free Church to hold their youth summer camp as requested. Motion carried 5/0.

Karen Tones, 200 S. Andover Road, Andover Public Library Board member, thanked the Council for the employee and volunteer appreciation event on February 4.

6. Acceptance of Agenda

A motion was made by Council Member Caroline Hale, seconded by Council Member Troy Tabor to accept the agenda as presented. Motion carried 5/0.

7. Mayor Lawrence proclaimed March 12-16, 2012 as Severe Weather Week

Mayor Lawrence stated there will be a tornado drill on Tuesday, March 13 at 1:30 p.m.

8. Police Chief Keller presented the 2011 Officer of the Year award to Officer Braxton Hill and 2011 Civilian of the Year award to Juanita Botkin.

See Personnel Order 12-005 attached to these minutes.

9. Presentation from the Andover Police and Fire Foundation

Wes Sawyer and Michelle Sell, Andover Police and Fire Foundation Board Member provided an overview of the foundation and their fund raising efforts.

10. Consent Agenda

- a. Approval of Minutes
 - i. Envisioning Meeting: January 19, 2012
 - ii. Envisioning Meeting: January 26, 2012
 - iii. City Council Meeting: February 14, 2012
- b. Receive & file reports
 - i. Library: January 2012 Finance
 - ii. Library: February 8, 2012 Directors
- c. Receive & file minutes
 - i. Library: January 11, 2012
 - ii. P.A.I.: January 13, 2012
- d. Approval of appropriation ordinance B-03-12 in the amount of \$ 244,859.46.
- e. Approval of non-elected personnel items
Judson Campbell, Park Department new hire, at \$13.50 per hour effective February 14, 2012.
- f. Approval of the Wastewater Department proposal for sewer pipe lining rehab from Reynolds Inliner, LLC, Kiowa, Colorado, in the amount of \$94,400.
- g. Approval of Police Department General Order M1215 Compensation and Benefits.
- h. Approval of the Fire Department request to send out requests for proposal for the purchase of a rescue truck.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to approve the consent agenda as presented. Motion carried 5/0.

11. [New Home Incentive Plan](#)

Kevin Mullin, Ritchie Development, 8100 E. 22nd St., Wichita, represented the Wichita Area Builders Association and the many area developers in attendance regarding the establishment of a program to assist with the sales of new homes in the City of Andover. Mr. Mullin stated the Wichita City Council had passed a program that morning for their City and many of the surrounding areas were looking at similar programs to increase activity in home sales.

Sasha Stiles stated there had been a preliminary meeting with the Wichita Area Builders Association and Mr. Mullen and felt the discussion had gone well and currently staff is working on acquiring some additional information and other community's policies so the Council will be more informed. Staff has begun the development of two policy proposals for consideration. Ms. Stiles added Butler County has the infrastructure to administer the Neighborhood Revitalization Program and it would be ideal to build a program that will also offer some relief to the commercial builders.

Council Member Clark Nelson stated he believes timing is critical and supports such a program.

Mayor Lawrence agreed with the timing but added it may be more beneficial to start a program in six months and offer the program six months longer than the City of Wichita.

Council Member Caroline Hale agreed with the importance of timing but not above getting the program right.

Council Member Dave Tingley asked how this was fair to the individual who closed last week and what kind of backlash can be expected in five years.

Council Member Sheri Geisler stated concerns for those with a re-sale and if they planned on including the school district and county in this request for tax rebate.

Mr. Mullen stated when activity is created in an area it creates activity for the re-sale market as well. He added there has been preliminary discussion with the school district but not the county.

Mayor Lawrence asked the Council if they wanted staff to continue working on a policy for the City. They concurred staff should continue.

12. [Central Park walking trail bids](#)

Les Mangus presented bids for the concrete work from three contractors, APAC of Goddard in the amount of \$16, 988; Barkley Construction of Wichita in the amount of \$14,097; and Helmers Construction of Haysville in the amount of \$11,082. Mr. Mangus stated staff recommends acceptance of the low bid from Helmers Construction.

A motion was made by Council Member Troy Tabor, seconded by Council Member Caroline Hale to accept the bid from Helmers Construction for the concrete work on the Central Park walking trail. Motion carried 5/0.

13. [Memorandum of Understanding with Andover Public Library and Friends of the Library](#)

Mayor Lawrence presented a revised Memorandum of Understanding with the Andover Public Library and the Friends of the Library.

The library requested some minimal changes in the wording regarding fund raising and it has been approved by the Library Board.

Norman Manley stated he had no problem with the revisions but reminded everyone of the importance of the advance notice to the City regarding fund raising.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve the Memorandum of Understanding with Andover Public Library and Friends of the Library. Motion carried 5/0.

14. [Poe & Associates proposal for preliminary engineering for the reconstruction of 21st Street from 159th Andover Road to Andover Road \(Quail Crossing intersection\)](#)

Sasha Stiles stated that as directed by the Council at the last meeting the City engineer has drawn up and submitted the revised plan to KDOT for review. Once KDOT approves the plans a change order will be presented to Council for the work to be done.

A motion was made by Council Member Clark Nelson, seconded by Council Member Dave Tingley to approve the Poe & Associates proposal for preliminary engineering for the reconstruction of 21st Street from 159th Andover Road to Andover Road. Motion carried 5/0.

15. [Poe & Associates agreement to determine construction costs for an extension of Commerce Street](#)

Mayor Lawrence stated this was also at the direction of the Council at the last meeting. The engineers are working on preliminary engineering so an approximate cost can be determined for the two options of the possible extension of Commerce Street in the Industrial Park.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to approve the Poe & Associates agreement to determine construction costs for an extension of Commerce Street. Motion carried 5/0.

16. [National League of Cities membership renewal invoice](#)

Sasha Stiles stated the invoice is for annual dues for membership and wanted the Council to determine whether or not to continue the membership.

Council Member Clark Nelson stated as the liaison to the NLC he does not have an issue with the membership, the issue he had was for what he felt to be a misuse of city funds for attending the conferences.

A motion was made by Council Member Caroline Hale, seconded by Council Member Troy Tabor to approve the payment of \$1,162 to the National League of Cities for the City's membership renewal. Motion carried 4/1. Council Member Clark Nelson opposed.

17. CivicPlus Contract for website design

Bill Duggan stated the City's website was designed in 2005 and there have been many technological upgrades since that time and presented a proposal from the current website host, CivicPlus, for an entire website redesign.

Council concurred the website was in need of updating.

Council Member Dave Tingley inquired if staff had put this out for bid. Bill Duggan explained it had not but staff has been satisfied with the current host service and staff is already trained.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to approve the proposal from CivicPlus, Manhattan, Kansas, for website re-design in the amount of \$4,827.40, and annual increase of hosting fees for the next four years in the amount of \$993.15 and the promise of a re-design in March 2016 for the amount of \$3,972.60. Motion carried 5/0. Council Member Troy Tabor will take part in the re-design.

18. Joint venture with the City of Augusta for an industrial park at the Augusta Airport

Mayor Lawrence asked the Council to table this discussion until after a time that both the Augusta and Andover City Councils can meet for a discussion.

A motion was made by Council Member Troy Tabor, seconded by Council Member Sheri Geisler to table the discussion regarding a joint venture with the City of Augusta for an industrial park at the Augusta Airport. Motion carried 5/0.

19. Request for Proposal for marketing services for the Andover Industrial Park

Sasha Stiles stated staff has collected some information from other communities and has blended them in to this RFP. The RFP will be presented to the Envisioning group that is focusing on the Industrial Park and on March 8 present to P.A.I.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve the Request for Proposal for marketing services for the Andover Industrial Park. Motion carried 5/0.

20. Discussion: Council President

After discussing the fact that Council Member Byron Stout was absent and he had requested this item be tabled at the last meeting due to Council President Tingley's absence the Council concurred to table the discussion, nomination and voting until all Council members are present.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to table the discussion regarding the election of a new Council President until all members are present. Motion carried 5/0.

21. Member Items

Council Member Sheri Geisler had none.

Council Member Tingley wished Council Member Stout the best (surgery).

Council Member Clark Nelson had none.

Council Member Caroline Hale had none.

Council Member Troy Tabor had none.

Sasha Stiles stated the Butler County Commission had tabled the request by Augusta Progress Inc. and the City of Augusta regarding an industrial park at the Augusta Airport and had also approved an increase of funds for the Andover Historical Society.

Sasha asked Council if any were planning on attending the Annual Chamber of Commerce dinner on March 16. Council Members Tabor and Nelson responded yes for two each. Mayor Lawrence, and Council Members Geisler, Tingley, and Hale stated they would not be able to attend. Staff will contact Council Member Stout.

22. Adjourn

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 13th of March, 2012 by the City Council, City of Andover



Andover Police Department

Public Service Excellence thru Compassion, Integrity & Commitment

Personnel Order

To: Andover Police Department
From: Chief Michael A. Keller 
CC:
Date: 02/27/2012
Re: Officer and Civilian of the Year Awards 2011

Personnel Order 12-005

On January 31, 2012, the Andover Police Department's Awards Board met and reviewed nominations for the Department's Officer of the Year Award and the Civilian of the Year Award. The Awards Board made the following recommendations in which the Chief of Police concurred with.

Officer of the Year Award: *"Awarded annually to a sworn member of the department whose overall performance for the prior year has contributed substantially to the mission of the department and whose conduct has demonstrated the core values of the department."*

Throughout 2011, in addition to leading the department in many categories that reflects his initiative and work ethic, Officer Braxton A. Hill has repeatedly demonstrated the department's core values of compassion, integrity and commitment, and has favorably impacted the public's overall perception of the Andover Police Department.

In January of 2011, Officer Hill saw eight children playing in a bouncy house in the Reflection Lakes neighborhood, and took the time to stop, talk to the children and tried to get them to let him bounce. The kids would not let him, but Officer Hill gave them each a sticker anyway. According to a resident, this contact with the officer was the highlight of the children's day.

In February of 2011 during a snow storm, Officer Hill carried a snow shovel in his car for the sole purpose of helping those in need. He used the shovel to dig a lady out of a four foot embankment at the end of her driveway and shoveled an elderly lady's driveway at Chapel and Douglas. Officer Hill also knew that the resident at 112 S. Lakeside was wheelchair bound, so Officer Hill shoveled the entire driveway and sidewalk. In addition to these examples, Officer Hill shoveled the driveways of 9 to 10 other elderly citizens that day. According to Hill, it just seemed like a better use of department time then just driving around.

In June of 2011, Brigette Franklin, after riding with Officer Hill, commented that Officer Hill is “even kind and respectful as he writes and after he’s written a ticket to a driver.” In July of 2011, while patrolling Sunset Circle, Officer Hill stopped to talk to approximately 25 – 30 people shooting fireworks. While he was talking to the people, a little girl asked if he had any stickers. He apologized and said he had run out. Officer Hill returned to the station and immediately obtained more stickers. On the way back to Sunset Circle, he stopped at Dairy Queen and purchased gift certificates with his own money. He returned to Sunset Circle and gave stickers and DQ gift certificates to all of the children who were there.

In September of 2011, Officer Hill took the time during a call to talk with and encourage a citizen to seek treatment for alcohol dependence. The citizen took Officer Hill’s advice and now credits the officer for saving his life. During treatment they discovered the man was in early stages of liver disease, and due to the early identification, the disease was treatable. The citizen advised that he would not have sought treatment had it not been for Officer Hill’s prompting.

In addition to being compassionate and caring, Officer Hill demonstrates his COMMITMENT to the job by being a self-starter with little need for prompting. During the 2011 Click It or Ticket Campaign that ran from May 23rd to June 5th, Officer Hill wrote 73 seat belt tickets in 18 hours, 57% of the tickets written for this campaign, and more than any other officer who participated. Additionally, Officer Hill led the department in 2011 in several categories, including “Calls for Service,” “Traffic Stops,” “Citations Issued” and “Accidents Worked.”

Officer Hill has demonstrated his COMMITMENT to the department and community by volunteering his own time to weld and make target stands for the department, and for the second year in a row volunteered his odd-duty time to help with the Mental Health Association of South Central Kansas’ annual Monopoly night fund raising event at St. Vincent De Paul Catholic Church. In 2011, Officer Hill was also selected to be one of two law enforcement officers in the State of Kansas to participate in the KU Works for Kansas campaign. As one of the chosen officers he had to appear during his off-duty time for several activities and photo shoots. He now is literally the poster child for Kansas law enforcement and his picture is on several billboards around the State.

Officer Hill also actively and consistently participates in the Department’s special programs including the SPEED program by routinely being found in the selective enforcement areas, and the HOA program by demonstrating innovative ways to make contact with the people in his assigned neighborhood. A resident of Officer Hill’s assigned HOA stated that Officer Hill was “very professional, yet friendly and very knowledgeable about the neighborhood.” “I feel like Officer Hill actually cares about what is going on in our neighborhood.”

For his actions, efforts and attitude, demonstrated on a daily basis during the past 12-months, as recommended by the Awards Board and approved by the Chief of Police, Officer Braxton Hill is awarded the 2011 Officer of the Year Award.

Civilian of the Year Award: *“Awarded annually to a civilian member of the department whose overall performance for the prior year has contributed substantially to the mission of the department and whose conduct has demonstrated the core values of the department.”*

While there is no single “newsworthy” incident or major event in 2011 that called attention to “Nita,” her daily interactions, positive attitude, and obvious desire to work well with others and provide a positive experience in each interaction has made “Nita” a valuable member of our team. Juanita (Nita) Botkin is only a part-time Court Clerk, however throughout 2011, Nita has repeatedly demonstrated her commitment to this department and our core values of Compassion, Integrity and Commitment.

In 2011, Nita faced great personal tragedy, with the loss of a grandson, but continued to perform her duties and interact in a positive, uplifting manner. A real example for all of us. In her interactions with staff, she was unfailingly upbeat, polite, and courteous in her dealings with others. She constantly strived to be a positive influence on others, and yet was respectful and listened when working with others as needed.

When Court Clerk Nioma Cook had absences due to her own health issues, Nita constantly stepped up and filled in, putting in more than her normal part-time hours and was dependable and committed to serving where and when needed, and always with a positive attitude.

Even recently, when Nita’s husband was facing some severe health issues, Nita never missed a day, never had a “bad” day, and never expressed her stress or frustrations around others.

Nita has demonstrated every day her commitment and compassion for the Department and to her team members with a positive, dependable and “can-do” attitude in providing public service excellence. In 2011, Nita has been an example for all of us to emulate.

For her actions, efforts and attitude, demonstrated on a daily basis during the past 12-months, as recommended by the Awards Board and approved by the Chief of Police, Court Clerk Juanita Botkin is awarded the 2011 Civilian of the Year Award.