

ANDOVER CITY COUNCIL
Tuesday, March 27, 2012
Minutes

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

Present were Byron Stout IV, Sheri Geisler, Dave Tingley, Clark Nelson, Caroline Hale, and Troy Tabor. Others in attendance were: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Attorney Norman Manley, Public Works and Community Development Director Les Mangus, City Clerk Susan Renner, City Administrator Sasha Stiles, Communications/IT Director Bill Duggan, City Engineer Mike Thompson, City Bond Counsel J.T. Klaus, and City Financial Advisor Mark Deter.

3. Invocation was given by Pastor Greg Perkins of the Eastside Community Church.

4. Pledge of Allegiance was led by Mayor Lawrence.

5. Public Forum

Joanne Barklay, 1117 Terradyne Court, opposed the requested changes to the Neighborhood Revitalization Program. She did not feel it was fair to the citizens with homes currently for sale and she does not want our city services to be overwhelmed.

John Greenstreet, 12021 E. Central, Wichita, has a contract on a 40 acre tract of land south of the new high school where he would like to build an apartment complex and believes the tax rebate is vital to stimulate new growth.

Sasha Stiles confirmed an apartment complex would be considered commercial property because it is not owned by the person living in it.

Jeannie Schackelford, 1309 Quail Crossing Court, is in favor of expanding the NRP program throughout the city. She believes it would be a benefit in the long term providing for improvement to existing residential properties and for commercial to expand and bring jobs. She added we need an advantage to attract business and new homes.

John Stutz, 8510 E. 29th Street North, Wichita, stated after hearing about the program in Wichita and neighboring communities he and his wife have delayed their closing on a new

home to see if Andover will have a similar program. He believes it is an added benefit to the community.

6. Acceptance of Agenda

Council Member Sheri Geisler asked for consent agenda item i) Communications/IT Department purchase and Mayor Lawrence requested consent agenda item j) Mayoral appointment to be moved to the regular agenda.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Dave Tingley to accept the agenda with modifications to the consent agenda as requested. Motion carried 6/0.

7. Proclamations

Mayor Lawrence proclaimed April 4, 2012 as Cindy Ehrstein Day in honor of Andover Central Middle School teacher Ms. Ehrstein receiving the Kansas Master Teacher 2012 award. Ms. Ehrstein was present.

Mayor Lawrence proclaimed April as Child Abuse Prevention Month. Aurora Meyers of S.C.A.R.F. was present and thanked the Council for their continued support of the program.

8. Presentation

Liana Bodlak, YMCA, presented information on the employee health and wellness program.

9. Consent Agenda

- a. Approval of Minutes
 - i. City Council Meeting: March 13, 2012
- b. Receive & file reports
 - i. Finance: February 2012
 - ii. Library: February 2012 Financials
 - iii. Library: March 14, 2012 Directors Report
- c. Receive & file minutes
 - i. Library: February 8, 2012

- d. Approval of appropriation ordinance B-05-12 in the amount of \$ 337,813.37
- e. Approval of non-elected personnel item

Cindy Barrett, Communications/IT Department support assistant new hire, at a beginning hourly rate of \$17.50, effective March 26, 2012.
- f. Approval of a contract with Ottaway Amusement, Onaga, Kansas, for Greater Andover Days, September 27-30, 2012 with two renewable years.
- g. Approval to submit an RFP for an employee health/benefit broker/consultant.
- h. Approval of a check request for CVB funds for the hotel voucher program to the Holiday Inn Express in the amount of \$1,880.
- i. Approval of a Communications/IT Department request to purchase a vehicle cellular modem and accessories (moved to regular agenda)
- j. Approval of the Mayoral appointment of an Ad Hoc committee to review the RFP's received from real estate brokers regarding the Industrial Park. (moved to regular agenda)

A motion was made by Council Member Troy Tabor, seconded by Council Member Sheri Geisler to approve the consent agenda as modified. Motion carried 6/0.

[Consent agenda item i\) Communications/IT Department request to purchase a vehicle cellular modem and accessories.](#)

Bill Duggan explained he has budgeted to begin the upgrade of the police vehicle modems that were installed in 2006.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to approve Communications/IT Department request to purchase a Sierra Wireless' Airlink GX440 vehicle cellular modem and accessories from Astral Communications, Boulder, Colorado, in an amount not to exceed \$1,300. Motion carried 6/0.

[Consent agenda item j\) Mayoral appointment of an Ad Hoc committee to review RFP's received from real estate brokers regarding the marketing of the Andover Industrial Park.](#)

The Mayor asked for a Council Member volunteer to join the requested appointed committee to be comprised of Mike Thompson, PAI representative; Kevin Dreiling, Envisioning Andover representative; and Sasha Stiles, Les Mangus, and Jennifer McCausland, City Staff.

Council Member Byron Stout volunteered.

A motion was made by Council Member Caroline Hale, seconded by Council Member Troy Tabor to approve the Ad Hoc committee as outlined and to include Council Member Byron Stout. Motion carried 6/0.

10. [Central States Capital Markets, LLC Financial Advisory Agreement \(Mark Detter, City Financial Advisor\)](#)

Mark Detter explained a regulation change for municipal bonds no longer allows a financial advisory firm to also underwrite bonds. The Financial Advisory Agreement will allow Central States Capital Markets, City Financial Advisor, to prepare the preliminary documents and monitor the underwriter.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve the Central States Capital Markets, LLC Financial Advisory Agreement (Mark Detter, City Financial Advisor). Motion carried 6/0.

11. [A resolution of the City of Andover, Kansas authorizing and providing for the underwriting and offering for sale of the City's General Obligation Refunding Bonds, Series A, 2012 in the approximate principal amount of \\$6,500,000.](#)

J.T. Klaus explained how the regulation changes affect the process in which the sale of bonds will now be handled. Mr. Klaus added the approval of this resolution will authorize the Mayor to sign the underwriting agreement.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt a resolution of the City of Andover, Kansas authorizing and providing for the underwriting and offering for sale of the City's General Obligation Refunding Bonds, Series A, 2012 in the approximate principal amount of \$6,500,000. Motion carried 6/0. Resolution number 12-03 was assigned.

12. [Engagement Letter for Arbitrage Rebate Computation Services - The Arbitrage Group, Inc.](#)

J.T. Klaus explained that although there is likely no arbitrage due or owing the IRS, the City is obligated by the bond covenants to compute arbitrage earned. This letter of engagement will provide the proper computations.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to approve the Engagement Letter with The Arbitrage Group, Inc., Hudson, Wisconsin, for arbitrage rebate computation services. Motion carried 6/0.

Ten minute break.

13. Property/Liability Insurance renewal for 2012/2013

Sasha Stiles gave a brief summary of the coverage presented for consideration and stated the renewal rate was \$3,069 less than the 2011/2012 premium.

Dusty Davis, Insurance Center, Inc., El Dorado, explained the growth in the city's population allowed the marketing of the account to over 500 insurance carriers.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to approve the Property/Liability Insurance renewal for 2012/2013 retaining the current liability limits and without the addition of an umbrella liability policy in an amount not to exceed \$126,082. Motion carried 6/0.

14. Kone Maintenance Agreement for City Hall elevator

Les Mangus explained our City Code requires all elevators be inspected annually. Staff research found the KONE proposal, the company that manufactured and installed the elevator, to provide inspection and maintenance for a few dollars more than those providing only inspection service.

A motion was made by Council Member Caroline Hale, seconded by Council Member Troy Tabor to approve the maintenance agreement with KONE, Inc., Wichita, for the City Hall elevator. Motion carried 6/0.

15. Mike Street repair

- a. Poe & Associates proposal
- b. Cornejo & Sons proposal

Les Mangus explained there were asphalt settling issues on the Mike Street project completed in 2010. Originally it was thought to be a warranty issue but has been determined to be linked to the old Andover water tower that was torn down many years ago by the City of Wichita. The proposals presented include the cost of the exploration work to date and the estimated cost for the repairs.

Sasha Stiles added if approved the 2012 budget will require an amendment.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve the payment of \$3,351.56 for exploration work done by Cornejo and Sons, Wichita, and to accept the estimated proposal for repair from Cornejo of \$24,477 and an

inspection and survey staking proposal from Poe & Associates, Wichita, in the amount of \$9,425. Motion carried 6/0.

16. [An ordinance approving the US 54/400 Corridor Study as an amendment by reference for informational purposes of the Amended Comprehensive Development Plan for the Andover Area, Kansas: 2004-2013](#)

Mayor Lawrence presented the ordinance and stated this was a culmination of over three years of study and subject of the previous nights workshop meeting.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to adopt an ordinance approving the US 54/400 Corridor Study as an amendment by reference for informational purposes of the Amended Comprehensive Development Plan for the Andover Area, Kansas: 2004-2013. Motion carried 6/0. Ordinance number 1509 was assigned.

17. [Proposed amendment to the Neighborhood Revitalization Plan](#)

Sasha Stiles reviewed the list of amendment options and the communication plan to the citizens for consideration by the Council.

After much discussion the Council concurred to move forward.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to approve the proposed amendments to the Neighborhood Revitalization Plan as recommended by staff and authorize staff to prepare the appropriate paper work to begin the amendment process. Motion carried 6/0.

18. [Member Items](#)

Council Member Clark Nelson had none.

Council Member Caroline Hale had none.

Council Member Troy Tabor

- Inquired about other communities' incentives for new home buyers.

Council Member Sheri Geisler

- Wanted citizens to know the sales tax receipts for payment of the building of City Hall was ahead of schedule.

Council Member Byron Stout

- Go Jayhawks!

Council Member Dave Tingley

- Resigned his position as Council Member due to personal and professional commitments.

Mayor Lawrence thanked Mr. Tingley for his service and stated he understood his decision and appreciated his honesty.

Mayor Lawrence stated he would be accepting nominations and hoped to have a replacement soon to serve the remainder of the term which ends April 2013.

19. Recess to the Andover Envisioning, Thursday, March 29, at 5:30p.m. at City Hall.

A motion was made by Council Member Troy Tabor, seconded by Council Member Byron Stout to recess. Motion carried 6/0.

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 10th day of April, 2012 by the City Council, City of Andover, Kansas.