

ANDOVER CITY COUNCIL
Tuesday, November 13, 2012
7:00 p.m.
Andover City Hall – 1609 E Central
Minutes

1. [Mayor Ben Lawrence call the meeting to order.](#) *(technical difficulty starting video)*

2. [Roll Call](#)

Council Members: Byron Stout IV, Sheri Geisler, Troy Tabor, Caroline Hale, Kris Estes and Clark Nelson were present.

Staff: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Counsel Norman Manley, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, City Administrator Sasha Stiles, City Bond Counsel J.T. Klaus, and City Financial Advisor Mark Detter.

A/V staff: Bill Duggan and Cindy Barrett

3. [Invocation was given by Pastor Leon Hiebert of Generations Church and Andover Police Department Chaplains.](#)

4. [Pledge of Allegiance was led by Mayor Ben Lawrence.](#)

5. [Public Forum. No comments were made.](#)

6. [Acceptance of Agenda](#)

Sasha Stiles presented the bid tab and completion documents for agenda item 8. Andover Landing and provided a memo from Jennifer McCausland along with an email from the Department of Labor regarding agenda item 12. Governing Body compensation.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to accept the agenda with additional information as noted. Motion carried 6/0.

7. [Consent Agenda](#)

- a. Approval of Minutes
 - i. City Council Workshop: October 29, 2012
 - ii. City Council Meeting: October 30, 2012
- b. Receive & file reports
 - i. Finance: October 2012
 - ii. Fire: October 2012
- c. Receive & file minutes
 - i. Site Plan Review: September 4, 2012; October 2, 2012
 - ii. Planning Commission: August 21, 2012
 - iii. Library: May 9, 2012; June 8, 2012; August 8, 2012; September 12, 2012
- d. Approval of appropriation ordinance B-20-12 in the amount of \$ 581,470.90.

- e. Approval of non-elected personnel items
Jason Arnold, Police Officer to Master Police Officer I, with a pay increase from \$16.71 to \$17.04 per hour, effective November 11, 2012.
- f. Approval of a request to purchase employee service awards for 2012 in the amount of \$1,800
5 year awards - \$100 each
Michael Keller - Police Chief
Brandon Stewart - Police Sergeant
Donald Glasburn - Building Inspector
15 year awards - \$300 each
Damion Cundiff - Police Officer-K9 Unit
Gary Elliott - Fire Captain
Aaron Parker - Firefighter
Dennis Smith - Firefighter
Brian Walls - Chief Wastewater Operator
- g. Approval of a request to purchase Andover Chamber Bucks for employees holiday/annual appreciation gift in the amount of \$1,700 (\$20 each)
- h. Approval of a request for payment of CVB funds for the Hotel Voucher program to the Holiday Inn Express (\$6,080) and Days Inn (\$7,000)
- i. Approval of Communications Recording system from Voice Products of Wichita, Kansas NICE Perform eXpress 3.0 software and hardware (\$4,000), Inform Lite R4.0 (\$3,650) and services (\$3,580) for a total cost of \$11,230.
- j. Approval of the City of Andover Building Safety & Security Plan

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve consent agenda items a through j as presented. Motion carried 6/0.

8. Andover Landing

a. General Obligation Bond bids (received Tuesday, 11/13, at 2pm)

Mark Detter, City Financial Advisor, Central States Capital Markets, presented the two bids received and noted the rates were again better than expected; UMB with an average net interest of 2.15272% and County Club Bank 2.18986%. Mr. Detter requested the Council accept the low bid from UMB. Mr. Detter added the specials would not be on the tax roll until 2013.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to accept the bid from UMB as presented. Motion carried 6/0.

J.T. Klaus, Triplett Woolf & Garretson, City Bond Counsel, presented the ordinance and resolution completion documents and explained they are updated with information from the accepted low bid.

b. An ordinance of the City of Andover, Kansas, authorizing the issuance of the City's General Obligation Bonds, Series B, 2012, in the aggregate principal amount of \$2,444,000, for the purpose of financing the otherwise unpaid costs of multiple capital improvements in the City; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds; authorizing certain other documents and actions; and making certain covenants with respect thereto. (Andover Landing)

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to adopt an ordinance of the City of Andover, Kansas, authorizing the issuance of the City's General Obligation Bonds, Series B, 2012, in the aggregate principal amount of \$2,444,000, for the purpose of financing the otherwise unpaid costs of multiple capital improvements in the City; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds; authorizing certain other documents and actions; and making certain covenants with respect thereto. (Andover Landing) Motion carried 6/0. Ordinance number 1522 was assigned.

- c. [A resolution prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Bonds, Series B, 2012, in the total aggregate principal amount of \\$2,444,000, of the City of Andover, Kansas, previously authorized by Ordinance No. 1522 of the City; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith. \(Andover Landing\)](#)

A motion was made by Council Member Sheri Geisler, seconded by Council Member Caroline Hale to adopt a resolution prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Bonds, Series B, 2012, in the total aggregate principal amount of \$2,444,000, of the City of Andover, Kansas, previously authorized by Ordinance No. 1522 of the City; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith. (Andover Landing) Motion carried 6/0. Resolution number 12-15 was assigned.

9. [An ordinance changing the zoning district classification of certain lands located in the City of Andover, Kansas, under the authority granted by the Zoning Regulations of the City of as originally approved by Ordinance No. 1187. \(Z-2012-02 1831 E 21st Street - Hope Community Church\)](#)

Mayor Lawrence presented an ordinance changing the zoning district classification of certain lands located in the City of Andover, Kansas, under the authority granted by the zoning regulations of the City as originally approved by Ordinance No. 1187.

The Mayor asked the City Council if anyone intended to disqualify themselves from discussing or voting on this case because they have conflicts of interest or particular bias.

Council Members Kris Estes and Sheri Geisler stated they attend Hope Community Church but had no bias.

The Mayor asked the City Clerk if the City had received any protest petitions.

She responded she had not.

The Mayor confirmed with the Council that they had received the unapproved minutes of the October 16, 2012 Planning Commission meeting.

The Mayor asked Zoning Administrator Les Mangus to give a brief report regarding the case.

Les Mangus stated the request stems from the donation of just less than four acres from the Hope Community Church twenty acres of property to the Sunlight Children's Advocacy and Rights Foundation to build a children's home.

The Mayor asked if anyone in the audience wanted to respond or provide any new information. No comments were made.

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to adopt an ordinance changing the zoning district classification of certain lands located in the City of Andover, Kansas, under the authority granted by the Zoning Regulations of the City of as originally approved by Ordinance No. 1187. (Z-2012-02 1831 E 21st Street - Hope Community Church) Motion carried 6/0. Ordinance number 1523 was assigned.

10. Site Plan Review Committee revised guidelines

- a. Miscellaneous Structures and Mechanical Equipment Screening
- b. Site Lighting
- c. Landscaping and Parking Lot Screening

Les Mangus explained the Site Plan Review Committee uses guidelines for review of cases and for the past six to eight months a committee of members from the City Council, Planning Commission and Site Plan Review have reviewed and revised these guidelines. They have been approved by the Planning Commission.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve the revised guidelines as outlined in items 10a, 10b, and 10c. Motion carried 6/0.

11. An ordinance amending the Zoning Regulations of the City of Andover, Kansas, as originally adopted by Ordinance No. 740 and amended by Ordinance No. 899 and Ordinance No. 1100, and incorporating as a part thereof an amendment to delete and replace section 3-105a pertaining to applicability of Site Plan approval.

Les Mangus explained the ordinance outlined conditions which would allow a site plan application to be reviewed by staff instead of the Site Plan Review Committee allowing for a faster process. Projects under \$10,000 in value, landscape projects and a run of the mill sign issues, would be reviewed and approved by staff. The Planning Commission has also approved this revision.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to adopt an ordinance amending the Zoning Regulations of the City of Andover, Kansas, as originally adopted by Ordinance No. 740 and amended by Ordinance No. 899 and Ordinance No. 1100, and incorporating as a part thereof an amendment to delete and replace section 3-105a pertaining to applicability of Site Plan approval. Motion carried 6/0. Ordinance number 1524 was assigned.

12. Governing Body compensation

Sasha Stiles presented a resolution for consideration regarding the Governing Body's compensation for attending meetings.

After discussion and review of documents provided on the bench the Council determined it unnecessary to amend the compensation for the Governing Body.

13. Member Items

Council Member Clark Nelson wished everyone a happy Thanksgiving.

Council Member Kris Estes wished everyone a happy Thanksgiving.

Council Member Caroline Hale wished everyone a happy Thanksgiving.

Council Member Troy Tabor had none.

Council Member Sheri Geisler had none.

Council Member Byron Stout
Asked to discuss Wichita's new trash and recycling program at a future workshop.

14. Adjourn

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to adjourn 14.
Adjourn Motion carried 6/0.

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 27th day of November, 2012 by the City Council, City of Andover, Kansas.