

ANDOVER CITY COUNCIL  
Tuesday, January 08, 2013  
Minutes

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

Council Members: Byron Stout IV, Sheri Geisler, Troy Tabor, Caroline Hale, Kris Estes and Clark Nelson were present.

Staff: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Counsel Norman Manley, City Clerk Susan Renner, City Administrator Sasha Stiles, and City Bond Counsel J.T. Klaus.

A/V staff: Bill Duggan and Cindy Barrett

3. Invocation was given by Pastor Leon Heibert of Generations Church and the Andover Police Chaplains.

4. Pledge of Allegiance was led by Mayor Ben Lawrence.

5. No comments were made during the Public Forum.

6. Acceptance of Agenda

Sasha Stiles presented a map for item 16) Sedgwick County request for annexation, Mayor Lawrence added a request for use of the Andover Community Center, and Council Member Sheri Geisler requested item 9g) Position and Salary Classification plan be moved to the regular agenda for discussion.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to accept the agenda as modified. Motion carried 6/0.

7. 2012 AAA Traffic Safety Award for 2012 - James Hanni, Exec VP, AAA of Kansas

Mr. Hanni presented the Andover Police Department with the AAA of Kansas Gold award for their superior effort in implementing programs and projects regarding local traffic issues. Police Chief Michael Keller invited Sergeant Brandon Stewart, Police Department Traffic Safety Coordinator, to accept the award. Sergeant Stewart wrote the proposal and has been the back bone of all of the department's safety efforts.

8. [Presentation - Timbuktu "The Ride 2012" - Michelle Sell](#)

Michelle Sell, Andover resident and co-owner of Timbuktu Bar and Grill, stated it is an exciting time to live, work and play in Andover and an honor to be here to give back to the community of Andover. Ms. Sell invited Police Chief Keller and Fire Chief Shaver, present Police and Fire Foundation Board Members Cindy Ball and Clark Nelson, and members of the Fire and Iron Motorcycle Club Station 54 to the podium for the presentation. Ms. Sell stated "The Ride" of 2012 brought together over 400 motorcycle riders and 100 volunteers and raised \$25,000 for several first responder benefits. A check for \$9,000 was presented to the Andover Police and Fire Foundation.

8. [Presentation - Commission on Accreditation for Law Enforcement Agencies \(CALEA\) Assessors](#)

Police Chief Charles Walters, Lawrenceville, Georgia, explained he and Police Chief Wayne Isbell of Mount Pleasant, Texas, have been examining the best practices of the City of Andover Police Department to consider for accreditation. The Andover Police Department has been working towards accreditation by CALEA for the past three years and if received will become one of only 3% accredited in the United States. Chief Walter added it has been a pleasure to be in Andover and the Andover Police Department is top notch in every facet with a genuine concern and active part in the community. The department will receive an accreditation status notice in March.

9. [Consent Agenda](#)

- a. Approval of Minutes
  - i. City Council Workshop: December 10, 2012
  - ii. City Council Meetings: December 11 & 18, 2012
- b. Receive & file reports
  - i. Police: November 2012
- c. Receive & file minutes
  - i. Library: November 14, 2012
- d. Approval of appropriation ordinance B-23-12 in the amount of \$ 1,014,572.10.
- e. Approval of non-elected personnel items

Mickey Farris, MPO III/K-9, change in duties from Code Enforcement to Patrol, with a decrease in pay from \$19.93 to \$19.33 per hour effective January 7, 2013.
- f. Approval of a check request of CVB funds in the amount of \$1,680 to the Days Inn for hotel vouchers 11/7-12/18/2012.
- h. Approval of the Park Department purchase of a 2013 Ford F-150 from Rusty

Eck Ford of Wichita in the amount \$18,987. \$18,000 was budgeted and the additional funds will come from the sale of the 1998 Chevrolet truck currently in use.

- i. Approval of the Public Works Department contract with UniFirst of Wichita for Park, Street and Wastewater departments staff uniforms.
- j. Approval of a letter of support for the City of Augusta's request for Transportation Enhancement funds for the restoration of the Frisco Railroad Depot.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the consent agenda as modified. Motion carried 6/0.

- [g. Approval of a resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.2 Position & Salary Classification Plan - moved from the regular agenda for discussion by Council Member Sheri Geisler](#)

Council Member Sheri Geisler asked for clarification of the pay status for the Communications/IT Director job description. Jennifer McCausland stated it was an exempt position and she would make the correction.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to approve a resolution amending the Code of Municipal Policies, City of Andover, Chapter 2, Personnel, Article 2 -1.2 Position & Salary Classification Plan. Motion carried 6/0. Resolution number 13-01 was assigned.

- [10. Healthy Lifestyle Coaching Annual Report and Renewal - moved to January 29 due to illness of the presenter.](#)

A motion was made by Council Member Sheri Geisler, seconded by Council Member Troy Tabor to table the Healthy Lifestyle Coaching Annual Report and Renewal due to the illness of the presenter. Motion carried 6/0.

- [11. A resolution indicating the intent of the Governing Body of the City of Andover, Kansas, to issue certain industrial revenue bonds in an aggregate principal amount of not to exceed twenty-two million five hundred thousand dollars \(\\$22,500,000\) for the purpose of purchasing, acquiring, constructing and equipping an apartment facility and paying a portion of the costs of issuance thereof. \(Marketplace\)](#)

J.T. Klaus, Triplett Woolf & Garretson, City Bond Counsel, stated this resolution is the first of several steps in the process to issue bonds. If issued the applicant would use the funds to build an apartment housing complex at the south east corner of US Highway 54 and Andover Road.

Mr. Klaus explained the application was received and determined to be adequate with policies and requirements and the fees have been paid. The council would first consider whether or not they are in support of the issuance of IRB's for the project, the action this evening does not guarantee the issuance of IRB's. If the Council determines to move forward Triplett Woolf & Garretson will publish notice of a public hearing at the next council meeting, notify the school district and the county and prepare a cost benefit analysis. If at that time the council decides to issue the bonds Triplett Woolf & Garretson will prepare the documentation to issue bonds for the following council meeting.

Vantage Andover representatives Paul Jackson and Randy Furstenberg were in attendance to answer any questions.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt a resolution indicating the intent of the Governing Body of the City of Andover, Kansas, to issue certain industrial revenue bonds in an aggregate principal amount of not to exceed twenty-two million five hundred thousand dollars (\$22,500,000) for the purpose of purchasing, acquiring, constructing and equipping an apartment facility and paying a portion of the costs of issuance thereof. Motion carried 6/0. Resolution number 13-02 was assigned.

12. [An ordinance, amending the City Code of Andover to include Chapter 18, Article 5, Golf Carts/Utility Vehicles/ATV's, Sections 18-501-507; authorizing the operation of golf carts, work-site utility vehicles, micro utility trucks, and all terrain vehicles on the streets within the corporate city limits of Andover, Kansas; providing for related matters, including penalties for violation thereof.](#)

Police Chief Keller presented the revised ordinance and commented on a few of the revisions which included a lower one-time registration fee with no inspection required. The owner will be required to provide proof of liability insurance, require a rider or driver under 18 to wear a helmet (ATV only), golf carts would only be driven from sun up to sun down unless equipped with headlights and will have to abide by all City and State laws.

A motion was made by Council Member Clark Nelson, seconded by Council Member Kris Estes to adopt an ordinance, amending the City Code of Andover to include Chapter 18, Article 5, Golf Carts/Utility Vehicles/ATV's, Sections 18-501-507; authorizing the operation of golf carts, work-site utility vehicles, micro utility trucks, and all terrain vehicles on the streets within the corporate city limits of Andover, Kansas; providing for related matters, including penalties for violation thereof. Motion carried 6/0. Ordinance number 1528 was assigned.

13. [Andover Business Park signage recommendation](#)

Sasha Stiles presented the Envisioning group recommendation of modification to the existing signs at the Industrial Park reflecting the name change from the Andover Industrial Park to the Andover Business Park. Ms. Stiles added the funds to pay for the sign would come from the Council contingency fund.

A motion was made by Council Member Kris Estes, seconded by Council Member Troy Tabor to accept the proposal from George Lay Signs of Wichita in the amount of \$5,267.21 for the Andover Business Park signage. Motion carried 6/0.

14. League of Kansas Municipalities 2013 annual dues & subscription

Sasha Stiles stated this is a budgeted item and explained some of the tools and services the organization provides for staff and Council.

A motion was made by Council Member Kris Estes, seconded by Council Member Sheri Geisler to approve the League of Kansas Municipalities 2013 annual dues & subscription in the amount of \$5,830.57. Motion carried 6/0.

15. Regional Economic Area Partnership 2013 Membership and Water Resources Committee Assessments

Sasha Stiles explained this is a budgeted item and the invoice reflects the REAP membership of \$3,766 as well as the Water Resources Committee Assessment of \$3,883. Ms. Stiles noted the 2012 accomplishments, 2013 work plan and budget were included in their information. Ms. Stiles added that although she could not point to any one program that directly benefits the City of Andover they are working diligently on water service.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the Regional Economic Area Partnership 2013 Membership and Water Resources Committee Assessments in the total amount of \$7,649. Motion carried 5/1. Council Member Byron Stout opposed.

16. Sedgwick County request for annexation of 159th Street

Mayor Ben Lawrence stated Sedgwick County has stated further action may be taken if the City of Andover does not annex the eastern portion of 159th Street. Mayor Lawrence stands against the annexation. The Council concurred with City Attorney Norman Manley to not respond to their letter.

Sasha Stiles stated staff has offered more than once to annex 159th if Wichita would help with the cost to first rehab the road.

16b. Request for annual use of Andover Community Center (add on)

Mayor Lawrence presented a request for long term use of the Andover Community Center for specific days and times, not conflicting with other uses or rentals at a cost of \$80 per week. The facility will be used for basketball.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the request as presented. Motion carried 6/0.

17. Member Items

City Council Member Byron Stout had none.

Council Member Sheri Geisler

- Stated she was not aware we offered Pickle Ball and asked the information be posted on the City website.
- Wanted the public to know how complicated it has been to maintain 159th Street due to the number of entities involved and the cost.

Council Member Troy Tabor had none.

Council Member Caroline Hale had none.

Council Member Kris Estes

- Thanked those who have been participating in the community action groups i.e. the Envisioning groups, Redbud Trail, and taking the time to make our community better.

Council Member Clark Nelson

- Thanked Police Chief Keller for the police departments work.
- Thanked Larry and Michelle Sell for their endless work for the betterment of the Andover community.
- Thanked the Mayor and staff for their work on the Marketplace venture.
- Wished the Mayor luck on his surgery tomorrow.

18. Adjourn City Council Meeting January 8, 2013

A motion was made by Council Member Byron Stout, seconded by Council Member Caroline Hale to adjourn. Motion carried 6/0.

Respectfully Submitted by

Susan Renner  
City Clerk

Approved this 29<sup>th</sup> day of January, 2013 by the City Council, City of Andover, Kansas.