

**ANDOVER CITY COUNCIL**  
**Tuesday, January 29, 2013**  
**Minutes**

1. [Mayor Ben Lawrence call the meeting to order. \(not captured on video\)](#)
2. [Roll Call - all council members were present](#)

Council Members: Byron Stout IV, Sheri Geisler, Troy Tabor, Caroline Hale, Kris Estes and Clark Nelson were present.

Staff: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Counsel Norman Manley, Public Works & Community Development Director Les Mangus, City Clerk Susan Renner, City Administrator Sasha Stiles, City Financial Advisor Mark Detter, and City Bond Counsel J.T. Klaus.

A/V staff: Cindy Barrett

3. [Invocation was given by Pastor Eric Goodman of the Brookhaven Baptist Church and Andover Police Department Chaplains.](#)
4. [Pledge of Allegiance was led by Mayor Ben Lawrence.](#)
5. [Public Forum](#)

Dylan Hinton, 341 Lioba, representing Andover Parental Action Committee for Safe Schools (APACSS), a group of parents who have an elevated interest in school safety. They do not believe that two School Resource Officers are adequate for the ten campuses in USD 385. They asked the Council to be proactive and to communicate with the school board.

- a. Request for use of Central Park and public streets for a 5K run

Jon Becker, 210 E. Kerry Lynn Drive, spoke on behalf of Prairie Creek Elementary, USD 385 participating organizations and the Andover Food Bank, requested the use of public streets and Central Park for a state sanctioned 5K race on April 6, 2013. The race will be a fundraiser.

A motion was made by Council Member Kris Estes, seconded by Council Member Byron Stout to approve the request for use of Central Park and public streets for the 5K race on April 6, 2013. Motion carried 6/0.

Susan Bradley, 4525 E. 2nd N., Wichita, presented a report on behalf of the Andover Caring and Sharing organization. She also thanked the City and staff for their efforts with Hometown Christmas.

## 6. Acceptance of Agenda

Sasha Stiles requested item 14) employee benefit recommendation, be moved up in the agenda and to table item 16) an ordinance regarding school zones. She added that on the bench were updated items for item 7h) Comprehensive Development Plan Advisory Committee and item 4) employee benefit recommendation.

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to accept the agenda as modified. Motion carried 6/0.

## 7. Consent Agenda

- a. Approval of Minutes
  - i. City Council Meeting: January 8, 2013
- b. Receive & file reports
  - i. Finance: December 2012
  - ii. Police: December 2012
  - iii. Library: 2012 Income and Expense Report; Directors January 9, 2013
- c. Receive & file minutes
  - i. Site Plan Review: November 6, 2012
  - ii. Subdivision: September 11, 2012
  - iii. Planning Commission: October 16, 2012; November 20, 2012:
- d. Approval of appropriation ordinance B-24-12 in the amount of \$ 239,309.13 and appropriation ordinance B-01-13 in the amount of \$ 71,374.87..
- e. Approval of a Street Right of Way Dedication and Temporary Construction Easement for the project at 13th and Andover Road from Westar and approve Westar charge order #104334 for relocation expenses in the amount of \$62,544.
- f. Approval of Fire Department purchase of a rescue bag and vehicle stabilization kit from Max Fire of Salina in the amount of \$8,675.37; an all-terrain light and generator system from Flint Hills Fire & Rescue of El Dorado in the amount of \$3,159.; and a suction unit from Butler County EMS for approximately \$500. The funds for the purchase are part of the donation of the Charles Tipton estate.
- g. Approval of a Request for Public Funds from the Andover Senior Center for assistance in maintaining their operating expenses and community programs in the amount of \$3,000 for 2013.
- h. Approval of the Mayoral appointments to the Comprehensive Development Plan Advisory Committee: Quentin Coon, Lynn Heath, Dennis Bush, Jackie Vietti, Mary Pendelton, Daryl Thornton, Kevin Dreiling, Jack Ritchie, Carolyn Kaplan,

Gary Israel, Mike Thompson, Ben Lawrence, Troy Tabor, Kris Estes, Lori Moody, Dian Lawrence, Brian Lindebak, Jay Mullen, Ruth Ann Messner, Patsy Sphar, Matt Forney and Travis Griffin.

- i. Approval of the amended J.P. Weigand Marketing Proposal for auction services adding the 1.7 acres east of lot 4 block 1 and north of the cell tower in the Industrial Park to the property to be auctioned.

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to approve the consent agenda as presented. Motion carried 6/0.

8. [Healthy Lifestyle Coaching Annual Report and Renewal](#)

Lianna Bodlak, Greater Wichita YMCA Corporate Wellness Director and Healthy Lifestyle Coach for the City of Andover, provided highlights of employee participation and improvements in their health in 2012.

Sasha Stiles stated the value in the continuation of the program may result in lower health care costs. Renewal for the program is at a cost of \$3,120 and was budgeted for 2013.

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler to approve the Healthy Lifestyle Coaching contract with the YMCA for 2013 in the amount of \$3,120 and authorize the Mayor to sign the agreement. Motion carried 6/0.

9. [Public Hearing - Vantage Andover, LLC Industrial Revenue Bonds](#)

- a. Cost Benefit Analysis  
J.T. Klaus, Triplett Woolf & Garretson, City Bond Counsel, explained the cost benefit analysis and the results. Mr. Klaus added the Council has already given their intent to issue the bonds; this resolution is for the consideration of tax abatement.
- b. A resolution of the Governing Body of the City of Andover, Kansas, approving an ad valorem property tax exemption for property acquired with the proceeds of certain industrial revenue bonds.

Mayor Ben Lawrence opened the public hearing. No one spoke.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to adopt a resolution of the Governing Body of the City of Andover, Kansas, approving an ad valorem property tax exemption for property acquired with the proceeds of certain industrial revenue bonds. Motion carried 6/0. Resolution number 13-03 was assigned.

14. Employee benefit recommendation

Christi Downing and Bridgett Tatum, Insurance Management Associates (IMA), employee benefit brokers, explained the process that began in December with a committee of staff and three Council members review of the 24% increase the City had been presented for renewal of the current health plan for employees. Bids were received and Blue Cross Blue Shield provided benefits at a cost savings to the City of 7.5% with some changes to the medical coverage. The recommendation of IMA is to change medical insurance carrier to Blue Cross Blue Shield with vision hardware benefits through Ameritas Group, retain Blue Cross Blue Shield for dental coverage, retain Lincoln Financial and Standard Insurance for Life and Disability coverage, add Voluntary Life and AD&D with Lincoln Financial, and add Flexible Spending Account benefits with Discovery Benefits with no administrative fee to the employee.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to approve the employee benefit recommendation as presented. Motion carried 6/0.

10. General Obligation Refunding Bonds, Series A, 2013

Mark Detter, City Financial Advisor, Central States Capital Markets, explained the proposed refunding of \$6,900,000 in General Obligation Bonds for what could be a substantial savings to the city of \$350,000 over 12 years.

J.T. Klaus, Triplett Woolf & Garretson, City Bond Counsel, explained the sale process and noted if the resolution is adopted George K. Baum, the underwriter, would like to take the bonds to market next week and would need authorization for the Mayor to sign the bond purchase agreement at the time they could secure the sale of the bonds with at least a 4% savings.

a. Financial Advisor Agreement

A motion was made by Council Member Caroline Hale, seconded by Council Member Sheri Geisler to approve the Central States Capital Markets Financial Advisor Agreement for services related to the refunding. Motion carried 6/0.

b. A resolution of the City of Andover, Kansas authorizing and providing for the underwriting and offering for sale of the City's general obligation refunding bonds, Series A, 2013 in the not to exceed principal amount of \$6,900,000

A motion was made by Council Member Caroline Hale, seconded by Council Member Kris Estes to approve a resolution of the City of Andover, Kansas authorizing and providing for the underwriting and offering for sale of the City's general obligation refunding bonds, Series A, 2013 in the not to exceed principal amount of \$6,900,000 and authorize the Mayor to sign a bond purchase agreement. Motion carried 6/0. Resolution number 13-04 was assigned.

11. [Cornerstone Planned Unit Development \(PUD\) amendment \(Z-2012-03\)](#)

Mayor Ben Lawrence explained the amendment is a request to modify the eight foot minimum side yard setback in Parcel 9 to a six foot minimum side yard setback.

Mayor Lawrence asked the Council members if any of them intend to disqualify themselves from discussing and voting on this case because they have conflicts of interests or a particular bias on this matter.

Mayor Lawrence confirmed with the Council members if they have all received copies of the unapproved Minutes of the Planning Commission for January 15, 2013.

Mayor Lawrence asked Zoning Administrator, Leslie E. Mangus, to provide a brief background report on the case and recommendation of the Planning Commission.

Mr. Mangus explained this is an administrative act that simply modifies the side yard setbacks in an area that has already been final platted in a Planned Unit Development. It has been to the Planning Commission and was approved for Council consideration. Mr. Mangus stated developer Jack Ritchie was available for questions.

A motion was made by Council Member Clark Nelson, seconded by Council Member Sheri Geisler to approve the Cornerstone Planned Unit Development (PUD) amendment one to the 3<sup>rd</sup> Addition (Z-2012-03). Motion carried 6/0.

12. [Bank services proposal](#)

Donna Davis stated requests for proposals for bank services were hand delivered to all qualified banking institutes in Andover. Intrust Bank and Equity Bank were the only two who responded. Staff recommended the renewal of the three year contract with Equity Bank with no service fees.

A motion was made by Council Member Clark Nelson, seconded by Council Member Caroline Hale to accept the bank services proposal from Equity Bank for services to end February 29, 2016. Motion carried 6/0.

13. [Approval of the KMIT Workers Compensation annual renewal](#)

Sasha Stiles presented the renewal notice from Kansas Municipal Insurance Trust (KMIT) showing a 7% increase over 2012. The National Council for Compensation Insurance is modifying their class codes which brought an increase to the premium and the rates are calculated in part from payroll and employees received a 3% raise for 2013. City staff is working on a revamped safety program to help lower rates and this will go up for bid for 2014.

A motion was made by Council Member Caroline Hale, seconded by Council Member Byron Stout to approve the renewal with KMIT for the workers compensation insurance for 2013 in the amount of \$80,998. Motion carried 6/0.

15. National League of Cities 2013 membership fees

Sasha Stiles presented the invoice for renewal of the City's membership in the amount of \$1,489. Ms. Stiles explained although there are other benefits provided on-line from the NLC, the main benefit was the membership for a prescription discount program for citizens, but, the same or a very similar program is offered through Butler County.

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to not renew the membership with the National League of Cities for 2013. Motion carried 6/0.

16. An ordinance amending the Code of the City of Andover, Kansas, Chapter XVIII as it relates to school zones.

A motion was made by Council Member Sheri Geisler, seconded by Council Member Byron Stout to table the ordinance amending the Code of the City of Andover, Kansas, Chapter XVIII as it relates to school zones due to a clerical error. Motion carried 6/0.

17. Purchase Card proposal for services

Donna Davis stated proposals were received from Commerce and Intrust banks. After review staff recommended Intrust Bank for several reasons; higher cash back on purchases; would work with bank personnel in Andover and Wichita, Commerce employees are in Kansas City; and Intrust will come to City Hall for training, Commerce training was web based. City Attorney Norman Manley has reviewed the contract with one concern regarding the requested personal guarantee and it was confirmed that Intrust will accept the City's audited annual financials as the guarantee.

Ms. Davis stated at the next Council meeting a manual will be presented for consideration and as requested a list of all employees receiving a purchasing card, their dollar limits and approved purchase areas will be included.

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to accept the purchase card proposal for services from Intrust Bank. Motion carried 6/0.

18. Member Items

Council Member Byron Stout had none.

Council Member Sheri Geisler had none.

Council Member Troy Tabor

- Congratulated 2013 Kansas Teacher of the Year Diane Smokorowski

Council Member Caroline Hale

- Appreciated the communication provided by Sasha Stiles concerning some actions being considered at the State level regarding local elections. Council Member Hale has concerns if the local election is moved to November and becomes a partisan race.

Council Member Kris Estes

- Agrees with Council Member Hale and hopes that cities stay nonpartisan as these are elected public service positions.
- Welcomed the new library director Veronica McAsey.
- Excited that a biology class from Butler Community College has asked to create a butterfly garden outside the east windows at the library.

Council Member Clark Nelson had none.

Sasha Stiles reminded the Council the February workshop would be a joint meeting with the Planning Commission to discuss the comprehensive plan process.

### Adjourn

A motion was made by Council Member Byron Stout, seconded by Council Member Troy Tabor to adjourn City Council Meeting at 8:45 p.m. Motion carried 6/0.

Respectfully Submitted by

Susan Renner  
City Clerk

Approved this 12<sup>th</sup> day of February, 2013 by the City Council, City of Andover, Kansas.