

**ANDOVER CITY COUNCIL
Tuesday, August 27, 2013
Minutes**

1. Mayor Ben Lawrence called the meeting to order.

2. Roll Call

Council Members: Troy Tabor, Sheri Geisler, Clark Nelson, Caroline Hale, Kris Estes and Byron Stout IV were present.

Staff: Police Chief Mike Keller, Chief Financial Officer Donna Davis, Fire Chief Jim Shaver, Assistant City Administrator Jennifer McCausland, City Attorney J.T. Klaus, Director of Public Works and Community Development Les Mangus, City Clerk Susan Renner, City Administrator Sasha Stiles and City consulting engineer Mike Thompson.

A/V staff: Cindy Barrett

3. Invocation was given by Pastor Jerry Smith of Andover Faith Baptist Church and the Andover Police Department Chaplains.

4. Pledge of Allegiance was led by Mayor Ben Lawrence.

5. Public Forum

- a. Hands to Serve October 19, 2013
Herk Russell, 14904 Sharon Court, stated this is the 3rd year this project has been presented. There were over 300 volunteers in 2012 that aided seventeen residential projects and four school district projects.

6. Acceptance of Agenda

A motion was made by Council Member Clark Nelson, seconded by Council Member Kris Estes, to accept the agenda with the addition of a proposal from Rice-Foster for an update of the Park Master Plan. Motion carried 6/0.

7. Presentations

a. Andover Chamber of Commerce

Travis Griffin, Andover Chamber of Commerce President, provided an update of Chamber events. He stated “First Friday” has been going well with twenty nine business’ participating; the annual golf tournament was a success with approximately 75 golfers; the Richard Marx concert provided a great response for the twenty five ticket outlets; Sofa, Scotch and Cigars mixer at Treescapes had about thirty attendees; Greater Andover Days Tail Gate Party information has been released; the annual Chamber meeting had another date change, now scheduled for October 26, a casino night tailored toward a Halloween costume party; and the Chamber will organize the “Safe Halloween” for Andover.

Mr. Griffith added the Chamber is looking for board members.

8. Consent Agenda

a. Approval of Minutes

- i. City Council Meeting: August 13, 2013

b. Receive & file reports

- i. Finance: July 2013
- ii. Police: July 2013
- iii. Library: Directors August 2013; Finance July 2013

c. Receive & file minutes

- i. Site Plan Review: June 4, 2013
- ii. Planning Commission: June 19, 2013
- iii. Library: July 10, 2013

d. Approval of appropriation ordinance B15-13 in the amount of \$ 232,480.94.

e. Approval of non-elected personnel items

Shawn Bostick, Police Officer new hire, at a starting salary of \$17.25 per hour, effective August 19, 2013.

David Worthington, Street Maintenance new hire, at a starting salary of \$12.00 per hour, effective August 27, 2013.

- f. Approval of the check request for CVB funds for the hotel voucher program to the Andover Days Inn in the amount of \$1,240 (July 15-August 6)
- g. Approval of a revised Business Associate Agreement with Discovery Benefits (employee benefit) as outlined by the HIPAA Omnibus Rule
- h. GAD contracts
 - i. KP Pro Audio of Wichita, for audio services Thursday, September 26 through Saturday, September 28, 2013, in the amount of \$4,000.
 - ii. Galyna Ottaway of Wichita, face painting services Friday, September 27, 2013, in the amount of \$300.
- i. Approval of the Library Board request to replace the existing outside front entry doors with sliding doors, installed by Overhead Door Company, Wichita, in the amount of \$20,689.
- j. Approval of APAC Kansas change order one for the 2013 Street Rehab project for additional paving in Crescent Lakes in the amount of \$104, 467.50.
- k. Approval to accept a bid by the Fire Department for painting bays A & B at the fire station from CNC Painting Contractors, Wichita, in the amount of \$3,556.50.
- l. Approval of the cost to relocate Westar's substation fence and grounding system for the Andover Road and 13th Street project and share the cost in the amount of \$3,000.
- m. Approval of an 2013 annual biometric screening agreement with the YMCA for employees and covered spouses.

A motion was made by Council Member Caroline Hale, seconded by Council Member Kris Estes to approve the consent agenda as presented. Motion carried 6/0.

[9. A resolution of the City of Andover, Kansas, authorizing and providing for the public sale of the City's General Obligation Bonds, Series B, 2013, in a total principal amount of not to exceed \\$3,331,000; setting forth the details of said public sale; and providing for the giving of notice thereof. \(Prairie Creek Addition\)](#)

A motion was made by Council Member Clark Nelson, seconded by Council Member Byron Stout to adopt a resolution of the City of Andover, Kansas, authorizing and providing for the

public sale of the City's General Obligation Bonds, Series B, 2013, in a total principal amount of not to exceed \$3,331,000; setting forth the details of said public sale; and providing for the giving of notice thereof. (Prairie Creek Addition) Motion carried 6/0. Resolution number 13-25 was assigned.

Rice-Foster Proposal for Park and Open Space Master Plan update (add-on)

Mayor Ben Lawrence stated the proposal had been discussed at the previous night's workshop meeting and will be included in the update of the Comprehensive Development Plan.

A motion was made by Council Member Clark Nelson, seconded by Council Member Troy Tabor to approve the proposal as presented. Motion carried 6/0.

10. Member Items

Council Member Troy Tabor

- Thanked Sasha for her assistance concerning some items on the consent agenda that were saving the City approximately \$550,000.
- Confirmed the expenses for the Richard Marx concert were paid by the CVB.
- Stated Alva Oklahoma firemen purchased a \$800,000 fire truck with grants and funds raised by the firemen.
 - Mayor Ben Lawrence stated Alva Oklahoma is an oil town and there is a lot of money there.
 - Fire Chief Shaver stated when the time comes all available avenues of financing will be explored.

Council Member Sheri Geisler

- Thanked Police Chief Keller for the speed reading sign recently placed in the west bound lane on Central Avenue just east of Andover Road.
- Reminded everyone that the City of Wichita Water Company is giving customers \$100 rebates for the purchase of energy efficient appliances.

Council Member Clark Nelson

- Stated he was glad to see the speed reading sign leave the side of his house.
- Thanked Travis Griffith for the Chamber of Commerce update.
- Wished Fire Chief Shaver a speedy recovery following his recent surgery.

Council Member Caroline Hale

- Asked Sasha Stiles to give a brief review of the of the WAMPO Transportation Policy Board meeting she attended in her absence.
 - Ms. Stiles stated all twenty two participating cities were present and there was a discussion of the five year Transportation Improvement Program (TIP) plan.

Council Member Kris Estes

- Asked for an update on the construction at 13th and Andover Road.
 - Les Mangus stated even though a month had been lost to bad weather the work schedule is running ahead and the project should be complete by the end of September or first part of October, barring any additional issues.
- Is supportive of improvements to Central Park and knows the library is excited as well.

Council Member Byron Stout

- Asked for the exempt employees' payroll numbers for the Richard Marx concert be provided.

Mayor Ben Lawrence

- Stated Ms. Stiles is compiling a list of the capital improvement projects and once completed he asked the Council to review and re-prioritize them over the next few months before they discuss how to pay for them.
- Stated there were approximately 4,500 in attendance at the Richard Marx concert. The CVB is about bringing business to our community and it worked; about two-thirds of the attendees were from outside the community.
- Greater Andover Days is September 26-29 and the tailgate party registrations went out today. Anyone interested should contact the Chamber of Commerce.

[11. Adjourn](#)

A motion was made by Council Member Byron Stout, seconded by Council Member Sheri Geisler, motion carried 6/0.

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 10th day of September, 2013 by the City Council, City of Andover, Kansas.