



CITY OF ANDOVER, KANSAS

2017 ADOPTED BUDGET

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GOVERNING BODY



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Sheri Geisler
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MANAGEMENT TEAM



Mark Detter
City Administrator



Jennifer McCausland
Assistant City Administrator



Les Mangus
Director of Public Works and
Community Development



Donna Davis
Chief Financial Officer



Michael Keller
Chief of Police



Chad Russell
Fire Chief



Craig Brown
IT Director

ORGANIZATIONAL CHART

Citizens



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CITY OF ANDOVER, KANSAS
CITY PROFILE



Introduction

The City of Andover is located in western Butler County, which is in the south central portion of Kansas. Andover's western edge borders the City of Wichita and is 14 miles southwest of El Dorado, the county seat. The City was incorporated in 1957 with a population of 166 and covering less than 1 square mile. In the 60 years since, the population has grown to 12,745 and currently covers 10 square miles.



Andover City Hall



State of Kansas

Butler County

Governmental Structure

The City of Andover operates under the form of government known as the Mayor-Council model. Under this model, policy making and legislative authority are vested in a Governing Body consisting of the Mayor, who is a non-voting member, and six Council members. The six Council members are elected at large, serving four-year staggered terms, with three Council members elected bi-annually. The Council members are responsible, among other things, for adopting ordinances and resolutions, adopting an annual budget and confirming appointments of certain officials of boards and committees.

The Mayor is also elected at large and is responsible, among other things, to preside over Council meetings, formulate the council agenda, appoint the Municipal Court Judge, City Attorney, City Administrator, City Clerk, City Treasurer and Chief of Police and to publicly represent the City. The City Administrator is responsible to the Mayor for the administration of all city affairs placed in his or her charge by the Mayor. All City department heads report directly to the City Administrator. The City Administrator works to insure that policies adopted by the Governing Body are implemented and to facilitate communication among the Mayor, City Council members and City staff.

Population

	Population	Increase
2015 Census Estimate	12,745	8.1%
2010 Census	11,791	76.0%
2000 Census	6,698	65.5%
1990 Census	4,047	-

Cost of Living

According to City-Data.com, the cost of living in Andover is 16.3 percent lower than the U.S. average. The Cost of Living Index measures the cost to purchase standard goods and services including groceries, housing, utilities, transportation, health care and other goods, and then compares those costs to the national average score of 100. Low cost of living index and high median household income means Andover residents enjoy a high quality of life for a lower cost. Andover's poverty rate is estimated at 3.2% (2014 ACS).

Quality of Life

Andover offers a safe, friendly environment for families due to an excellent school system and exceptional city and community services. In addition, both property and violent crime rates for the City are far below the State and Wichita Metro Area averages.

Recreation, Entertainment & Culutral Activities

The City offers a wide variety of recreational and entertainment options to residents. The Andover Recreation Department offers multiple youth and adult athletic leagues and various fitness programs. Andover Recreation also operates the Andover Community Center, which is available for both public and private use. City parks include Andover Central Park, 13th St. Sports Park and multiple neighborhood and mini parks. The City has also recently completed improvements to the

old Burlington Northern Santa Fe railroad line. This rails-to-trails project, known as the Redbud Trail, is designed for walking, running and bicycling. The Andover YMCA is the largest YMCA location in the greater Wichita area at nearly 116,000 square feet. Flint Hills National Golf Club, Terradyne County Club and Andover Municipal Golf Course provide world-class golf to the region.



The Redbud Trail

The City plans multiple family-friendly events annually. Greater Andover Days is a four-day festival, which draws approximately 5,000 people each year. Hometown Christmas is a City-planned community gathering to celebrate the holiday season. Each year the Andover Police and Fire Departments work together to put on the Police and Fire Festival.



Greater Andover Days

For the past 4 years, the City has hosted the Summer Concert in the Park series. This annual concert is held in Andover Central Park and plays host to nearly 15,000 residents and visitors. Past performances have featured Richard Marx, the Little River Band, Diamond Rio and Restless Heart, the Romantics, Night Ranger and Rick Springfield. In addition to the live music, the Summer Concert in the Park features food vendors from throughout the region.



2016 Summer Concert in the Park

Education

The Andover Unified School District #385 has an enrollment of approximately 5,800 students. Students attend one virtual, six elementary, two middle and two high schools in Andover. All buildings have numerous Standards of Excellence Awards, and all schools meet or exceed state minimum standards for student performance.



Andover Central High School

Butler of Andover is the largest branch campus of Butler Community College. With Andover's close proximity to the City of Wichita, other post-secondary options are available including: Wichita State University, Friends University, Newman University, University of Kansas School of Medicine and the Wichita Area Technical College.

Transportation

US Highway 54-400 runs east and west through the City. I-35 (the Kansas Turnpike) and K-96 are easily accessible to the residents of Andover. Augusta Municipal Airport is located approximately 5 miles east of Andover, and is a public airport owned by the City of Augusta. Lloyd Stearman Field is a public airport located approximately 6 miles north of the City. Dwight D. Eisenhower National Airport is located approximately 22 miles west and offers both national commuter and cargo flights.

Healthcare

Andover is home to the Kansas Medical Center, a full-service, state of the art, private general hospital with a full-range of services including an emergency room. Medical services are also available to Andover residents at HCA Wesley Medical Center, Via Christi-St. Joseph Regional Medical Center, Via Christi-St. Francis Regional Medical Center and Susan B. Allen Memorial Hospital. All of these facilities are within 30 miles of the City of Andover.



Kansas Medical Center

Utilities

The City owns and operates its own wastewater utility system. The City of Wichita and Butler County Rural Water provide water. Kansas Gas supplies natural gas. Westar Electric and Butler County Rural Electric Coop supply electricity to the City.

Public Safety

The Andover Police Department has 25 sworn officers. The department also operates the City 911 Communications Center. The Andover Police Department has received “Advanced Law Enforcement Accreditation” from the Commission on Accreditation for Law Enforcement Agencies (CALEA). In order to receive this recognition, the Andover Police Department has to continually demonstrate compliance with a comprehensive set of over 360 best policing standards. This coveted designation, awarded to less than 3 percent of law enforcement agencies nationally, is considered the highest standard of excellence in law enforcement. In 2016, the City of Andover was recognized as the 4th safest city in the State of Kansas by backgroundchecks.org.

The Andover Fire-Rescue Department serves a population of upwards of 20,000 people located across 40 square miles. The Andover community is served by 31 uniformed personnel. Of those, 14 are full-time career firefighters, 6 are part-time firefighters and 11 are volunteer reservists. Andover Fire-Rescue has earned the grade of a Class 3 fire department by the Insurance Service Office (ISO). This rating places the department in the top 12 percent of departments in the state.



Andover Fire and Rescue

Principal Employers

	Employees
USD 385	610
Kansas Medical Center	220
Sherwin-Williams Co.	139
Life Care Center of Andover	131
Butler Community College	122
Victoria Falls	105

Principal Property Taxpayers

	Valuation
Kansas Medical Center LLC	3,493,988
Dillons Companies Inc.	2,113,463
Kansas Gas & Electric	1,861,110
Flint Hills National Golf Club	1,619,271
Paul Properties II Family LP	1,284,170
Vornado Air LLC	1,270,323



CITY OF ANDOVER, KANSAS
BUDGET PROCESS



BUDGET PROCESS

2017 Budget Calendar

March 28, 2016	Budget forms go out to Department Heads / Supervisors
March 28, 2016	Budget priority sheets go to Governing Body Members
April 8, 2016	Budget priority forms due back from Governing Body
April 11-22, 2016	Council Liaisons meet with departments to review expenses & proposed pay plan
April 29, 2016	Budget request forms due back from Department Heads
May 2-6, 2016	Budget requests reviewed by Administration & returned for revisions if necessary
May 20, 2016	Revised budget requests due back to City Administrator
May 23, 2016	First Budget Workshop – revenue and expense trends, review CIP documents
June 21, 2016	5 Year Capital Plan presented to Planning Commission for review
June 27, 2016	Second Budget Workshop with Governing Body and Staff
July 6, 2016	Proposed budgets with valuation information distributed to Department Heads
July 11-20, 2016	Council Liaisons meet with departments to review proposed budget and pay plan
July 22, 2016	Draft budget distributed to Governing Body including valuation information
July 25, 2016	Third Budget Workshop with Governing Body – present proposed final budget
July 26, 2016	Publish Notice of Public Hearing
August 9, 2016	Public Hearing and adoption of budget
August 22, 2016	Budget certified to County Clerk

Overview

Each August, the Andover City Council adopts an annual budget which serves as the primary policy document for City operations over the course of the following year. The scarcity of resources and stewardship of public funds makes the budget process vital to effective government operations. In addition to the input of citizens, Council members and staff, the annual budget is created in an environment governed by State law and City policy.

Basis of Accounting

When households pay their monthly bills, they are faced with a timing problem; specifically, when to consider the money for the bills spent, when the checks are written, when the bill payments are mailed, when the companies can be expected to actually receive the checks or when the bank statement arrives at the end of the month showing the checks have actually been cashed. Obviously, the earlier monies are considered spent, the less likelihood there is to overspend the balance in the account. Similarly, it is important for governments to spend only the money they have on hand. For governments then, the answer to this timing question for earnings (revenue) as well as expenditures is provided by the “basis of accounting.”

Kansas legally requires a modified accrual basis of accounting in which revenues are not recognized until received. Encumbrances are reported as a charge to the current budget. At the end of the fiscal year (December 31), unencumbered appropriations lapse except for capital project funds and some grant funds. Capital project funds are carried forward until the project has reached completion. Due to the modified accrual basis of accounting, the actual data presented in the budget document differs from the City of Andover’s annual financial statements, which are prepared according to Generally Accepted Accounting Principles (GAAP).

Basis of Budgeting

In a household, a budget is a plan that can be easily modified. If one member of the household gets a bonus, for example, the family can spend more money than it originally budgeted. Business budgeting operates in much the same way: if sales are up, the business can spend more than budgeted to buy new inventory. This is one of the major ways in which governmental budgeting differs from other budgets. Budgets for local governments are a plan for spending, but they also have the force of law. In the City of Andover, no department head can spend more than is budgeted for their department. If more is

needed, a budget adjustment or amendment must be approved.

Kansas statutes require annual budgets to be legally adopted for all fund types unless exempted by a specific statute. Financial commitments cannot exceed the total amount of the adopted budget. Allocations for funds and departments cannot exceed the approved and budgeted total amount.

According to state statutes, the legal level of budgetary control is the aggregate total expenditures at the fund level. Therefore, the City's budget is organized, adopted and controlled at the fund level. Once the City has published, adopted and filed the expenditure budget of a given fund, the expenditure authority of that fund cannot, by law, be exceeded without a formal amendment process.

Details of the City's budgeted funds, as well as a classification of departments by fund, is provided in this document. Generally, separate funds are established in response to statutory requirements such as when legislation authorizes cities to levy/receive taxes for some specific purpose. Additionally, ad valorem tax (also known as property tax) revenue and mill levies are budgeted at the fund level.

Another rationale for establishing separate funds is when the nature of the operation is sufficiently different to warrant its segregation from other governmental operations. Proprietary funds, which are operated according to distinct and separate accounting principles, are a good example.

Fund Structure

The City of Andover operates three different types of funds: (1) Property tax supported funds, (2) Special funds, non property tax supported and (3) Proprietary funds.

Property tax supported funds include:

- General Fund
- Debt Service Fund
- Library Fund
- Special Public Building Fund
- Employee Benefits Fund

Special funds, non property tax supported include:

- Special Highway Fund
- Tourism Fund
- Arterial Impact Fund
- Street Improvement Fund
- Park Impact Fund
- Festivals Fund
- Sewer Expansion/Equipment Reserve Fund
- Park Improvement Fund
- E911 Fund

Proprietary funds include:

- Water Utility Fund
- Sewer Utility Fund
- Recycling & Trash Utility Fund
- Stormwater Utility Fund

Revenue Projections

The amount of funding the Governing Body chooses to spend on outcomes drives the budget process. The first step in the budget development process is the projection of revenues by City staff. Since future revenues cannot be known for certain, the framework for the whole budget development process, in effect, is built upon assumptions about the City's economic and financial future. Trends in the performance of each revenue source are studied, and economic conditions and events that could alter the projections are considered.

Forecasting revenues is one of the most difficult tasks the City encounters when preparing a budget. If assumptions are too optimistic, policy makers may adopt programs that will not be supported by actual revenues in the coming year. If assumptions are too pessimistic, the budget process becomes constrained by the need to reduce programs and expenditures or to find new revenue sources, including tax increases.

Statutory Requirements

There are five statutes that apply to the budget process: the budget law, cash basis law, the limit on indebtedness, open meetings law and the open records act. These statutes govern the content and process by which the annual budget is adopted.

Budget Law (K.S.A. 79-2925 - 79-2937)

All cities are subject to the budget law and must prepare an annual budget to be certified to the County Clerk by August 25. The annual budget provides the city with expenditure authority and the authority to levy taxes to finance those expenditures. All money that belongs to the City must be included in the annual budget, with the exception of money received as a gift and held in trust for a designated purpose, as these funds do not belong to the City. Prior to the adoption, the Governing Body must give a minimum ten day notice and conduct a public hearing for the purpose of answering questions of taxpayers about the proposed budget.

Additional requirements are as follows:

- Each fund is required to show an itemized budget of receipts and expenditures for three years: the prior budget year (actual information), current budget year and the proposed budget year.
- A balanced budget must be prepared for each fund with a tax levy.
- Miscellaneous category of revenues or expenditures is not to exceed ten percent.
- Budgeted transfers from one fund to another fund must be authorized by statute.
- The budget law allows a budget credit for reimbursed expenses.
- Not all funds require a budget for the proposed budget year, but a fund page must still be prepared.

Cash Basis Law (K.S.A. 10-1101)

The Kansas Cash Basis Law prohibits cities from creating a financial obligation unless there is money on hand in the proper fund with which to pay the indebtedness.

Limit on Indebtedness (K.S.A. 10-309)

Kansas law limits outstanding long-term debt (bonds and temporary notes) to a maximum of 30% of assessed valuation. For the purpose of establishing the debt limit, the assessed value includes the value assigned to motor vehicles. However, motor vehicles are not included in the assessed value for determining the mill levy. Debt issued for storm or sanitary sewers, certain street intersections and city utilities are not subject to the limit. Furthermore, debt issued under some

statutes may be specifically exempted by the authorizing legislation.

Open Meetings (K.S.A. 75-4317)

Several meetings are required to properly develop and finalize the budget. As with regularly scheduled monthly City Council meetings, budget deliberations are open to the public when a quorum is present. State law provides specific instances in which the City Council may enter an executive session (non-public meeting), but no binding decisions are permitted in such closed sessions. The City of Andover prepares an agenda for all meetings and makes them available to the public through various methods. The public is encouraged to attend and participate in all open meetings regarding the budget.

Kansas Open Records Act (K.S.A. 45-215)

The Kansas Open Records Act provides that all public records are open to public inspection, unless specifically exempt by law or court ruling (i.e. ongoing police investigation). Records that are readily available may be provided electronically and/or in physical format. Fees may apply. If a record is requested and access is denied, a specific reason for the denial must be given.

Budget Amendments (K.S.A. 79-2929)

Since the annual budget is formulated well in advance of its execution, the City Council recognizes that it may be necessary to amend a budget after adoption. K.S.A. 79-2929 permits budgets to be increased for previously unbudgeted increases through revenue other than property tax. The City of Andover may authorize for amendment of any current year budget, at the fund level, after giving public notice and holding a public hearing as required by statute.



CITY OF ANDOVER, KANSAS
EXECUTIVE SUMMARY



EXECUTIVE SUMMARY

October 18, 2016

Dear Honorable Mayor Ben Lawrence, City Council Members and Citizens of Andover:

The primary focus of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals in the upcoming year, while keeping consistent with the long-term vision of the City. This budget has been designed to be consistent with the overriding objectives of the City. I am pleased to present the 2017 Budget for the City of Andover, Kansas, as adopted by the Governing Body on August 9, 2016.

2017 Adopted Budget Overview

The 2017 Adopted Budget includes \$20,787,544 in total revenue, which is a 4.7% decrease from the 2016 estimate of \$21,811,404. The 2017 Adopted Budget includes \$24,444,226 in total expenditures, which is a 9.5% increase from the 2016 estimate of \$22,321,658.

The City's major revenue sources (ad valorem tax and sales tax), revenue and expenditures by fund type, capital improvements, City staffing information and future budget implications are included in this section.

Ad Valorem Tax Revenue

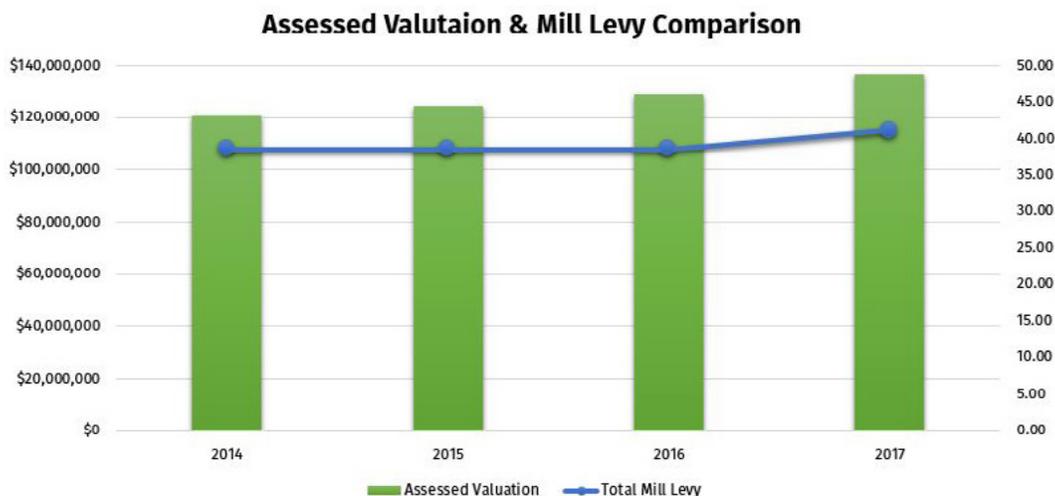
The City's largest revenue stream, ad valorem tax (also known as property tax), is derived from the market value of real estate throughout the City. For the 2017 budget cycle, the City's assessed valuation increased by 5.9%. The table below presents the City's annual assessed valuation since 2014.

	2014	2015	2016	2017
Assessed Valuation	\$120,684,134	\$124,686,017	\$128,752,959	\$136,399,174
% Change	+0.4%	+3.3%	+3.3%	+5.9%

The City of Andover has maintained a relatively flat mill levy for the past ten years. The City's goal is to continue maintaining, and ultimately enhancing, the level of service that citizens have come to expect. This has led to the Governing Body's decision to raise the total mill levy by 2.518 mills for the 2017 budget year. The total mill levy for 2017 is 41.043 mills. The table below presents the City's annual total mill levy since 2014.

	2014	2015	2016	2017
Total Mill Levy	38.519	38.518	38.525	41.043

The following chart compares both annual assessed valuation and annual total mill levy since 2014.



EXECUTIVE SUMMARY

Residential property is taxed at 11.5% of its assessed value. To calculate how much you pay to the City of Andover in property taxes, take 11.5% of your home's value, multiply by the mill levy and divide by 1,000. For 2017, the owner of a \$200,000 home within the City of Andover will pay approximately \$943.99 in Andover property taxes.

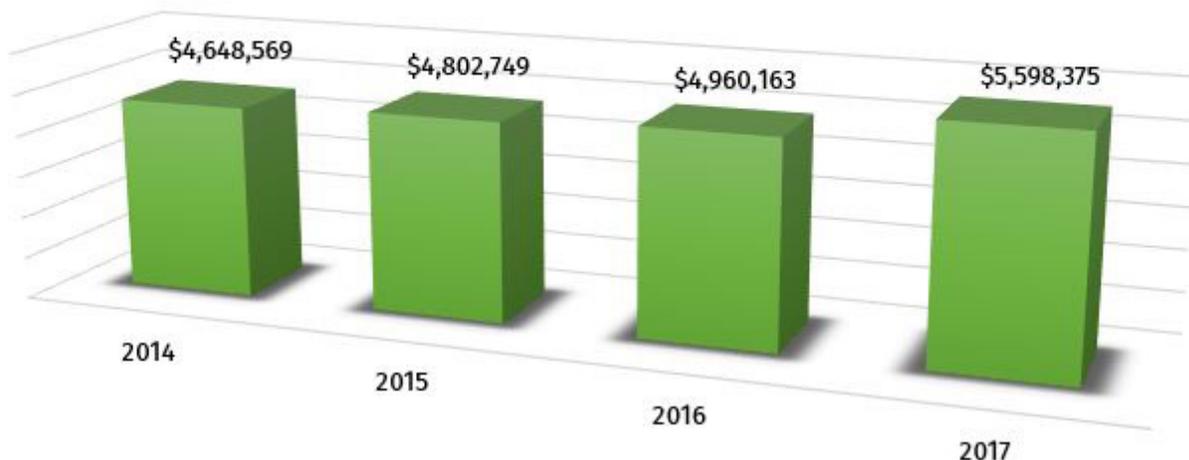
Even with the 2017 mill levy increase of 2.518 mills, the City of Andover's mill levy remains one of the lowest in the region. The following table compares the 2017 Adopted Budget mill levy to the 2016 mill levies of other cities in the region and the resulting city taxes on a \$200,000 home.

City	Mill Levy	Taxes on \$200,000 Home
Wichita	32.70	\$752
Andover	41.04	\$944
Mulvane	42.30	\$973
Augusta	43.00	\$989
El Dorado	47.00	\$1,081
Derby	47.00	\$1,081
Goddard	49.50	\$1,139
Rose Hill	51.00	\$1,173
Valley Center	55.50	\$1,277
Park City	58.50	\$1,345
Maize	61.40	\$1,412
Bel Aire	64.60	\$1,486
Haysville	67.00	\$1,541

*All mill levies include fire protection

The 2017 Adopted Budget mill levy of 41.043 is projected to generate \$5,598,375 in property tax revenue, which is an increase of 12.9% from the estimated property tax revenue for 2016 of \$4,960,163. For 2017, property tax accounts for 26.9% of all projected revenue.

Property Tax Revenue



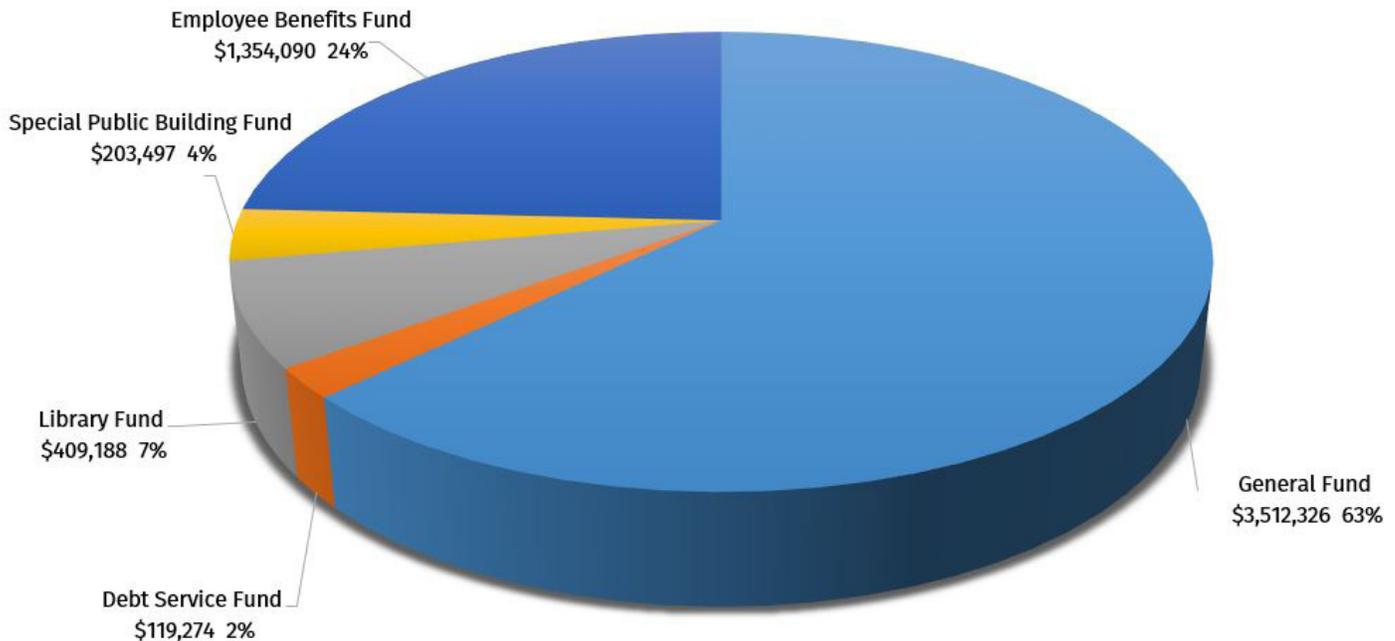
EXECUTIVE SUMMARY

City funds receiving property tax revenue include the General Fund, Debt Service Fund, Library Fund, Special Public Building Fund and Employee Benefits Fund. The table below presents the City's annual mill levy by fund since 2014.

Fund	2014	2015	2016	2017
General	23.410	23.120	23.856	25.750
Debt Service	0.460	0.027	0.027	0.874
Library	3.004	3.000	3.001	3.000
Special Public Building	0.956	1.694	1.446	1.492
Employee Benefits	10.689	10.677	10.195	9.927
TOTAL	38.519	38.518	38.525	41.043

The following chart presents how the total projected property tax revenue for 2017 (\$5,598,375) will be allocated by fund.

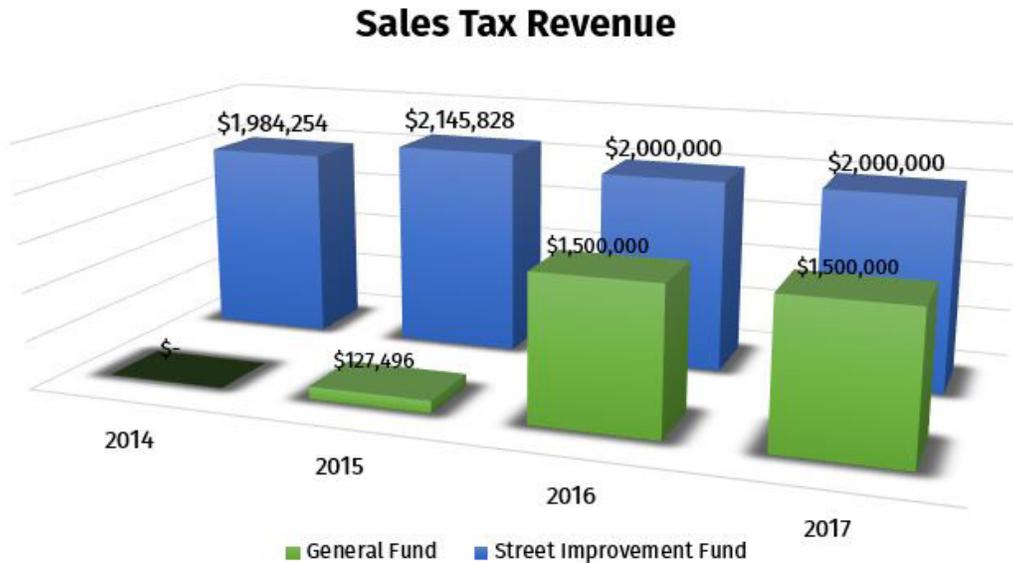
2017 Property Tax Revenue - By Fund



EXECUTIVE SUMMARY

Sales Tax Revenue

The City of Andover imposes a 1.75% local sales tax that is collected by the State and remitted to the City on a monthly basis. 1% of the sales tax received is committed to street rehabilitation within the City and reflected in the Street Improvement Fund. The additional .75% was approved by the citizenry in April of 2015 and is reserved for building new Andover Central Park restrooms, a new Andover Fire-Rescue ladder truck and a new Street Department maintenance building. Revenues are accounted for in the General Fund -- Administration Department, which also shows the transfer of this revenue to the Debt Service Fund. The following chart shows total sales tax revenue received in both funds since 2014. For 2017, sales tax accounts for 16.8% of all projected revenue.



The Andover Central Park restrooms were completed in July 2016. Andover Fire-Rescue Ladder 15 was delivered in June 2016. The Street Department maintenance building is nearly complete and is scheduled to open in the 4th quarter of 2016. The .75% sales tax was imposed beginning October 1, 2015 and sunsets on or before October 1, 2020. Current analysis projects the sunset date to occur much sooner than the 2020 date.

The following are the three projects included in the .75% sales tax detailed above.



Street Department Maintenance Building
Estimated Completion: Q4 2016



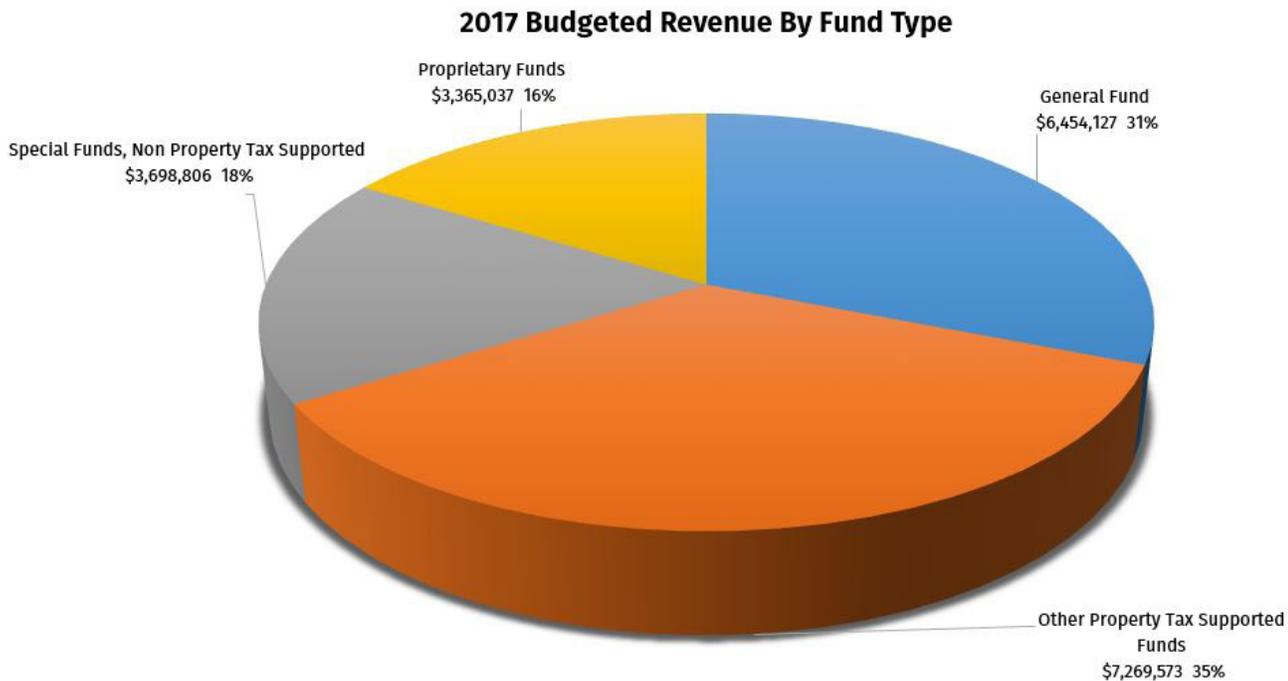
Andover Central Park Restrooms
Completed: July 2016



Andover Fire-Rescue Ladder 15
Delivered: June 2016

Budgeted Revenue By Fund Type

The 2017 Adopted Budget includes \$20,787,544 in total revenue, which is a 4.7% decrease from the 2016 estimate of \$21,811,404.



General Fund

The General Fund is the major operating and taxing fund for the City of Andover. It totals \$6,454,127 in revenue or 31% of total revenue. Services funded include Administration, Police & Dispatch, Streets, Parks, Municipal Court, Information Technology, Fire, Inspections & Code Enforcement and Recreation.

Other Property Tax Supported Funds

The mill levy of each of these funds (plus the General Fund) constitute the total mill levy of the City. The Debt Service Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest. The Library Fund is used to account for the City's tax levy funding of the operation of the municipal library. The Special Public Building Fund is used to account for the acquisition and subsequent debt service of public buildings used by the City. The Employee Benefits Fund is used to account for the City's portion of social security, health and dental insurance, retirement, workers compensation and unemployment insurance contributions. These funds account for 35% of total revenue.

Special Funds, Non Property Tax Supported

These funds are established to account for resources that are legally restricted to expenditures for specific purposes. Funds in this category do not receive revenue from property tax. This category includes the Special Highway, Tourism, Arterial Impact, Street Improvement, Park Impact, Festivals, Sewer Expansion & Equipment Reserve, Park Improvement and E911 funds. These funds account for 18% of total revenue.

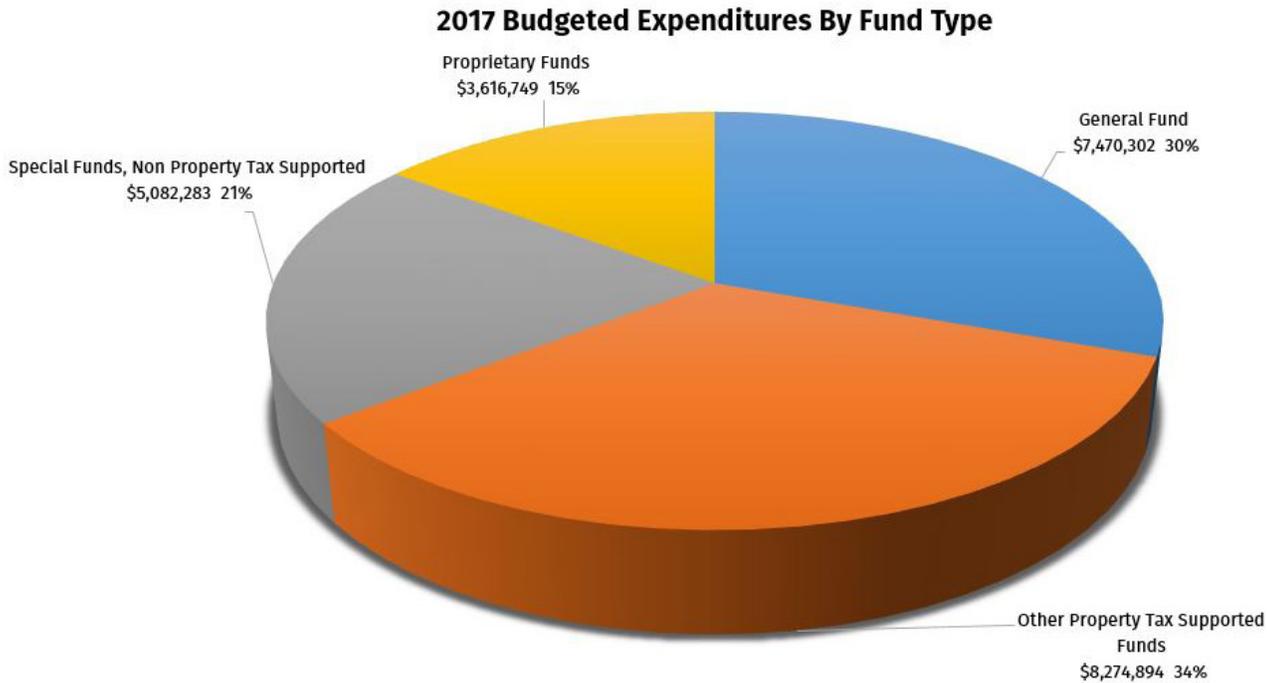
Proprietary Funds

These funds include the Water Utility, Sewer Utility, Recycling & Trash Utility and the Stormwater Utility. These operations are funded and operated in a manner similar to private business, where the intent of the Governing Body is that costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. These funds account for 16% of total revenue.

EXECUTIVE SUMMARY

Budgeted Expenditures By Fund Type

The 2017 Adopted Budget includes \$24,444,226 in total expenditures, which is a 9.5% increase from the 2016 estimate of \$22,321,658.



Expenditure Categories

Budgeted expenditures are grouped into multiple categories: Personnel, Contractual, Commodities, Capital Outlay and Transfers.

Personnel

The Personnel category is used only to account for salaries and overtime. Social security, workers compensation insurance, health/dental/life insurance, retirement contributions and other benefits are accounted for in the Employee Benefits Fund.

Contractual

The Contractual category is for costs related to legal agreements. Examples include contracts for professional services, insurance, utilities and maintenance.

Commodities

The Commodities category is used to account for the purchase of items such as general supplies, clothing, materials used in the maintenance and repair of buildings and equipment, motor fuels and other miscellaneous tools.

Capital Outlay

The Capital Outlay category is used to purchase or significantly improve equipment or infrastructure with a cost in excess of \$5,000. Each Capital Outlay purchase is detailed in the Capital Improvements section of this document.

Transfers

The Transfers category is used to account for the transfer of monies from one fund to another.

EXECUTIVE SUMMARY

Capital Improvements

The City of Andover defines capital assets as those with an initial individual cost of \$5,000 or greater. Capital assets include property, plant, equipment and infrastructure assets.

The Capital Improvement Plan is a 5-year plan detailing current and future capital improvement projects and their associated cost. The implementation cost of the 2017 Capital Improvement Plan is estimated at \$2,896,600, of which \$1,751,600 will be funded through capital outlay of individual funds. The amphitheater project, \$1,000,000, will be funded through Public Building Commission revenue bonds. The replacement of Andover Police Department's in-car and body-worn cameras and Andover Fire-Rescue's Jaws of Life unit will be funded through each department's equipment reserve fund.

A brief summary of 2017 capital improvements is below. A detailed summary of each project can be found in the Capital Improvements section.

Funding Source	Project Name	Estimated Cost
Admin Capital Outlay	City Hall Parking Lot Lighting Replacement	18,000
Admin Capital Outlay	Andover Road Streetscaping	10,000
IT Capital Outlay	Upgrade Server Capacity	20,000
IT Capital Outlay	Replacement of Multi-Function Printer Devices	22,000
IT Capital Outlay	Add Security Systems to All City Buildings	35,000
IT Capital Outlay	Upgrade Security Server	61,000
IT Capital Outlay	Addition of Agenda/Document Management System	25,000
Police Capital Outlay	Purchase of Three (3) 2017 Police Patrol Vehicles	105,000
Fire Capital Outlay	Lease Payment on Andover Fire-Rescue Engine 1	50,100
Fire Capital Outlay	Andover Fire-Rescue Parking Lot Repairs	10,000
Parks Capital Outlay	Remodel of 13 th Street Sports Park Baseball/Softball Facilities	40,000
Parks Capital Outlay	Redbud Trail Park & Street Improvements	65,000
Parks Capital Outlay	Replacement of One (1) Parks Department Truck	23,000
Parks Capital Outlay	Replacement of One (1) Parks Department Mower	25,000
Parks Capital Outlay	Replacement of Play Equipment for Mini-Parks	50,000
Special Hwy Capital Outlay	Replacement of Street Crack Sealing Machine	47,500
Special Hwy Capital Outlay	Replacement of Street Crack Router	13,000
Park Impact Capital Outlay	Redbud Trail Improvements	25,000
Sewer Capital Outlay	Upgrade Computer System in Sewer TV Van	17,000
Sewer Capital Outlay	Replacement of Wastewater Treatment Plant Blowers	40,000
Sewer Capital Outlay	Add Centrifuge at Wastewater Treatment Plant	750,000
Sewer Capital Outlay	Replacement of Wastewater Treatment Plant UV System	250,000
Stormwater Capital Outlay	Structural/Non-Structural Best Management Practices (BMPs)	10,000
Stormwater Capital Outlay	Redbud Trail Drainage Improvements	40,000
PBC Bond	Andover Central Park Amphitheater Construction	1,000,000
Police Equip Reserve	Replacement of In-Car & Body-Worn Cameras	90,000
Fire Equip Reserve	Replacement of Jaws of Life Unit and Tools	55,000
TOTAL		\$2,896,600

EXECUTIVE SUMMARY

City Staffing

Successful delivery of the services Andover residents have come to expect depends on the employment of a dedicated and skilled workforce. For 2017, the City has budgeted for 97.9 FTEs, which is an increase of 6.0 from 2016. The table below presents the City's total FTEs since 2014.

	2014	2015	2016	2017
Total FTEs	85.7	89.8	91.9	97.9

The additional 6.0 FTEs include the following positions:

The Benefits & Communications Specialist will handle the routine day-to-day benefits questions of employees as well as maintain a primary focus on compliance with the Affordable Care Act (ACA). This position will also lead all City communications efforts, including the development and implementation of an annual strategic communications plan. This position is scheduled to begin January of 2017.

The Environmental Officer & GIS Technician will assume stormwater management, GIS-mapping and code enforcement efforts of the City. Traditionally, code enforcement responsibilities have been split among the Inspections/Code Enforcement Department, Andover Fire-Rescue and Andover Police Department. This position will allow the City to centralize all code enforcement efforts into one position. As a result of a 2016 reorganization, the position responsible for stormwater management and GIS-mapping was promoted to Assistant Public Works Director. With this position assuming those duties, the Assistant Public Works Director can focus on the professional management of all public works departments and functions. This position is scheduled to begin January of 2017.

Only 3% of law enforcement agencies nationwide have achieved CALEA designation. The accreditation process has become too difficult to maintain with existing staff. The addition of the CALEA Accreditation Manager (a non-sworn, civilian position), will allow the department to better utilize the abilities and resources of sworn-staff. Additionally, the department is planning on beginning the accreditation process for the E911 Communications Center in 2017. With further attention being paid towards public safety and the activities of law enforcement nationally, the requirements of the accreditation process help ensure the Andover Police Department remains one of the most highly trained and effective law enforcement agencies in the country. This position is scheduled to begin in July of 2017.

As we continue to emphasize the professional development of Andover Fire-Rescue, the addition of a full-time Training Officer was identified as a need. This position will develop and deliver a structured training program for all department personnel. This position will also respond to emergency situations. This position is scheduled to begin in July of 2017.

Andover Fire-Rescue has also been awarded Staffing for Adequate Fire & Emergency Response (SAFER) funding through FEMA to hire three firefighters. These firefighters will begin work in January of 2017 but will not be reflected through personnel or employee benefits expenditures as they are grant funded positions for two years.

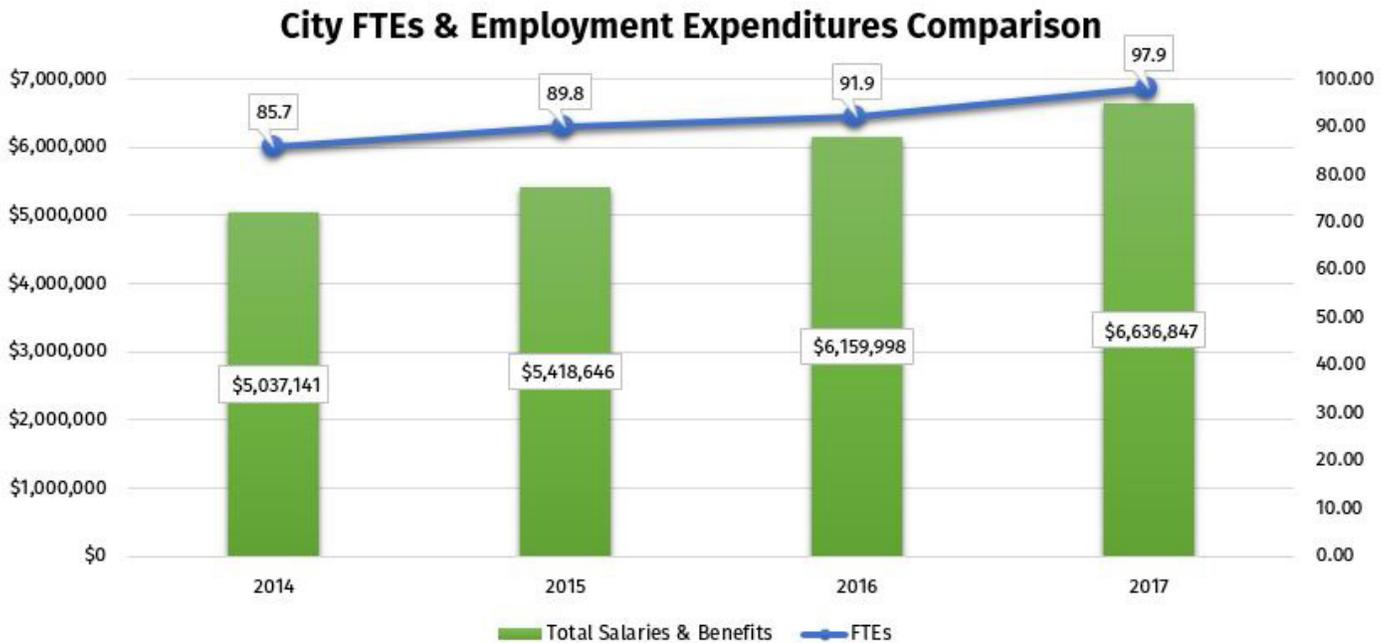
Position	FTEs
Benefits & Communications Specialist	1.0
Environmental Officer & GIS Technician	1.0
CALEA Accreditation Manager	0.5
Andover Fire-Rescue Training Officer	0.5
Firefighter	3.0

EXECUTIVE SUMMARY

Salaries and benefits of City employees constitute a major expenditure category. The 2017 Adopted Budget includes \$6,636,947, or 27.2% of all budgeted expenditures, to provide for salaries and benefits of City employees. The 2017 expenditure amount represents a 7.7% increase over the 2016 estimated amount. The following table presents the City's annual salaries and benefits cost since 2014.

	2014	2015	2016	2017
Total Salaries & Benefits Cost	\$5,037,141	\$5,418,646	\$6,159,998	\$6,636,947
% Change	-	+7.7%	+13.7%	+7.7%

The following chart compares City FTEs and total employment expenditures since 2014.



2018 Budget Implications

Recently approved state tax lid legislation will impact local government budgets created after January 1, 2017. This legislation requires dollars received beyond the rate of inflation to generally require voter approval. However, certain types of property tax increases are exempt from the computation involved in determining whether elections are necessary. The legislation stipulates that the inflation measure will be a five-year rolling average of the Consumer Price Index (CPI), and under no circumstances could a figure be utilized of less than zero.

Revenue excluded from calculating the tax lid:

- New structures or the improvement, remodeling or renovation of any existing structures -- exclusive of ordinary maintenance or repair
- Increased personal property valuation
- Property located within added territory
- Property which has changed in use

EXECUTIVE SUMMARY

Expenditures exempted from the tax lid:

- Bond and interest payments
- Principal and interest on state infrastructure loans, bonds, temporary notes and no-fund warrants
- Payments to a public building commission or lease payments only for obligations existing prior to July 1, 2016
- Payment of special assessments
- Court judgements or settlements of legal actions against the City and the legal costs directly related to such judgements and settlements
- Expenditures mandated by federal or state law enacted on or before July 1, 2015
- Expiration of property tax abatements
- Expiration of a tax increment financing district, rural housing incentive district, neighborhood revitalization area or other property tax rebate program
- Expenses related to a federal, state or local disaster/emergency declared by a federal or state official
- Increased costs above the CPI for law enforcement, fire protection or emergency medical services -- exclusive of building construction or remodeling
- Property taxes levied by a subordinate government if the City does not have authority to modify the levy
- Loss of federal funding after January 1, 2017 where the City is contractually obligated to provide a service

An additional exemption from the mandatory election requirements would apply when property tax dollars levied have declined in one of the three preceding years, and the proposed increase for the upcoming year does not exceed the average rate of inflation for the three preceding years.

Tax lid elections could occur as special elections, as part of regularly scheduled elections held in August of election years or as elections held in pursuant to the provisions of the Mail Ballot Election Act. The City of Andover will be responsible for paying all costs associated with conducting tax lid elections.

Municipal budgets are key documents utilized to meet the goals and objectives of a community. The allocation of resources is a very important policy statement as taxes and fees affect every citizen living within our boundaries. Voters entrust their elected officials to oversee these resources in meeting their needs as a community. Although new challenges await us regarding future budgets, the City remains committed to being exemplary stewards of public funds -- with or without State action.

It is imperative that we be transparent with our resources and give citizens opportunities for input in the budget. I sincerely believe we, as an organization, take this very seriously and accomplish these goals.

I would also like to recognize City staff including the Chief Financial Officer, Assistant City Administrator, Department Heads and Management Intern for their input in preparing the annual budget. Further, I would like to thank all City employees for their dedication to the services their departments provide to the City of Andover.

Yours in service,



Mark R. Deter
City Administrator

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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
ALL FUNDS SUMMARY



ALL FUNDS SUMMARY

All Funds Summary

The 2017 Adopted Budget includes \$20,787,544 in total revenue, which is a 4.7% decrease from the 2016 estimate of \$21,811,404. The 2017 Adopted Budget includes \$24,444,226 in total expenditures, which is a 9.5% increase from the 2016 estimate of \$22,321,658.

The City of Andover must adopt a balanced budget in accordance with Kansas Statutes (budgeted revenues and budgeted expenditures are equal in funds that receive tax revenue). Although the budgeted expenditures set the City's legal spending authority, unless absolutely necessary, the City will not exhaust all of that budget authority and will have a carry over in those funds. The following table shows the beginning balance of all funds at the beginning of 2017 and the projected carry over balance of all funds after the 2017 Adopted Budget's revenues and expenses are calculated. Beginning balance of all funds January 1, 2017 is projected to be \$17,307,359. The 2017 Adopted Budget projects a January 1, 2018 carry over balance of all funds of \$13,650,678. This represents a 21.1% decrease in carry over funds from 2017 to 2018.

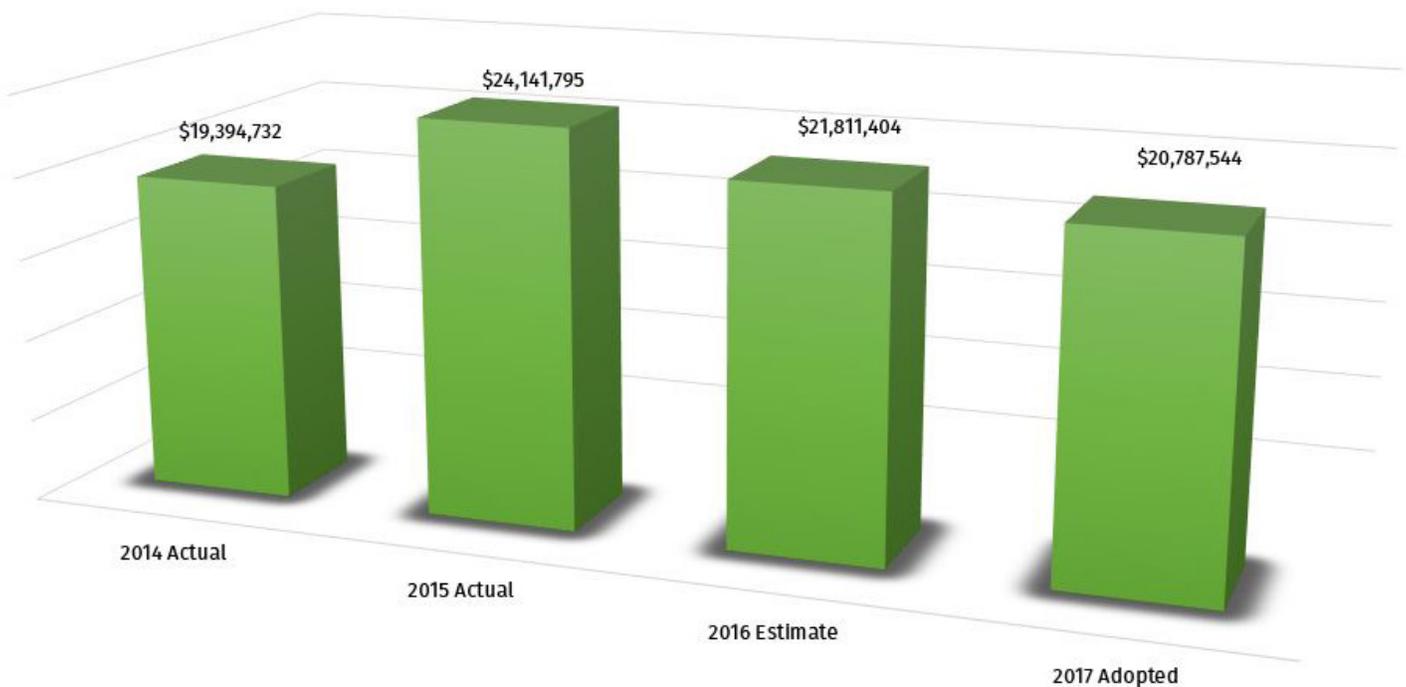
Fund	Fund Balance Jan. 1, 2017	2017 Revenues	2017 Expenditures	Fund Balance Dec. 31, 2017
General	1,230,044	6,454,128	7,470,302	213,870
Debt Service	879,042	4,032,046	4,723,750	187,338
Library	28,719	451,204	471,900	8,023
Special Public Building	18,277	1,277,956	1,282,243	13,990
Employee Benefits	330,186	1,508,367	1,797,001	41,552
Special Highway	245,889	373,719	410,325	209,284
Tourism	192,393	100,000	100,000	192,393
Water Utility	439,445	125,000	24,939	539,506
Arterial Impact	323,128	34,850	52,906	305,072
Street Improvement	5,236,594	2,003,000	2,277,233	4,962,361
Park Impact	44,760	27,250	25,000	47,010
Festivals	56,555	37,500	37,500	56,555
Sewer Utility	1,254,453	2,434,862	2,746,279	943,036
Sewer Expansion & Equipment Reserve	6,609,324	580,000	1,560,612	5,628,712
Park Improvement	96,687	145,994	181,493	61,189
E911	64,499	48,100	65,856	46,743
Stormwater Utility	123,936	105,100	145,228	83,808
Recycling & Trash Utility	92,138	700,075	700,303	91,911
Fire District #1	41,290	348,393	371,358	18,325
TOTAL	\$17,307,359	\$20,787,544	\$24,444,226	\$13,650,678

ALL FUNDS SUMMARY

Historical Revenues - All Funds

Fund	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
General	4,445,149	5,050,745	6,658,139	6,454,128	-3.1
Debt Service	4,769,617	7,727,200	4,429,324	4,032,046	-9.0
Library	398,451	431,432	426,157	451,204	+5.9
Special Public Building	315,562	392,971	1,192,495	1,277,956	+7.2
Employee Benefits	1,428,515	1,545,832	1,477,940	1,508,367	+2.1
Special Highway	378,367	400,555	384,280	373,719	-2.7
Tourism	118,114	145,696	105,000	100,000	-4.8
Water Utility	139,265	121,616	125,000	125,000	-
Arterial Impact	67,223	77,755	30,375	34,850	+14.7
Street Improvement	1,990,135	2,911,133	2,002,500	2,003,000	-
Park Impact	52,008	61,625	20,500	27,250	+32.9
Festivals	39,526	38,153	40,000	37,500	-6.3
Sewer Utility	2,270,716	2,521,381	2,134,862	2,434,862	+14.1
Sewer Expansion & Equipment Reserve	1,858,570	1,545,177	1,575,000	580,000	-63.2
Park Improvement	154,390	172,144	140,692	145,994	+3.8
E911	49,988	50,433	42,100	48,100	+14.3
Stormwater Utility	106,083	109,034	103,100	105,100	+2.0
Recycling & Trash Utility	566,716	586,527	650,075	700,075	+7.7
Fire District #1	246,337	252,386	273,865	348,393	+27.2
TOTAL	\$19,394,732	\$24,141,795	\$21,811,404	\$20,787,544	-4.7%

Historical Revenues - All Funds



ALL FUNDS SUMMARY

Historical Expenditures - All Funds

Fund	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
General	4,567,499	4,884,774	7,297,561	7,470,302	+2.4
Debt Service	4,586,119	7,139,571	5,800,085	4,723,750	-18.6
Library	401,100	421,200	431,400	471,900	+9.4
Special Public Building	352,895	391,121	1,202,246	1,282,243	+6.7
Employee Benefits	1,395,915	1,481,358	1,729,569	1,797,001	+3.9
Special Highway	387,066	256,375	404,305	410,325	+1.5
Tourism	128,792	135,006	105,000	100,000	-4.8
Water Utility	30,058	58,183	22,877	24,939	+9.0
Arterial Impact	22,890	137,822	65,936	52,906	-19.8
Street Improvement	1,991,650	1,381,884	1,092,388	2,277,233	+108.5
Park Impact	89,274	433,815	18,000	25,000	+38.9
Festivals	36,083	33,502	40,000	37,500	-6.3
Sewer Utility	1,775,975	2,376,694	2,718,557	2,746,279	+1.0
Sewer Expansion & Equipment Reserve	106,759	107,653	106,466	1,560,612	+1365.8
Park Improvement	266,676	289,910	180,548	181,493	+0.5
E911	35,981	59,836	58,425	65,856	+12.7
Stormwater Utility	89,154	95,786	118,727	145,228	+22.3
Recycling & Trash Utility	539,233	577,022	637,545	700,303	+9.8
Fire District #1	241,113	236,785	292,023	371,358	+27.2
TOTAL	\$17,044,232	\$20,498,297	\$22,321,658	\$24,444,226	+9.5%

Historical Expenditures - All Funds





CITY OF ANDOVER, KANSAS
GENERAL FUND



GENERAL FUND

General Fund Overview

The General Fund is the primary funding source of non-utility City operations and includes revenues, expenditures and transfers to other funds. General Fund expenditures consist of nine operational departments: Administration, Police & Dispatch, Streets, Parks, Municipal Court, Information Technology, Fire, Inspections & Code Enforcement and Recreation. General Fund operations are financed largely by property taxes (known as ad valorem tax) and by an assortment of non-property taxes, fees, penalties and fines.

The 2017 adopted budget presents a balanced General Fund budget with revenues totaling \$7,684,171 and expenditures totaling \$7,470,302 leaving a budgeted General Fund carry over balance of \$213,870. The 2017 adopted revenues represent a decrease of \$843,434, or 9.9%, from the most recent 2016 estimates. The 2017 adopted expenditures represent an increase of \$172,741, or 2.4%. The General Fund mill levy as adopted is 25.750, which is an increase of 1.894 mills compared to 2016.

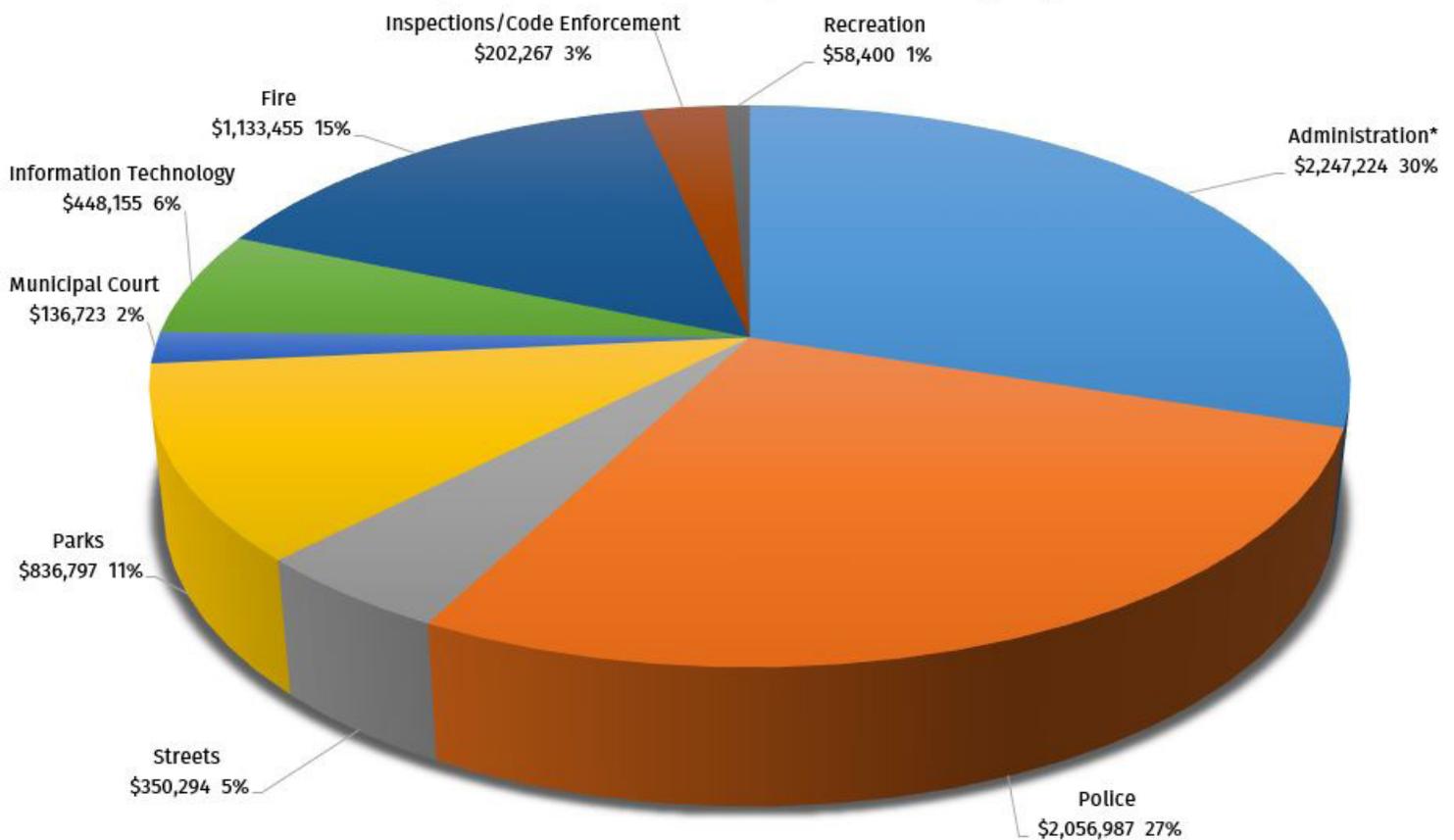
Historical General Fund Revenue

Revenue Source	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Beginning Balance (Jan. 1)	1,825,846	1,703,496	1,869,466	1,230,044	-34.2
Ad Valorem Tax (Property Tax)	2,624,501	2,752,203	3,071,497	3,512,326	+14.4
Delinquent Tax	91,358	176,789	50,000	40,000	-20.0
Motor Vehicle Tax	345,481	379,212	355,929	385,255	+8.2
Recreational Vehicle Tax	0	0	2,473	2,670	+8.0
16/20M Vehicle Tax	0	0	1,108	818	-26.2
Commercial Vehicle Tax	0	0	3,025	3,750	+24.0
Watercraft Tax	0	0	0	1,295	-
Local Alcoholic Liquor	50,534	47,222	48,760	50,361	+3.3
Local Sales Tax	0	127,496	1,500,000	1,500,000	0
Franchise Tax	751,092	754,877	1,140,000	1,150,000	+0.9
Licenses & Permits	136,564	184,904	93,000	93,000	0
Fees & Fines	289,759	304,047	242,000	278,000	+14.9
Misc. Sales	380	606	400	400	0
Park Facility Rental	22,140	29,410	25,000	25,000	0
Recreation Program Fees	40,906	47,926	61,940	56,000	-9.6
Concess Sales	1,535	2,649	1,700	2,400	+41.2
Transfers	0	154,113	115,000	150,000	+30.4
Grant Proceeds	350	12,000	0	0	0
Land/Equipment Sales	10,671	7,288	0	0	0
Purchase Card Rebate	4,697	4,427	4,500	3,000	-33.3
Reserved Sales Tax	0	0	0	(739,896)	-
Interest on Idle Funds	4,750	5,480	5,200	7,500	+44.2
In Lieu of Taxes (IRB)	24,402	18,942	10,000	7,500	-25.0
Cancel Prior Year Encumb.	46,028	41,154	0	0	0
Neighborhood Revitalization	0	0	(73,393)	(75,252)	+2.5
TOTAL	\$6,270,995	\$6,754,240	\$8,527,605	\$7,684,171	-9.9%

Historical General Fund Expenditures

Operational Department	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Administration	770,832	779,556	2,768,640	2,247,224	-18.8
Police & Dispatch	1,369,442	1,721,522	1,815,557	2,056,987	+13.3
Street	279,706	286,481	324,464	350,294	+8.0
Parks	566,850	517,643	613,966	836,797	+36.3
Municipal Court	91,976	97,993	116,661	136,723	+17.2
Information Technology	473,591	376,156	380,165	448,155	+17.9
Fire	809,839	892,330	1,020,028	1,133,455	+11.1
Inspections/Code Enforcement	169,180	173,984	194,440	202,267	+4.0
Recreation	36,082	39,349	63,640	58,400	-8.2
TOTAL	\$4,567,499	\$4,884,774	\$7,297,561	\$7,470,302	+2.4%

2017 Adopted General Fund Expenditures - By Department



* \$1,208,430 of Administration expenditures reflect transfer of sales tax revenue to Debt Service Fund for capital projects approved by citizens in 2015.

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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
DEPARTMENT BUDGETS



ANDOVER



Administration Overview

The Administration Department is responsible for decision making, administrative support, direction and guidance for all City departments, programs and projects. Administration provides needed services to all City departments for the coordination of City operations and is the focal point for the day-to-day management of the City government.

The City Administrator leads the Administration Department. In addition to general management, the department includes the leadership of the City's finance, public works, human resources and communications operations.

The City of Andover's Administration Department works to ensure that the City remains one of the region's most attractive cities in which to live, work and do business.

2017 Budget Highlights

1. The addition of a Benefits & Communications Specialist. This position will handle employee benefits and develop and implement the City's strategic communication plan.
2. The addition of an Environmental Officer & GIS Technician. This position will lead City code enforcement efforts, manage the Stormwater Utility and also assist with City GIS-mapping.
3. \$15,000 has been included in the 2017 Adopted Budget for Andover Road business improvement grants.
4. 2017 will mark the first year of a five-year right-of-way beautification/landscaping program along Andover Road.
5. The parking lot lights at Andover City Hall will be replaced with high-efficient, eco-friendly and low-maintenance LED lighting.

Administration FTEs	F/P	2014	2015	2016	2017
City Administrator	F	1.0	1.0	.90	.90
Assistant City Administrator	F	1.0	1.0	.90	.90
Chief Financial Officer	F	.93	.93	.85	.85
Director of Public Works & Community Development	F	.83	.83	.83	.83
Assistant Public Works Director	F	0	0	0	.10
Stormwater Utility & GIS Manager	F	.05	.05	.02	0
City Engineer & Building Official	F	.50	.50	.38	.38
City Treasurer	F	.47	.49	.47	.47
City Clerk	F	1.0	1.0	1.0	1.0
Benefits & Communications Specialist	F	0	0	0	.70
Environmental Officer & GIS Technician	F	0	0	0	.50
Receptionist/Assistant City Clerk/Billing Clerk	F	.47	.38	.38	.38
Administrative Assistant	F	1.0	1.0	1.0	1.0
Management Intern	P	0	.50	.50	.50
TOTAL	-	7.3	7.7	7.2	8.5

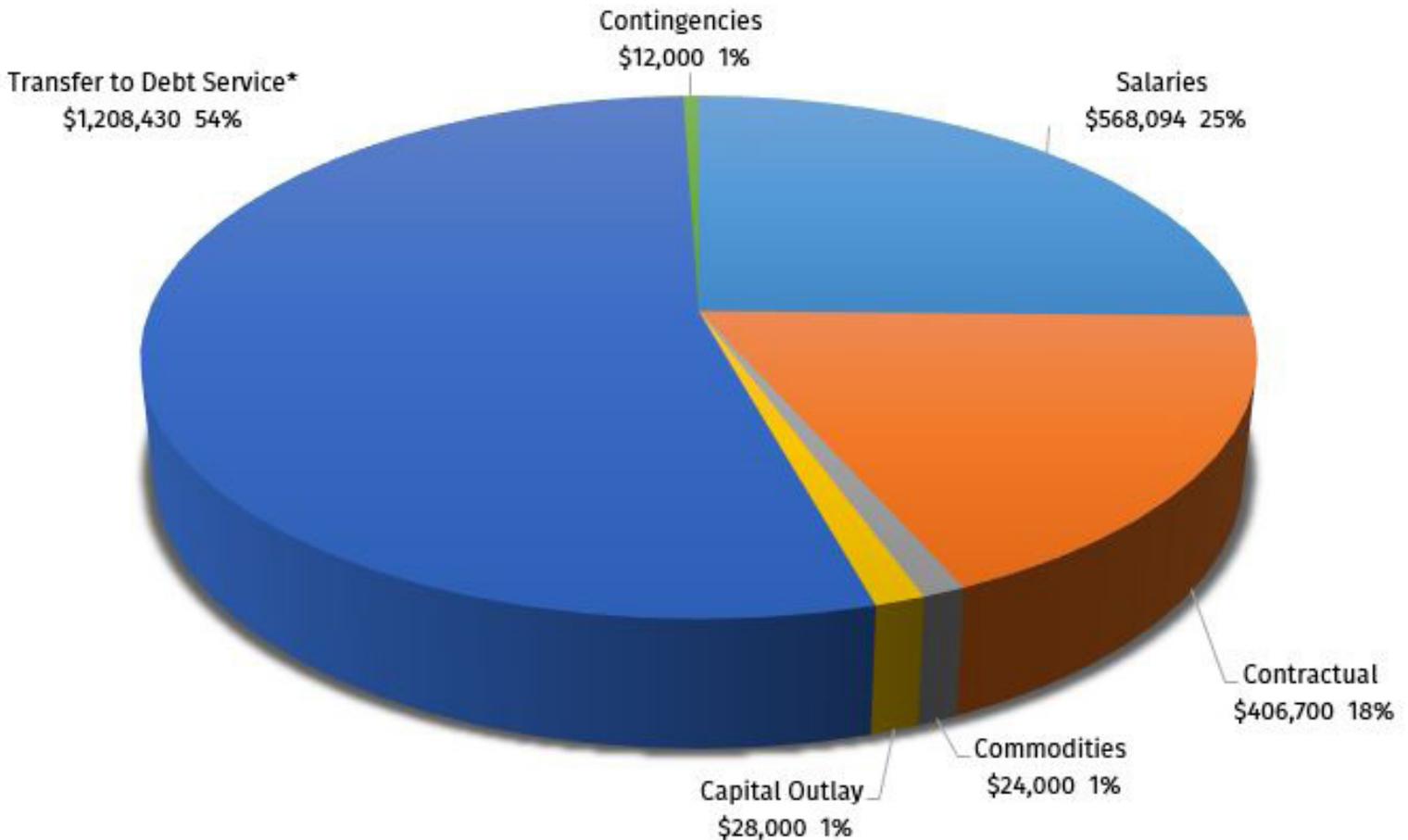
ADMINISTRATION

Administration Expenditures

Total Administration expenditures included in the 2017 Adopted Budget have decreased \$521,416, or 18.8%, from the most recent 2016 budget estimates. The decrease is primarily due to the \$661,570 reduction in Debt Service Fund transfers. The Administration budget includes a Salaries increase of \$78,204, or 16.0%, for current employee pay increases and the Administration Department funding (split between Administration, Wastewater, Stormwater and Water Utilities) of two new City positions: Benefits & Communications Specialist and Environmental Officer & GIS Technician.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Salaries	458,943	465,291	489,890	568,094	+16.0
Contractual	296,553	295,100	375,950	406,700	+8.2
Commodities	15,336	19,165	20,800	24,000	+15.4
Capital Outlay	-	-	-	28,000	-
Transfer to Debt Service	-	-	1,870,000	1,208,430	-35.4
Contingencies	-	-	12,000	12,000	0
TOTAL	\$770,832	\$779,556	\$2,768,640	\$2,247,224	-18.8%

2017 Adopted Expenditures - Administration



* \$1,208,430 of Administration expenditures reflect transfer of sales tax revenue to Debt Service Fund for capital projects approved by citizens in 2015.

POLICE & DISPATCH



Police & Dispatch Overview

All members of the Andover Police Department commit to provide public service excellence through integrity, compassion and the wise use of resources.

The Andover Police Department is a 35-member law enforcement agency. The Andover Police Department offers a number of community programs and services including: a Neighborhood Association Liaison Program, a Business Liaison Program, a home Vacation Watch service and much more.

The Andover Police Department has achieved "Advanced Law Enforcement Accreditation" from the Commission on Accreditation for Law Enforcement Agencies (CALEA). Only 3% of law enforcement agencies nationwide have achieved this designation.

2017 Budget Highlights

1. The Andover Police Department has budgeted the 2017 purchase of an integrated In-Car & Body-Worn Camera System.
2. The addition of a Non-Sworn, Civilian CALEA Accreditation Manager position will be added to ensure continued accreditation status.
3. The 2017 Adopted Budget includes funding to begin the E911 CALEA accreditation process.
4. Replacement of three Police Patrol vehicles.
5. Approximately \$60,000 in Contractual and Commodity expenses transferred from the 2016 IT budget to the 2017 Police & Dispatch Department.

Police & Dispatch FTEs	F/P	2014	2015	2016	2017
Chief of Police	F	1.0	1.0	1.0	1.0
Captain	F	1.0	1.0	1.0	1.0
Detective	F	2.0	1.0	2.0	2.0
Sergeant	F	5.0	4.0	4.0	4.0
Lieutenant	F	0	5.0	6.0	6.0
Master Patrol Officer	F	5.0	4.0	4.0	4.0
Officer	F	6.5	5.0	4.0	4.0
School Resource Officer*	F	2.0	4.0	4.0	4.0
Accreditation Manager	F	0	0	0	0.5
Administrative Assistant	F	1.0	1.0	1.0	1.0
911 Director	F	1.0	1.0	1.0	1.0
Records & Evidence Custodian	F	0	1.0	1.0	1.0
Communications Supervisor	F	1.0	0	0	0
Master Communications Officer	F	4.0	4.0	4.0	4.0
Communications Officer	P	.50	.50	.50	.50
IT Support	P	.50	0	0	0
TOTAL	-	30.5	32.5	33.5	34.0

* 75% of School Resource Officers are funded by Andover Public Schools (USD 385), and all four also serve as Master Patrol Officers.

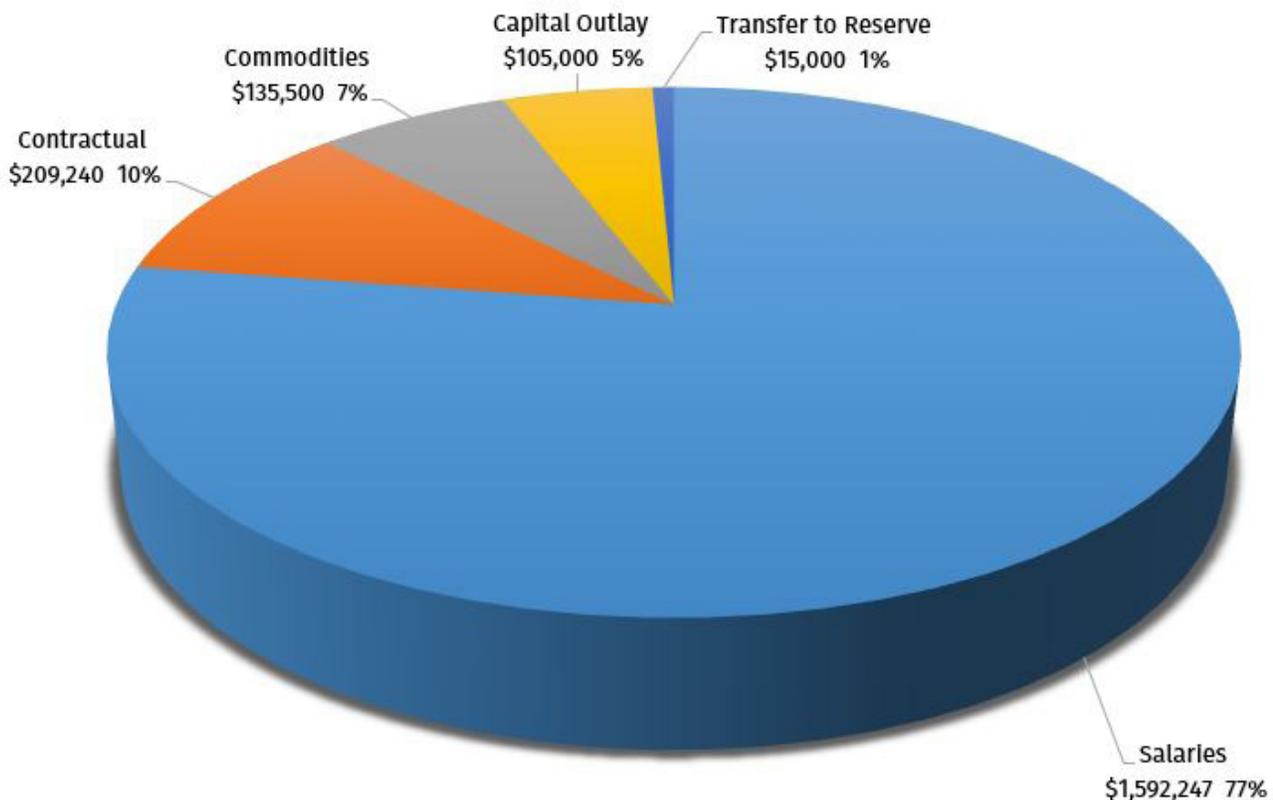
POLICE & DISPATCH

Police & Dispatch Expenditures

Total Police & Dispatch expenditures included in the 2017 Adopted Budget have increased \$241,430, or 13.3%, from the most recent 2016 budget estimates. The increase is primarily due to a increase in Salaries expenditures. Salaries for 2017 include an increase of \$117,615, or 8.0%, for current employee pay increases and the funding of one new position: Accreditation Manager. The new position will lead efforts to maintain CALEA accreditation, and will begin the process of E911 CALEA accreditation. Additionally, approximately \$60,000 in Contractual and Commodities expenditures were transferred from the 2016 Information Technology budget into the 2017 Police & Dispatch budget.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	990,407	1,323,824	1,474,632	1,592,247	+8.0
Contractual	142,722	161,193	197,025	209,240	+6.2
Commodities	114,154	90,767	133,900	135,500	+1.2
Capital Outlay	67,160	110,737	-	105,000	-
Transfer to Reserve	55,000	35,000	10,000	15,000	+50.0
TOTAL	\$1,369,442	\$1,721,522	\$1,815,557	\$2,056,987	+13.3%

2017 Adopted Expenditures - Police & Dispatch





Street Overview

The City of Andover Street Department strives to make City streets and sidewalks safe for Andover residents in all types of weather. The Andover Street Department employs 7 full-time staff members including management, skilled maintenance and semi-skilled maintenance.

The Street Department is responsible for the maintenance of all roadways in Andover, as well as sidewalks and drainage ditches throughout the City. Street maintenance includes repairing potholes, sealing cracked roadways, removing dangerous street surfaces and removing snow and ice from all City roads -- including residential roadways.

The department also helps to promote traffic and pedestrian safety by maintaining and inspecting pavement markings, 3 pedestrian walkways, 2400 street signs, 7 signaled intersections and 9 school zone flashers.

In addition to the funding provided through the City's General Fund, the City's one cent sales tax dedicated for street rehabilitation is used annually for street, curb and sidewalk maintenance including asphalt mill with overlays and total street replacements. The City also collects street impact fees to fund street maintenance operations. Details can be found in the Street Improvement Fund and Arterial Impact Fund respectively.

2017 Budget Highlights

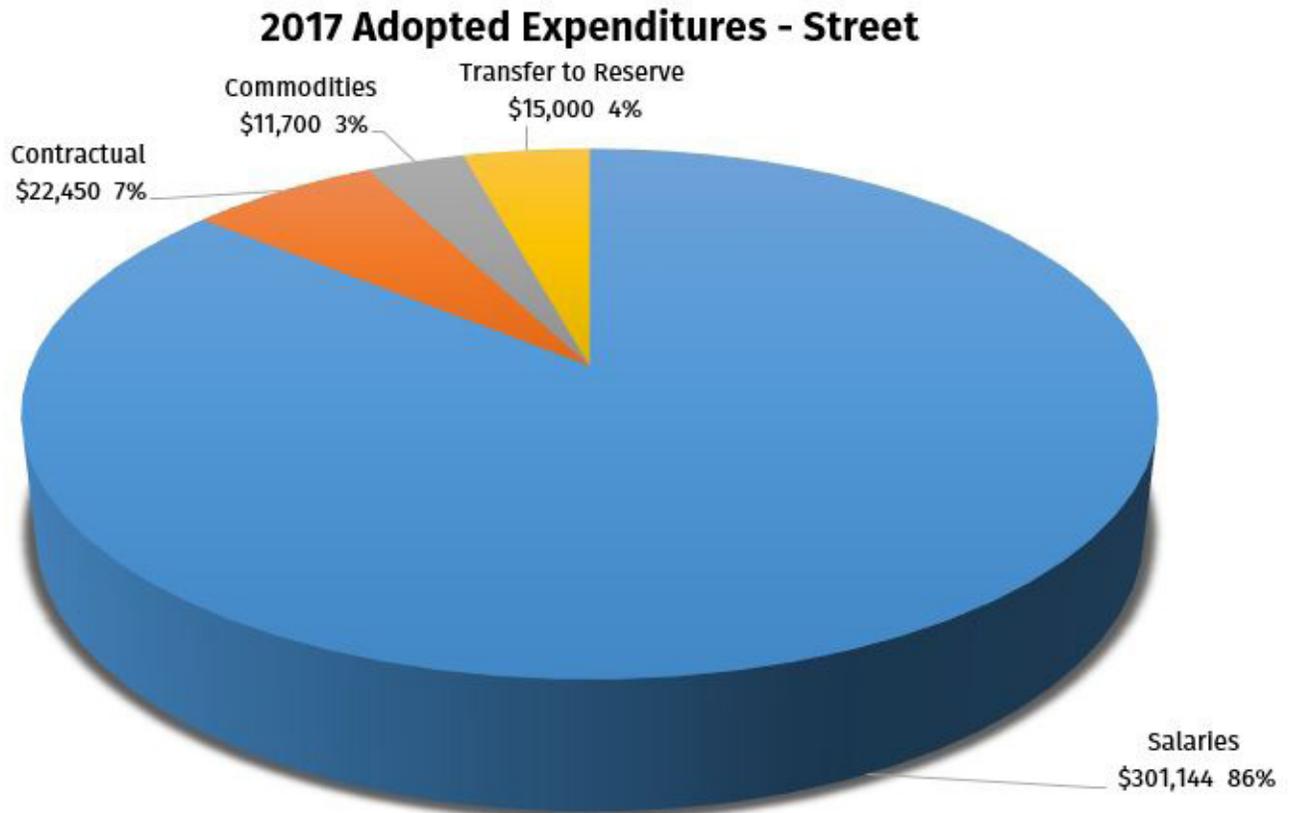
- 2017 expenditures include a 3.5% merit increase based on performance evaluations and a 1% cost of living increase.
- Contractual expenditures include such items as electric, gas and water service for the Street Maintenance Building (currently under construction with completion estimated before the end of 2016).
- An increase of \$1,000 for water service has been included for the increased demand of the new Street Maintenance Building.
- Commodities expenditures include such items as office and cleaning supplies, gravel and clothing.
- \$15,000 is scheduled to be transferred into the Street Department Reserve Fund.

Street FTEs	F/P	2014	2015	2016	2017
Assistant Public Works Director	F	0	0	0	.15
Street Superintendent	F	1.0	1.0	1.0	1.0
Assistant Street Superintendent	F	1.0	1.0	1.0	1.0
Skilled Maintenance Worker	F	1.0	2.0	2.0	2.0
Semi-Skilled Maintenance Worker	F	3.0	3.0	3.0	3.0
Maintenance Worker	F	1.0	0	0	0
TOTAL	-	7.0	7.0	7.0	7.2

Street Expenditures

Total Street expenditures included in the 2017 Adopted Budget have increased \$25,830, or 8.0%, from the most recent 2016 budget estimates. The increase is primarily due to an increase in Salaries expenditures. Salaries for 2017 include an increase of \$25,285, or 9.2%, for current employee pay increases and, as a result of a 2016 reorganization, a portion of the salary for the Assistant Public Works Director. Of note, the City collects a 1% sales tax dedicated to street rehabilitation, and the specific revenues and expenditures are reflected in the Street Improvement Fund. Additional street rehabilitation and improvements are funded through impact fees, which are reflected in the Arterial Impact Fund.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	233,452	253,673	275,859	301,144	+9.2
Contractual	16,369	14,536	21,380	22,450	+5.0
Commodities	4,885	3,272	12,225	11,700	-4.3
Capital Outlay	-	-	-	-	-
Transfer to Reserve	25,000	15,000	15,000	15,000	0
TOTAL	\$279,706	\$286,481	\$324,464	\$350,294	+8.0%





Parks Overview

The City of Andover Parks Department is responsible for the maintenance of all parks and recreational facilities including the Redbud Trail. Maintenance includes mowing, repairs and upgrades. The department is also responsible for maintenance of City buildings including the provision of janitorial services.

The 13th Street Sports Park is a recreational area which includes the Andover Community Center building, baseball and softball diamonds, multi-purpose fields, basketball courts, a sand volleyball pit, horse shoe pits, tennis courts, picnic shelters and a nature path.

Andover Central Park includes a gazebo, walking paths, a stocked fishing lake, picnic shelters, an arboretum, the Lodge and the Conference Cabin.

In addition to the 13th Street Sports Park and Andover Central Park, Andover has three mini parks and one neighborhood park.

2017 Budget Highlights

1. \$40,000 for the remodeling of both the baseball and softball facilities at the 13th Street Sports Park.
2. \$65,000 for the construction of the Redbud Trail Park including parking, curb, sidewalk, picnic shelters and lighting improvements.
3. \$50,000 for phase one of improved playground equipment in all three mini parks located within the City.
4. \$48,000 for the planned replacement of 1 truck and 1 mower.
5. Contractual expenditures includes a \$5,500 increase for additional building maintenance needs.

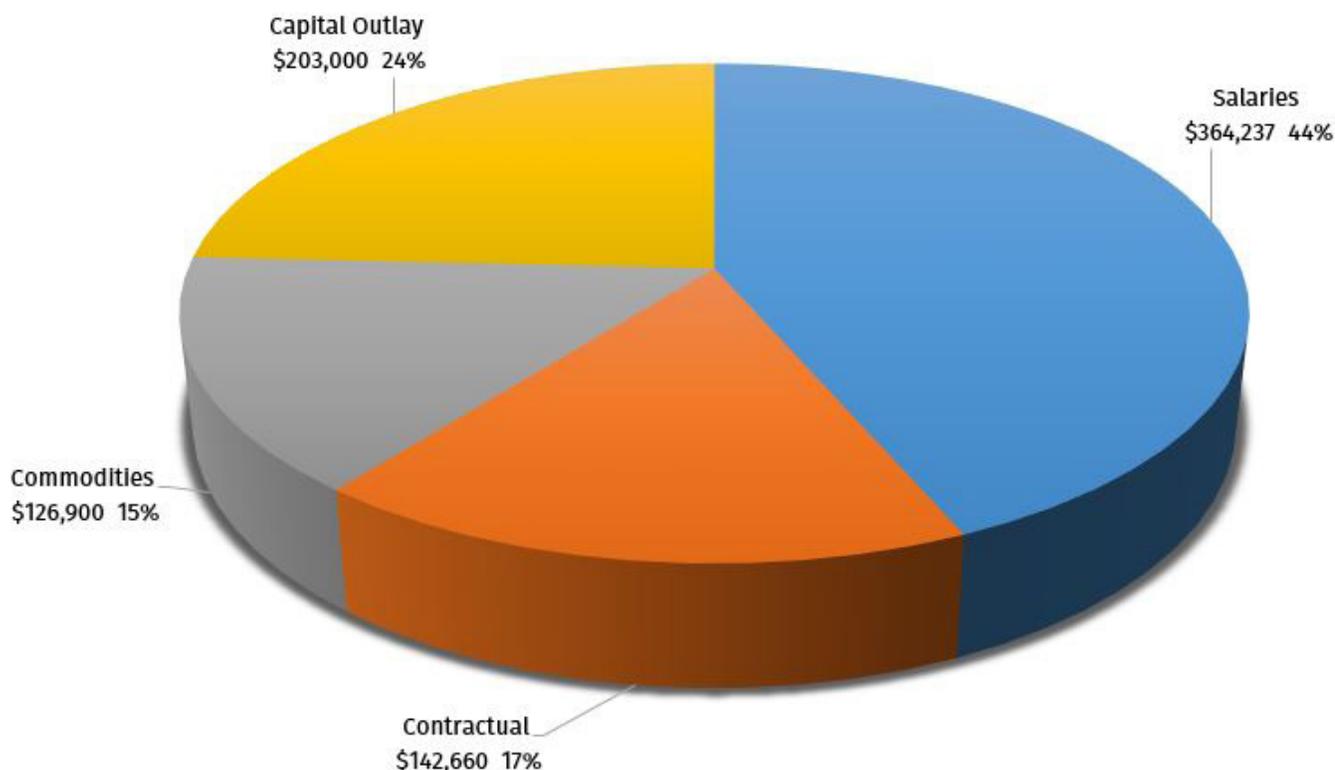
Parks FTEs	F/P	2014	2015	2016	2017
Assistant Public Works Director	F	0	0	0	.15
Park & Facility Manager	F	1.0	0	0	0
Grounds & Building Superintendent	F	0	1.0	1.0	1.0
Crew Chief	F	1.0	1.0	1.0	1.0
Skilled Maintenance Worker	F	0	0	1.0	2.0
Semi-Skilled Maintenance Worker	F	0	3.0	4.0	3.0
Maintenance Worker	F	6.0	2.0	0	0
Janitor	F	0	1.0	1.0	1.0
Maintenance Worker	P	.48	.72	.72	.72
Recreation Director	F	1.0	1.0	1.0	1.0
Assistant Recreation Director	F	1.0	1.0	1.0	1.0
TOTAL	-	10.5	10.7	10.7	10.9

Parks Expenditures

Total Parks expenditures included in the 2017 Adopted Budget have increased \$222,831, or 36.3%, from the most recent 2016 budget estimates. The increase is primarily due to a increase in Capital Outlay expenditures. Capital Outlay for 2017 includes an increase of \$183,000, or 915%, to fund the remodeling of the baseball and softball diamonds at 13th Street Sports Park, construction of the Redbud Trail Park, the replacement of one Parks Department vehicle and the replacement of one mower.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	285,574	300,954	350,736	364,237	+3.8
Contractual	111,912	92,948	125,830	142,660	+13.4
Commodities	144,363	123,742	117,400	126,900	+8.2
Capital Outlay	25,000	-	20,000	203,000	+915.0
Transfer to Reserve	-	-	-	-	-
TOTAL	\$566,850	\$517,643	\$613,966	\$836,797	+36.3%

2017 Adopted Expenditures - Parks



MUNICIPAL COURT



Municipal Court Overview

The City of Andover Municipal Court Department oversees all processes of the court, collects fines and assessments, files and preserves all documentation, manages dockets and sets trial dates. The Municipal Court Department handles the non-judicial administrative matters of the court.

The Andover Municipal Court oversees cases involving violations of City ordinances which include traffic, misdemeanor criminal cases and code violations. Trials in Municipal Court are held in front of the Judge -- there are no jury trials in Municipal Court.

The City of Andover has adopted the *Standard Traffic Ordinances for Kansas Cities*, the *Uniform Public Offense Code for Kansas Cities* published by the League of Kansas Municipalities and the *Code of the City of Andover*.

The Andover Municipal Court Department includes 1 full-time Court Clerk position and 1 part-time Assistant Court Clerk position. The Municipal Court Judge and Prosecutor positions are contracted.

It is the duty of the Andover Municipal Court Judge to impartially adjudicate misdemeanor, traffic and ordinance violation cases in a manner that ensures all individuals are afforded due process and individual justice.

Responsibilities of the Municipal Court Prosecutor include representing the position of the City before the Municipal Court.

2017 Budget Highlights

1. Increase the annual contractual salary for Municipal Court Prosecutor to equal \$1,750 per month.
2. Increase the annual contractual salary for Municipal Court Judge to equal \$1,750 per month.
3. \$3,100 to pay for new office furniture for Municipal Court facilities.
4. \$7,200 is included for prisoner care fees.
5. The Municipal Court will operate with an allocation of \$900 for Court office supplies for 2017.

Municipal Court FTEs	F/P	2014	2015	2016	2017
Court Clerk	F	1.0	1.0	1.0	1.0
Assistant Court Clerk	P	.50	.50	.50	.50
TOTAL	-	1.5	1.5	1.5	1.5

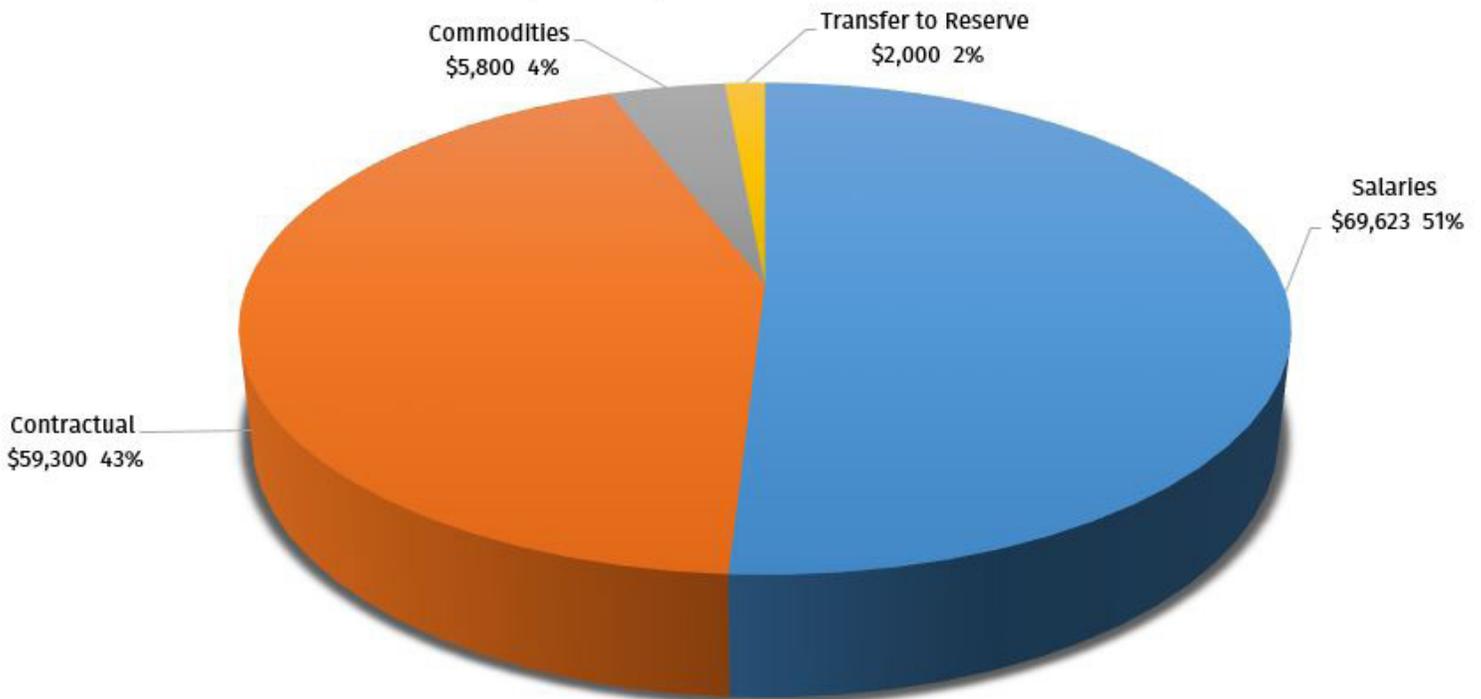
MUNICIPAL COURT

Municipal Court Expenditures

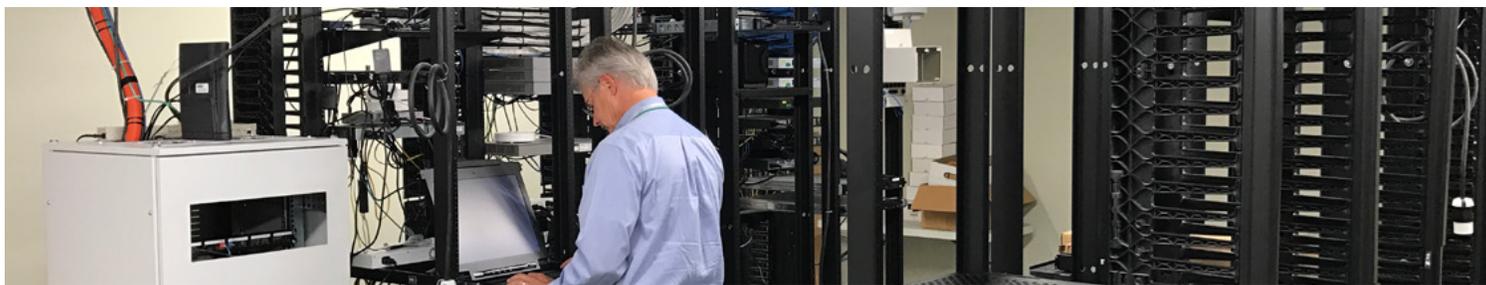
Total Municipal Court expenditures included in the 2017 Adopted Budget have increased \$20,062, or 17.2%, from the most recent 2016 budget estimates. The increase is primarily due to a increase in Contractual expenditures. Contractuals for 2017 include an increase of \$12,925, or 27.9%, due to increases in Municipal Court Judge's and Municipal Court Prosecutor's annual contracts.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	60,141	48,592	65,586	69,623	+6.2
Contractual	28,528	42,496	46,375	59,300	+27.9
Commodities	1,307	4,667	2,700	5,800	+114.8
Capital Outlay	-	-	-	-	-
Transfer to Reserve	2,000	2,000	2,000	2,000	0
TOTAL	\$91,976	\$97,755	\$116,661	\$136,723	+17.2%

2017 Adopted Expenditures - Municipal Court



INFORMATION TECHNOLOGY



Information Technology Overview

The Information Technology Department provides support to all the computing, networking and telephone needs for the City of Andover.

City departments are located at various sites throughout the City of Andover, and the Information Technology Department maintains the microwave network that links all technology services. Satellite City departments, external from Andover City Hall, managed by the IT Department include the Police Department, Fire Department, Street Department, Parks Department and Wastewater Treatment Plant.

Besides the traditional desktop support, the Andover IT Department provides support to the mobile computing utilized by the Police Department in their vehicles and officers assigned to work in the local schools.

The IT Department oversees and ensures the continued operation of a number of services which are provided through third-party vendors or cloud-based means.

The City of Andover provides its citizens the opportunity to view City meetings, local promotional videos and informational programming through local cable TV Channel 7 (available through Cox Communications), and the IT Department feeds this programming from City-owned and operated audio/video equipment.

2017 Budget Highlights

1. \$61,000 has been budgeted for 2017 to add/upgrade security systems at all City buildings. Additions/upgrades include door, camera, access and monitoring systems to all city sites.
2. Large multi-function printers at both City Hall and the Police Department will be replaced in 2017. A smaller multi-function printer will be replaced at the Fire Department.
3. \$25,000 has been budgeted for an agenda and document management system in order to enhance the process for creating and managing meeting documents, as well as to provide storage and management of all city documents and records.
4. \$23,450 has been included into the 2017 Adopted Budget for the replacement of multiple desktop computers, laptops, tablets and upgrades to computer equipment in Police Department vehicles.
5. Approximately \$60,000 in Contractual and Commodity expenses transferred from the 2016 IT budget to the 2017 Police & Dispatch Department.

Information Technology FTEs	F/P	2014	2015	2016	2017
Director of Information Technology	F	0	1.0	.90	.90
Information Technology Support	F	0	0	1.0	1.0
Information Technology Support	P	0	.50	0	0
TOTAL	-	0	1.5	1.9	1.9

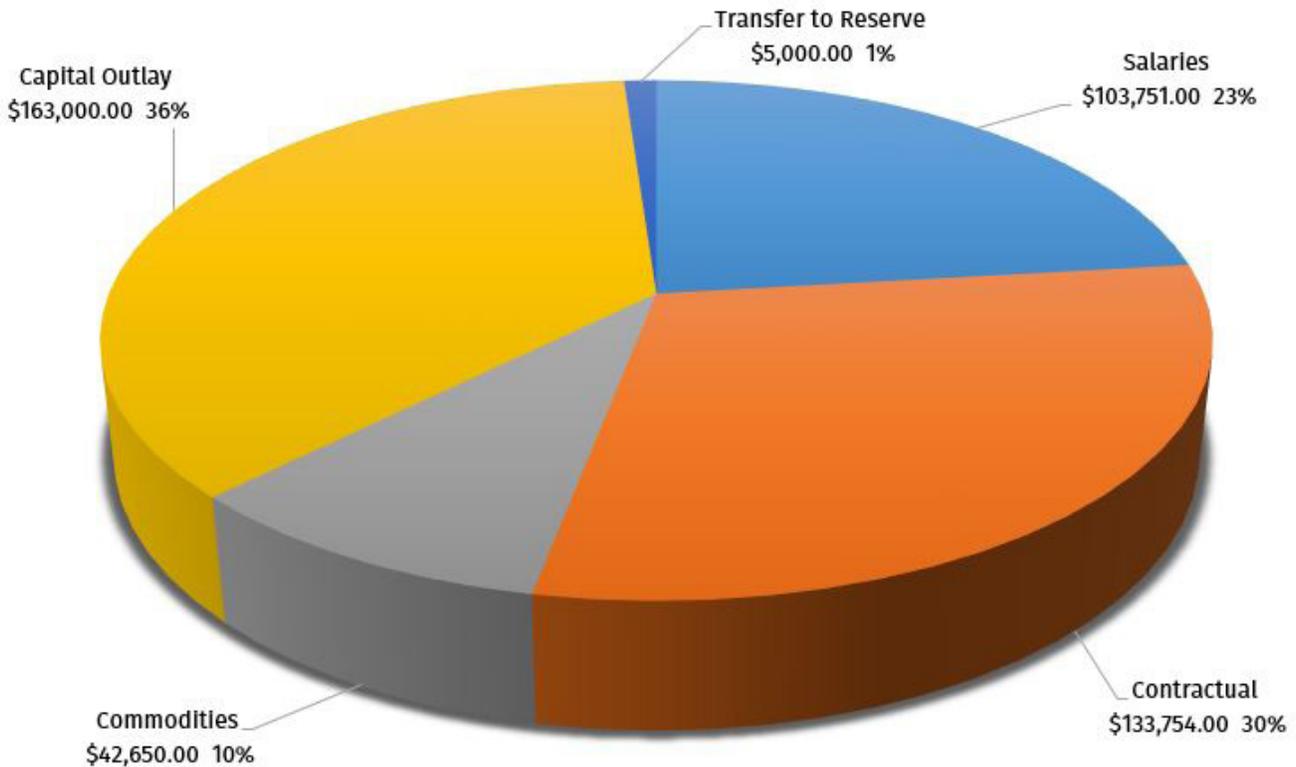
INFORMATION TECHNOLOGY

Information Technology Expenditures

Total Information Technology expenditures included in the 2017 Adopted Budget have increased \$67,900, or 17.9%, from the most recent 2016 budget estimates. The increase is primarily due to a increase in Commodities and Capital Outlay expenditures. Commodities for 2017 include an increase of \$23,450, or 122.1%, for the replacement of multiple desktop computers, laptops, tablets and upgrades to computer equipment in Police vehicles (all under \$5,000 capital asset limit). Capital Outlay for 2017 includes an increase of \$86,900, or 114.2%, for server upgrades, security system upgrades, the replacement of multi-function printers and the addition of an agenda and document management system.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	258,883	72,677	97,645	103,751	+6.3
Contractual	129,960	148,718	182,220	133,754	-26.6
Commodities	7,085	61,182	19,200	42,650	+122.1
Capital Outlay	32,663	58,579	76,100	163,000	+114.2
Transfer to Reserve	45,000	35,000	5,000	5,000	0
TOTAL	\$473,591	\$376,156	\$380,165	\$448,155	+17.9%

2017 Adopted Expenditures - Information Technology





Fire Overview

Upholding core values of RESPECT, INTEGRITY, HONOR, DUTY and UNITY, the Andover Fire-Rescue family is committed to providing exceptional fire protection, emergency services and positive interactions to our community.

Andover Fire-Rescue consists of 14 full-time, 6 part-time and 11 reserve volunteer firefighters. The department responds to structure fires, vehicle fires and rescues, high and low angle rescues, water rescues, hazardous materials, lost people and first response medical calls. Firefighters are active in fire prevention including yearly fire inspections of businesses, places of assembly, day care facilities and schools. Andover Fire-Rescue also has an active public education program.

In 2015, Andover Fire-Rescue responded to 1,508 calls for assistance, which was the highest number of calls in the department's history. 70.62% of these calls were medical in nature. Andover Fire-Rescue responded to 81 fires and 65 false alarms during the same year. The department saved an estimated \$8.3 million of property in 2015. All of the department's work was performed without serious firefighter or civilian injury.

2017 Budget Highlights

1. Andover Fire-Rescue was awarded Staffing for Adequate Fire & Emergency Response (SAFER) funding from FEMA to hire 3 firefighters. These firefighters will begin work in January of 2017.
2. The 2017 Adopted Budget includes a Training Officer position scheduled to begin July 2017. This position will be responsible for organizing and presenting training to all staff as well as responding to critical emergencies.
3. Budgeted electricity expenditures are decreased for 2017, as the department has worked to identify ways to become more efficient.
4. Andover Fire-Rescue continues to emphasize the importance of regular and dynamic training for its firefighters resulting in a \$3,500 increase in its training budget for 2017.
5. The 2017 Adopted Budget includes an expenditure to hire a consulting firm to help with long range planning for Andover Fire-Rescue services. The selected firm will be asked to evaluate department services and make recommendations regarding future needs.

Fire FTEs	F/P	2014	2015	2016	2017
Fire Chief	F	1.0	1.0	1.0	1.0
Deputy Fire Chief	F	1.0	1.0	1.0	1.0
Training Officer	F	0	0	0	.50
Fire Captain	F	3.0	3.0	3.0	3.0
Lieutenant	F	0	0	3.0	3.0
Firefighter	F	9.0	9.0	6.0	9.0*
Firefighter	P	1.9	1.9	1.4	1.4
Reserve Firefighters	V	0	0	0	0
Administrative Assistant	F	0	0	.83	1.0
TOTAL	-	15.9	15.9	16.2	19.9

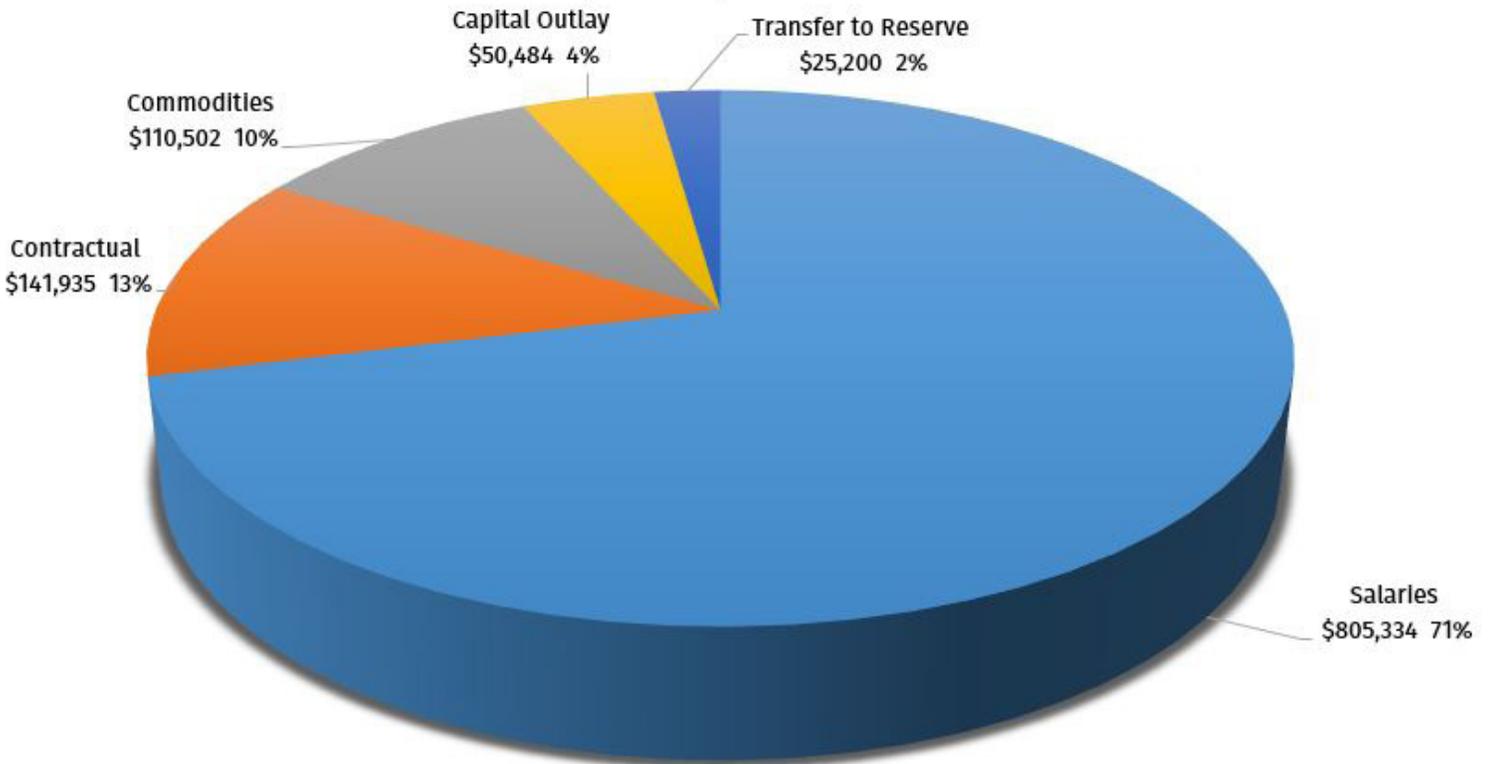
* 3.0 Firefighter positions funded through FEMA SAFER Grant

Fire Expenditures

Total Fire expenditures included in the 2017 Adopted Budget have increased \$113,427, or 11.1%, from the most recent 2016 budget estimates. The increase is primarily due to an increase in Contractual expenditures. Contractuals for 2017 include an increase of \$55,604, or 64.4%, of which \$50,000 is to be utilized in order to hire a consulting firm to assist with long-range planning for fire services. The \$12,630 increase, or 100.5%, for Transfer to Reserve is aimed at strengthening the department's reserve fund after previous year expenditures.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	625,666	687,832	778,458	805,334	+3.5
Contractual	57,449	60,425	86,331	141,935	+64.4
Commodities	54,287	81,816	100,686	110,502	+9.7
Capital Outlay	40,838	41,281	41,984	50,484	+20.2
Transfer to Reserve	31,600	20,975	12,570	25,200	+100.5
TOTAL	\$809,839	\$892,330	\$1,020,028	\$1,133,455	+11.1%

2017 Adopted Expenditures - Fire



INSPECTIONS & CODE ENFORCEMENT



Inspections & Code Enforcement Overview

The Inspections & Code Enforcement Department is responsible for ensuring efficient, appropriate and safe development within the City of Andover.

The City Engineer is responsible for reviewing plat submissions and all other site plan submissions. The position is responsible for traffic engineering including the oversight of consultants. All construction plans, including subdivision improvements and applicable capital improvement projects, within the City of Andover are reviewed by the City Engineer. Generally, the City Engineer serves as an advisor on the health and safety of the public.

The City Engineer also serves as Andover's Building Official. The Building Official, and the remaining department employees, are tasked with performing plan reviews, receiving and processing building applications/permits, performing both residential and commercial building inspections, locating city-owned utility infrastructure, field inspection and processing of all excavation permits and conducting zoning inspections.

The City of Andover Inspections & Code Enforcement Department works with contractors, businesses and residents to ensure that development and maintenance of property within the City are both safe and in compliance with the long-range plans of the City.

2017 Budget Highlights

1. \$5,000 has been included in the 2017 Adopted Budget for additional/continuing education workshops/schooling for Inspections & Code Enforcement employees.
2. \$6,000 has been included for gasoline expenditures necessary to conduct department operations including field inspections of commercial/residential sites and utility locates.
3. \$5,000 is budgeted to be transferred to the department's reserves.
4. No capital purchases are budgeted for 2017, but 2018 and 2019 are projected to have vehicle replacement requests.
5. A \$2,000 increase to miscellaneous contractual expenditures was included for projected additional scanning expenses in 2017.

Inspections & Code Enforcement FTEs	F/P	2014	2015	2016	2017
City Engineer & Building Official	F	.50	.50	.50	.50
Code Compliance Officer/Building Inspector	F	1.0	1.0	1.0	1.0
Utility Assistant	F	.76	.76	.76	.76
Administrative Assistant/Permit Technician	F	1.0	1.0	1.0	1.0
TOTAL	-	3.3	3.3	3.3	3.3

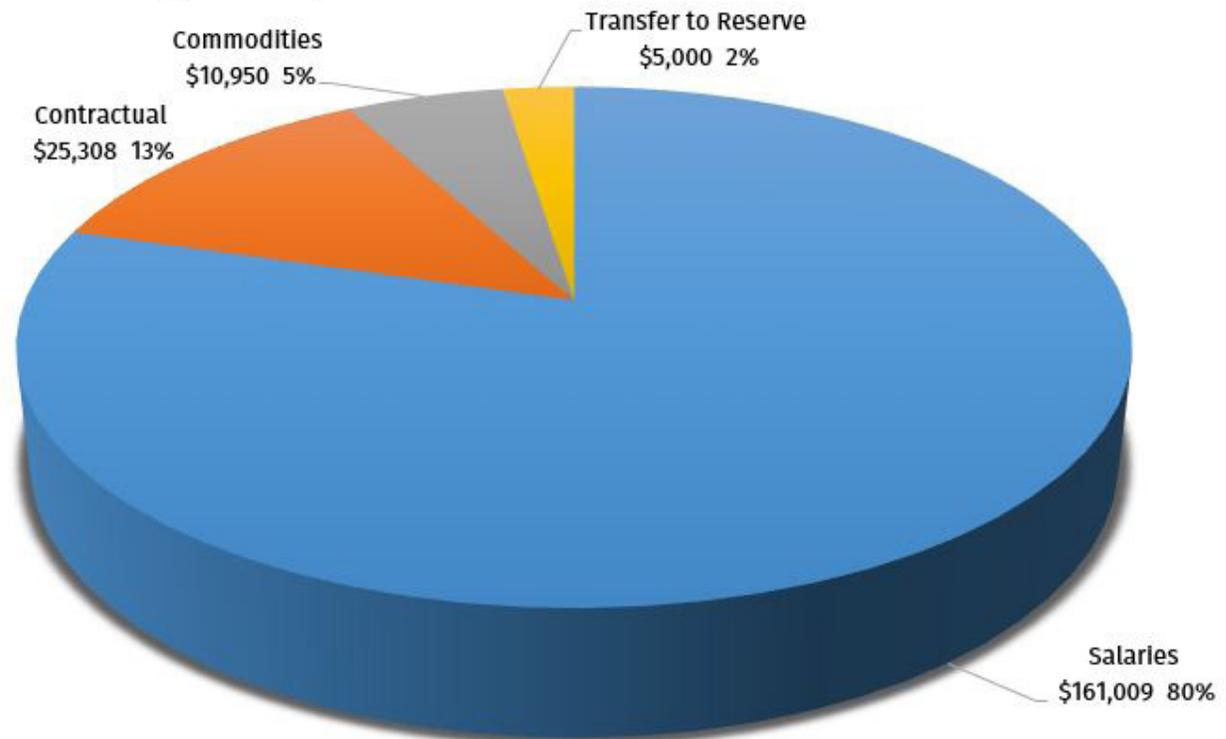
INSPECTIONS & CODE ENFORCEMENT

Inspections & Code Enforcement Expenditures

Total Inspections & Code Enforcement expenditures included in the 2017 Adopted Budget have increased \$7,827, or 4.0%, from the most recent 2016 budget estimates. Commodities expenditures have increased \$1,450, or 15.3%, largely due to the planned replacement of tires on department vehicles. Contractual expenditures increased \$2,208, or 9.6%, largely due to projected additional scanning costs for 2017.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	138,200	144,354	156,840	161,009	+2.7
Contractual	19,517	18,419	23,100	25,308	+9.6
Commodities	6,463	6,211	9,500	10,950	+15.3
Capital Outlay	-	-	-	-	-
Transfer to Reserve	5,000	5,000	5,000	5,000	0
TOTAL	\$169,180	\$173,984	\$194,440	\$202,267	+4.0%

2017 Adopted Expenditures - Inspections & Code Enforcement





Recreation Overview

The City of Andover Recreation Department consists of 2 full-time employees: Recreation Director and Assistant Recreation Director. The department also contracts seasonal and sport-specific referees, umpires and concessions workers.

The Recreation Department offers multiple organized sports opportunities including: adult and youth basketball, adult and youth flag football, youth soccer, youth baseball and softball, youth volleyball and pickleball.

Facilities operated by the Andover Recreation Department include the Andover Community Center, baseball and softball diamonds, multipurpose fields and the concessions area all located in the 13th Street Sports Park. Maintenance of all City park facilities is performed in collaboration with the Andover Parks Department, with much of the field striping, infield dragging and recreational-specific maintenance falling to the Recreation Department.

Of note, the Andover Recreation Department supplemented traditional concession offerings with healthy concession offerings in 2016. Revenues from concessions have increased with this change.

The program offerings of the Andover Recreation Department are funded through recreational fees. Only the salaries of both full-time employees are funded with taxes and are included in the Parks Department budget. Historical and 2017 Adopted Budget fees per recreational offering are listed on the following page.

2017 Budget Highlights

1. A \$2,870 decrease from 2016 is included in the 2017 Adopted Budget for a projected decrease in the amount of basketball referees needed.
2. A \$2,905 decrease from the 2016 Budget is reflected through a reduced expenditure planned for football equipment.
3. The purchase of additional pickleball equipment is included at an increase of \$970 from the 2016 Budget.
4. Dance program offerings were not included in the 2016 Budget, and the 2017 Adopted Budget includes approved expenditures of \$1,600.
5. Insurance costs for the department decreased 12.6% compared to the 2016 Budget.

Recreation FTEs	F/P	2014	2015	2016	2017
Recreation Director*	F	1.0	1.0	1.0	1.0
Assistant Recreation Director*	F	1.0	1.0	1.0	1.0
TOTAL	-	2.0	2.0	2.0	2.0

* Funded through Parks Department

Recreation Revenues

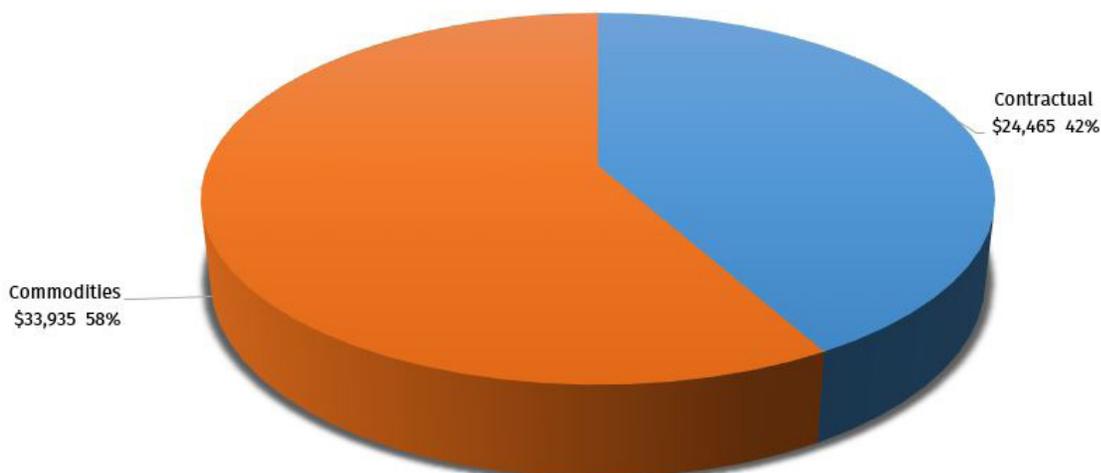
Revenue Source	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Fees - Basketball	6,240	3,672	8,100	4,360	-47.2
Fees - Football	19,810	20,635	24,400	19,600	-19.7
Fees - Soccer	45	-	2,200	1,400	-36.4
Fees - Volleyball	-	180	1,440	1,440	0
Fees - Pickelball	149	1,210	800	2,000	+150.0
Dance Revenue	888	1,427	-	1,600	-
Miscellaneous Recreation Revenue	-	125	2,000	500	-75.0
Summerball Fees	13,763	20,176	23,000	25,100	+9.1
Concession Sales	1,534	2,649	1,700	2,400	+41.2
TOTAL	\$42,430	\$50,075	\$63,640	\$58,400	-8.2%

Recreation Expenditures

Total Recreation expenditures included in the 2017 Adopted Budget have decreased \$5,240, or 8.2%, from the most recent 2016 budget estimates. The decrease is largely a reflection of lowered 2017 revenue projections. Both the Recreation Director and Assistant Recreation Director's salaries are funded through the Parks Department.

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Changed
Salaries	-	-	-	-	-
Contractual	16,272	16,729	28,020	24,465	-12.7
Commodities	19,810	22,620	35,620	33,935	-4.7
Capital Outlay	-	-	-	-	-
Transfer	-	-	-	-	-
TOTAL	\$36,082	\$39,349	\$63,640	\$58,400	-8.2%

2017 Adopted Expenditures - Recreation



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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
**OTHER PROPERTY TAX
SUPPORTED FUNDS**



DEBT SERVICE FUND

Debt Service Fund Overview

The Debt Service Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest. Debt Service Fund operations are funded primarily through the payment of special assessments and property taxes.

The 2017 Adopted Budget presents a balanced Debt Service Fund budget with revenues totaling \$4,911,091 and expenditures totaling \$4,723,750 leaving a budgeted Debt Service Fund carry over balance of \$187,341. The 2017 adopted revenues represent a decrease of \$1,768,036, or 26.5%, from the most recent 2016 estimates. The 2017 adopted expenditures represent a decrease of \$1,076,335, or 18.6%. The Debt Service Fund mill levy as adopted is 0.874, which is an increase of 0.847 mills compared to 2016.

Historical Debt Service Fund Revenue

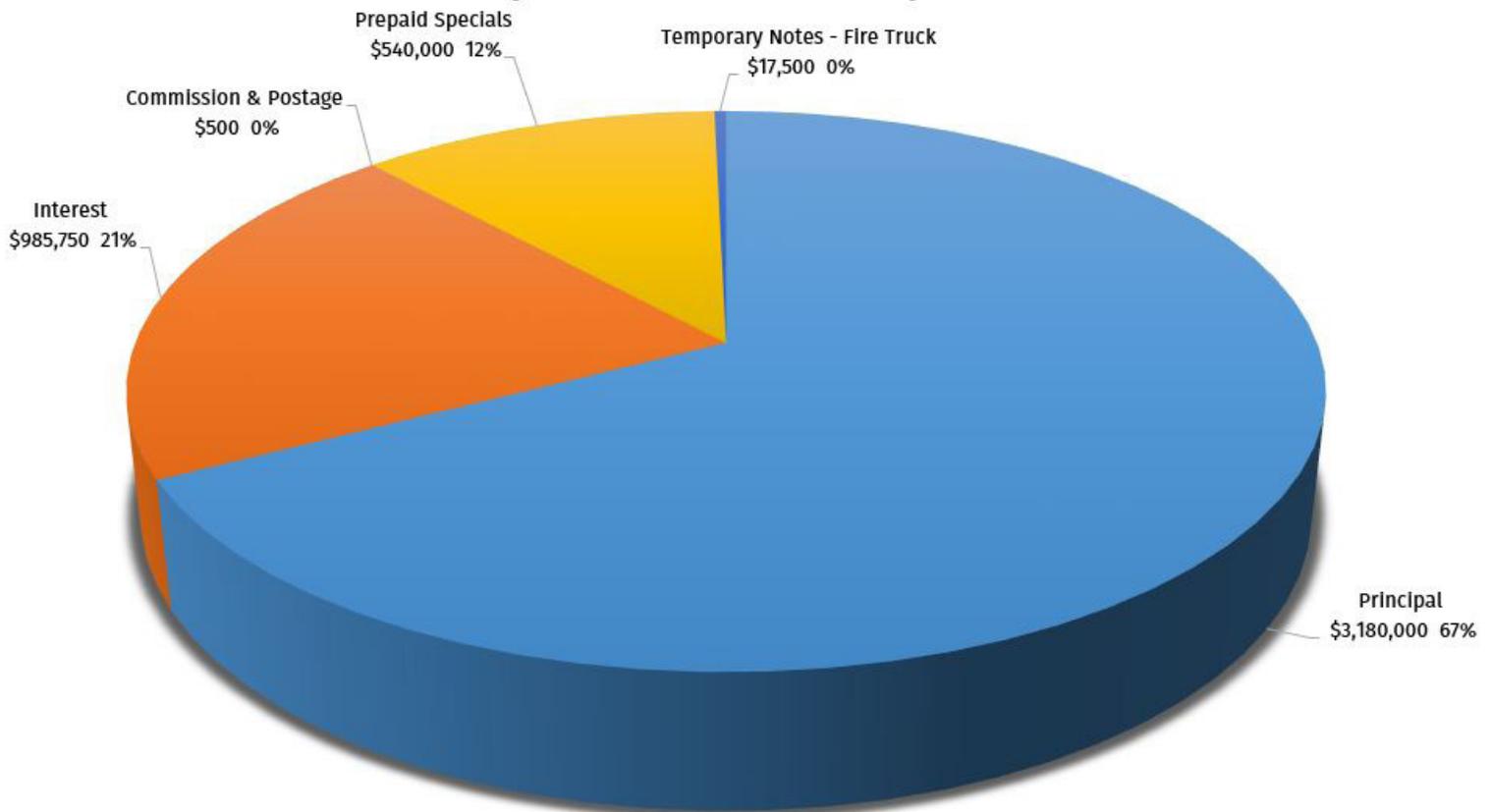
Revenue Source	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Beginning Balance (Jan. 1)	1,478,676	1,662,174	2,249,803	879,042	-60.9
Ad Valorem Tax (Property Tax)	51,568	3,269	3,462	119,274	+334.5
Delinquent Tax	3,683	4,019	500	100	-80.0
Motor Vehicle Tax	16,275	7,801	408	434	+6.4
Recreational Vehicle Tax	0	0	3	3	0
16/20M Vehicle Tax	0	0	1	1	0
Commercial Vehicle Tax	0	0	3	4	+33.3
Watercraft Tax	0	0	0	1	-
In Lieu of Taxes (IRB)	480	22	0	0	0
Bond Receipts	0	2,655,659	0	0	0
Transfer - Water	4,293	0	0	0	0
Transfer - Street Improvement	188,405	151,848	105,169	37,833	-64.0
Transfer - Wastewater	106,759	106,803	106,466	60,612	-43.1
Special Assessments	4,329,028	4,273,729	3,511,295	3,464,153	-1.3
Prepaid Special Assessments	65,207	519,228	0	0	0
Fire District #1 Debt Transfer	0	0	0	13,856	-
Transfer - Westar	0	0	0	320,830	-
Transfer - Fire Truck	0	0	700,000	17,500	-97.5
Interest of Idle Funds	3,920	4,822	2,100	0	-
Neighborhood Revitalization	0	0	(83)	(2,555)	+297.8
TOTAL	\$6,248,293	\$9,389,374	\$6,679,127	\$4,911,091	-26.5%

DEBT SERVICE FUND

Historical Debt Service Fund Expenditures

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Principal	3,614,000	6,045,000	3,160,000	3,180,000	+0.6
Interest	932,807	1,030,456	829,585	985,750	+18.8
Commission & Postage	(10)	64,115	500	500	0
Debt Service - Fire Station	39,321	0	0	0	0
Prepaid Specials	0	0	560,000	540,000	-3.6
Temporary Notes - Fire Truck	0	0	700,000	17,500	-97.5
COP Payments	0	0	180,000	0	-
Electric Line Burial - Andover Rd.	0	0	370,000	0	-
TOTAL	\$4,586,119	\$7,139,571	\$5,800,085	\$4,723,750	-18.6%

2017 Adopted Debt Service Fund Expenditures



LIBRARY FUND

Library Fund Overview

The Library Fund is used to account for the City's tax levy funding of the operation of the municipal library. Library Fund operations are funded largely by property taxes and by an assortment of non-property taxes.

The Andover Public Library is a separate legal entity. The Andover Public Library Board is appointed by the City Council and operates the public library of the City. The Library taxes are levied under the taxing authority of the City and are included as part of the City's total tax levy. The Library Board also receives funding through state assistance programs, fines and donations from the public, which are not represented below. Expenditures on the following page represent only the transfer of monies from the City of Andover to the Library Board.

The 2017 Adopted Budget presents a balanced Library Fund budget with revenues totaling \$479,923 and expenditures totaling \$471,900 leaving a budgeted Library Fund carry over balance of \$8,023. The 2017 adopted revenues represent an increase of \$19,804, or 4.3%, from the most recent 2016 estimates. The 2017 adopted expenditures represent an increase of \$40,500, or 9.4%. The Library Fund mill levy as adopted is 3.000, which is an decrease of 0.001 mills compared to 2016.

Historical Library Fund Revenue

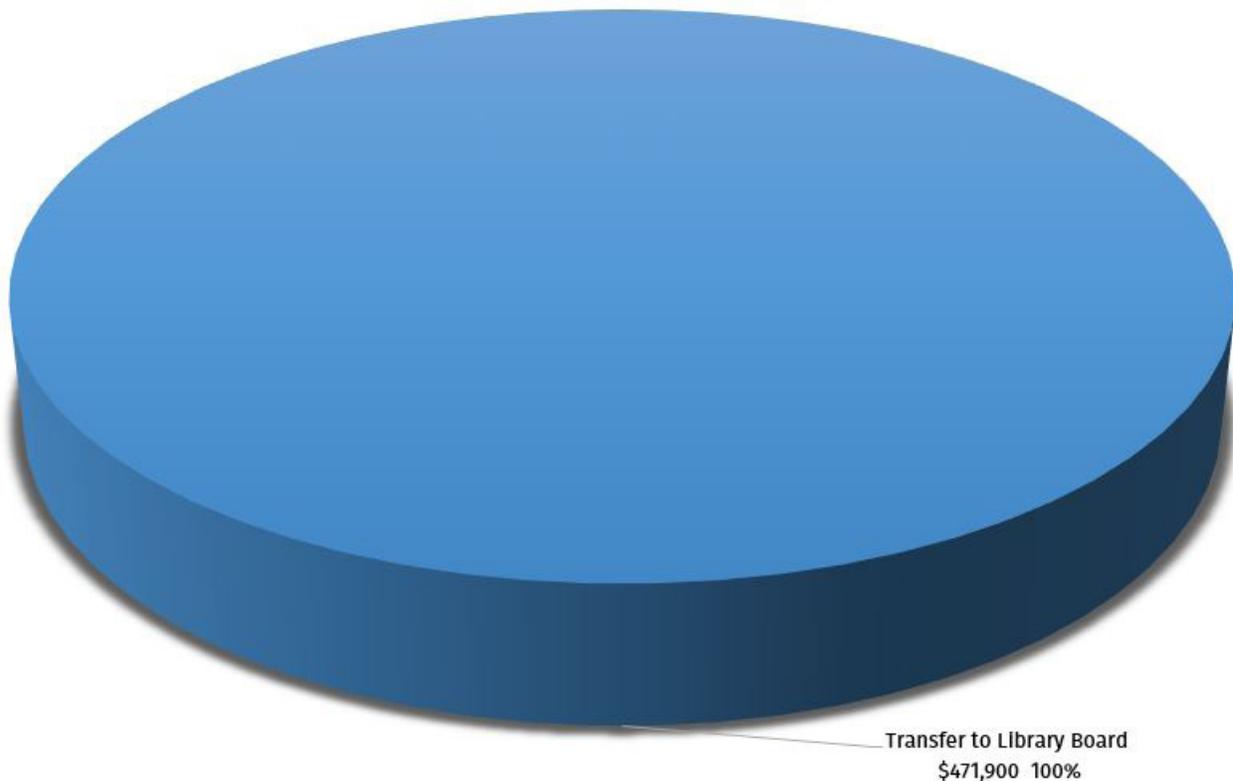
Revenue Source	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Beginning Balance (Jan. 1)	26,379	23,731	33,962	28,719	-15.4
Ad Valorem Tax (Property Tax)	336,779	357,121	386,347	409,188	+5.9
Delinquent Tax	12,196	22,928	500	500	0
Motor Vehicle Tax	46,309	48,882	46,185	48,459	+4.9
Recreational Vehicle Tax	0	0	321	336	+4.7
16/20M Vehicle Tax	0	0	144	103	-28.5
Commercial Vehicle Tax	0	0	392	472	+20.4
Watercraft Tax	0	0	0	163	-
In Lieu of Taxes (IRB)	3,131	2,458	1,500	750	-50.0
Interest of Idle Funds	36	43	0	0	0
Neighborhood Revitalization	0	0	(9,232)	(8,767)	-5.0
TOTAL	\$424,831	\$455,162	\$460,119	\$479,923	+4.3%

Historical Library Fund Expenditures

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
*Transfer to Library Board	401,100	421,200	431,400	471,900	+9.4
TOTAL	\$401,100	\$421,200	\$431,400	\$471,900	+9.4%

*The Andover Public Library is a separate legal entity. The Andover Public Library Board is appointed by the City Council and operate the public library of the city. The Library taxes are levied under the taxing authority of the City and are included as part of the City's overall tax levy. The City transfers monies received from taxes to the Library Board who has expenditure authority.

2017 Adopted Library Fund Expenditures



SPECIAL PUBLIC BUILDING FUND

Special Public Building Fund Overview

The Special Public Building Fund is used to account for the acquisition and subsequent debt service of public buildings used by the City. Special Public Building Fund operations are financed largely by property taxes and transfers.

The 2017 Adopted Budget presents a balanced Special Public Building Fund budget with revenues totaling \$1,296,233 and expenditures totaling \$1,282,243 leaving a budgeted Special Public Building Fund carry over balance of \$13,990. The 2017 adopted revenues represent an increase of \$75,711, or 6.2%, from the most recent 2016 estimates. The 2017 adopted expenditures represent an increase of \$79,997, or 6.7%. The Special Public Building Fund mill levy as adopted is 1.492, which is an increase of 0.046 mills compared to 2016.

Historical Special Public Building Fund Revenue

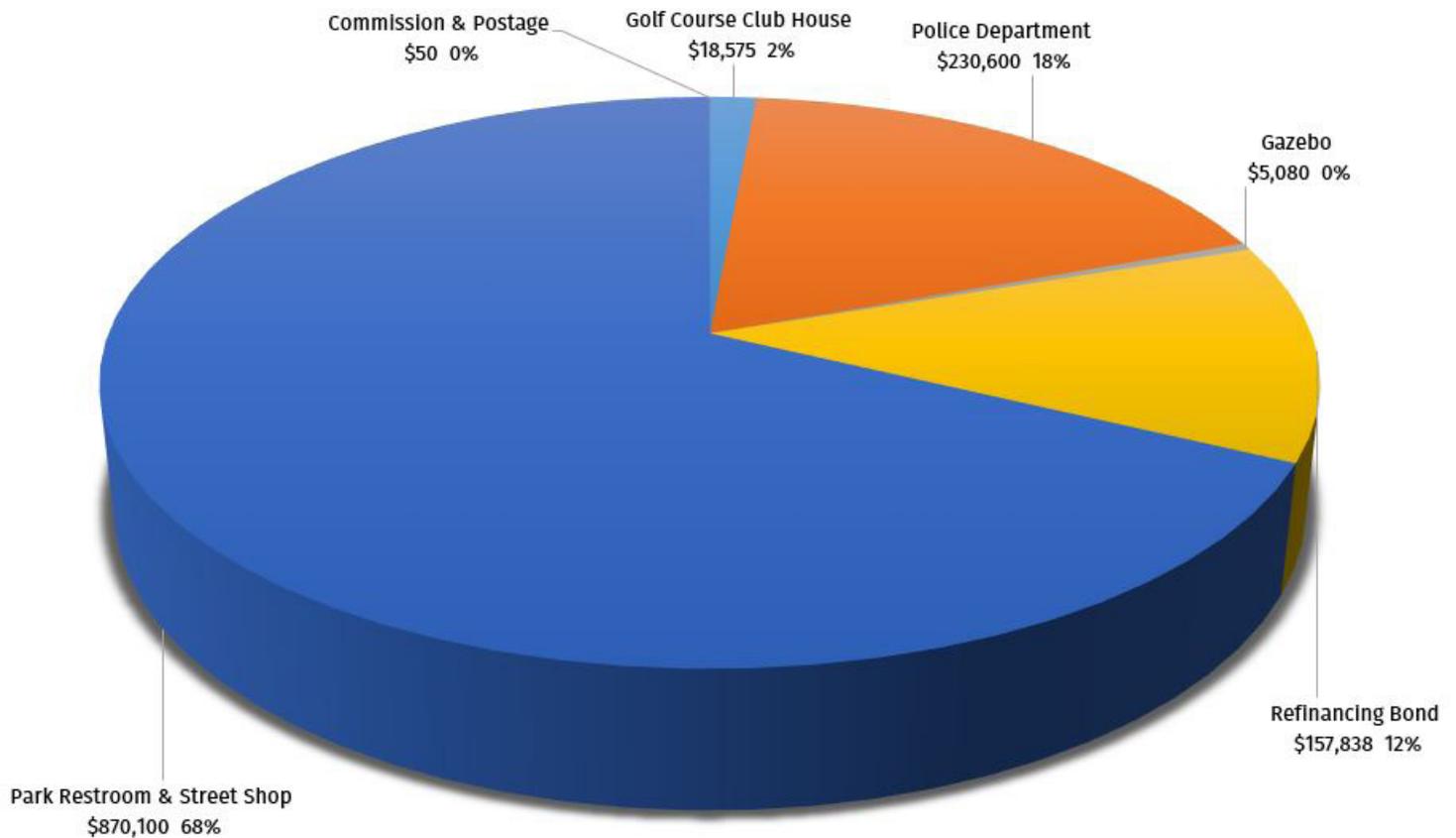
Revenue Source	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Beginning Balance (Jan. 1)	63,564	26,231	28,027	18,277	-34.8
Ad Valorem Tax (Property Tax)	107,176	201,592	186,228	203,497	+9.3
Delinquent Tax	6,288	8,839	3,000	3,000	0
Motor Vehicle Tax	23,832	16,886	26,085	23,358	-10.5
Recreational Vehicle Tax	0	0	181	162	-10.5
16/20M Vehicle Tax	0	0	81	50	-38.3
Commercial Vehicle Tax	0	0	222	227	0
Watercraft Tax	0	0	0	79	-
In Lieu of Taxes (IRB)	997	1,388	500	250	-50.0
Transfer - Park Improvement	177,175	164,093	180,548	181,493	+0.5
Transfer - General Fund	0	0	800,000	870,100	+8.8
Interest of Idle Funds	93	120	100	100	0
Neighborhood Revitalization	0	0	(4,450)	(4,360)	-2.0
TOTAL	\$379,126	\$419,148	\$1,220,522	\$1,296,233	+6.2%

SPECIAL PUBLIC BUILDING FUND

Historical Special Public Building Fund Expenditures

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Golf Course Club House	21,500	20,525	19,550	18,575	-5.0
Police Department	175,720	212,048	221,648	230,600	+4.0
Gazebo	5,600	5,430	5,260	5,080	-3.4
Refinancing Bond	150,075	153,118	155,738	157,838	+13.5
Park Restroom & Street Shop	0	0	800,000	870,100	+8.8
Commission & Postage	0	0	50	50	0
TOTAL	\$352,895	\$391,121	\$1,202,246	\$1,282,243	+6.7%

2017 Adopted Special Public Building Fund Expenditures



EMPLOYEE BENEFITS FUND

Employee Benefits Overview

The Employee Benefits Fund is used to account for the City's portion of social security, health and dental insurance, retirement, workers compensation and unemployment insurance contributions. Employee Benefits Fund operations are financed largely by property taxes and by an assortment of non-property taxes.

The 2017 Adopted Budget presents a balanced Employee Benefits Fund budget with revenues totaling \$1,838,553 and expenditures totaling \$1,797,001 leaving a budgeted Employee Benefits Fund carry over balance of \$41,552. The 2017 adopted revenues represent a decrease of \$221,202, or 10.7%, from the most recent 2016 estimates. The 2017 adopted expenditures represent an increase of \$67,432, or 3.9%. The Employee Benefits Fund mill levy as adopted is 9.927, which is a decrease of 0.268 mills compared to 2016.

Historical Employee Benefits Fund Revenue

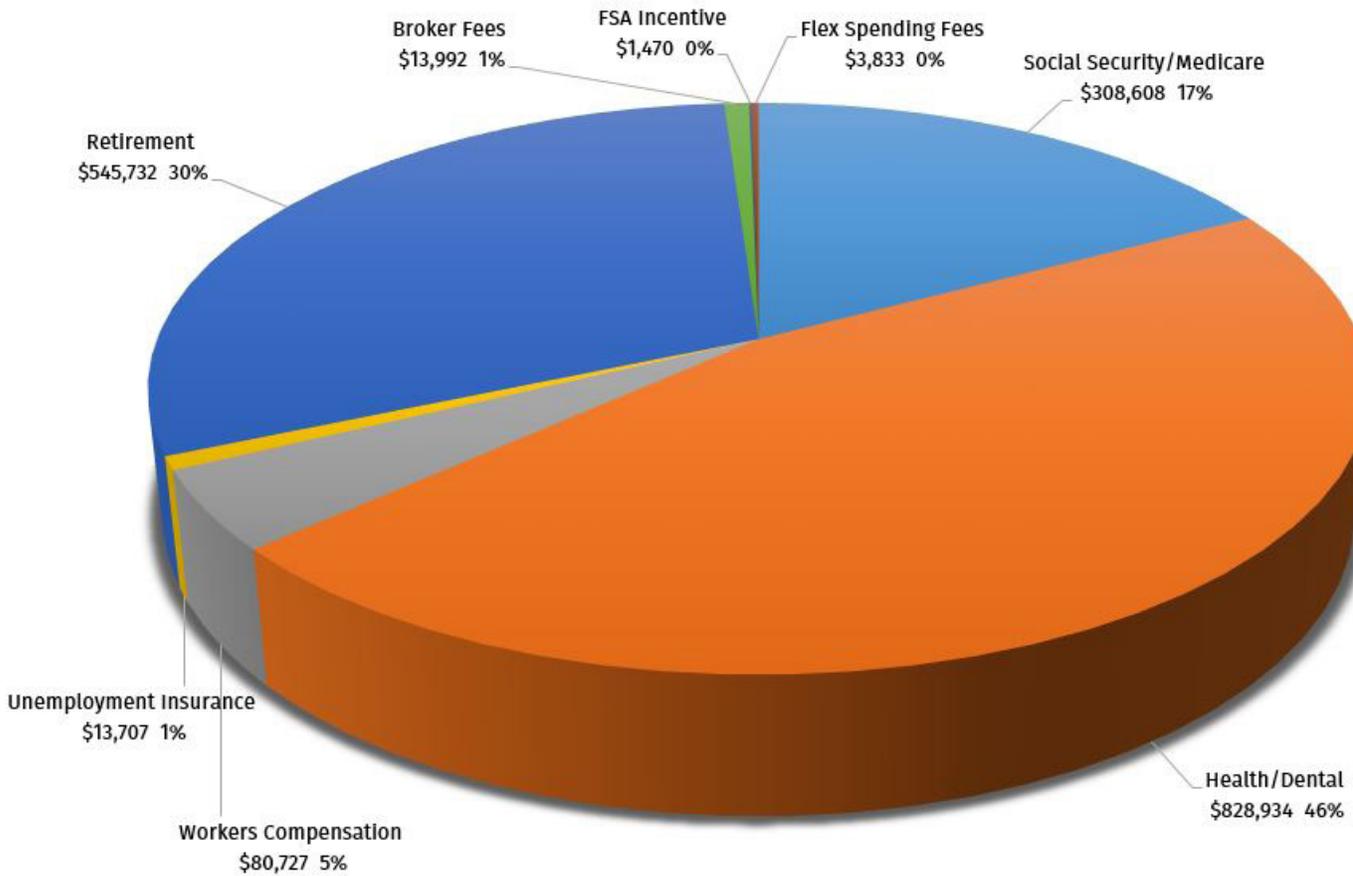
Revenue Source	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Beginning Balance (Jan. 1)	484,741	517,341	581,815	330,186	-43.2
Ad Valorem Tax (Property Tax)	1,198,347	1,271,001	1,312,628	1,354,090	+3.2
Delinquent Tax	42,755	81,388	20,000	10,000	-50.0
Motor Vehicle Tax	161,475	174,013	164,376	164,642	+0.2
Recreational Vehicle Tax	0	0	1,142	1,141	0
16/20M Vehicle Tax	0	0	512	350	-31.7
Commercial Vehicle Tax	0	0	1,397	1,602	+14.7
Watercraft Tax	0	0	0	553	-
In Lieu of Taxes (IRB)	11,142	8,748	8,500	4,000	-52.9
Federal COPS Grant Reimburs.	13,534	9,236	0	0	0
Interest of Idle Funds	1,261	1,445	750	1,000	+33.3
Neighborhood Revitalization	0	0	(31,365)	(29,011)	-7.5
TOTAL	\$1,913,256	\$2,063,173	\$2,059,755	\$1,838,553	-10.7%

EMPLOYEE BENEFITS FUND

Historical Employee Benefits Fund Expenditures

Expenditure Category	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted	% Change
Social Security/Medicare	232,488	251,779	284,110	308,608	+8.6
Health/Dental	625,106	618,067	768,554	828,934	+7.9
Workers Compensation	70,546	68,927	92,701	80,727	-12.9
Unemployment Insurance	13,406	27,134	39,401	13,707	-65.2
Retirement	438,297	500,026	526,227	545,732	+3.7
Broker Fees	12,889	13,250	13,991	13,992	0
FSA Incentive	1,133	0	0	1,470	-
Flex Spending Fees	2,051	2,176	4,585	3,833	-16.4
TOTAL	\$1,395,915	\$1,481,358	\$1,729,569	\$1,797,001	+3.9%

2017 Adopted Employee Benefits Fund Expenditures



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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
SPECIAL FUNDS



SPECIAL HIGHWAY FUND

Special Highway Fund Overview

The Special Highway Fund is used to account for street maintenance operations. Financing is provided through motor fuel taxes distributed from the State of Kansas Special City and County Highway Fund.

Historical Special Highway Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	130,433	121,734	265,914	245,889	-7.5
State of Kansas Gas Tax	315,373	325,482	328,210	324,670	-1.1
County Transfers Gas	61,166	62,651	55,870	48,849	-12.6
Cancellation of Prior Year Encumbrances	1,182	9,557	-	-	-
Culverts	300	2,468	-	-	-
Interest of Idle Funds	345	397	200	200	0
TOTAL	\$508,800	\$522,289	\$650,194	\$619,609	-4.7%

Historical Special Highway Fund Expenditures

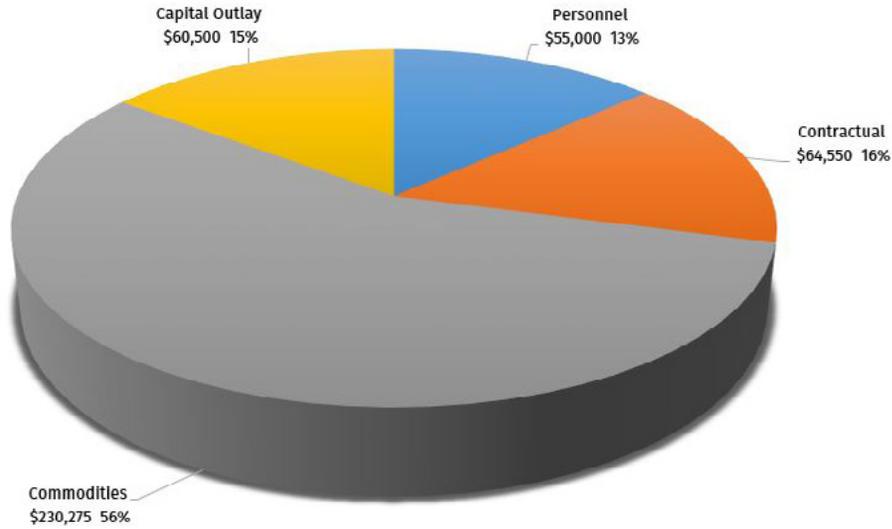
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Personnel	50,000	50,000	55,000	55,000	0
Contractual	102,032	52,529	55,005	64,550	+17.4
Commodities	235,034	153,846	244,300	230,275	-5.7
Capital Outlay	-	-	50,000	60,500	+21.0
Transfers	-	-	-	-	-
TOTAL	\$387,066	\$256,375	\$404,305	\$410,325	+1.5%

Historical Special Highway Fund End of FY Balance

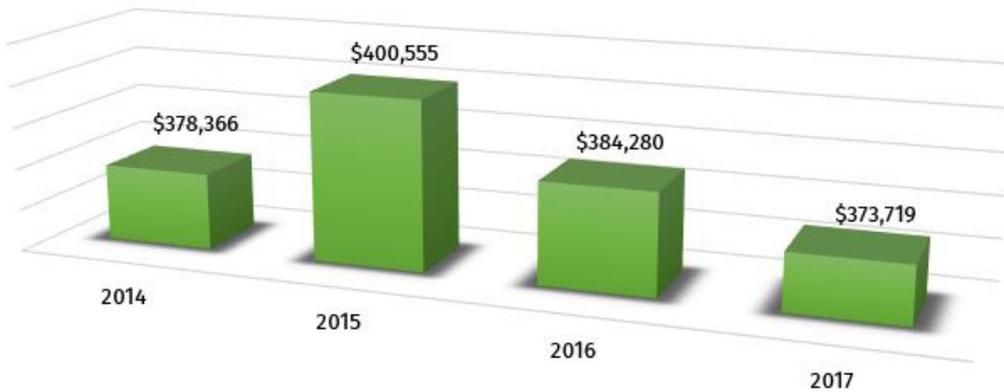
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	508,800	522,289	650,194	619,609	-4.7
Expenditures	387,066	256,375	404,305	410,325	+14.9
BALANCE	\$121,734	\$265,914	\$245,889	\$209,284	-14.9%

SPECIAL HIGHWAY FUND

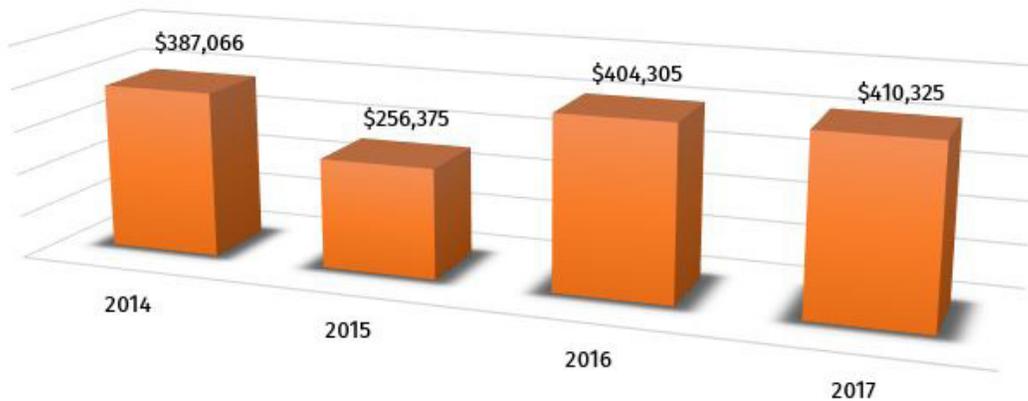
2017 Adopted Expenditures - Special Highway Fund



Historical Revenue - Special Highway Fund



Historical Expenditures - Special Highway Fund



Tourism Fund Overview

The Tourism Fund is used to account for the administration of the Transient Guest Tax. All monies are to be expended for convention and tourism promotion per applicable State statutes.

Historical Tourism Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	192,381	181,703	192,393	192,393	0
Hotel Tax	104,455	116,219	105,000	100,000	-4.8
Concert Proceeds/Donations*	13,356	29,153	-	-	-
Interest on Idle Funds	303	323	-	-	-
TOTAL	\$310,495	\$327,399	\$297,393	\$292,393	-1.7%

*Concert Proceeds/Donations are not included in the budgeting process based on the tentative nature of events.

Historical Tourism Fund Expenditures

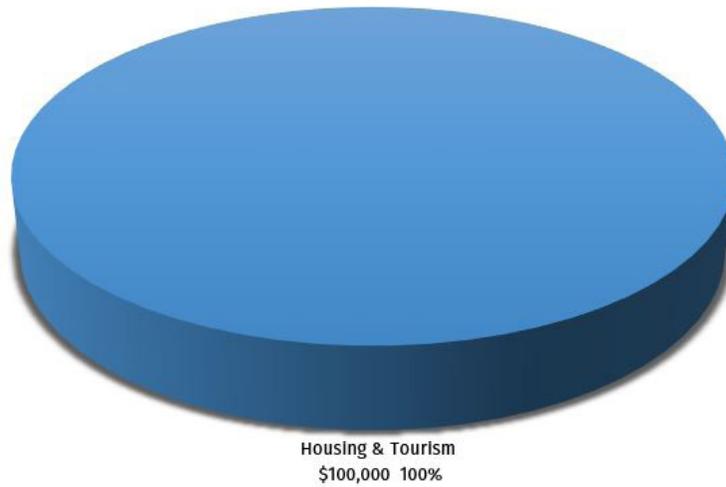
Expenditure Detail	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Housing & Tourism*	128,792	135,006	105,000	100,000	-4.7
TOTAL	\$128,792	\$135,006	\$105,000	\$100,000	-4.7%

*Tourism budget is produced by the Andover Convention & Visitors Bureau. No detailed expenditure information is available at the time of this publication. Traditionally, Tourism Fund expenditures include: financial support of the Andover Chamber of Commerce, print marketing/advertising, concert(s), meeting expenses, Kansas Medical Center hotel voucher program and miscellaneous items.

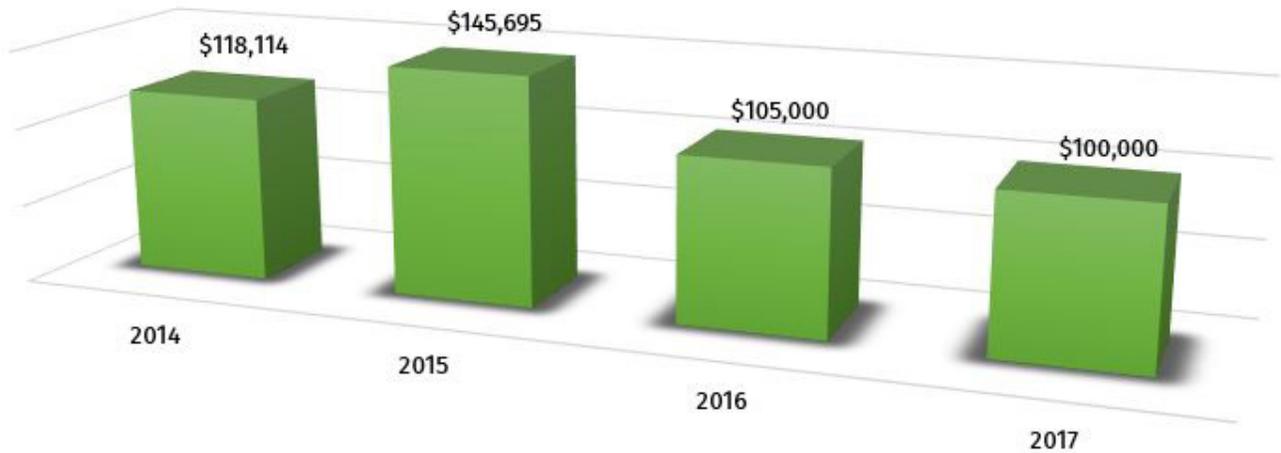
Historical Tourism Fund End of FY Balance

Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	310,495	327,399	297,393	292,393	-1.7
Expenditures	128,792	135,006	105,000	100,000	-4.7
BALANCE	\$181,703	\$192,393	\$192,393	\$192,393	0%

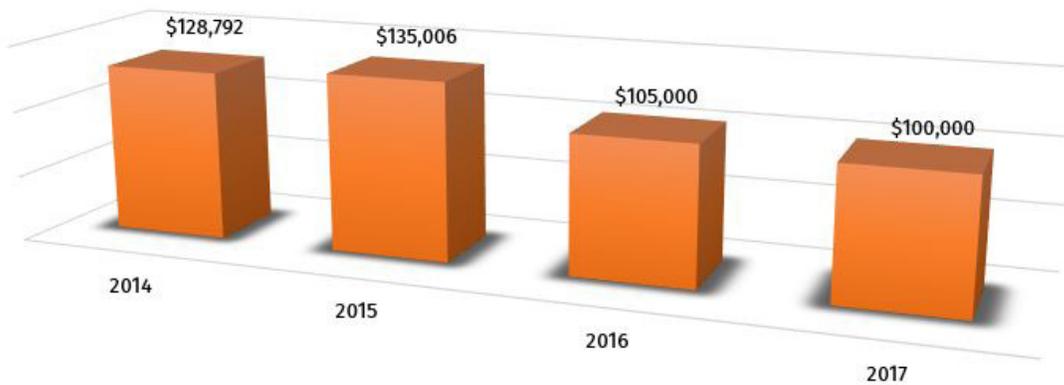
2017 Adopted Expenditures - Tourism Fund



Historical Revenues - Tourism Fund



Historical Expenditures - Tourism Fund



ARTERIAL IMPACT FUND

Arterial Impact Fund Overview

The Arterial Impact Fund is used to account for the one-time impact fee on new home construction for use in construction or improvement of arterial streets.

Historical Arterial Impact Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	374,424	418,756	358,689	323,128	-9.9
Street Impact Fees	66,605	77,040	30,275	34,600	+14.3
Interest on Idle Funds	618	715	100	250	+150.0
TOTAL	\$441,647	\$496,510	\$389,064	\$357,978	-8.0%

Historical Arterial Impact Fund Expenditures

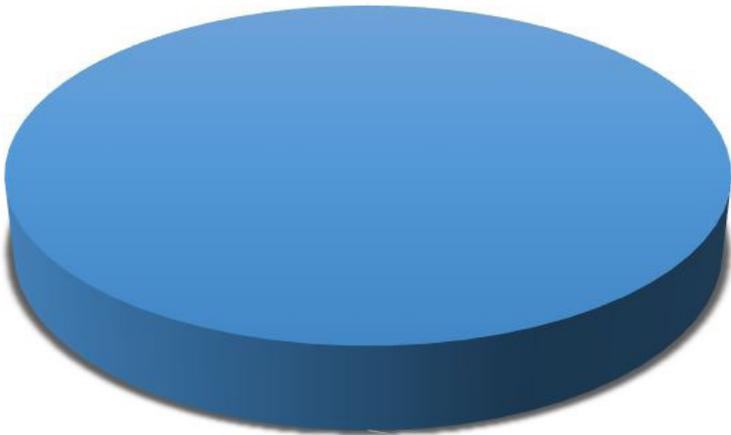
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Contracted Street Sealing Program	-	137,822	65,936	52,906	-19.8
Capital Outlay	22,890	-	-	-	-
TOTAL	\$22,890	\$137,822	\$65,936	\$52,906	-19.8%

Historical Arterial Impact Fund End of FY Balance

Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	441,647	496,510	389,064	357,978	-8.0
Expenditures	22,890	137,822	65,936	52,906	-19.8
BALANCE	\$418,757	\$358,689	\$323,128	\$305,072	-5.6%

ARTERIAL IMPACT FUND

2017 Adopted Expenditures - Arterial Impact Fund

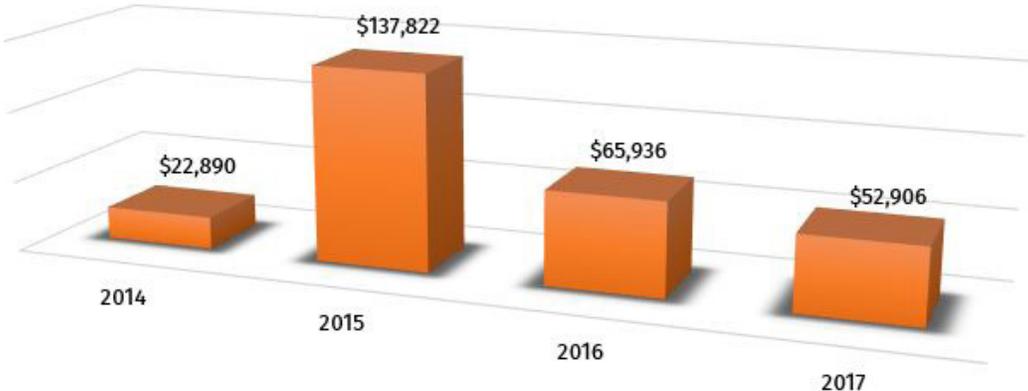


Contracted Street Sealing Program
\$52,906 100%

Historical Revenue - Arterial Impact Fund



Historical Expenditures - Arterial Impact Fund



STREET IMPROVEMENT FUND

Street Improvement Fund Overview

The Street Improvement Fund is used to account for and report the local 1.0% sales tax revenues restricted to construction or improvement of City streets.

Historical Street Improvement Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	2,849,974	2,797,233	4,326,482	5,236,594	+21.0
Sales Tax	1,984,254	2,145,828	2,000,000	2,000,000	0
Grants	-	461,506	-	-	-
Cancellation of Prior Year Encumberances	-	297,243	-	-	-
Interest of Idle Funds	5,881	6,556	2,500	3,000	+20.0
TOTAL	\$4,840,109	\$5,708,366	\$6,328,982	\$7,239,594	+14.4%

Historical Street Improvement Fund Expenditures

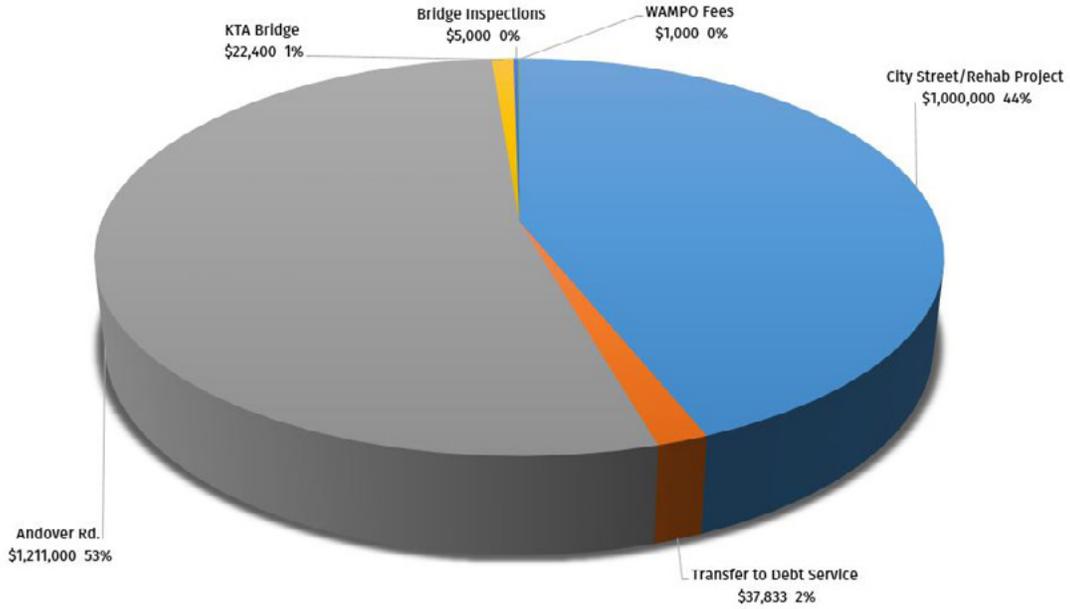
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
City Street/Rehab Project	376,865	645,738	800,000	1,000,000	+25.0
159 th St. East from KTA Bridge	17,692	527,920	-	-	-
ROW Purchase	1,408,688	3,500	-	-	-
Transfer to Debt Service	188,405	151,848	105,169	37,833	-64.0
21 st Street	51,226	-	-	-	-
Andover Rd. - Four Mile Creek to SW 120 th	-	47,865	175,219	1,211,000	+591.1
KTA Bridge	-	-	-	22,400	-
Battery Backup for Traffic Lights	-	-	12,000	-	-
Pedestrian Bridge Study	-	2,520	-	-	-
Bridge Inspections	-	1,890	-	5,000	-
WAMPO Fees	-	603	-	1,000	-
TOTAL	\$2,042,876	\$1,381,884	\$1,092,388	\$2,277,233	+108.5%

Historical Street Improvement End of FY Balance

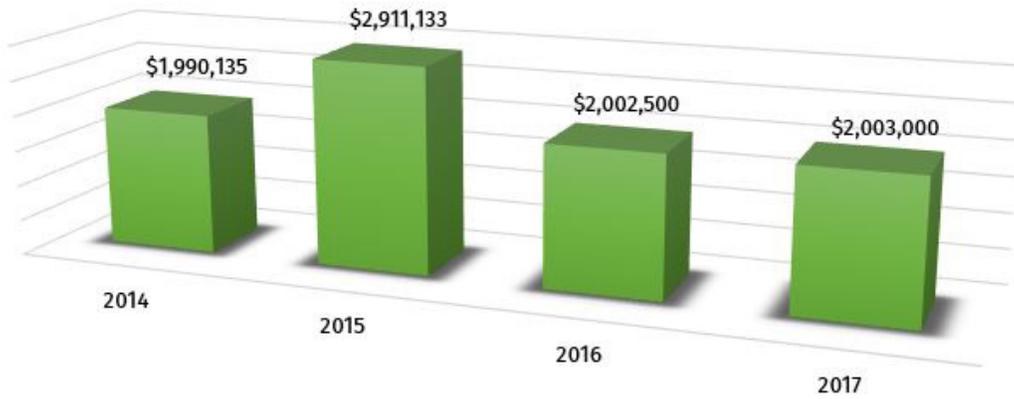
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	4,840,109	5,708,366	6,328,982	7,239,594	+14.4
Expenditures	2,042,876	1,381,884	1,092,388	2,277,233	+108.5
BALANCE	\$2,797,233	\$4,326,482	\$5,236,594	\$4,962,361	-5.2%

STREET IMPROVEMENT FUND

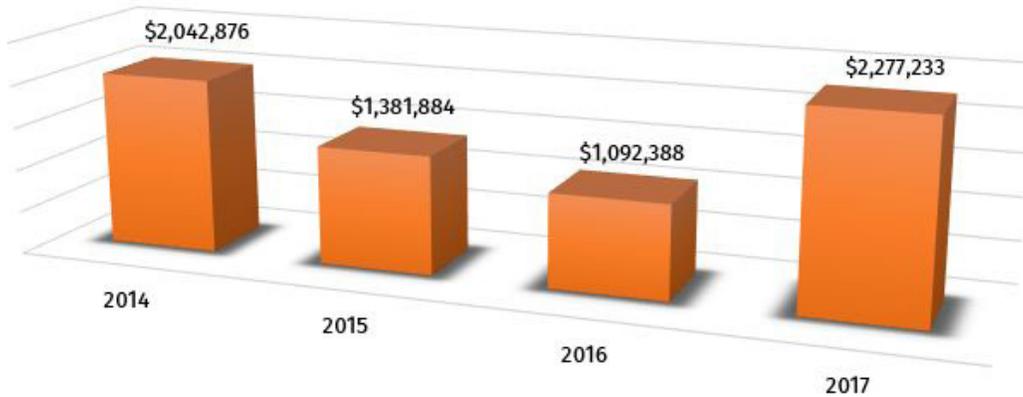
2017 Adopted Expenditures - Street Improvement Fund



Historical Revenues - Street Improvement Fund



Historical Expenditures - Street Improvement Fund



PARK IMPACT FUND

Park Impact Fund Overview

The Park Impact Fund is used to account for the one-time impact fee on new home construction for use in the construction and maintenance of the City's park system.

Historical Park Impact Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	459,373	414,450	42,260	44,760	+5.9
Impact Fees	51,300	61,425	20,250	27,000	+33.3
Interest on Idle Funds	708	200	250	250	0
TOTAL	\$511,381	\$476,075	\$62,760	\$72,010	+14.7%

Historical Park Impact Fund Expenditures

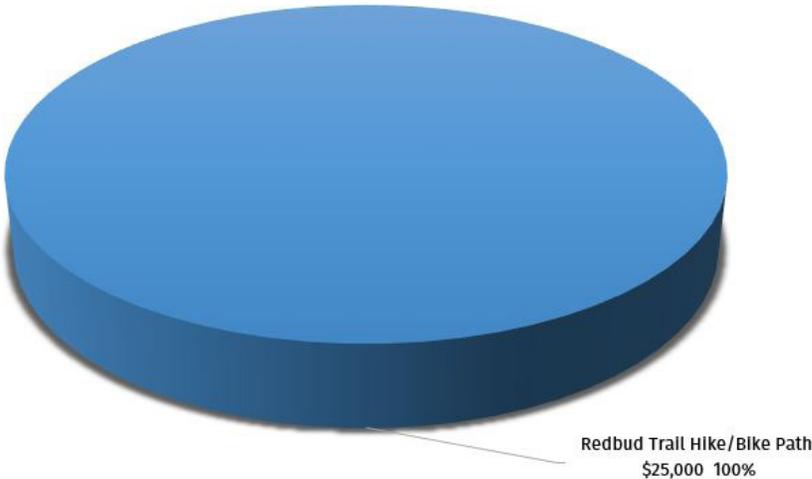
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Redbud Trail Hike/Bike Path	45,394	408,715	-	25,000	-
Capital Outlay - Lake George Repairs	-	25,100	-	-	-
Capital Outlay - Turf Tires	-	-	10,000	-	-
Capital Outlay - 13 th Parking Lot Lights	-	-	8,000	-	-
13 th Park Ground Supplies	18,000	-	-	-	-
Central Park Ground Supplies	8,000	-	-	-	-
Park Master Plan	25,538	-	-	-	-
TOTAL	\$96,932	\$433,815	\$18,000	\$25,000	+38.9%

Historical Park Impact Fund End of FY Balance

Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	511,381	476,075	62,760	72,010	+14.7
Expenditures	96,932	433,815	18,000	25,000	+38.9
BALANCE	\$414,450	\$42,260	\$44,760	\$47,010	+5.0%

PARK IMPACT FUND

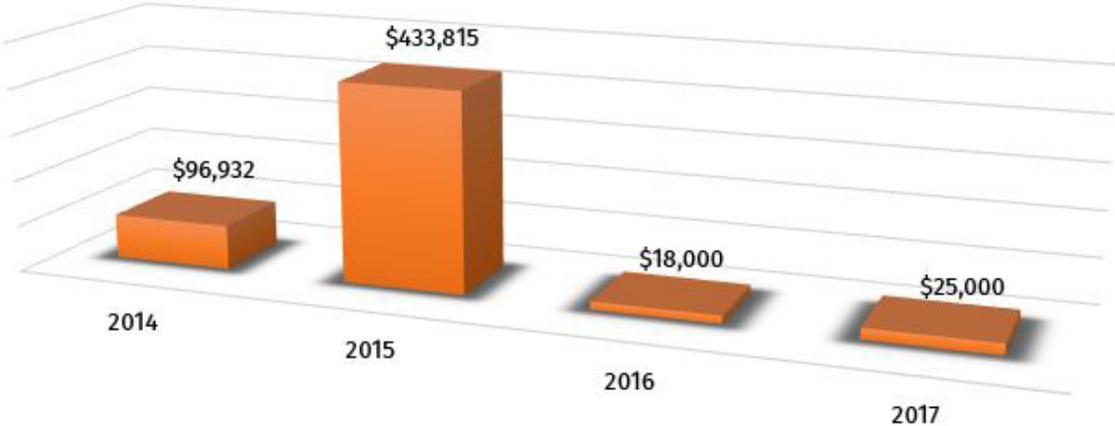
2017 Adopted Expenditures - Park Impact Fund



Historical Revenues - Park Impact Fund



Historical Expenditures - Park Impact Fund



FESTIVALS FUND

Festivals Fund Overview

The Festivals Fund is used to account for resources from local donations and fundraising efforts for the promotion and operation of the annual Greater Andover Days festival and Hometown Christmas celebration.

Historical Festivals Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	48,462	51,905	56,555	56,555	0
Donations/Sponsorship	32,921	31,939	34,500	32,000	-7.2
Carnival Proceeds	6,517	6,126	5,500	5,500	0
Interest of Idle Funds	89	88	-	-	-
TOTAL	\$87,988	\$90,057	\$96,555	\$94,055	-2.6%

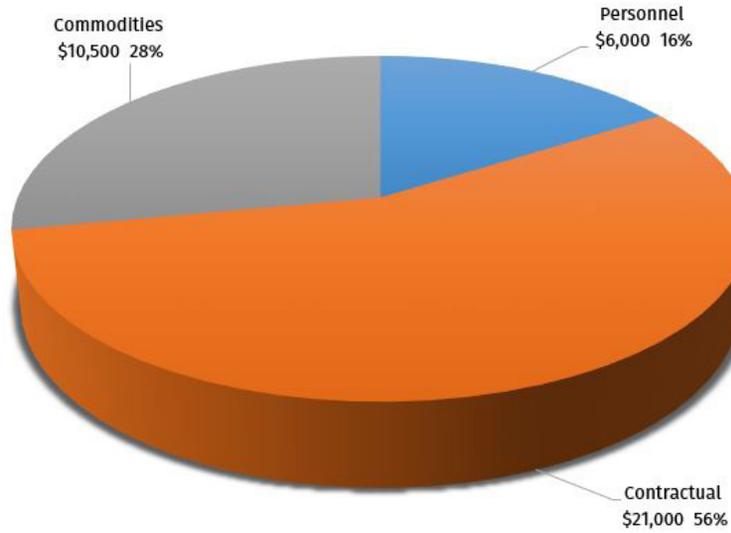
Historical Festivals Expenditures

Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Personnel	-	5,545	5,000	6,000	+20.0
Contractual	26,442	18,228	23,000	21,000	-8.7
Commodities	9,641	9,729	12,000	10,500	-12.5
TOTAL	\$36,083	\$33,502	\$40,000	\$37,500	-6.3%

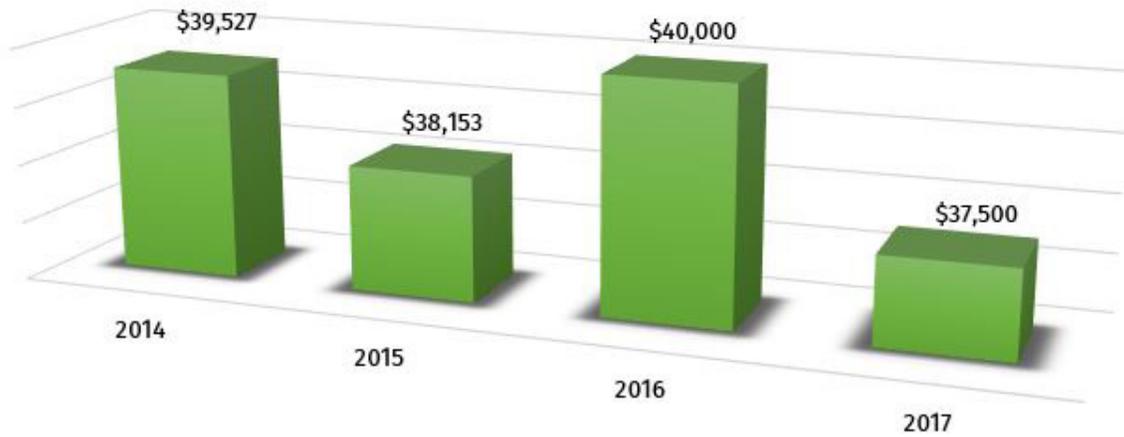
Historical Festivals Fund End of FY Balance

Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	87,988	90,057	96,555	94,055	-2.6
Expenditures	36,083	33,502	40,000	37,500	-6.3
BALANCE	\$51,905	\$56,555	\$56,555	\$56,555	0

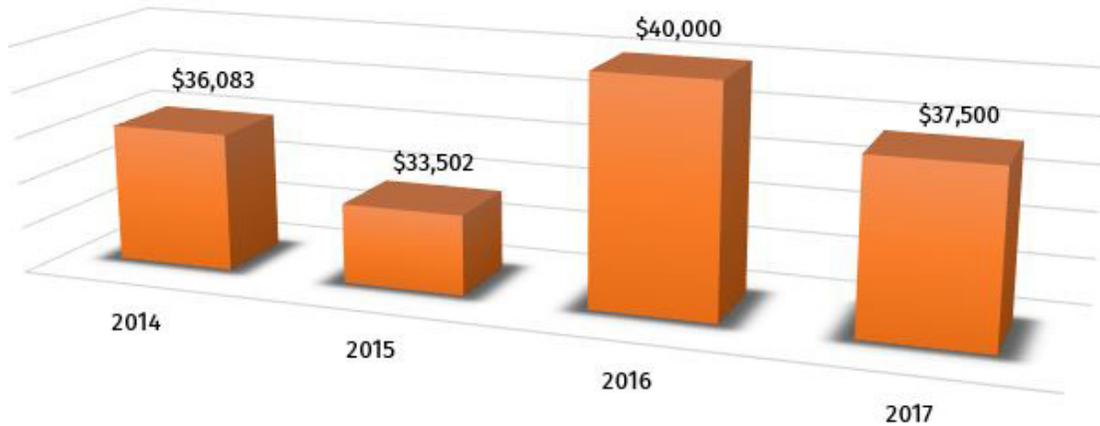
2017 Adopted Expenditures - Festivals Fund



Historical Revenues - Festivals Fund



Historical Expenditures - Festivals Fund



SEWER EXPANSION/EQUIPMENT RESERVE FUND

Sewer Expansion/Equipment Reserve Fund Overview

The Sewer Expansion/Equipment Reserve Fund is used to account for future wastewater plant expansion and associated equipment costs.

Historical Sewer Expansion/Equipment Reserve Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	1,946,284	3,703,266	5,140,790	6,609,324	+28.6
Wastewater Tap Fees	177,729	288,784	75,000	75,000	0
Transfer from Wastewater Utility	1,000,000	1,250,000	1,500,000	500,000	-66.7
Transfer Unused Bond Reserve Balance	680,840	-	-	-	-
Reimbursed City Paid Expenses	1,374	6,393	-	5,000	-
Interest of Idle Funds	3,797	6,393	-	5,000	-
TOTAL	\$3,810,025	\$5,248,443	\$6,715,790	\$7,189,324	+7.1%

Historical Sewer Expansion/Equipment Reserve Fund Expenditures

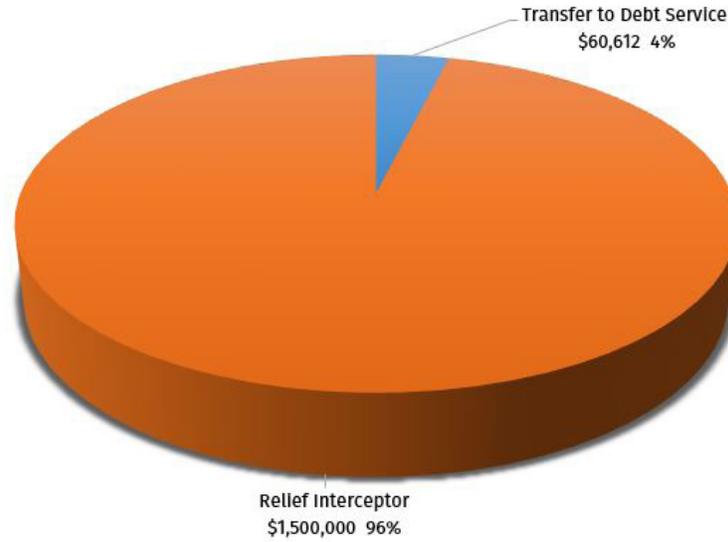
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Transfer to Debt Service	106,759	106,803	106,466	60,612	-43.1
Relief Interceptor Sewer Line	-	850	-	1,500,000	-
TOTAL	\$106,759	\$107,653	\$106,466	\$1,560,612	+1365.8%

Historical Sewer Expansion/Equipment Reserve Fund End of FY Balance

Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	3,810,025	5,248,443	6,715,790	7,189,324	+7.1
Expenditures	106,759	107,653	106,466	1,560,612	+136.6
BALANCE	\$3,703,266	\$5,140,790	\$6,609,324	\$5,628,712	-14.8%

SEWER EXPANSION/EQUIPMENT RESERVE FUND

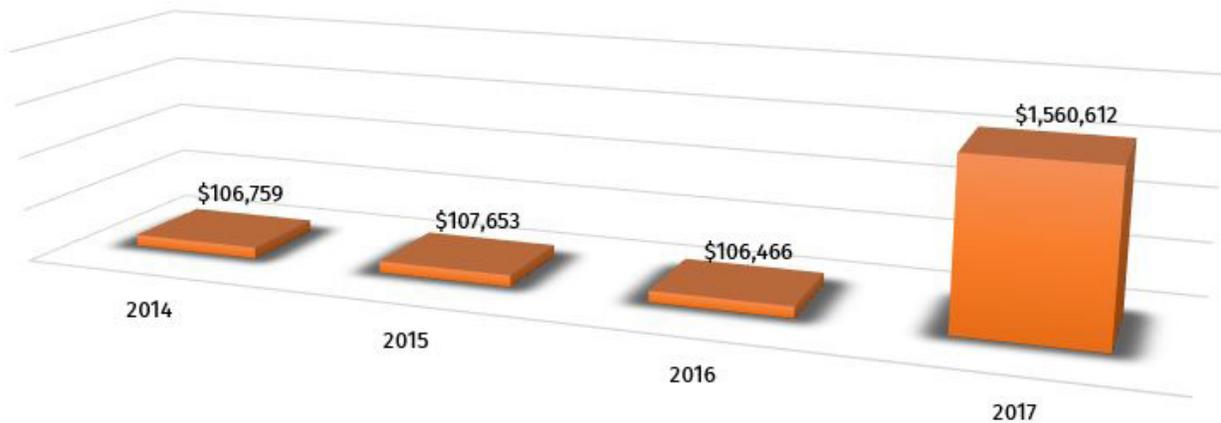
2017 Adopted Expenditures - Sewer Expansion/Equipment Reserve Fund



Historical Revenues - Sewer Expansion/Equipment Reserve Fund



Historical Expenditures - Sewer Expansion/Equipment Reserve Fund



PARK IMPROVEMENT FUND

Park Improvement Fund Overview

The Park Improvement Fund is used to account for the resources received for park improvement activities. Financing is principally provided by fireworks permits, alcohol tax and cellular tower rents.

Historical Park Improvement Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	366,595	254,309	136,543	96,687	-29.2
Fireworks Permits	52,500	52,500	37,500	37,500	0
Alcohol Tax	50,534	47,222	48,760	50,361	+3.3
Tower Rent (Voice Stream, Central Park)	14,520	16,104	15,840	17,424	+10.0
Tower Rent (Cingular, Central Park)	22,194	24,242	22,392	24,023	+7.3
SWB Tower Rent	14,076	16,686	16,200	16,686	+3.0
Cancellation of Prior Year Encumbrances	-	14,973	-	-	-
Interest of Idle Funds	567	417	-	-	-
TOTAL	\$520,985	\$426,453	\$277,235	\$242,681	-12.5%

Historical Park Improvement Fund Expenditures

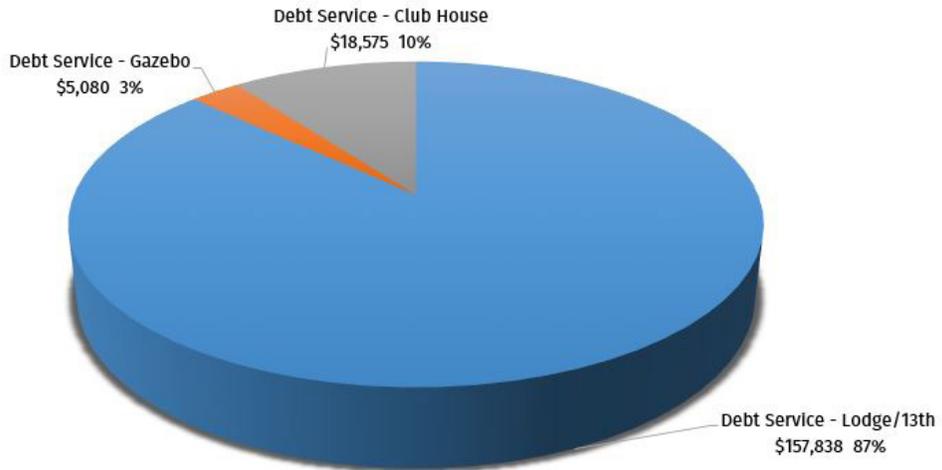
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Debt Service - Lodge/13 th Improvements	150,075	138,138	155,738	157,838	+1.3
Debt Service - Gazebo	5,600	5,430	5,260	5,080	-3.4
Debt Service - Club House	21,500	20,525	19,550	18,575	-5.0
Capital Outlay - Lodge Windows/Doors	-	48,400	-	-	-
Park Improvements	-	77,417	-	-	-
Capital Outlay - Dump Truck	80,847	-	-	-	-
Capital Outlay - Furnace	8,654	-	-	-	-
TOTAL	\$266,676	\$289,910	\$180,548	\$181,493	+0.5%

Historical Park Improvement Fund End of FY Balance

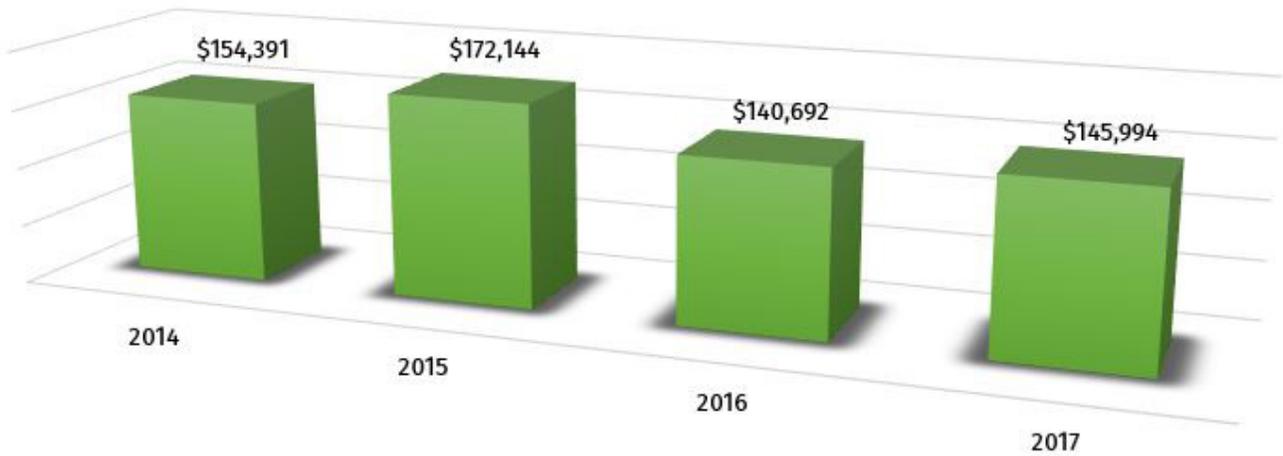
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	520,985	426,453	277,235	242,681	-12.5
Expenditures	266,676	289,910	180,548	181,493	+0.5
BALANCE	\$254,309	\$136,543	\$96,687	\$61,188	-36.7%

PARK IMPROVEMENT FUND

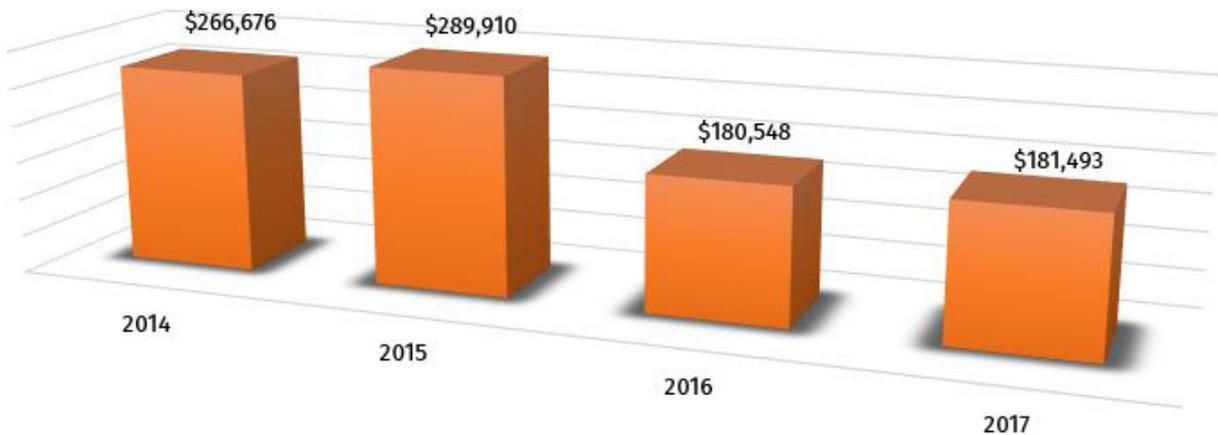
2017 Adopted Expenditures - Park Improvement Fund



Historical Revenues - Park Improvement Fund



Historical Expenditures - Park Improvement Fund



E911 Fund Overview

The E911 Fund is used to account for telephone tax revenue and other financing sources used to purchase and maintain emergency communication equipment and systems.

Historical E911 Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	76,704	90,226	80,824	64,499	-20.2
E911 Taxes	49,857	50,279	42,000	48,000	+14.3
Interest of Idle Funds	130	154	100	100	0
TOTAL	\$126,692	\$140,660	\$122,924	\$112,599	-8.4%

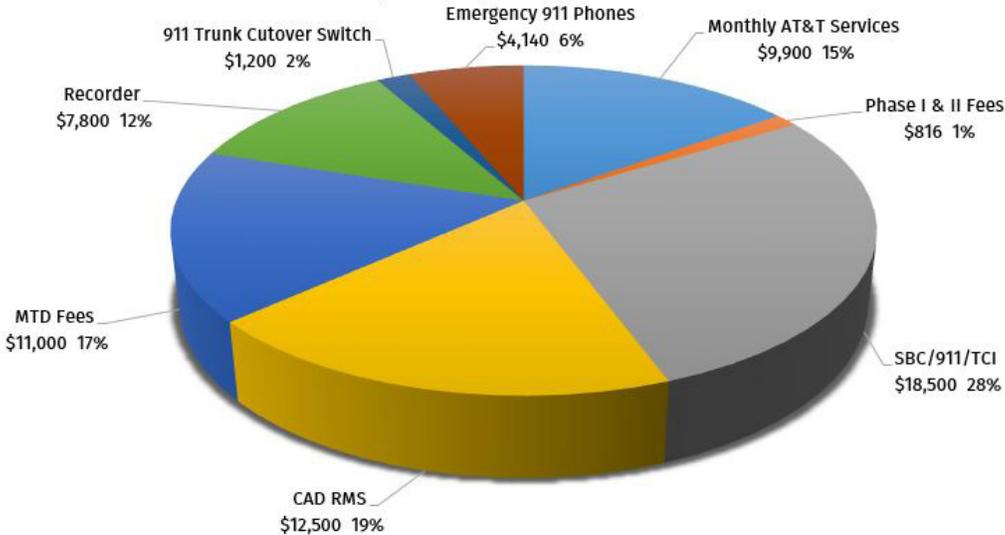
Historical E911 Fund Expenditures

Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Monthly AT&T Services	9,107	9,286	9,870	9,900	+0.3
Phase I & II Fees	806	806	805	816	+1.4
SBC/911/TCI	4,000	4,000	18,500	18,500	0
CAD RMS	6,042	4,802	8,700	12,500	+43.7
MTD Fees	8,477	7,357	11,950	11,000	-7.9
Recorder	7,008	7,044	7,400	7,800	+5.4
911 Trunk Cutover Switch Service	1,025	492	1,200	1,200	0
Emergency 911 Phones	-	26,049	-	4,140	-
TOTAL	\$36,465	\$59,836	\$58,425	\$65,856	+12.7%

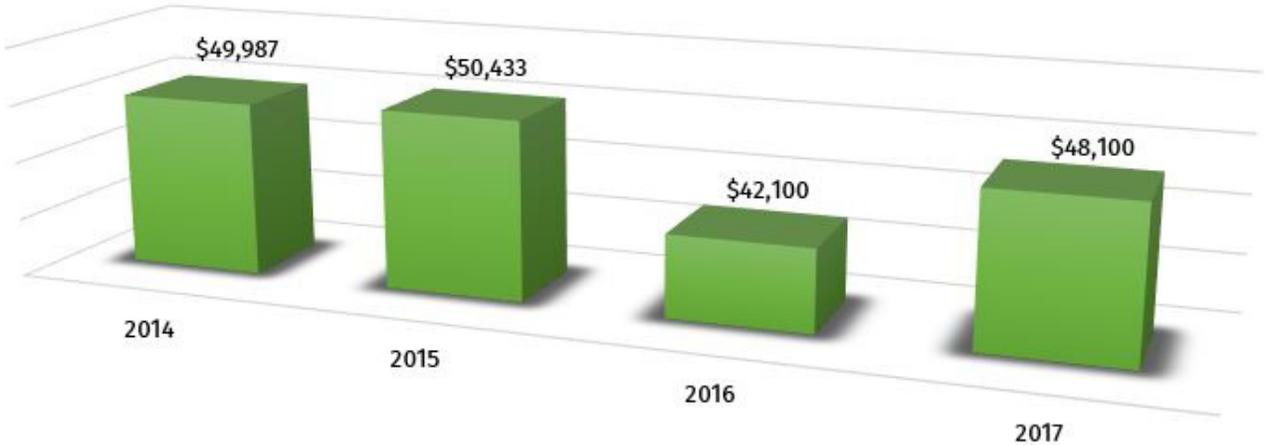
Historical E911 Fund End of FY Balance

Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	126,692	140,660	122,924	112,599	-8.4
Expenditures	36,465	59,836	58,425	65,856	+12.7
BALANCE	\$90,226	\$80,824	\$64,499	\$46,743	-27.5%

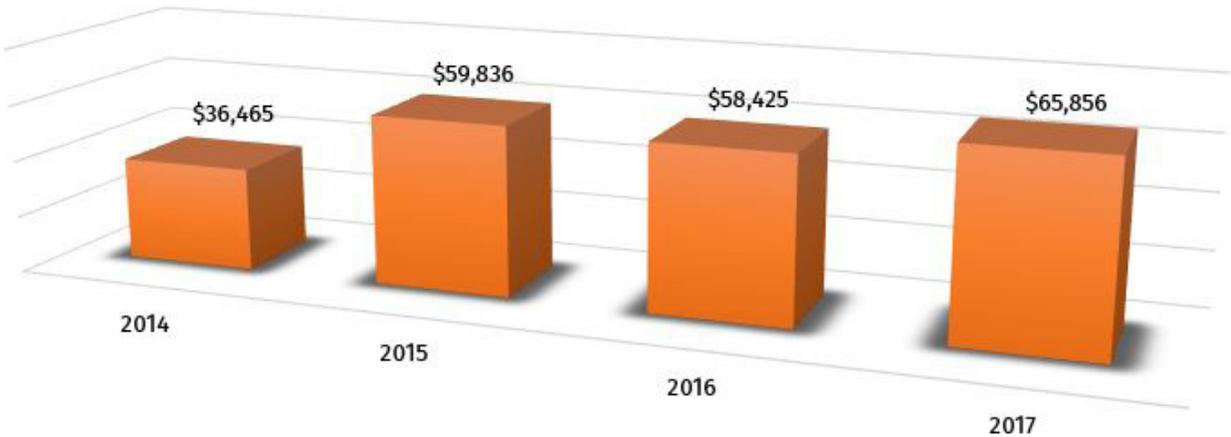
2017 Adopted Expenditures - E911 Fund



Historical Revenues - E911 Fund



Historical Expenditures - E911 Fund



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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
PROPRIETARY FUNDS



WATER UTILITY FUND

Water Utility Fund

The Water Utility Fund is used to account for the maintenance and upgrade of the water distribution system. Revenue is provided through user surcharges.

Andover owns the water infrastructure within the City, but potable water is provided by the City of Wichita through a purchase contract.

Water Utility Fund FTEs

Position	F/P	2014	2015	2016	2017
Utility Assistant	F	.14	.14	.14	.14
Director of Public Works & Community Development	F	.05	.05	.05	.05
Chief Financial Officer	F	.03	.03	.03	.03
City Treasurer	F	.03	.03	.03	.03
Assistant Public Works Director	F	0	0	0	.03
Stormwater Utility & GIS Manager	F	.03	.03	.03	0
TOTAL	-	0.3	0.3	0.3	0.3

Water Utility Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	164,403	273,890	337,322	439,445	+30.3
Water Surcharge	139,199	121,125	125,000	125,000	0
Interest on Idle Funds	346	491	-	-	-
TOTAL	\$303,948	\$395,505	\$462,322	\$564,445	+22.1%

Water Utility Fund Expenditures

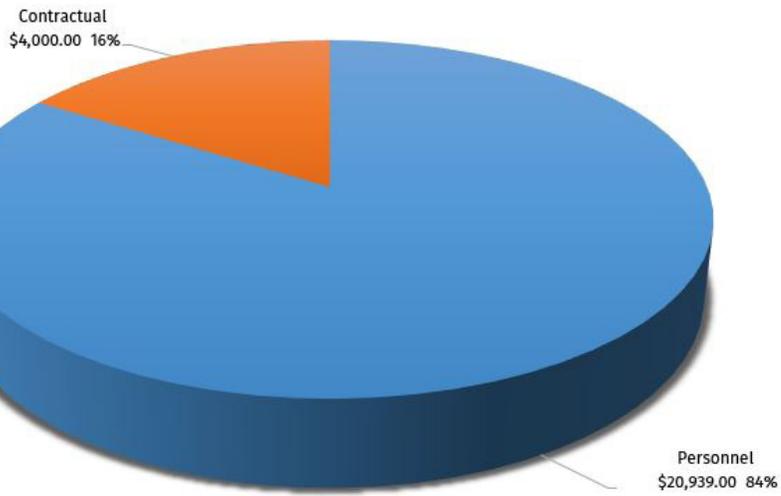
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Personnel	21,882	22,922	20,377	20,939	+2.8
Contractual	3,883	3,889	2,500	4,000	+60.0
Commodities	-	28	-	-	-
Capital Outlay	-	31,344	-	-	-
Transfer to Debt Service	4,293	-	-	-	-
TOTAL	\$30,058	\$58,183	\$22,877	\$24,939	+9.0%

Water Utility Fund End of FY Balance

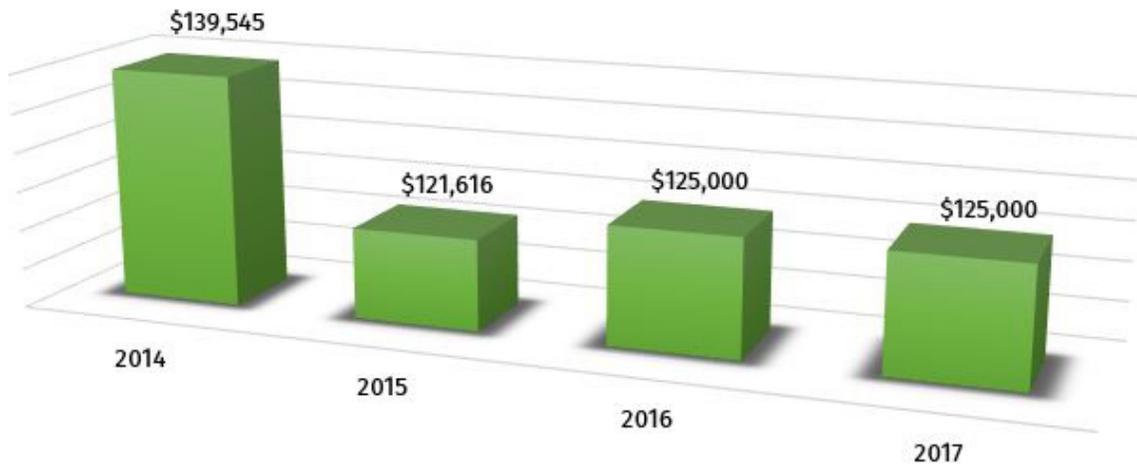
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	303,948	395,505	462,322	564,445	+22.1
Expenditures	30,058	58,183	22,877	24,939	+9.0
BALANCE	\$273,890	\$337,322	\$439,445	\$539,506	+22.8%

WATER UTILITY FUND

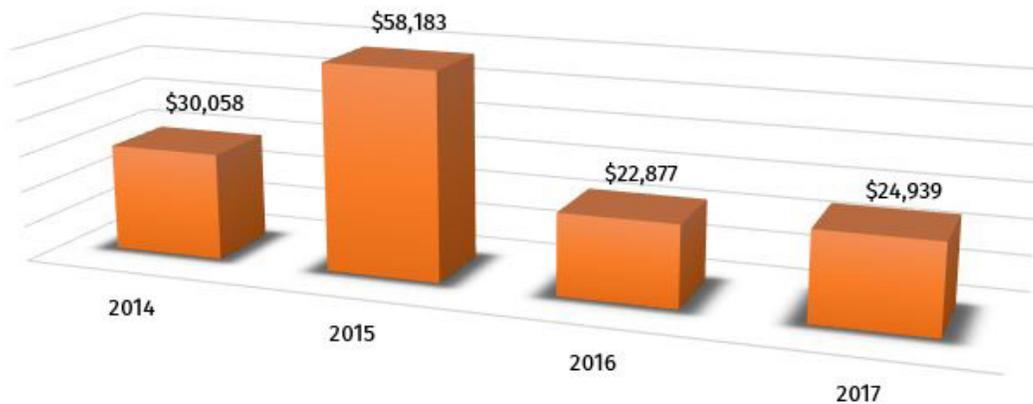
2017 Adopted Expenditures - Water Utility Fund



Historical Revenue - Water Utility Fund



Historical Expenditures - Water Utility Fund



SEWER UTILITY FUND

Sewer Utility Fund

The City of Andover's Sewer Department is responsible for treating over 260,000,000 gallons of raw sewage annually. The department also completes approximately 150 new sewer hookups and cleans 1/3 of all sewer lines each year.

Sewer Utility Fund FTEs

Position	F/P	2014	2015	2016	2017
Wastewater Superintendent	F	1.0	1.0	1.0	1.0
Assistant Wastewater Superintendent	F	1.0	1.0	1.0	1.0
Wastewater Operator	F	3.0	2.0	3.0	3.0
Wastewater Laborer	F	0	1.0	0	0
Wastewater Laborer	P	.33	.33	.33	.33
Utility Assistant	F	.10	.10	.10	.10
Assistant City Clerk/Receptionist	F	.38	.31	.31	.31
Assistant Public Works Director	F	0	0	0	.05
Stormwater Utility & GIS Manager	F	.05	.05	.05	0
Benefits & Communications Specialist	F	0	0	0	.15
Director of Public Works & Community Development	F	.13	.13	.13	.13
City Engineer & Building Official	F	0	0	.13	.13
City Administrator	F	0	0	.10	.10
Assistant City Administrator	F	0	0	.10	.10
Chief Financial Officer	F	.03	.03	.10	.10
Director of Information Technology	F	0	0	.10	.10
City Treasurer	F	0	0	.36	.36
Environmental Officer & GIS Technician	F	0	0	0	.10
TOTAL	-	6.0	6.0	6.8	7.1

SEWER UTILITY FUND

Sewer Utility Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	1,198,989	1,693,730	1,838,148	1,254,453	-31.8
City Permits	5,700	6,825	2,625	2,625	0
Sewer User Fees	2,207,289	2,444,960	2,100,000	2,400,000	+14.3
Grain & Grey Water Sales	34,409	28,320	19,000	19,000	0
Tower Rent	12,557	11,237	11,237	11,237	0
Insurance Recovery/Equipment Sales	4,803	26,100	-	-	-
Cancellation of Prior Year Encumbrances	2,796	-	-	-	-
Interest on Idle Funds	3,163	3,939	2,000	2,000	0
TOTAL	\$3,469,705	\$4,215,111	\$3,973,010	\$3,689,315	-7.1%

Sewer Utility Fund Expenditures

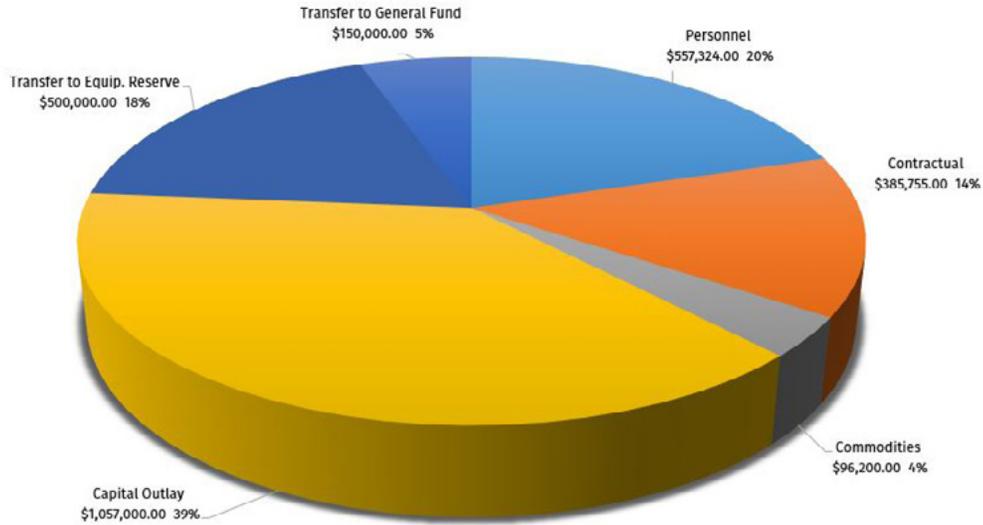
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Personnel	369,273	406,195	504,522	557,324	+10.5
Contractual	310,223	273,345	458,535	385,755	-15.9
Commodities	96,479	90,212	90,500	96,200	+6.3
Capital Outlay	-	357,212	50,000	1,057,000	+2,014.0
Transfers to Equipment Reserve	1,000,000	1,250,000	1,500,000	500,000	-66.7
Transfers to General Fund	-	-	115,000	150,000	+30.4
TOTAL	\$1,775,975	\$2,376,964	\$2,718,557	\$2,746,279	+1.0%

Sewer Utility Fund End of FY Balance

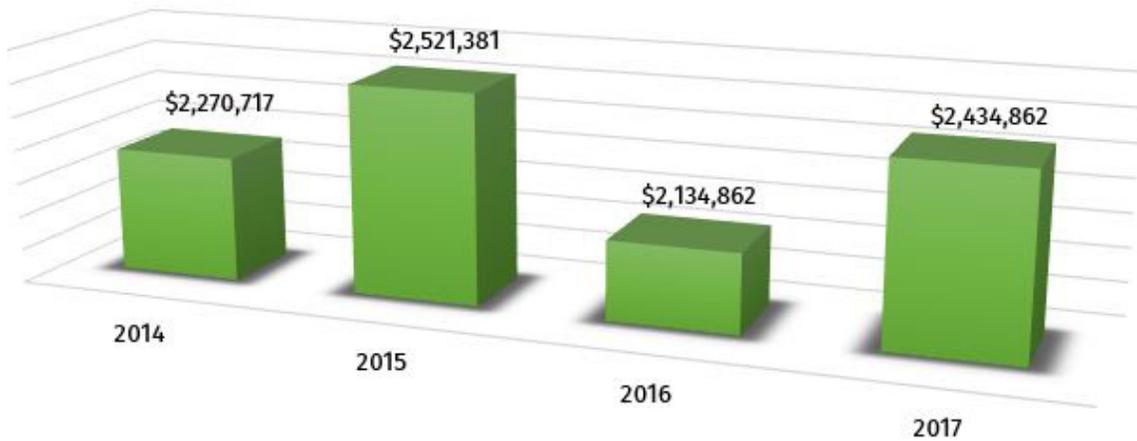
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	3,469,705	4,215,111	3,973,010	3,689,315	-7.1
Expenditures	1,775,975	2,376,964	2,718,557	2,746,279	+1.0
BALANCE	\$1,693,730	\$1,838,148	\$1,254,453	\$943,036	-24.8%

SEWER UTILITY FUND

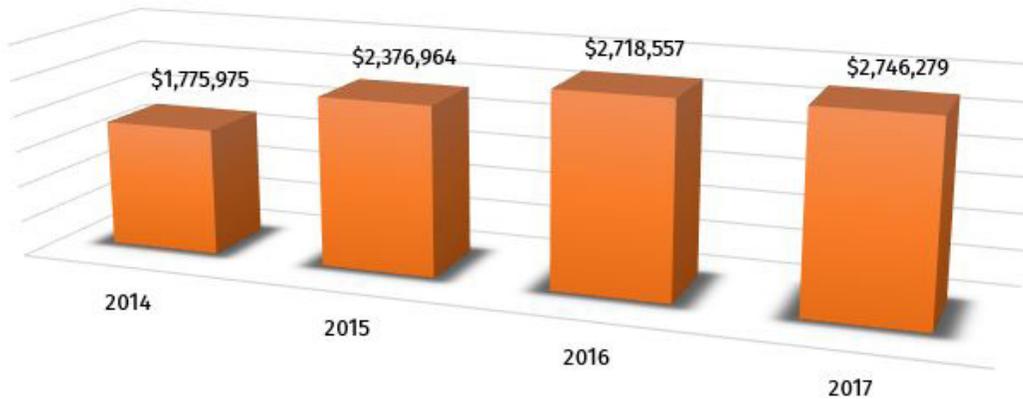
2017 Adopted Expenditures - Sewer Utility Fund



Historical Revenue - Sewer Utility Fund



Historical Expenditures - Sewer Utility Fund



RECYCLING & TRASH UTILITY FUND

Recycling & Trash Utility Fund

The City of Andover has adopted a city-wide single stream curbside recycling program. Utilization of the program is optional, however all residents are billed a monthly recycling program fee. The program also has an optional trash service. The City bills and collects for services and reimburses the contracted vendor.

Recycling & Trash Utility Fund FTEs

Position	F/P	2014	2015	2016	2017
Assistant City Clerk/Receptionist	F	0	.31	.31	.31
Receptionist & Billing Clerk	F	.31	0	0	0
City Treasurer	F	.15	.15	.15	.15
Assistant Public Works Director	F	0	0	0	.10
Stormwater Utility & GIS Manager	F	0	0	.10	0
Benefits & Communications Specialist	F	0	0	0	.05
Chief Financial Officer	F	.03	.03	.03	.03
TOTAL	-	0.5	0.5	0.6	0.6

Recycling & Trash Utility Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	42,620	70,103	79,608	92,138	+15.7
User Fees	566,622	586,404	650,000	700,000	+7.7
Interest on Idle Funds	94	123	75	75	0
TOTAL	\$609,336	\$656,630	\$729,683	\$792,213	+8.6%

Recycling & Trash Utility Fund Expenditures

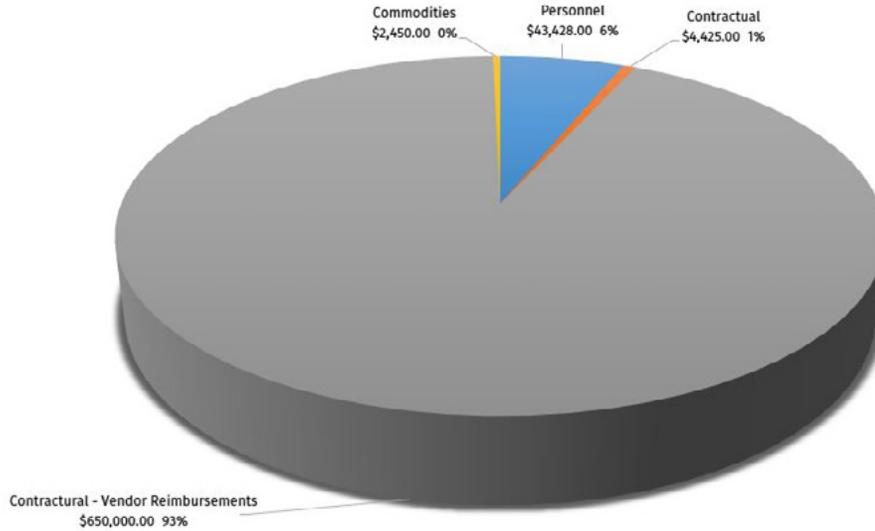
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Personnel	16,685	28,051	31,585	43,428	+37.5
Contractual	2,669	2,625	4,210	4,425	+5.1
Contractual - Vendor Reimbursements	519,123	543,918	600,000	650,000	+8.3
Commodities	755	2,428	1,750	2,450	+40.0
TOTAL	\$539,233	\$577,022	\$637,545	\$700,303	+9.8%

Recycling & Trash Utility Fund End of FY Balance

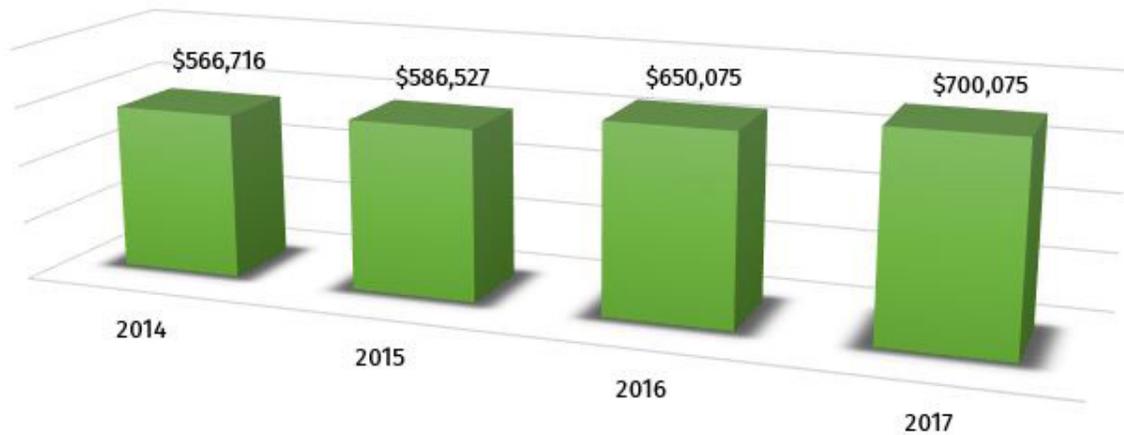
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	613,336	656,630	729,683	792,213	+8.6
Expenditures	539,233	577,022	637,545	700,303	+9.8
BALANCE	\$70,103	\$79,608	\$92,138	\$91,910	-0.2%

RECYCLING & TRASH UTILITY FUND

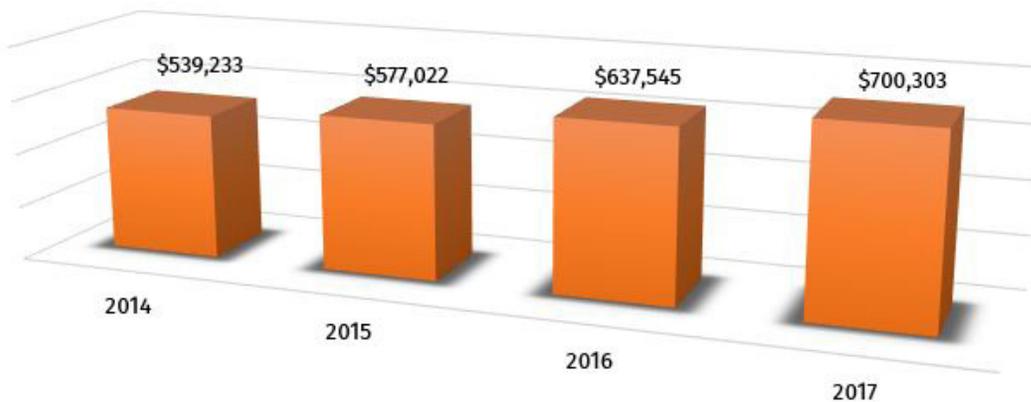
2017 Adopted Expenditures - Sewer Utility Fund



Historical Revenue - Recycling & Trash Utility Fund



Historical Expenditures - Recycling & Trash Utility Fund



STORMWATER UTILITY FUND

Stormwater Utility Fund

The City of Andover's Stormwater Department was created in December of 2005 to comply with the National Pollutant Discharge Elimination System (NPDES). NPDES is a federal program that requires agencies to obtain a permit and monitor the stormwater runoff in their jurisdictions.

The City of Andover has to comply with Phase II of these regulations. There are numerous requirements stated in the permit issued to the City ranging from public outreach/education to monitoring and controlling the stormwater runoff from local construction sites.

Stormwater Utility Fund FTEs

Position	F/P	2014	2015	2016	2017
Environmental Officer & GIS Technician	F	0	0	0	.40
Assistant Public Works Director	F	0	0	0	.20
Benefits & Communications Specialist	F	0	0	0	.10
Stormwater Utility & GIS Manager	F	.88	.88	.88	0
TOTAL	-	0.9	0.9	0.9	0.7

Stormwater Utility Fund Revenue

Revenue Source	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Unencumbered Cash Balance Jan. 1	109,386	126,315	139,563	123,936	-11.1
Stormwater Fees	105,885	106,808	103,000	105,000	+1.9
Cancellation of Prior Year Encumbrances	-	2,000	-	-	-
Interest on Idle Funds	198	225	100	100	0
TOTAL	\$215,469	\$235,349	\$242,663	\$229,036	-5.6%

Stormwater Utility Fund Expenditures

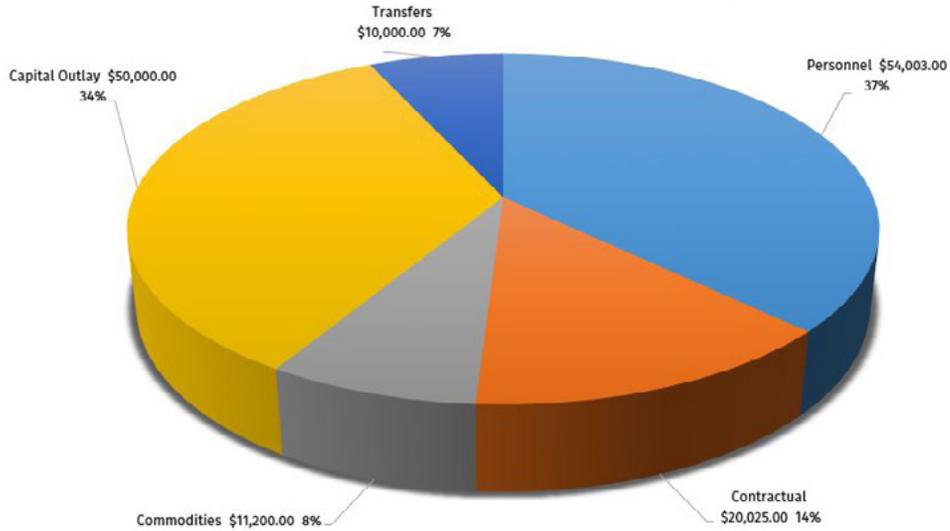
Expenditure Category	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Personnel	71,211	75,742	82,667	54,003	-34.7
Contractual	8,274	6,086	18,260	20,025	+9.7
Commodities	6,669	8,958	7,800	11,200	+43.6
Capital Outlay	-	-	-	50,000	-
Transfers	3,000	5,000	10,000	10,000	0
TOTAL	\$89,154	\$95,786	\$118,727	\$145,228	+22.3%

Stormwater Utility Fund End of FY Balance

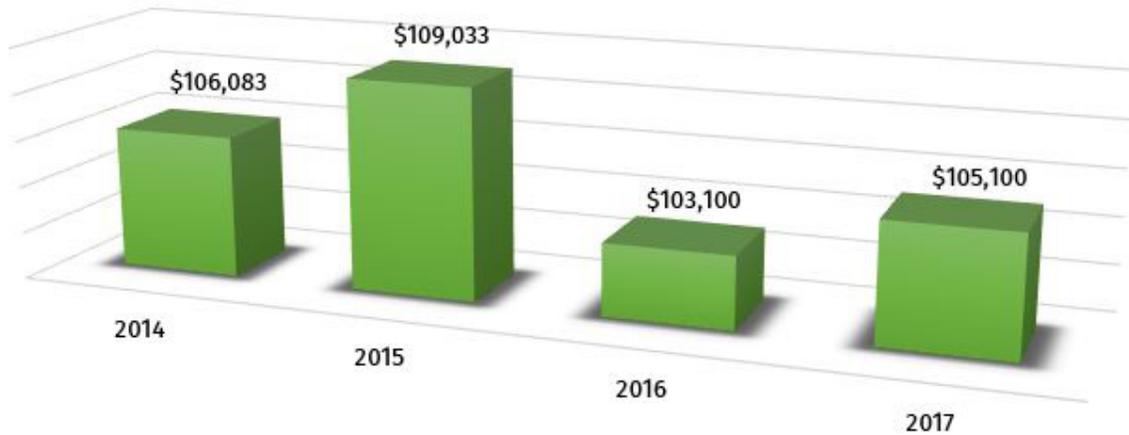
Type	Actual 2014	Actual 2015	Estimate 2016	Adopted 2017	% Changed
Resources Available	215,469	235,349	242,663	229,036	-5.6
Expenditures	89,154	95,786	118,727	145,228	+22.3
BALANCE	\$126,315	\$139,563	\$123,936	\$83,808	-32.4%

STORMWATER UTILITY FUND

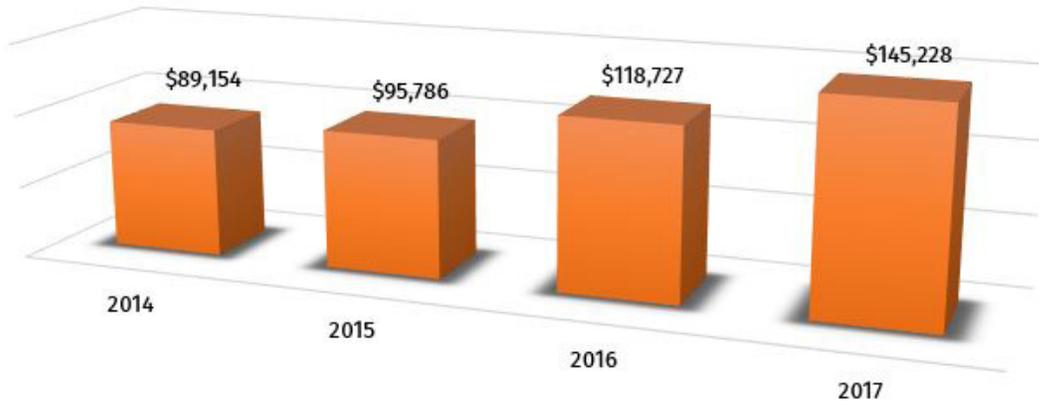
2017 Adopted Expenditures - Stormwater Utility Fund



Historical Revenue - Stormwater Utility Fund



Historical Expenditures - Stormwater Utility Fund





CITY OF ANDOVER, KANSAS
CAPITAL IMPROVEMENTS



CAPITAL IMPROVEMENTS

Capital Improvements Overview

The City of Andover defines capital assets as those with an initial individual cost of \$5,000 or greater. Capital assets include property, plant, equipment and infrastructure assets.

The Capital Improvement Plan is a 5-year plan detailing current and future capital improvement projects and their associated cost. The implementation cost of the 2017 Capital Improvement Plan is estimated at \$2,896,600, of which \$1,751,600 will be funded through capital outlay of individual funds. The amphitheater project, \$1,000,000, will be funded through Public Building Commission revenue bonds. The replacement of Andover Police Department's in-car and body-worn cameras and Andover Fire-Rescue's Jaws of Life unit will be funded through each department's equipment reserve fund.

A brief summary of 2017 capital improvements is below. A detailed summary of each project can be found on the following pages.

Funding Source	Project Name	Estimated Cost
Admin Capital Outlay	City Hall Parking Lot Lighting Replacement	18,000
Admin Capital Outlay	Andover Road Streetscaping	10,000
IT Capital Outlay	Upgrade Server Capacity	20,000
IT Capital Outlay	Replacement of Multi-Function Printer Devices	22,000
IT Capital Outlay	Add Security Systems to All City Buildings	35,000
IT Capital Outlay	Upgrade Security Server	61,000
IT Capital Outlay	Addition of Agenda/Document Management System	25,000
Police Capital Outlay	Purchase of Three (3) 2017 Police Patrol Vehicles	105,000
Fire Capital Outlay	Lease Payment on Andover Fire-Rescue Engine 1	50,100
Fire Capital Outlay	Andover Fire-Rescue Parking Lot Repairs	10,000
Parks Capital Outlay	Remodel of 13 th Street Sports Park Baseball/Softball Facilities	40,000
Parks Capital Outlay	Redbud Trail Park & Street Improvements	65,000
Parks Capital Outlay	Replacement of One (1) Parks Department Truck	23,000
Parks Capital Outlay	Replacement of One (1) Parks Department Mower	25,000
Parks Capital Outlay	Replacement of Play Equipment for Mini-Parks	50,000
Special Hwy Capital Outlay	Replacement of Street Crack Sealing Machine	47,500
Special Hwy Capital Outlay	Replacement of Street Crack Router	13,000
Park Impact Capital Outlay	Redbud Trail Improvements	25,000
Sewer Capital Outlay	Upgrade Computer System in Sewer TV Van	17,000
Sewer Capital Outlay	Replacement of Wastewater Treatment Plant Blowers	40,000
Sewer Capital Outlay	Add Centrifuge at Wastewater Treatment Plant	750,000
Sewer Capital Outlay	Replacement of Wastewater Treatment Plant UV System	250,000
Stormwater Capital Outlay	Structural/Non-Structural Best Management Practices (BMPs)	10,000
Stormwater Capital Outlay	Redbud Trail Drainage Improvements	40,000
PBC Bond	Andover Central Park Amphitheater Construction	1,000,000
Police Equip Reserve	Replacement of In-Car & Body-Worn Cameras	90,000
Fire Equip Reserve	Replacement of Jaws of Life Unit and Tools	55,000
TOTAL		\$2,896,600

CAPITAL IMPROVEMENTS

Project Name

City Hall Parking Lot Lighting Replacement

Project Description

Current parking lot lights at City Hall will be replaced with new LED fixtures.

Project Justification

Current parking lot lights are inefficient and maintenance costs are becoming prohibitive. New LED parking lot lights will be more efficient, provide better lighting and have a longer life-cycle than current lights.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Administration - Capital Outlay	\$18,000	-	-	-	-

Project Name

Andover Road Streetscaping

Project Description

The streetscape of Andover Road will be improved through right-of-way landscaping.

Project Justification

Considerable investments have been made to improving Andover Road in recent years. This project will look to continue this investment through a continuous streetscape improvement project focusing on landscaping and associated beautification efforts.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Administration - Capital Outlay	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

CAPITAL IMPROVEMENTS

Project Name

Upgrade Server Capacity

Project Description

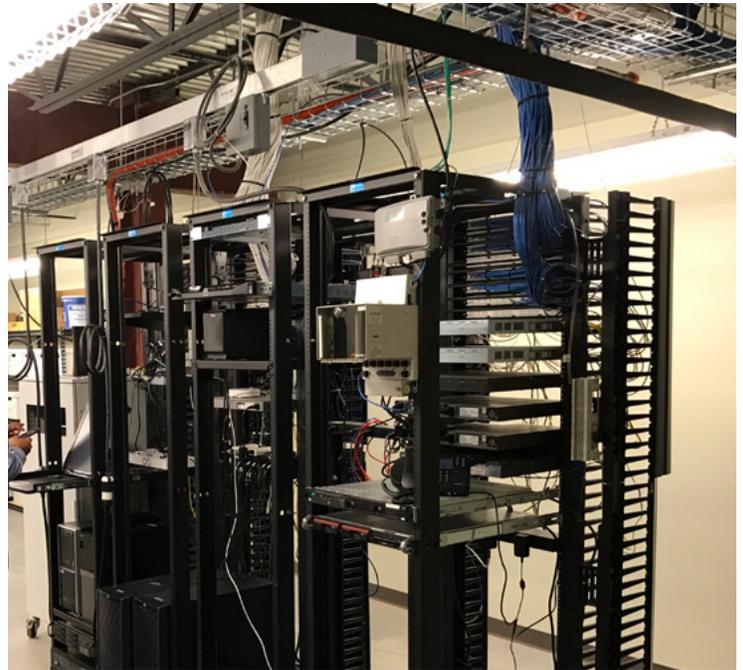
Current City servers will be upgraded allowing for increased server capacity. The upgrade will consist of moving to virtual servers.

Project Justification

Virtual servers will increase reliability and flexibility over traditional individual devices. The intent is to consolidate City services to City Hall and leave Police-specific services in the Police Department server room.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Information Technology - Capital Outlay	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

Project Name

Replacement of Multi-Function Printer Devices

Project Description

The large multi-function printers at both City Hall and the Police Department will be replaced. The smaller multi-function printer device located at Andover Fire-Rescue will also be replaced.

Project Justification

Current devices are aging and need replacement to continue to provide service.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Information Technology - Capital Outlay	\$35,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Add Security Systems to All City Buildings

Project Description

Door, camera, access and monitoring systems will be added to all satellite City buildings and sites including: Parks Department, The Lodge at Central Park, Wastewater Treatment Plant and Andover Fire-Rescue.

Project Justification

Existing security systems are limited at satellite buildings and sites. Additions will help control break-ins, access control and overall monitoring based on business needs.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Information Technology - Capital Outlay	\$61,000	\$61,000	\$91,000	\$251,000	-

Project Name

Upgrade Security Server

Project Description

Current servers will be upgraded to adequately handle digital cameras and remote camera systems. Servers will also be relocated to City Hall.

Project Justification

Upgrades to infrastructure are needed to continue adequate service provision. Current server is aging and needs replaced. The addition of remote site systems requires an upgrade of the server capabilities.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Information Technology - Capital Outlay	\$22,000	\$28,000	\$28,000	-	-

CAPITAL IMPROVEMENTS

Project Name

Addition of Agenda/Document Management System

Project Description

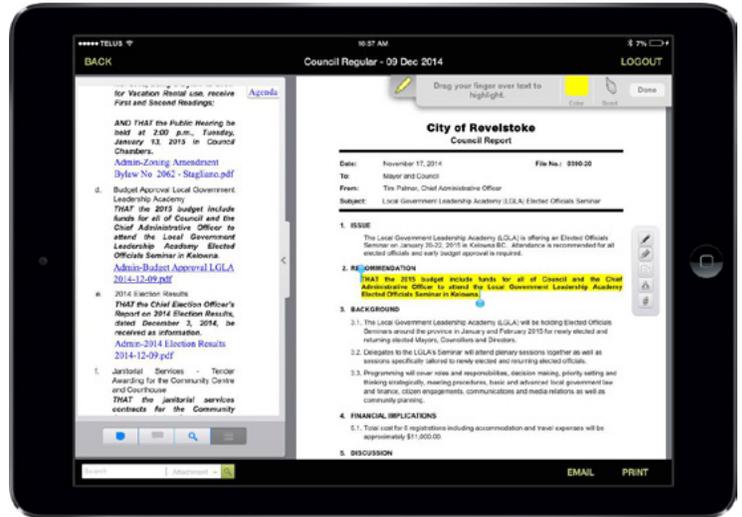
New agenda and document management systems/software will be added to current City processes.

Project Justification

Business needs have dictated a need for more sophisticated methods of document and process management. Identified needs include increased efficiency in meeting agenda compilation and publishing, project planning and monitoring, deliverables management and document creation/storage for official documents.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Information Technology - Capital Outlay	\$25,000	\$6,000	-	-	-

Project Name

Purchase of Three (3) 2017 Police Patrol Vehicles

Project Description

Three current Andover Police Department patrol vehicles will be replaced. Associated equipment will also be replaced.

Project Justification

In order to ensure efficient public safety operations, the Andover Police Department has a regular vehicle replacement program, which calls for three replacement vehicles per budget cycle.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Police & Dispatch - Capital Outlay	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000

CAPITAL IMPROVEMENTS

Project Name

Lease Payment on Andover Fire-Rescue Engine 1

Project Description

Maintain current lease payments for Andover Fire-Rescue Engine 1.

Project Justification

Andover Fire-Rescue continues to update and replace its current fleet to continue enhancing its public safety service.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Fire - Capital Outlay	\$50,100	-	-	-	-

Project Name

Andover Fire-Rescue Parking Lot Repairs

Project Description

The parking lot at the Andover-Fire Rescue station will be repaired using a four-year phased approach.

Project Justification

The parking lot has fallen into disrepair and needs substantial work.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Fire - Capital Outlay	\$10,000	\$10,000	\$10,000	\$10,000	-

CAPITAL IMPROVEMENTS

Project Name

Remodel of 13th Street Sports Park Baseball/Softball Facilities

Project Description

Fence guards, scoreboards, distance markers and foul poles will be replaced on all diamonds. Home plate turf mats will be added to batting cages.

Project Justification

The replacements and additions to the baseball and softball facilities located at 13th Street Sports Park will enhance the visual aesthetics and functionality of the facilities.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Parks - Capital Outlay	\$40,000	-	-	-	-

Project Name

Redbud Trail Park & Street Improvements

Project Description

A sheltered picnic area will be constructed near Main St. and the Redbud Trail. Parking and landscaping improvements are also included.

Project Justification

The City continues to prioritize the development of the Redbud Trail as a recreational service.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Parks - Capital Outlay	\$65,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Replacement of One (1) Parks Department Truck

Project Description

One Parks Department pick-up truck will be replaced.

Project Justification

Current truck scheduled to be replaced is 18 years old and is nearing the end of its life-cycle. Maintenance costs of this vehicle are becoming prohibitive.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Parks - Capital Outlay	\$23,000	-	-	-	-

Project Name

Replacement of One (1) Parks Department Mower

Project Description

One Parks Department mower will be replaced.

Project Justification

Current mower is aging, and maintenance costs are becoming prohibitive. The replacement also projects to save +/- 45% of the time required currently to mow all of the sports fields located at 13th Street Sports Park.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Parks - Capital Outlay	\$25,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Replacement of Play Equipment for Mini-Parks

Project Description

Play equipment at all three City of Andover mini-parks will be replaced over the next three years. Phase I will begin 2017.

Project Justification

Current equipment is outdated and landing areas need safety upgrades. Replacement equipment will include safety features current equipment does not have. Upgraded play surface will enhance user experience and increase public safety.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Parks - Capital Outlay	\$50,000	\$50,000	\$50,000	-	-

Project Name

Replacement of Street Crack Sealing Machine

Project Description

Replacement of 1999 model crack sealing machine currently in operation.

Project Justification

The crack sealing machine is a diesel-powered melter. The heated sealing material is pumped into cracks on streets. Current machine is aging, and maintenance is becoming prohibitive.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Revenue Source	2017	2018	2019	2020	2021
Special Highway Fund - Capital Outlay	\$47,500	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Replacement of Street Crack Router

Project Description

Replacement of 1999 model crack router currently in operation.

Project Justification

The crack router is used to clean cracks before applying crack sealant. Current machine is aging, and maintenance is becoming prohibitive.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Special Highway Fund - Capital Outlay	\$13,000	-	-	-	-

Project Name

Redbud Trail Improvements

Project Description

The City, in conjunction with the Andover-Augusta Rails-to-Trails Initiative (AARTI), will be improving additional mileage of the Redbud Trail. Project includes ground preparation, surface replacement, signage and fencing.

Project Justification

The City continues to extend the mileage of the Redbud Trail in order to increase recreational opportunities. In order for safe usage, surface repair, signage and fencing are required.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Park Impact Fund - Capital Outlay	\$25,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Upgrade Computer System in Sewer TV Van

Project Description

Program will replace Windows XP operating system with a web-based version.

Project Justification

The operating system change will make the system web-based, allowing it to communicate with ArcGIS mapping systems. This new utilization will result in increased efficiencies to asset data collection and maintenance recording efforts.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Sewer Utility Fund - Capital Outlay	\$17,000	-	-	-	-

Project Name

Replacement of Wastewater Treatment Plant Blowers

Project Description

Current Wastewater Treatment Plant blowers will be replaced as needed.

Project Justification

Current blowers have surpassed typical life-cycle and will need to be replaced as they fail.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Sewer Utility Fund - Capital Outlay	\$40,000	\$40,000	\$40,000	-	-

CAPITAL IMPROVEMENTS

Project Name

Add Centrifuge at Wastewater Treatment Plant

Project Description

Purchase and install a centrifuge for sludge disposal.

Project Justification

The centrifuge will allow for solid sludge creation instead of the liquid sludge currently being produced by the treatment process. Liquid sludge is currently disposed of by applying it to the land adjacent to the plant as fertilizer. Solid sludge allows for offsite hauling, reducing the load on current sites adjacent to the plant.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Sewer Utility Fund - Capital Outlay	\$750,000	-	-	-	-

Project Name

Replacement of Wastewater Treatment Plant UV System

Project Description

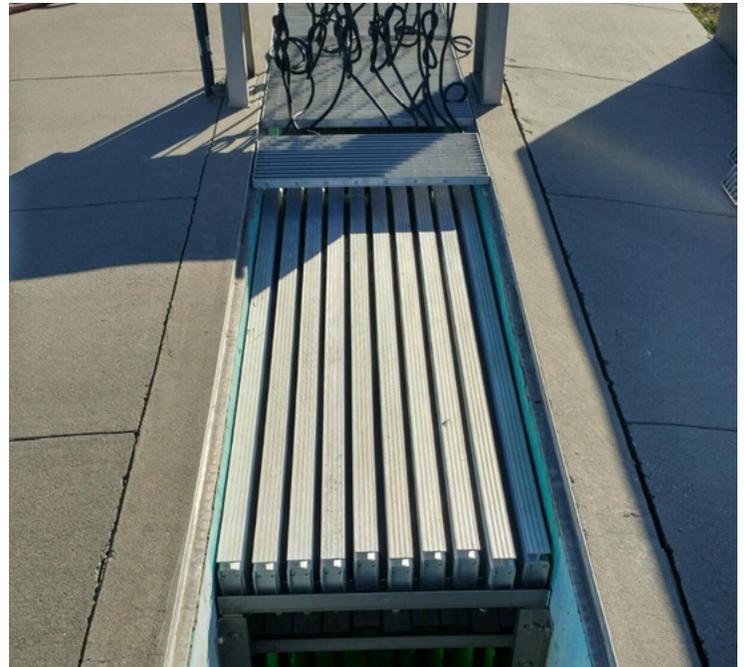
Complete replacement of current UV system utilized by the treatment process.

Project Justification

Current UV system was retired in 2014. No support or service has been available since 2015. Replacement parts must be salvaged from other systems resulting in some parts no longer being available.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Sewer Utility Fund - Capital Outlay	\$250,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Structural/Non-Structural Best Management Practices (BMPs)

Project Description

Create either structural BMPs (riparian buffers, stormwater ponds, etc.) or non-structural BMPs (classroom and/or HOA educational programs) targeted to remove specific contaminants or mitigate specific areas of contamination.

Project Justification

The latest Stormwater permit through the Kansas Department of Health & Environment requires testing of 4-Mile Creek and BMPs to be implemented in 2017 and beyond.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Stormwater Utility Fund - Capital Outlay	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Project Name

RebBud Trail Drainage Improvements

Project Description

The next section of the RebBud Trail scheduled for improvements requires drainage improvements.

Project Justification

In order to ensure continued access for trail-users, drainage upgrades will be necessary for this section of the RebBud Trail. Current drainage infrastructure is either damaged or non-existent.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation costs.



Funding Source	2017	2018	2019	2020	2021
Stormwater Utility Fund - Capital Outlay	\$40,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Andover Central Park Amphitheater Construction

Project Description

A permanent stage will be constructed in Andover Central Park. Limited support infrastructure will be included.

Project Justification

The Andover Central Park amphitheater has been included in the City's park plan for over ten years. The popularity of the annual Summer Concert in the Park has demonstrated the need for the amphitheater.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance. Various options for operation costs are currently being analyzed including support by the Convention & Visitors Bureau.



Funding Source	2017	2018	2019	2020	2021
Public Building Commission Revenue Bonds	\$1,000,000	-	-	-	-

Project Name

Replacement of In-Car & Body-Worn Cameras

Project Description

Approximately 15 in-car units and 11 body-worn units will be replaced. Software will also be upgraded.

Project Justification

In-car systems are approximately 10 years old and are in need of replacement. Body-worn cameras are approximately 5 years old and ready for replacement.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation.



Funding Source	2017	2018	2019	2020	2021
Police & Dispatch Equipment Reserve Fund	\$90,000	-	-	-	-

CAPITAL IMPROVEMENTS

Project Name

Replacement of Jaws of Life Unit and Tools

Project Description

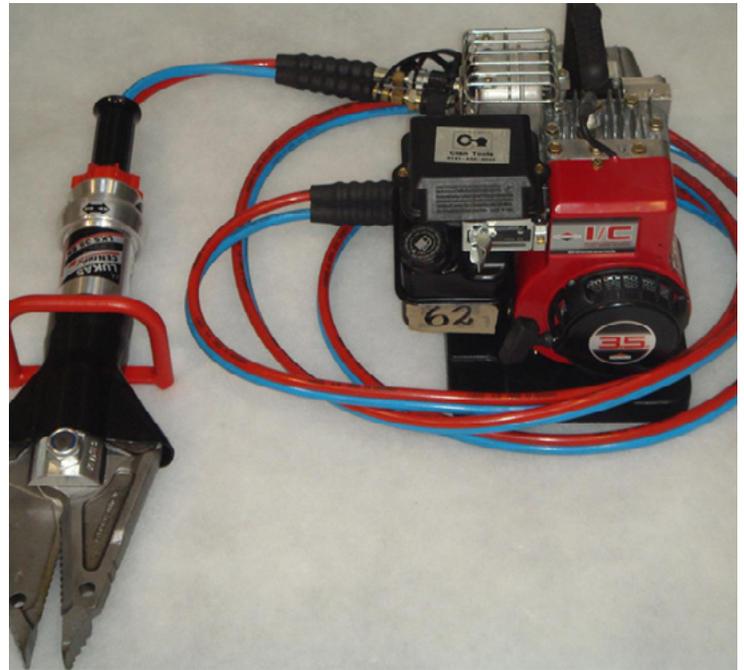
Current unit on Engine 1 will be retired. Unit on Rescue 35 will be moved to Engine 1 and the new unit to Rescue 35.

Project Justification

Current unit scheduled to be retired is nearly 30 years old and nearing the end of its useful service-life. At the end of this project, Andover Fire-Rescue will have a new unit on Rescue 35 and a set less than 10 years old on Engine 1.

Expected Budget Impact

Minimal costs are anticipated for annual maintenance and operation.



Funding Source	2017	2018	2019	2020	2021
Fire Equipment Reserve Fund	\$55,000	-	-	-	-

ARBORETUM

CITY OF ANDOVER, KANSAS
GLOSSARY



16/20M Vehicle Tax

The State of Kansas collects tax on larger vehicles and distributes a portion to cities.

Accounting System

The set of records and procedures which are used to record, classify and report information on the financial status and operations of the City.

Accrual Basis of Accounting

A method of accounting that recognizes effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax

A tax levied on the assessed value of real and personal property (also referred to as property tax).

Adopted Budget

A financial plan presented, reviewed and approved by the City Council for the upcoming fiscal year. It is approved by August 25th and becomes effective January 1st of the following year.

Alcoholic Liquor Tax

Kansas imposes a 10% tax on the sale of drinks by clubs, caterers and drinking establishments.

Allocation

Assigning one or more items of cost or revenue to one or more accounts of an organization according to the benefits received, responsibilities or other logical measure of use.

Appraised Value

The market value of real property, personal property and utilities as determined by the Butler County Appraiser.

Appropriation

Expenditure authority approved by the Governing Body with specific limitations as to the amount.

Assessed Value

The official value placed on real estate, personal property and utilities as a basis for levying taxes. The value is determined by the property classification and its associated assessment rate (Appraised Value X Assessment Rate); residential real estate is assessed at 11.5%.

Assets

Property owned by the City which has monetary value.

Balanced Budget

By statute, cities in Kansas are required to submit a balanced budget to the State. The City of Andover's budget is considered balanced when the beginning fund balance plus revenues equals expenditures in all appropriated funds for the fiscal year.

Basis of Accounting

The accounting method used to determine when revenues and expenditures are recognized.

Basis of Budgeting

The accounting method utilized in the preparation and execution of the budget. The City of Andover utilizes the cash basis for all budgeted funds.

Beginning Unencumbered Cash Balance

Financial resources available in a fund that were carried over from the prior fiscal year. These resources are available for appropriation.

Bond

A financial instrument used for long-term borrowing. The City of Andover uses bonds to finance large capital projects. Lenders, the purchasers of the bonds, are repaid the principal amount in annual installments and accrued interest semi-annually.

Budget

A plan of financial operation including an estimate of proposed expenditures for a given period and proposed means of financing them. In Kansas, counties, cities, townships and most special districts use the calendar year as the budget period.

Budget Adoption

A formal process by which the budget is approved by the Governing Body.

Budget Amendment

The legal means by which an adopted budget may be increased. The budget may only be increased with revenues other than ad valorem taxes. The amendment process follows similar steps as the budget adoption.

Budget Calendar

Schedule of key dates or milestones followed by City departments in the preparation, review and administration of the budget.

Budget Publication

A legal step towards forward budget adoption. To meet legal requirements, the public must be given at least 10 days notice prior to the scheduled meeting.

Capital Expenditures

Funds used to acquire or improve long-term assets. The dollar value threshold for individual capital expenditures is \$5,000.

Capital Improvement Plan (CIP)

The CIP is a five-year plan designed to improve and enhance the City's physical infrastructure or heavy equipment, which includes buildings, land, equipment as well as any services related to public improvements. CIP items have an expenditure of at least \$5,000.

Capital Outlay

Expenditure category used to account for the allocation of resources towards capital improvements.

Certification

A formal, written declaration that certain facts are true or valid.

Charges for Services

Revenue category that includes fees for service (i.e. sewer) and rentals.

City Council

The Governing Body of the City responsible for making policy decisions. It is comprised of a non-partisan Mayor and six Councilmembers elected at-large.

City of the Second Class

Kansas statute provides for three classifications of cities based on population. Classification of cities originally helped establish the powers and duties of each incorporated city. However, now all cities in Kansas have the same powers as a result of the Constitutional Home Rule Amendment passed in July of 1961. Though classifications have remained in statute and in municipal culture as a historical remnant, they serve as a general reference tool for the size of a city.

Comprehensive Plan

The is the primary planning document for the City of Andover. This plan establishes community-wide goals on a variety of topics and serves as the basis for making sound land-use decisions. Generally speaking, all other planning documents and tools, such as zoning, serve to support and implement the comprehensive plan.

Commodities

Supplies required by the City departments in order to provide services.

Consumer Price Index (CPI)

A statistical description of price levels provided by the United States Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Contractual Services

The cost of services provided by external entities.

Cost of Living Adjustment (COLA)

A salary increase usually earmarked to the inflation rate.

Debt Service

Expenditure category that includes the annual payments required to support debt issues (principal and interest).

Department

An organizational unit which is functionally unique in delivery of services. A department may contain one or more programs.

E911 Tax

A monthly charge is levied on telephone service billings for the support of E911 telephone systems.

Employee Benefits

Social security, retirement, unemployment compensation, workers compensation insurance and health/life/dental/vision insurance for eligible employees paid by the City of Andover through the payroll process.

Encumbrance

Monies not yet paid out, but which are dedicated to a specific expense for goods or services being received or already received.

Ending Fund Balance

Financial resources available in a fund at the end of the fiscal year. These are carried forward to the next fiscal year as Unencumbered Cash Balance and may be appropriated.

Expenditure

An outlay of cash for the purpose of acquiring an asset or providing a service.

Fees

General term used for any charge levied by local government in connection with providing a service, permitting an activity or imposing a fine or penalty. Major types of fees include building permits, fines and user charges.

Fiscal Year

Period used for accounting and budgeting. The City of Andover has a fiscal year of January 1 through December 31.

Franchise

A special privilege granted by a government, permitting the use of public property.

Full-Time Equivalent (FTE)

Staffing levels are measured in FTEs to give a consistent comparison from year to year. An FTE is one full-time position filled for the entire year.

Fund

An independent fiscal and accounting entity for recording expenditures and revenues, comparable to an individual bank account. Funds are established for specific activities and are subject to special limitations.

Fund Accounting

The activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of governments. This is accomplished through the use of funds.

General Fund

The fund that accounts for all revenues and expenditures which are accounted for in specific purpose funds. It finances the ordinary operations of the City.

General Obligation Bond (G.O. Bond)

A financial instrument giving borrowing power to a municipality, based upon the pledge of property taxes to retire the debt.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

Governing Body

The elected officials of the City including the Mayor and City Council.

Grant

A monetary contribution by a government or an organization to financially support a particular function or purpose.

Home Rule

The ability of cities to govern themselves independently from the state government. Cities must still abide by state laws. Kansas passed the Home Rule Amendment to the state constitution in 1961.

Impact Fees

Fees charged to developers to cover the anticipated cost of improvements that will be needed as a result of growth and development.

Interest Expenditure

A fee charged by the lender to a borrower for use of borrowed money.

Interest Revenue

The earning received from investments.

Interfund Transfer

This is a permanent reallocation of assets from one fund to another. Unlike an interfund loan, with these transactions there is no intent to repay.

Investments

Interest income earned on public funds being held until expended. Investments can only be made in instruments specified by state law.

Lease Purchase Agreements

Contractual agreements which are termed “leases,” but which in substance amount to purchase contracts.

Levy

A compulsory collection of monies or the imposition of taxes. The total amount of taxes, special assessments or service charges imposed by a government to support governmental activities.

Mill

A monetary unit used to express the property tax rate. One mill is equivalent to one-thousandth of a dollar, or \$1 of tax per \$1,000 of assessed value.

Motor Vehicle Tax

The County Appraiser is required to determine the value of motor vehicles and place them within the statutorily prescribed classifications. The value of a motor vehicle is multiplied by the assessment rate of 20% to produce the tax value. The Butler County Treasurer is required to collect the tax and distribute it among all taxing subdivisions including the City of Andover.

Metropolitan Statistical Area (MSA)

A geographic unit comprised of one or more counties around a central city or urbanized area with 50,000 or more population. Contiguous counties are included if they have close social and economic links with the area’s population nucleus.

Ordinance

An enforceable law or statute enacted by a municipality.

Personnel Services

An expenditure category that includes all costs related to employee compensation and taxes.

Principal

The amount borrowed, or the amount borrowed which remains unpaid.

Proprietary Funds

Used to account for activities that are financed through customer user fees, similar to private business enterprises. Andover’s proprietary activities include water, sewer, stormwater and trash & recycling.

Public Hearing

A meeting or portion of a meeting set up to give members of the public an opportunity to speak on a particular subject, such as the proposed annual budget. Kansas requires cities to hold a public hearing prior to the adoption of the budget.

Resolution

An act that is typically less formal than an ordinance, expressing the opinion of the Governing Body and generally dealing with matters of a special or temporary character or setting policy.

Revenue

A source of income which finances operations.

Revenue Bond

Bond issued by a municipality to be paid exclusively from the revenue derived from the operation of a utility (K.S.A. 10-1201).

Special Assessments

Charges assessed against property in a special district formed to pay for specific capital improvements such as streets, sewers, water lines and drainage. While charges are normally assessed on a per lot basis, charges may also be assessed based on square footage, frontage area or the value of a lot.

Special Revenue Fund

A fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Taxes

Compulsory assessments levied by a government for the purpose of financing services performed for the common benefit of the citizens.

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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
APPENDIX A:
STATISTICAL DATA



APPENDIX A: STATISTICAL DATA

Source: latest available data from the United States Census Bureau

Population	Andover	Butler County	Kansas
Population, Estimate (July 2015)	12,745	66,741	2,911,641
Population, Census (April 2010)	11,791	65,880	2,853,118
Population Percent Change (2010-2015)	+8.1%	+1.3%	+2.1%
Population per square mile	1,180.6	46.1	34.9

Age & Sex	Andover	Butler County	Kansas
Persons under 5 years	8.0%	6.6%	7.2%
Persons under 18 years	33.7%	26.9%	25.5%
Persons 65 years and over	9.0%	12.6%	13.2%
Female persons	51.6%	49.6%	50.4%

Race & Hispanic Origin	Andover	Butler County	Kansas
White alone	93.0%	93.5%	83.8%
Black or African American alone	1.0%	1.7%	5.9%
American Indian & Alaska Native alone	0.6%	1.0%	1.0%
Asian Alone	1.8%	0.7%	2.4%
Native Hawaiian/Pacific Islander alone	0.1%	0.1%	0.1%
Two or More Races	2.5%	2.2%	3.0%
Hispanic or Latino	4.8%	3.9%	10.5%
White alone, not Hispanic or Latino	89.7%	91.0%	78.2%

Housing	Andover	Butler County	Kansas
Housing units	4,233	26,058	1,233,215
Owner-occupied rate	81.5%	74.9%	67.1%
Median value of owner-occupied units	\$170,200	\$130,800	\$129,400
Median gross rent	\$1,036	\$725	\$748

Families & Living Arrangements	Andover	Butler County	Kansas
Households	4,262	24,062	1,112,335
Persons per household	2.82	2.65	2.52
Language other than English at home	5.9%	3.5%	11.1%

APPENDIX A: STATISTICAL DATA

Education	Andover	Butler County	Kansas
High school graduate or higher (25+)	96.7%	93.0%	90.0%
Bachelor's degree or higher (25+)	47.8%	27.5%	30.7%

Economy	Andover	Butler County	Kansas
In civilian labor force (total; 16+)	74.7%	65.7%	66.6%
In civilian labor force (female; 16+)	67.6%	61.2%	62.1%
Accommodation/food services sales (\$1,000)	21,551	74,683	4,873,411
Merchant wholesaler sales (\$1,000)	75,446	317,465	60,226,324
Total retail sales (\$1,000)	139,635	620,075	38,276,461
Total retail sales (per capita)	\$11,541	\$9,420	\$13,263

Transportation	Andover	Butler County	Kansas
Mean travel time to work (minutes)	19.6	22.1	19.1

Income & Poverty	Andover	Butler County	Kansas
Median household income	\$81,622	\$57,474	\$51,872
Per capita income	\$33,863	\$27,431	\$27,367
Persons in poverty	3.2%	11.3%	13.0%

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ANDOVER
KANSAS



CITY OF ANDOVER, KANSAS
APPENDIX B:
STATE BUDGET FORMS



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

Computation to Determine Limit for 2017

	Amount of Levy
1. Total tax levy amount in 2016 budget	+ \$ <u>4,960,162</u>
2. Debt service levy in 2016 budget	- \$ <u>3,462</u>
3. Tax levy excluding debt service	\$ <u>4,956,700</u>
2016 Valuation Information for Valuation Adjustments	
4. New improvements for 2016:	+ <u>3,648,987</u>
5. Increase in personal property for 2016:	
5a. Personal property 2016	+ <u>1,793,661</u>
5b. Personal property 2015	- <u>1,883,039</u>
5c. Increase in personal property (5a minus 5b)	+ <u>0</u>
	(Use Only if > 0)
6. Valuation of annexed territory for 2016	
6a. Real estate	+ <u>0</u>
6b. State assessed	+ <u>0</u>
6c. New improvements	- <u>0</u>
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ <u>0</u>
7. Valuation of property that has changed in use during 2016	<u>2,946,872</u>
8. Total valuation adjustment (sum of 4, 5c, 6d & 7)	<u>6,595,859</u>
9. Total estimated valuation July 1, 2016	<u>136,399,174</u>
10. Total valuation less valuation adjustment (9 minus 8)	<u>129,803,315</u>
11. Factor for increase (8 divided by 10)	<u>0.05081</u>
12. Amount of increase (11 times 3)	+ \$ <u>251,871</u>
13. 2017 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 12)	\$ <u>5,208,571</u>
14. Debt service levy in this 2017 budget	<u>119,274</u>
15. 2017 budget tax levy, including debt service, prior to CPI adjustment (13 plus 14)	<u>5,327,845</u>
16. Consumer Price Index for all urban consumers for calendar year 2015	<u>0.125%</u>
17. Consumer Price Index adjustment (3 times 16)	\$ <u>6,196</u>
18. Maximum levy for budget year 2017, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (15 plus 17)	\$ <u>5,334,041</u>

If the 2017 adopted budget includes a total property tax levy exceeding the dollar amount in line 18 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will such resolution or published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2016	Ad Valorem Levy Tax Year 2015	Allocation for Year 2017				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	3,071,497	385,255	2,670	818	3,750	1,295
Debt Service	3,462	434	3	1	4	1
Library	386,347	48,459	336	103	472	163
Special Public Building Fu	186,228	23,358	162	50	227	79
Employee Benefits	1,312,628	164,642	1,141	350	1,602	553
TOTAL	4,960,162	622,148	4,312	1,322	6,055	2,091

County Treas Motor Vehicle Estimate	<u>622,148</u>				
County Treas Recreational Vehicle Estimate		<u>4,312</u>			
County Treas 16/20M Vehicle Estimate			<u>1,322</u>		
County Treas Commercial Vehicle Tax Estimate				<u>6,055</u>	
County Treas Watercraft Tax Estimate					<u>2,091</u>

Motor Vehicle Factor	<u>0.12543</u>				
Recreational Vehicle Factor		<u>0.00087</u>			
16/20M Vehicle Factor			<u>0.00027</u>		
Commercial Vehicle Factor				<u>0.00122</u>	
Watercraft Factor					<u>0.00042</u>



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2016	Date Due		Amount Due 2016		Amount Due 2017	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Internal Improvements	9/13/07	2023	4.57	4,824,000	3,100,000	4 & 10	10	27,345	2,755,000	14,145	345,000
Internal Improvements	7/15/10	2025	3.23	3,968,000	245,000	4 & 10	10	5,636	245,000	0	0
Internal Improvements	12/22/10	2026	3.51	2,908,000	2,290,000	4 & 10	10	79,028	2,105,000	4,810	185,000
Internal Improvements	6/17/11	2031	3.46	5,958,000	5,090,000	4 & 10	10	17,735	4,640,000	12,100	250,000
Refinancing	9/29/11	2018	1.65	1,780,000	710,000	4 & 10	10	14,095	235,000	10,100	235,000
Refinancing	5/10/12	2023	1.78	5,960,000	4,670,000	5 & 11	11	93,860	630,000	81,260	655,000
Internal Improvements	11/13/12	2033	2.15	2,440,000	2,300,000	4 & 10	10	47,865	100,000	45,865	105,000
Refinancing	2/26/13	2024	1.55	6,610,000	4,205,000	4 & 10	10	84,100	1,060,000	62,900	655,000
Internal Improvements	9/24/13	2034	3.63	3,315,000	3,265,000	4 & 10	10	112,485	135,000	108,435	135,000
Internal Imp/Refinancing	11/9/15	2036	2.35	6,540,000	6,540,000	4 & 10	10	0	0	350,911	275,000
Internal Improvements/Taxable	11/20/15	2030	3.21	3,780,000	3,780,000	4 & 10	10	85,298	235,000	100,830	220,000
Equipment/Refinancing	3/1/16	2031	1.68	9,640,000		4 & 10	10	115,788	205,000	194,394	120,000
Total G.O. Bonds					36,195,000			683,234	12,345,000	985,750	3,180,000
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
Public Building Commission	7/15/04	2019		146,000	70,000	2 & 8	8	4,550	15,000	3,575	15,000
Public Building Commission	8/24/04	2024		2,500,000	1,890,000	3 & 9	9	81,648	140,000	75,600	155,000
Public Building Commission	3/16/06	2021		57,000	28,000	4 & 10	10	1,260	4,000	1,080	4,000
PBC Refinancing	11/2/11	2019		995,000	465,000	5 & 11	11	10,738	145,000	7,838	150,000
Street Shop/Restroom	12/16/15	2019		3,320,000	3,320,000	5 & 11	11	56,993	815,000	50,100	820,000
Total Other					5,773,000			155,189	1,119,000	138,193	1,144,000
Total Indebtedness					41,968,000			838,423	13,464,000	1,123,942	4,324,000

APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2016	Payments Due 2016	Payments Due 2017
Fire Truck	10/26/2007	133	4.65	383,272	70,598	35,300	35,298
Totals					70,598	35,300	35,298

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND REGIONAL LIBRARY SYSTEMS

Budgeted Year: 2017

Library found in: City of Andover
Butler County

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2016</u>	Proposed Year <u>2017</u>
Ad Valorem	\$386,347	\$409,188
Delinquent Tax	\$500	\$500
Motor Vehicle Tax	\$46,185	\$48,459
Recreational Vehicle Tax	\$321	\$336
16/20M Vehicle Tax	\$144	\$103
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$433,497	\$458,586
Difference in Total Taxes:	\$25,089	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$128,752,959	\$136,399,174
Did Assessed Valuation Decrease?	No	
Levy Rate	3.001	3.000
Difference in Levy Rate:	(0.001)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? Qualify

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Expenditures:			
Administration			
Salaries	465,291	489,890	568,094
Contractual	295,100	375,950	406,700
Commodities	19,165	20,800	24,000
Capital Outlay			28,000
Transfer to debt service		1,870,000	1,208,430
Contingencies		12,000	12,000
Total	779,556	2,768,640	2,247,224
Police			
Salaries	1,323,824	1,474,632	1,592,247
Contractual	161,193	197,025	209,240
Commodities	90,767	133,900	135,500
Capital Outlay	110,737	0	105,000
Transfer	35,000	10,000	15,000
Total	1,721,522	1,815,557	2,056,987
Street			
Salaries	253,673	275,859	301,144
Contractual	14,536	21,380	22,450
Commodities	3,272	12,225	11,700
Capital Outlay			
Transfer	15,000	15,000	15,000
Total	286,481	324,464	350,294
Parks			
Salaries	300,922	350,736	362,737
Contractual	92,948	124,330	142,660
Commodities	123,536	116,950	126,450
Capital Outlay		20,000	203,000
Total	517,405	612,016	834,847
Municipal Court			
Salaries	48,592	65,586	69,623
Contractual	42,496	46,375	59,300
Commodities	4,667	2,700	5,800
Capital Outlay			
Transfer	2,000	2,000	2,000
Total	97,755	116,661	136,723
Information Technology			
Salaries	72,677	97,645	103,751
Contractual	148,718	182,220	133,754
Commodities	61,182	19,200	42,650
Capital Outlay	58,579	76,100	163,000
	35,000	5,000	5,000
Total	376,156	380,165	448,155
Fire			
Salaries	687,832	778,458	805,334
Contractual	60,425	86,331	141,935
Commodities	81,816	100,686	110,502
Capital Outlay	41,281	41,984	50,484
Transfer	20,975	12,570	25,200
Total	892,330	1,020,028	1,133,455
Inspections/Code Enforcement			
Salaries	144,354	156,840	161,009
Contractual	18,419	23,100	25,308
Commodities	6,211	9,500	10,950
Capital Outlay			
Transfer	5,000	5,000	5,000
Total	173,984	194,440	202,267
Page 1 - Total	4,845,188	7,231,971	7,409,952

Page No. 8b

City of Andover

2017



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Expenditures:			
Recreation			
Salaries			
Contractual	16,729	28,020	24,465
Commodities	22,620	35,620	33,935
Capital Outlay			
Total	39,349	63,640	58,400
Compost			
Salaries	32	1,500	1,500
Contractual			
Commodities	206	450	450
Capital Outlay			
Total	238	1,950	1,950
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page 2 -Total	39,587	65,590	60,350
Page 1 -Total	4,845,188	7,231,971	7,409,952
Grand Total	4,884,774	7,297,561	7,470,302

(Note: Should agree with general sub-totals.)



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Debt Service			
Unencumbered Cash Balance Jan 1	1,662,174	2,249,803	879,042
Receipts:			
Ad Valorem Tax	3,269	3,462	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	4,019	500	100
Motor Vehicle Tax	7,801	408	434
Recreational Vehicle Tax		3	3
16/20M Vehicle Tax		1	1
Commercial Vehicle Tax		3	4
Watercraft Tax		0	1
In Lieu of Taxes (IRB)	22		
Bond Receipts	2,655,659		
Debt Service Transfer - Street Improvement	151,848	105,169	37,833
Debt Service Transfer - WW Fund	106,803	106,466	60,612
Special Assessments	4,273,729	3,511,295	3,464,153
Prepaid Special Assessments	519,228		
FD#1 Debt Transfer			13,856
Debt Service Transfer - Westar		0	320,830
Debt Service Transfer - Fire Truck		700,000	17,500
Interest on Idle Funds	4,822	2,100	
Neighborhood Revitalization Rebate		-83	-2,555
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	7,727,200	4,429,324	3,912,772
Resources Available:	9,389,374	6,679,127	4,791,814
Expenditures:			
Principal	6,045,000	3,160,000	3,180,000
Interest	1,030,456	829,585	985,750
Commission & Postage	64,115	500	500
Prepaid Specials Cash Reserve		560,000	540,000
Temp Note Payments - Fire Truck		700,000	17,500
COP payments		180,000	
Electric Line Burial Bond		370,000	
Cash Basis Reserve (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	7,139,571	5,800,085	4,723,750
Unencumbered Cash Balance Dec 31	2,249,803	879,042	xxxxxxxxxxxxxxxxxxxx
2015/2016/2017 Budget Authority Amount:	7,677,659	5,800,168	4,723,750
		Non-Appropriated Balance	185,000
		Total Expenditure/Non-Appr Balance	4,908,750
		Tax Required	116,935
Delinquent Comp Rate:	2.0%		2,339
Amount of 2016 Ad Valorem Tax			119,274

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Library			
Unencumbered Cash Balance Jan 1	23,731	33,962	28,719
Receipts:			
Ad Valorem Tax	357,121	386,347	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	22,928	500	500
Motor Vehicle Tax	48,882	46,185	48,459
Recreational Vehicle Tax		321	336
16/20M Vehicle Tax		144	103
Commercial Vehicle Tax		392	472
Watercraft Tax		0	163
In Lieu of Taxes (IRB)	2,458	1,500	750
Interest on Idle Funds	43		
Neighborhood Revitalization Rebate		-9,232	-8,767
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	431,432	426,157	42,016
Resources Available:	455,162	460,119	70,735
Expenditures:			
Transfer to Library Board	421,200	431,400	471,900
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	421,200	431,400	471,900
Unencumbered Cash Balance Dec 31	33,962	28,719	xxxxxxxxxxxxxxxxxxxx
2015/2016/2017 Budget Authority Amount:	427,861	440,632	471,900
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	471,900
		Tax Required	401,165
Delinquent Comp Rate:	2.0%		8,023
Amount of 2016 Ad Valorem Tax			409,188



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Special Public Building Fund	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	26,231	28,027	18,277
Receipts:			
Ad Valorem Tax	201,592	186,228	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	8,839	3,000	3,000
Motor Vehicle Tax	16,886	26,085	23,358
Recreational Vehicle Tax		181	162
16/20M Vehicle Tax		81	50
Commercial Vehicle Tax		222	227
Watercraft Tax		0	79
In Lieu of Taxes (IRB)	1,388	500	250
Transfer from Park Improvement	164,093	180,548	181,493
Transfer from General Fund		800,000	870,100
Interest on Idle Funds	120	100	100
Neighborhood Revitalization Rebate		-4,450	-4,360
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	392,917	1,192,495	1,074,459
Resources Available:	419,148	1,220,522	1,092,736
Expenditures:			
Golf Course Club House	20,525	19,550	18,575
Police Department	212,048	221,648	230,600
Gazebo	5,430	5,260	5,080
Refinancing Bond	153,118	155,738	157,838
Park Restroom and Street Shop		800,000	870,100
Commission & Postage		50	50
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	391,121	1,202,246	1,282,243
Unencumbered Cash Balance Dec 31	28,027	18,277	xxxxxxxxxxxxxxxxxxx
2015/2016/2017 Budget Authority Amount:	394,990	1,206,696	1,282,243
Non-Appropriated Balance			10,000
Total Expenditure/Non-Appr Balance			1,292,243
Tax Required			199,507
Delinquent Comp Rate: 2.0%			3,990
Amount of 2016 Ad Valorem Tax			203,497

Adopted Budget Employee Benefits	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	517,341	581,815	330,186
Receipts:			
Ad Valorem Tax	1,271,001	1,312,628	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	81,388	20,000	10,000
Motor Vehicle Tax	174,013	164,376	164,642
Recreational Vehicle Tax		1,142	1,141
16/20M Vehicle Tax		512	350
Commercial Vehicle Tax		1,397	1,602
Watercraft Tax		0	553
In Lieu of Taxes (IRB)	8,748	8,500	4,000
Federal COPS Grant reimbursement	9,236		
Interest on Idle Funds	1,445	750	1,000
Neighborhood Revitalization Rebate		-31,365	-29,011
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,545,832	1,477,940	154,277
Resources Available:	2,063,173	2,059,755	484,463
Expenditures:			
Social Security/Medicare	251,779	284,110	308,608
Health/Dental	618,067	768,554	828,934
Workers Compensation	68,927	92,701	80,727
Unemployment Insurance	27,134	39,401	13,707
Retirement	500,026	526,227	545,732
Broker Fees	13,250	13,991	13,992
FSA Incentive			1,470
Flex Spending Fees	2,176	4,585	3,833
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,481,358	1,729,569	1,797,001
Unencumbered Cash Balance Dec 31	581,815	330,186	xxxxxxxxxxxxxxxxxxx
2015/2016/2017 Budget Authority Amount:	1,739,499	1,760,934	1,797,001
Non-Appropriated Balance			15,000
Total Expenditure/Non-Appr Balance			1,812,001
Tax Required			1,327,539
Delinquent Comp Rate: 2.0%			26,551
Amount of 2016 Ad Valorem Tax			1,354,090



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	121,734	265,914	245,889
Receipts:			
State of Kansas Gas Tax	325,482	328,210	324,670
County Transfers Gas	62,651	55,870	48,849
Cancellation of prior year encumbrances	9,557		
Culverts	2,468		
Interest on Idle Funds	397	200	200
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	400,555	384,280	373,719
Resources Available:	522,289	650,194	619,609
Expenditures:			
Personnel	50,000	55,000	55,000
Contractual	52,529	55,005	64,550
Commodities	153,846	244,300	230,275
Capital Outlay/Improvements		50,000	60,500
Transfers			
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	256,375	404,305	410,325
Unencumbered Cash Balance Dec 31	265,914	245,889	209,284
2015/2016/2017 Budget Authority Amount:	348,125	404,305	410,325

Adopted Budget

Tourism	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	181,703	192,393	192,393
Receipts:			
Motel Tax	116,219	105,000	100,000
Concert Proceeds/Donations	29,153		
Interest on Idle Funds	323		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	145,696	105,000	100,000
Resources Available:	327,399	297,393	292,393
Expenditures:			
Housing & Tourism	135,006	105,000	100,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	135,006	105,000	100,000
Unencumbered Cash Balance Dec 31	192,393	192,393	192,393
2015/2016/2017 Budget Authority Amount:	149,000	105,000	100,000



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water Utility	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	273,890	337,322	439,445
Receipts:			
Water Surcharge	121,125	125,000	125,000
Interest on Idle Funds	491		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	121,616	125,000	125,000
Resources Available:	395,505	462,322	564,445
Expenditures:			
Personnel	22,922	20,377	20,939
Contractual	3,889	2,500	4,000
Commodities	28		
Capital Outlay	31,344		
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	58,183	22,877	24,939
Unencumbered Cash Balance Dec 31	337,322	439,445	539,506
2015/2016/2017 Budget Authority Amount:	59,000	22,877	24,939

Adopted Budget

Arterial Impact	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	418,756	358,689	323,128
Receipts:			
Street Impact Fees	77,040	30,275	34,600
Interest on Idle Funds	715	100	250
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	77,755	30,375	34,850
Resources Available:	496,510	389,064	357,978
Expenditures:			
Contract Road Work	137,822	65,936	52,906
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	137,822	65,936	52,906
Unencumbered Cash Balance Dec 31	358,689	323,128	305,072
2015/2016/2017 Budget Authority Amount:	155,000	65,936	52,906



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Street Improvement			
Unencumbered Cash Balance Jan 1	2,797,233	4,326,482	5,236,594
Receipts:			
Sales Tax	2,145,828	2,000,000	2,000,000
Grants	461,506		
Cancellation of prior year encumbrances	297,243		
Interest on Idle Funds	6,556	2,500	3,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,911,133	2,002,500	2,003,000
Resources Available:	5,708,366	6,328,982	7,239,594
Expenditures:			
City Street/Rehab Project	645,738	800,000	1,000,000
159th St East from KTA bridge	527,920		
ROW Purchase	3,500		
Transfer to Bond & Interest	151,848	105,169	37,833
Andover Rd - Four Mile Creek to SW 120th	47,865	175,219	1,211,000
KTA Bridge			22,400
Battery Backup for Traffic Lights		12,000	
Pedestrian Bridge Study	2,520		
Bridge Inspections	1,890		5,000
WAMPO Fees	603		1,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,381,884	1,092,388	2,277,233
Unencumbered Cash Balance Dec 31	4,326,482	5,236,594	4,962,361
2015/2016/2017 Budget Authority Amount:	2,337,880	1,092,388	2,277,233

MP east (YMCA)

Adopted Budget

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Park Impact			
Unencumbered Cash Balance Jan 1	414,450	42,260	44,760
Receipts:			
Impact Fees	61,425	20,250	27,000
Interest on Idle Funds	200	250	250
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	61,625	20,500	27,250
Resources Available:	476,075	62,760	72,010
Expenditures:			
Redbud Trail Hike/Bike Path	408,715		25,000
Capital Outlay - Lake George Repairs	25,100		
Capital Outlay - Turf Tires		10,000	
Capital Outlay - 13th Parking Lot Lights		8,000	
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	433,815	18,000	25,000
Unencumbered Cash Balance Dec 31	42,260	44,760	47,010
2015/2016/2017 Budget Authority Amount:	480,000	18,000	25,000



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Festivals			
Unencumbered Cash Balance Jan 1	51,905	56,555	56,555
Receipts:			
Donations/Sponsorship	31,939	34,500	32,000
Carnival Proceeds	6,126	5,500	5,500
Interest on Idle Funds	88		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	38,153	40,000	37,500
Resources Available:	90,057	96,555	94,055
Expenditures:			
Personnel	5,545	5,000	6,000
Contractual	18,228	23,000	21,000
Commodities	9,729	12,000	10,500
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	33,502	40,000	37,500
Unencumbered Cash Balance Dec 31	56,555	56,555	56,555
2015/2016/2017 Budget Authority Amount:	40,000	40,000	37,500

Adopted Budget

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Sewer Utility			
Unencumbered Cash Balance Jan 1	1,693,730	1,838,148	1,254,453
Receipts:			
City Permits	6,825	2,625	2,625
Sewer User Fees	2,444,960	2,100,000	2,400,000
Grain & Grey Water Sales	28,320	19,000	19,000
Tower Rent	11,237	11,237	11,237
Insurance Recovery/Equipment Sales	26,100		
Interest on Idle Funds	3,939	2,000	2,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,521,381	2,134,862	2,434,862
Resources Available:	4,215,111	3,973,010	3,689,315
Expenditures:			
Personnel Services	406,195	504,522	557,324
Contractual	273,345	458,535	385,755
Commodities	90,212	90,500	96,200
Capital Outlay	357,212	50,000	1,057,000
Transfer to Equipment Reserve	1,250,000	1,500,000	500,000
Transfer to General Fund		115,000	150,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,376,964	2,718,557	2,746,279
Unencumbered Cash Balance Dec 31	1,838,148	1,254,453	943,036
2015/2016/2017 Budget Authority Amount:	2,476,156	2,718,557	2,746,279



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Sewer Expan/Equip Reserve			
Unencumbered Cash Balance Jan 1	3,703,266	5,140,790	6,609,324
Receipts:			
WW Tap Fees	288,784	75,000	75,000
Transfer from WW Utility	1,250,000	1,500,000	500,000
Interest on Idle Funds	6,393		5,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,545,177	1,575,000	580,000
Resources Available:	5,248,443	6,715,790	7,189,324
Expenditures:			
Debt Service - Transfer for Interceptor	106,803	106,466	60,612
Relief Interceptor Sewer Line	850		1,500,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	107,653	106,466	1,560,612
Unencumbered Cash Balance Dec 31	5,140,790	6,609,324	5,628,712
2015/2016/2017 Budget Authority Amount:	110,000	106,466	1,560,612

Adopted Budget

Adopted Budget	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Park Improvement			
Unencumbered Cash Balance Jan 1	254,309	136,543	96,687
Receipts:			
Fireworks Permits	52,500	37,500	37,500
Alcohol Tax	47,222	48,760	50,361
Tower Rent (Voice Stream, Central Park)	16,104	15,840	17,424
Tower Rent (Cingular, Central Park)	24,242	22,392	24,023
SWB Tower Rent	16,686	16,200	16,686
Cancellation of prior year encumbrances	14,973		
Interest on Idle Funds	417		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	172,144	140,692	145,994
Resources Available:	426,453	277,235	242,681
Expenditures:			
Debt Service - Lodge Improvements/13th par	138,138	155,738	157,838
Debt service - Gazebo	5,430	5,260	5,080
Debt service - Club House	20,525	19,550	18,575
Capital Outlay - Lodge Windows & Doors	48,400		
Park Improvements	77,417		
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	289,910	180,548	181,493
Unencumbered Cash Balance Dec 31	136,543	96,687	61,189
2015/2016/2017 Budget Authority Amount:	334,073	180,548	181,493



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget E911	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	90,226	80,824	64,499
Receipts:			
E-911 Taxes	50,279	42,000	48,000
Interest on Idle Funds	154	100	100
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	50,433	42,100	48,100
Resources Available:	140,660	122,924	112,599
Expenditures:			
Monthly AT&T Services	9,286	9,870	9,900
Phase I & II Fees	806	805	816
SBC/911/TCI	4,000	18,500	18,500
CAD RMS	4,802	8,700	12,500
MTD Fees	7,357	11,950	11,000
Recorder	7,044	7,400	7,800
911 Trunk Cutover Switch Service	492	1,200	1,200
Emergency 911 Phones	26,049		4,140
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	59,836	58,425	65,856
Unencumbered Cash Balance Dec 31	80,824	64,499	46,743
2015/2016/2017 Budget Authority Amount:	68,258	58,425	65,856

Adopted Budget

Adopted Budget Stormwater Utility	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	126,315	139,563	123,936
Receipts:			
Fees	106,808	103,000	105,000
Cancellation of prior year encumbrances	2,000		
Interest on Idle Funds	225	100	100
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	109,034	103,100	105,100
Resources Available:	235,349	242,663	229,036
Expenditures:			
Personnel Services	75,742	82,667	54,003
Contractual	6,086	18,260	20,025
Commodities	8,958	7,800	11,200
Capital Outlay			50,000
Transfer to Reserve	5,000	10,000	10,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	95,786	118,727	145,228
Unencumbered Cash Balance Dec 31	139,563	123,936	83,808
2015/2016/2017 Budget Authority Amount:	99,775	118,727	145,228



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Recycling/Trash Utility	Actual for 2015	Estimate for 2016	Year for 2017
Unencumbered Cash Balance Jan 1	70,103	79,608	92,138
Receipts:			
User Fees	586,404	650,000	700,000
Interest on Idle Funds	123	75	75
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	586,527	650,075	700,075
Resources Available:	656,630	729,683	792,213
Expenditures:			
Personnel Services	28,051	31,585	43,428
Contractual	2,625	4,210	4,425
Contractual-vendor reimbursements	543,918	600,000	650,000
Commodities	2,428	1,750	2,450
Capital Outlay			
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	577,022	637,545	700,303
Unencumbered Cash Balance Dec 31	79,608	92,138	91,911
2015/2016/2017 Budget Authority Amount:	585,826	637,545	700,303

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Fire District #1	Actual for 2015	Estimate for 2016	Year for 2017
Unencumbered Cash Balance Jan 1	43,848	59,449	41,290
Receipts:			
Receipts from Butler Co.	251,962	238,882	311,060
Grants/Donations			
Motor Vehicles		34,983	37,333
Cancellation of prior year encumbrances	296		
Interest on Idle Funds	128		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	252,386	273,865	348,393
Resources Available:	296,234	333,314	389,683
Expenditures:			
Personnel Services	196,415	223,454	267,643
Contractual	11,640	16,398	27,035
Commodities	15,783	18,784	21,048
Capital Outlay	7,922	30,958	50,832
Transfer to Reserve	5,025	2,430	4,800
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	236,785	292,023	371,358
Unencumbered Cash Balance Dec 31	59,449	41,290	18,325
2015/2016/2017 Budget Authority Amount:	252,351	292,023	371,358



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

NON-BUDGETED FUNDS (A) (Only the actual budget year for 2015 is to be shown)

2017

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Capital Impr. Projects		Admin Equip Reserve		Police Equip Reserve		Fire Equip Reserve		FD #1 Equip Reserve		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	-990,465	Cash Balance Jan 1	859,989	Cash Balance Jan 1	131,755	Cash Balance Jan 1	114,926	Cash Balance Jan 1	34,397	150,603
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Property Owner Pymt	123,642	Cancel prior yr encumb	319	Transfer in	37,000	Transfer in	20,975	Transfer in	5,025	
Temp Note	1,200,071			Donations	200	Donations	21,492			
Premium	167,462									
Bond Proceeds	12,126,270									
Cancel prior yr encumb	11,874									
Interest	427	Interest	1,340	Interest	213	Interest	184	Interest	54	
Total Receipts	13,629,745	Total Receipts	1,659	Total Receipts	37,413	Total Receipts	42,651	Total Receipts	5,079	13,716,547
Resources Available:	12,639,281	Resources Available:	861,648	Resources Available:	169,168	Resources Available:	157,577	Resources Available:	39,476	13,867,150
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital Imp Projects	5,765,664	Contractual	127,244	Contractual		Contractual		Contractual		
		Commodities		Commodities		Commodities		Commodities		
		Capital Outlay	38,505	Capital Outlay	11,987	Capital Outlay	28,784	Capital Outlay	1,399	
Total Expenditures	5,765,664	Total Expenditures	165,749	Total Expenditures	11,987	Total Expenditures	28,784	Total Expenditures	1,399	5,973,584
Cash Balance Dec 31	6,873,617	Cash Balance Dec 31	695,899	Cash Balance Dec 31	157,180	Cash Balance Dec 31	128,793	Cash Balance Dec 31	38,077	7,893,566
										7,893,566

**Note: These two block figures should agree.



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

NON-BUDGETED FUNDS (B) (Only the actual budget year for 2015 is to be shown)

2017

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
IT Equip Reserve		Inspection Equip Reserve		High Impr Reserve		reet Machine Equip Reser		Storm Water Reserve		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	114,777	Cash Balance Jan 1	40,149	Cash Balance Jan 1	84,726	Cash Balance Jan 1	207,045	Cash Balance Jan 1	8,009	454,705
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Transfer in	35,000	Transfer in	5,000			Transfer in	15,000	Transfer in	5,000	
Interest	186	Interest	65	Interest	137	Interest	336	Interest	14	
Total Receipts	35,186	Total Receipts	5,065	Total Receipts	137	Total Receipts	15,336	Total Receipts	5,014	60,737
Resources Available:	149,962	Resources Available:	45,214	Resources Available:	84,863	Resources Available:	222,380	Resources Available:	13,023	515,442
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	0
Cash Balance Dec 31	149,962	Cash Balance Dec 31	45,214	Cash Balance Dec 31	84,863	Cash Balance Dec 31	222,380	Cash Balance Dec 31	13,023	515,442 **
										515,442 **

**Note: These two block figures should agree.



APPENDIX C: STATE BUDGET FORMS

State of Kansas
City

City of Andover

2017

2017 Neighborhood Revitalization Rebate

Budgeted Funds for 2017	2016 Ad Valorem before Rebate**	2016 Mil Rate before Rebate	Estimate 2017 NR Rebate
General	3,435,569	25.188	75,252
Debt Service	116,668	0.855	2,555
Library	400,246	2.934	8,767
Special Public Building	199,050	1.459	4,360
Employee Benefits	1,324,499	9.710	29,011
0	0		0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	5,476,032	40.147	119,945

2016 July 1 Valuation: 136,399,174

Valuation Factor: 136,399.174

Neighborhood Revitalization Subj to Rebate: 2,987,652

Neighborhood Revitalization factor: 2,987.652

**This information comes from the 2017 Budget Summary page. See instructions tab #13 for completing the Neighborhood Revitalization Rebate table.



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